



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

ANNEXURE-A

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Material :150,000 LITERS OF SODIUM SILICATE

Due Date:

Tender Enquiry No: LE/PT/WS/SS/17087/17

Bid Bond Value : PKR:130,000/-

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	SODIUM SILICATE	150000		Litre					

Special Note:- The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- (1) DELIVERY LOCATION: KHADEJI BASE STORE (2) DELIVERY PERIOD: AS PER TERMS & CONDITIONS ATTACHED. (3) PAYMENT "100% AFTER DELIVERY" (4) PRICE VALIDITY: 120 DAYS FROM TENDER OPENING.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

TECHNICAL SPECIFICATIONS SHEET
OF
SODIUM SILICATE

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SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
01.	APPEARANCE	COLOURLESS, VISCOUS AND ALKALINE LIQUID, FREE FROM FOREIGN MATTER AND OTHER IMPURITIES	
02.	SPECIFIC GRAVITY (S.G) AT 20 °C	1.44 – 1.54	
03.	pH OF 1% SOLUTION	11.0 – 12.7	
04.	ALKALINITY AS Na ₂ O	11 – 14%	
05.	SILICA AS SiO ₂	31 - 34%	
06.	TOTAL SOLIDS	42 - 48%	
07.	RATIO OF Na ₂ O TO SiO ₂ (BY WEIGHT)	1 : 2.40 – 2.85	

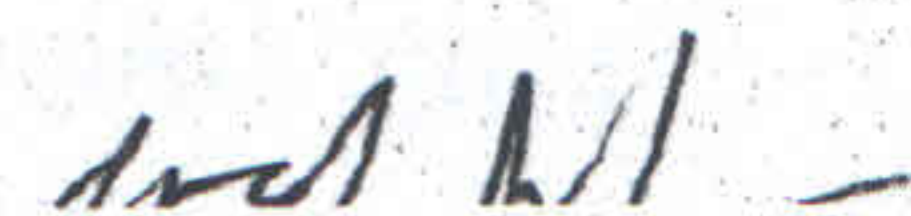
NECESSARY DATA:

SR. NO.	DESCRIPTION	
01.	Name of Bidder	
02.	Complete address, telephone and fax numbers of bidder	
03.	Name of Manufacturer	
04.	Name of Authorized Signatory of Manufacturer	
05.	Complete address, telephone, e-mail and fax number of manufacturer.	
06.	Original Letter of Authorization of manufacturer to bidder attached or not. (Yes / No)	
07.	Minimum shelf life of product	

PACKING & INSTRUCTION TO BIDDER**PACKAGING:**

The chemical should be packed as 170⁻²¹⁰ Litres per drum in non returnable leak proof, sealed, export quality mild steel drums having tare weight 20 -22 kg /drum, hermetized & corrosion resistant. Moreover these drums should be palletized as 04 drums per wooden pallet, wrapped with thick polythene sheet and tightly strapped. The packaging of the required chemical should be of international standards and capable to safe transportation during road journey from manufacturing facility to OGDCL stores & well sites and to withstand prolonged weather conditions at the storage points and at the well sites / locations.

7.2.1

INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. The quantities of indented material are tentative & can be increased/ decreased according to the requirement.
2. **Delivery period** of the whole consignment will be **120 Days**, however the supplier will have to provide the indented chemical in 02 equal consignments. First consignment must be delivered within 60 days after receiving the purchase order (PO) from OGDCL while 2nd /Last ^{consignment} within next 60 days.
3. **Minimum Shelf life** of the quoted product should not be less than **03 years**.
4. Technical specifications sheet of the quoted product duly filled in must be enclosed with the technical bid.
5. The bidder has to provide the complete name and address of Manufacturer with brief history of manufacturing the quoted product.
6. An authority letter in original issued by the manufacturer for allowing the bidder to quote their product for this particular tender enquiry, duly signed/stamped, must be attached with the technical bid in case the bidder is not manufacturer.
7. All submitted bids will be evaluated strictly on the basis of TOR of this particular T.E as well as previous performance (supply record) of bidder and manufacturer, failing which will lead to disqualification of Bid thereof.
8. The bidder must have to provide the **1.0 Litre** sample of the quoted product. Without submission of the product sample bid will not be entertained.
9. Prior to the supply of the material, the supplier will be responsible for carrying out the inspection of the material if desired by the indenting department.
10. Material will be accepted after the physical inspection & lab evaluation report of the representative sample drawn by the inspection committee from the material delivered at OGDCL store.
11. On receipt of the material, if it is found substandard after testing / use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.