



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

Material :LUBRICANTS

Due Date: 21-DEC-2018

Tender Enquiry No: PROC/LH/LT/DRG-17512

Bid Bond Value : RS. 45,000/-

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : NIL

| Sr No | Description                 | Quantity | Make/Brand offered | Unit  | Unit Price (PKR) Inclusive Of All Taxes Except GST | Unit Price (PKR) Inclusive of GST | Total Price (PKR) Inclusive of GST | Delivery Period Offered | deviation from Tender Spec. If Any |
|-------|-----------------------------|----------|--------------------|-------|--|-----------------------------------|------------------------------------|-------------------------|------------------------------------|
| 1     | OIL,DIESEL ENGINE,SAE 40    | 2100     |                    | Litre |  |                                   |                                    |                         |                                    |
| 2     | OIL,DIESEL ENGINE,SAE 15W40 | 1050     |                    | Litre |  |                                   |                                    |                         |                                    |

**Special Note:-** The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY TERM : WITHIN 30 DAYS AFTER ISSUANCE OF LPO ON F.O.R LOG BASE TANDO ALAM.PAYMENT TERM: 100% AFTER DELIVERY. SHELF LIFE OF THE PRODUCTS MUST BE ATLEAST ONE (01) YEARS. ALSO PROVIDE SHELF LIFE CERTIFICATE ON YOUR COMPANY LETTER HEAD.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.



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**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

| Documents  | To be Attached with the Technical/Financial Bids | Compliance                   |                             |
|--|--|------------------------------|-----------------------------|
|  |  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Original Bid Bond  | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of NTN Certificate  | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of GST Certificate  | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Confirmation that the Firm is appearing on FBR's Active Taxpayer List                                | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped <b>Annexure-A (Un-priced)</b>  | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped <b>Annexure-B</b>  | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped <b>Annexure-D</b>  | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead                            | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead                                    | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public | Technical Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped <b>Annexure-A (Priced)</b>   | Financial Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped <b>Annexure-C</b>  | Financial Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped <b>Annexure-E</b>  | Financial Bid                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |