



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

Material : **INSULATION MATERIAL**

**Due Date:**

Tender Enquiry No: **PROC-LD/P&P/17748/19**

Bid Bond Value : 90000

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	BINDING WIRE 16 gauge (MATERIAL : MS) MADE: LOCAL JASY. FABRICATION CONSUMABLE	100		Kilo Grams					
2	CORRUGATED SHEET, ALUMINIUM FOR INSULATION 26BSW, 1 METER WIDTH. JP# JASY	4		Metric Ton					
3	G.I SHEET, 24 BWG (PARTICULARLY FOR INSULATION OF PIPE LINE) IMPORTED JASY. FABRICATION CONSUMABLES	12		Ton					
4	ROCKWOOL BLANKET TR/20 FACING WITH ALUMINUM FOIL ON ONE SIDE, DENSITY: 100 KG/M3, THICKNESS:50MM, ROLL SIZE:1.2M X 1.2M JASY. INSULATION MATERIAL	850		Number					
5	GLASS WOOL WITH ALUMINIUM FOIL, 2" THICK, DENSITY 24 Kg/cm3, WIDTH 1200mm	100		Meter					

**Special Note:** The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- BID VALIDITY: 120 DAYS AFTER TECHNICAL BID OPENING DELIVERY LOCATION: DAKHNI OIL FIELD, DELIVERY PERIOD: 120 DAY: AFTER ISSUANCE OF LPO, PAYMENT TERM: 100% AFTER DELIVERY

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

## **Terms of Reference (TOR) for Insulation Material of Dakhni Plant:**

1. Delivery period for material is 120 days from the date of issuance of Purchase order.
2. Manufacturer must have 5 years of experience in manufacturing and supply of insulation material in Pakistan. Verifiable list (supported by documentation such as purchase orders) must be provided, besides unpriced copy of contract, purchase order with name and full contact details to be provided in technical bid.
3. Technical brochure of insulation material must be provided in Technical Bid.
4. The bidder should strictly adhere to the specifications of insulation material.
5. The variation in quantity at the time of order placement will not change the unit cost of material.
6. Bidder will be responsible for supply of insulation material up to Dakhni Plant, City Jand, District Attock.
7. Insulation material must be new & free from any defect.
8. Minor tolerance in sizes are acceptable.
9. Inspection of material will be carried out at Dakhni plant and after successful inspection, material will be accepted.
10. Any damaged/ rejected insulation material found during inspection will have to be replaced by the supplier without any extra charges.



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**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-A (Un-priced)</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-B</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-D</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-A (Priced)</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-C</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-E</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) \_\_\_\_\_