



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **SUPPLY OF ANTI-SHATTERING SAFETY FILMS.**

Due Date:

Tender Enquiry No: **PROC-LC/PT/17011**

Bid Bond Value : RS: 150,000/=

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	PROVIDING & APPLICATION OF ANTI SHATTER FILMS (THICKNESS 175 MICRONS) ON GLASSES AT OGDCL OFFICE BUILDING. DETAILED TOR ATTACHED	24305		Square Feet					

Special Note:- The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- THE MATERIAL WILL BE SUPPLIED TO BASE STORE I-9 AND INSTALLED AT OGDCL HEAD OFFICE WITH IN 2-3 MONTHS.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

III. Quality Certification:

- AMERICAN SOCIETY FOR TESTING & MATERIALS (ASTM).
- CONSUMER PRODUCTS SAFETY COMMISSION (CPSC).
- AMERICAN NATIONAL STANDARD INSTITUTE (ANSI)

IV. Requirement:

S #	REQUIREMENT/DESCRIPTION	Installation at OGDCL House	QTY
1	<i>Single layered Anti-shatter film of thickness 7 mils (175 microns) with detail specs mentioned above in TOR.</i>	<ul style="list-style-type: none">• 16th floor (Photocopier side)• 15th floor (Photocopier side)• 14th floor (C tower)• 13th floor (Officer lift side)• 12th floor (D tower)• 9th floor (A tower)• Gnd floor (Conference room, ATM machine side, Generator side)	9060 Sqft
		<ul style="list-style-type: none">• Front and rear side stairs	1050 Sqft
		All office windows from 6 th floor to 16 th floor	5085 Sqft
		Glass Partitions/ Conference rooms inside OGDCL House	9110 Sqft
Total size			24305 Sqft

V. **SITE VISIT:**

The firms interested to participate in bidding process will be allowed to carry out a site survey of OGDCL office to ascertain information about the requirements. They will be required to submit a written request in this regard to Chief Admin Officer, OGDCL Head Office, and Islamabad who will then arrange the required visits.

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Email: Tariq_sharif@ogdcl.com

VI. Installation/application:

- The film shall be applied as to the specs of the manufacturer by an Authorized dealer.
- Films to be installed using water and Film slip solution to facilitate the proper positioning of the film. The window and window framing will be cleaned thoroughly with a neutral cleaning solution. The inside surface of the window glass shall be bladed with industrial razors to insure the removal of any foreign containments.
- Toweling or other absorbent material shall be placed on the window sill or sash to absorb moisture accumulation generated by the fil application.
- To minimize waste, the film shall be cut to specification utilizing a vertical dispenser designed for that purpose.

VII. Warranty:

- The film must maintain solar reflective properties without cracking, crazing, delaminating, peeling or discoloration. The application shall be warranted by the film Manufacturer for a period of Ten (10) years from the start of application, additionally provide the removal and reapplication labor free of charge.

VIII. Terms & conditions:

1. The authorized dealer/Applicator (ADA) must provide documentation that the ADA is certified by the Manufacturer of the window film to install said window film as per Manufacturer's specifications.
2. The supply & installation/application of the film on the glasses/windows, all in bidders scope of work.
3. The quoted rates for the quantities mentioned in the TOR, must inclusive of all kind of charges (application charges etc).
4. The bidder must comply all the technical specs mentioned in the TOR.
5. Warranty of 10 years for Film & Application both to be provided by the bidder.
6. The bidder must provide certification by the manufacturer of the window film for installation as per Manufacturers specs.
7. The bidder must provide a commercial building reference of (10) properties where installation of said films have been made by them.
8. The bidder must provide the glass stress analysis of the existing glass and the proposed glass/film combinations recommended by the film manufacturer.
9. Materials shall be manufactured by 3M company or its equivalent brands.
10. The bidder must provide certification from ASTM, CPSC & ANSI.
11. The job will be awarded to the technically qualified and financially lowest bidder.
12. Payment will be made as per the actual measurements after complete supply & installation/application of the film on the glasses/windows.
13. The bidder must provide the Bill of lading to import anti-shatter glass films and also the successful bidder will have to provide the bill of lading for its items to be provided to OGDCL.

IX. Evaluation of Technical Bids

In detailed technical evaluation all the bids clearing the preliminary examination will be reviewed and evaluated with the objective of assessing their compliance, completeness, conformity to the scope of work and responsiveness to the requirements in the tender documents.

	Areas	Points
01	<u>EXPERIENCE IN SIMILAR FIELD</u> (03 points for each year)	Max. 15 Points
02	THE BIDDER MUST PROVIDE A COMMERCIAL BUILDING REFERENCE OF (10) PROPERTIES WHERE INSTALLATION OF SAID FILMS HAVE BEEN MADE BY THEM (CONTRACTS/AGREEMENTS WITH COMPLETE ADDRESSES MUST BE PROVIDED) (02 points for each project)	Max. 20 Points
03	<u>QUALITY CERTIFICATION:</u> (Following certificates must be provided)	Max. 15 Points
	• AMERICAN SOCIETY FOR TESTING & MATERIALS (ASTM). CODE: E-308, E-903, D-1044, G-90, E-84, F-1642-96	5
	• CONSUMER PRODUCTS SAFETY COMMISSION (CPSC). CODE: CFR16-1201	5
	• AMERICAN NATIONAL STANDARD INSTITUTE (ANSI). CODE: Z97	5
04	NTN / Income Tax & GST Certification	Max 10
05	Provision of Bill of Lading (Bill of landing) to import anti shatter films (either by the company or his principal) (for last 03 three years)	15 points
06	Authorization /dealership certificate from OEM to the company or to the principal	10 points
07	Financial strength of the company (Audited balance sheets for the last 03 years must be provided)	15 points

Note: Only the bidders who score overall min of 70 points (70 %) in the technical evaluation (at least 60% in each category) will be considered technically responsive.