



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **75 LAPTOPS**

Tender Enquiry No: **PROC/LH/PT/SYS-17235**

Due Date:

EVALUATION WILL BE CARRIED OUT ON FULL

Bid Bond Value : **RS. 200,000/-**
Attachment(if any) : **YES**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	LAPTOP i7 8th Generation (Specification Attached)	75		Number					

Special Note:- The prospective bidders also download the master set of Tender Document
- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY TERM: WITHIN 8 WEEKS AFTER ISSUANCE OF LPO ON F.O.R BASE STORE ISLAMABAD. PAYMENT TERM: 100%
PAYMENT AFTER DELIVERY AND INSPECTION.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

TENDER # PROC-LD/PT/SYSTEM-17235/18

Procurement of *LAPTOP* Computers

Terms & Conditions

Note: Bidders are requested to read this document carefully and provide complete information required in this T&C. OGDCL reserves the right to reject proposal with in-complete or partial information.

TECHNICAL EVALUATION CRITERIA

Technical Proposals will be opened first and then a technical evaluation will be carried out by an evaluation committee. The proposals not qualifying in technical evaluation will be rejected and financial proposal of the respective firm will be returned un-opened.

The Technical Proposals will be evaluated as per criteria given at Annexure -II. The bidders are required to provide details in each category mentioned in the criteria.

SUPPORT/WARRANTY LEAD TIME

The lead time for parts available within Pakistan will be seven working days, if parts are not available in Pakistan lead time will be 15 working days. Bidder will keep 01 Laptop computers as buffer/safety stock in their Islamabad office/Warehouse during warranty period to minimize the lead time.

Hardware Specifications

Laptop Computers i7 8th generation (Qty. 75)

<i>Processor:</i>	<i>Intel Core i7 8th Gen (8550U) UHD 620 graphic (1.8 GHz upto 3.7 GHz L3 cache 8 MB)</i>
<i>Ram:</i>	<i>DDR4 8GB extendable upto 16GB</i>
<i>Hard Disk:</i>	<i>1TB 5400rpm</i>
<i>Optical Drive:</i>	<i>DVD RW +/- internal/external</i>
<i>Display:</i>	<i>14 inch LED Backlit FHD 1080p</i>
<i>Graphics processor:</i>	<i>Intel HD Graphics 620</i>
<i>Bluetooth:</i>	<i>v4.1 LAN 10/100/1000, Wireless/Wifi 802.11ac (2x2). Headphone output, Microphone input, HDMI/Display port, VGA out, USB 2.0 & 3.1,</i>
<i>Camera:</i>	<i>(HD 720p)</i>
<i>Battery type:</i>	<i>Li-Ion Long Life</i>
<i>OEM Licenses:</i>	<i>Window 10 pro 64 bit, latest version (Pre-Installed)</i>
<i>Bag:</i>	<i>Executive Bag</i>
<i>Warranty:</i>	<i>3/3/3 years for all parts (including Laptop batteries and charger), labour & onsite service.</i>

Note: Bidder may quote higher Specs of Laptop, however any inferior specification will be rejected

1	Bidder must be Tier 1 Partner of manufacturer for offered Hardware products (Enclosed OEM Partner Certificates)
2	The Hardware brand must have ISO Certification (ISO 14001) compliant and must provide evidence
3	The bidder must itself have Authorized Service Delivery partner (ASDP) of the Hardware manufacturer, provide evidence
4	Company experience less than 5 years will be rejected
5	Must provide last three years audited financial statements
6	Number of Purchase Orders for Delivery and services of <i>Laptop</i> Computers for 100 or higher Volume in last 3 years is less than 3 will be rejected
7	Manufacturer Authorization letter issued from OEM for this particular case
8	Must have Support Services facilities in Islamabad and Karachi
9	Affidavit on judicial Stamp paper to the effect that firm has not been blacklisted by any Government/Semi Government/autonomous body or Company
10	Specification of offered product as per requirement with each part to be quoted with OEM Part number.

Annexure-II

Mandatory Requirements

Note: Bid will be rejected, if Bidder will not fulfill mandatory requirement

Technical Evaluation Criteria:

Criterion	Allocated maximum Score	Marks Distribution
Number of Purchase Orders for Delivery and services of Desktop/Laptop Computers for 100 or higher Volume in last 3 years, provide evidence	20	X>=3 and x <=5 13 Marks X>5 and x <=8 17 Marks X>8 20 Marks X = number of Purchase Orders for Delivery and services of Laptop Computers for 100 or higher Volume
Company Experience <ul style="list-style-type: none">Number of years of experience	25	X>=5 and x <= 10 17 Marks X>10 and x <= 15 21 Marks X>15 25 Marks X= Number of years of experience
Company Financial Strength <ul style="list-style-type: none">In terms of Last 03 years average Turnover	15	X>=250 and x <300 million 10 Marks X>=300 and x <350 million 12 Marks X>= 350 and X <400 million 14 Marks X>=400 million 15 Marks X= Last 03 years average Turnover of the company
Resource qualification for maintenance services <ul style="list-style-type: none">Provide detail of technical staff with experience.	20	04 Marks will be allocated to each resource up to maximum marks 20
Complain logging facility for service	20	<ul style="list-style-type: none">Complaint log through toll free Number/UAN Number and Email = 13 MarksComplaint log through web portal = 20 Marks
Total Maximum Marks	100	
Overall Qualifying Marks	75	

Note: Technical evaluation will be carried out on the basis of above mentioned Technical evaluation criteria, Bid will be rejected if bidder will not obtain 65% marks in each category and 75% marks overall.