

**Job Title: Dy. Chief Internal Audit (QAIP)****Supervisory Responsibility:**

The Deputy Chief Internal Audit (QAIP) will be responsible for developing, implementing, and maintaining a robust Quality Assurance and Improvement Program (QAIP) for the Internal Audit Department. This role ensures that audit activities comply with international standards, regulatory requirements, and the organization's policies, contributing to continuous improvement and value delivery.

**Duties & Responsibilities:**

- Design and implement a comprehensive QAIP aligned with professional standards (e.g., IIA Standards) and the department's strategic goals.
- Perform regular assessments of audit work, including audit plans, fieldwork, and reports, to identify strengths, weaknesses, and areas for improvement.
- Track and analyze QAIP performance metrics to assess the program's effectiveness.
- Drive process improvement initiatives and ensure effective adoption of SAP Audit Management tools.
- Develop and deliver training programs on quality assurance, audit methodologies, and professional standards to audit staff.
- Maintain knowledge of current auditing standards, regulations, and best practices.
- Prepare and present regular reports on QAIP activities, findings, and recommendations to management and the audit committee.
- Act as a liaison with external auditors and assessors, fostering a culture of quality and accountability

**Requisite Qualification & Experience:**

Qualified Chartered Accountant or Cost & Management Accountant or Chartered Certified Accountant having at-least 10 years of relevant experience with minimum 05 years in Internal Audit preferably managing Quality Assurance initiatives.

Candidates having CIA/CISA/CISM certification and knowledge of ERP SAP and relevant experience of Oil & Gas Sector will be given preference.

*In case of CA/CMA/ACCA, membership with the relevant body will be mandatory.*

*The article-ship period in case of Chartered Accountants will be counted as experience.*