



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

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Material : **SUPPLY OF SAFETY SHOES FOR DAKHNI PLANT.**

Due Date:

Tender Enquiry No: **PROC-LC/PT-17341**

Bid Bond Value : RS: 54,000/-

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	Safety Shoes, (BLACK) Anti-Smash, Slip Resistant, Antistatic, Shock-Resistant, Oil and Acid Resistant (Sample to be Provided), as per attached TOR.	887		Number					

Special Note:- The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- THE MATERIAL SHALL BE SUPPLIED TO OGDCL DAKHNI PLANT WITH IN 60 DAYS AFTER LPO. PAYMENT AFTER DELIVERY.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes	No
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>

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ANNEXURE "A"

TERMS OF REFERENCES (TOR) FOR SUPPLY OF SAFETY SHOES TO DAKHNI PLANT

01. Bidder must have at least 5 years of experience in supply of Safety Shoes. Verifiable list (supported by documentation such as purchase orders) must be provided for the supply of safety shoes, besides unpriced copy of contract, purchase order with name and full contact details to be provided in technical bid.
02. Sample(s) of offered item(s) shall be provided with your proposal and for each quoted item at the bid opening date and time. No bid will be accepted without samples.
03. Qualified bidder will be bound to provide material as per approved sample.
04. Required sizes with quantity will be provided at the stage of issuance of purchase order.
05. Without any extra charges, rejected items will be replaced/exchanged by bidder.
06. Payment will be made after 100% delivery, subject to acceptance of material by inspection committee at Dakhni Plant.
07. Delivery period for material is 60 days from the date of issuance of Purchase order.
08. Any variation in quantity at the time of order placement will not change the unit cost of material.
09. The material will be delivered at Dakhni Gas Processing Plant Tehsil Jand District Attock, the delivery charges to Dakhni Plant to be borne by the supplier / bidder.
10. OGDCL reserves the right to increase or decrease the quantities or may cancel any or all items shown in the SOR without assigning any reason thereof.

