



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Due Date:

Material :LOSS CIRCULATION MATERIAL (LCM)

Tender Enquiry No: PROC-LE/17458/18

Bid Bond Value : RS. 600,000/-

Attachment(if any) : YES

EVALUATION WILL BE CARRIED OUT ON ITEM WISE

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	NON-DAMAGING CELLULOSIC FIBROUS LCM (FINE)	30		Metric Ton					
2	NON-DAMAGING CELLULOSIC FIBROUS LCM (FINE)	30		Metric Ton					
3	NON-DAMAGING CELLULOSIC FIBROUS LCM (COARSE)	30		Metric Ton					
4	NON-DAMAGING CELLULOSIC FIBROUS LCM (COARSE)	30		Metric Ton					
5	COTTON SEED HULL	40		Metric Ton					
6	COTTON SEED HULL	40		Metric Ton					
7	COTTON SEED HULL	40		Metric Ton					

Special Note:- The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- 1.DELIVERY PERIOD:AS PER SHEDULE ATTACHED.(2).DELIVERY LOCATION: ITEM#01, 03 & 05 AT KHADEJI BASE STORE,ITEM#02 04, & 06 AT CHAK NURANG BASE STORE.. AND ITEM # 07 LOG BASE KOT ADU. (03). PAYMENT: 100% AFTER DELIVERY. (04). BID VALIDITY PERIOD: 120 DAYS AFTER BID OPENING

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>

SR. NO.		DESCRIPTION	
01.	C	Complete address, telephone, e-mail and fax numbers of bidder	
02.	A	Name of Manufacturer	
	B	Complete address, telephone, e-mail and fax number of manufacturer.	
03.		Country of origin of each Product	
04.		Minimum shelf life of each Product	

D. INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. The quantities of indented material are tentative & can be increased / decreased according to the requirement at the time of finalization of case.
2. Technical Specifications Sheet of the quoted products duly filled-in must be enclosed in the technical bid.
3. **Delivery period** of the quoted products should not be more than **120 Days**. The material must be delivered in 02 equal consignments at each delivery location. The first partial shipment should be made within 60 days after receiving purchase order from OGDCL. While the remaining quantity must have to be provided within next 60 days, failing to which action will be taken as per rules.
4. All the bidders must have to provide/ submit the **1/2 Kg sample** of the each product along with technical bids at the time of bid submission. Without submission of the product sample, bid will not be entertained.
5. Minimum shelf life of each Product should not be less than 03 years.
6. Prior to supply of the material, the supplier of the product will be responsible for carrying out the inspection of the material, if desired by the indenting department.
7. Material will be accepted after physical inspection and lab analysis of the representative sample of the material drawn by the inspection committee after its delivery at desired locations.

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A.

TECHNICAL SPECIFICATIONS SHEET

Non-Damaging Fibrous LCM is a very light weight botanical product comprising of fibrous, cellulosic, bio-degradable material. It is used to seal the bore hole walls of porous formation. Mixable both in Oil & Water base mud and can be pumped through all size of nozzles without chocking. It is Non-Toxic & Non-Damaging to formation providing lubricity in boreholes and prevents differential sticking and available in Coarse & Fine grades.

Cotton Seed Hull is a by-product obtained during Cotton Seed oil extraction. It is used to combat severe mud losses during drilling.

Each Bidder should invariably fill in the tables given below with exact value of these properties of their product. Only to write "Conforming to", "Yes" or "OK" will not be acceptable.

(1)- NON DAMAGING CELLULOSIC FIBROUS LCM (FINE):

SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
1.	Particle size	(i) 80-90% should pass thru 100 mesh screen. (ii) No particle size must be greater than 4 mesh in any case out of retention on 100 mesh screen.	
2.	Specific Gravity	0.4 to 0.5	
3.	Thermal Stability	220 ⁰ C (Minimum)	

(2)- NON DAMAGING CELLULOSIC FIBROUS LCM (COARSE):

SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
1.	Particle size	(i) Retention on 80 mesh should not be less than 80%. (ii) Retention on 10 mesh should not be more than 10%. (iii) No particle size must be greater than 3 mesh in any case out of retention on 10 mesh screen.	
2.	Specific Gravity	0.4 to 0.5	
3.	Thermal Stability	220 ⁰ C (Minimum)	

(3)- COTTON SEED HULL

SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
1.	Appearance	Material should be solid, dry, free from dirt, foreign material & Linter.	

B. PACKAGING

1) NON DAMAGING CELLULOSIC FIBROUS LCM

The material should be packed as 10-15 kg/ bag in good quality brand new multiwall paper (at least 03 plies) bags having inner polythene liner (transparent and having minimum weight of 800 grams/liner) and properly sewed for rendering the material completely moisture proof. The material should be palletized as **250-350 kg**, wrapped with thick polyethylene sheet and tightly strapped. The packaging of the required mud chemical should be of international standards and capable to safe transportation during road journey from factory to OGDCL stores & well site and to withstand harsh weather conditions at the storage points and at the well sites / locations.

2) COTTON SEED HULL

The material should be packed in good quality brand new jumbo bags as 200 Kg net per bag having inner polythene liner (transparent and having minimum weight of 800grams /liner) for rendering the material completely moisture proof. The material should be palletized as **800-1000 kg**, wrapped with thick polyethylene sheet and tightly strapped. The packaging of the required mud chemical should be of international standards and capable to safe transportation during road journey from factory to OGDCL stores & well site and to withstand harsh weather conditions at the storage points and at the well sites / locations.

C. NECESSARY DATA

SR. NO.	DESCRIPTION		
01.	A	Name of Bidder	
	B	Name of authorized signatory of bidder	