



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **COVERALL, LEATHER JACKETS & SOCKS**

Due Date:

Tender Enquiry No: **PROC-LC/PT/PO/17540**

Bid Bond Value : 89,000/-

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	JACKET, LEATHER , as per attached TOR	450		Number					
2	COVERALL / DANGRI, COTTON, STATIC CHARGE FREE ASY UNIFORM & PROTECTTIVE CLOTHINGS, as per attached TOR	676		Number					
3	Cotton Socks	1348		Pair					

Special Note:- The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- SAMPLE MUST BE PROVIDED WITH TECHNICAL BID AND ARE NON-RETURNABLE. (1) DELIVERY WITH IN 120 DAYS AFTER LPO (DAKNI PLANT. (2) 100% PAYMENT AFTER DELIVERY AND INSPECTION.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

2/2

TERMS OF REFERENCES (TOR) FOR SUPPLY OF COVERALL, LEATHER JACKETS & SOCKS FOR EMPLOYEES AT DAKHNI PLANT

01. Bidder must have previous experience in supply of coverall / leather jackets / PPEs. Verifiable list (supported by documentation such as purchase orders) must be provided, besides unpriced copy of contract, purchase order with name and full contact details to be provided in technical bid.
02. Sample(s) of all items shall be provided with Technical Bid. No bid will be accepted without samples.
03. Qualified bidder will be bound to provide material as per approved sample.
04. Coverall must be stitched as per physical measurement of individual employee. Required sizes with quantity will be provided during the Dakhni Plant visit by bidder, after issuance of purchase order. Coverall should be made of pre shrunk cotton especially designed for oil & gas sector with 1 Inch Retroreflective Tape on leg & sleeves.
05. Color of coverall is Grey, Blue & Red. Quantity against each color will be provided during the Dakhni Plant visit by bidder, after issuance of purchase order. Color of Leather Jackets is Black. Color of Socks is Grey.
06. Leather jackets must have good quality zips, at least two outside and one inside pockets & with collar. Further evaluation will be carried out as per sample.
07. Without any extra charges, rejected items will be replaced/exchanged by bidder.
08. Payment will be made after 100% delivery, subject to acceptance of material by inspection committee at Dakhni Plant.
09. Delivery period for material is 120 days from the date of issuance of Purchase order.
10. The material will be delivered at Dakhni Gas Processing Plant Tehsil Jand District Attock, the delivery charges to Dakhni Plant to be borne by the bidder.
11. The quality of sample for each item will be considered as key feature for technical qualification.

4/a

Item # 02

2/2

Leather Jacket





2/4

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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>