

## Oil & Gas Development Company Limited

OGF/XXX - HSE - 045(00)

Location: \_\_\_\_\_

MINUTES OF HSE MRC MEETING								
QUARTER		DATE		TIME		LOCATION		
1 <sup>ST</sup> /2 <sup>ND</sup> /3 <sup>RD</sup> /	4 <sup>TH</sup>							
MEETING CALLED BY								
DEPARTMENT / SECTI	ON							
CHAIRMAN								
SECRETARY HSE MRC								
COORDINATOR								
ATTENDEES								
AGENDA TOPICS								
AGENDA TO	PIC	TIME AL	LOCATED			PRESENTER		
DISCUSSION								
CONCLUSIONS								
ACTION ITEMS				PERSON RESPONSI	RLF	DEADLINE		

AGENDA TOPIC		TIME ALLOCATED	PRESENTER						
DIS	CUSSION								
	'								
CON	NCLUSIONS								
	'								
АСТ	TION ITEMS		PERSON RESPONSIBLE	DEADLINE					
C	DBSERVERS								
S	SPECIAL NOTES								
	PREPARED BY								
	REVIEWED BY								
P	APPROVED BY								
	DISTRIBUTION								
	NAME	DESIGNATION	NAME	DESIGNATION					