



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **PROCUREMENT OF 6000 KG OF FLUID LOSS CONTROL
ADDITIVE FOR CEMENT SLURRY**

Due Date:

Tender Enquiry No: **PROC-LE/17944**

Bid Bond Value : RS. 200,000/-

Attachment(if any) : YES

EVALUATION WILL BE CARRIED OUT ON FULL

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	FLUID LOSS ADDITIVE OF CEMENT, SUITABLE FOR USE WITH MIX WATER HAVING SALT CONCENTRATION UPTO 5% SODIUM CHLORIDE, IN POWDER STATE, READILY SOLUBLE IN WATER, CEMENT ADDITIVE	4000		Kilo Grams					
2	FLUID LOSS ADDITIVE OF CEMENT, SUITABLE FOR USE WITH MIX WATER HAVING SALT CONCENTRATION UPTO 5% SODIUM CHLORIDE, IN POWDER STATE, READILY SOLUBLE IN WATER, CEMENT ADDITIVE	2000		Kilo Grams					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- 1. ITEM # 1 TO BE DELIVERED AT KHADEJI BASE STORE AND ITEM # 2 TO BE DELIVERED AT CHAK NAURANG. 2. PAYMENT TERM PAYMENT AFTER DELIVERY. 3. BID VALIDITY IS 120 DAYS AFTER TECHNICAL BID OPENING

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

(5)

OIL & GAS DEVELOPMENT COMPANY LIMITED
DRILLING SERVICES DEPARTMENT
ISLAMABAD

ANNEXURE-I

The item mentioned in the attached indent is cement additive i.e. FLAC (low to moderate temperature) which is used to design and prepare slurries of different types with various specific gravities. The technical specifications of the quoted item have been elaborated in the indent; however, the detail of packaging is given below.


A. PACKING/PACKAGING:

- Must be packed in 25.0 Kg/ 55 Lbs. Net export quality bags.
- The bags must have 04 Kraft paper layers plus 02 heavy inner asphalt laminated layers for water proofing.
- The consignment must be palletized, shrink wrapped and strapped in the maximum capacity of 1.0 MTON material per pallet.

B. MARKING

Each "BAG" should have clear legible marking as given below;

- Name of the Product.
- Name of the Manufacturer.
- Date/month/ year of manufacture.
- Lot No./ Batch No. _____
- Shelf Life.



C. NECESSAERY DATA

Sr No.	DESCRIPTION	
1.	A Name of Bidder	
	B Name of authorized signatory of bidder	
2.	Complete address, telephone, e-mail and fax number of bidder	
3.	A Name of Manufacturer	
	B Complete address, telephone, e-mail and fax number of manufacturer	
4.	Minimum shelf life	
5.	Physical Appearance (Material should be solid free from dirt and foreign material)	
6.	Sales Record (Provide sales record of the quoted product with names of clients)	

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ANNEXURE-II

TEST FOR QUALITY EVALUATION OF CEMENT ADDITIVES

A. Fluid-Loss-Control Additive (FLAC) is used to maintain a consistent fluid volume within cement slurry to ensure that the slurry performance properties remain within an acceptable range. For the evaluation of quoted cement additive, following test will be done.

S.NO.	COMPOSITION	RESULTS
01	<p><u>For Testing</u></p> <p>i. Cement class 'G' : 100 parts</p> <p>ii. Water (distilled) : 44%AGE BWOC</p> <p>iii. Fluid loss additive : %AGE BWOC</p> <p>iv. Dispersant (TIC) : %AGE BWOC</p> <p>v. Retarder : %AGE BWOC</p> <p>vi. Defoamer : %AGE</p>	<ul style="list-style-type: none"> ➤ SG: 1.90 (15.8 PPG) ➤ API fluid loss: less than 70cc at 84°C ➤ Free water: zero ➤ YP: less than 20lbs/100ft² ➤ Thickening time at 84°C and pressure 8,000psi: 04 hrs. to 5 hrs.

Note: Slurry will be designed/tested with OGDCL's available additives.

B. **EVALUATION CRITERIA**

The sample having dosage more than 0.5% BWOC to attain above mentioned results will not be acceptable and declared technically non-responsive.

Technically responsive and financially lowest bidder will be awarded the contract.

Handwritten signatures and initials, including a signature that appears to be 'S. J.' and another set of initials '3' and 'S'.

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ANNEXURE-III

INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. The quantities of indented material are tentative & can be increased/ decreased according to the requirement.
2. **Delivery period** for the quoted item is **90 Days**; the supplier will have to provide two consignments at given locations as per following quantities, failing to which action will be taken as per rules.

Location	Consignment
KDS Store Karachi	4000 Kg within 90 days after issuance of LPO.
CNG Store Chak Naurang	2000 Kg within 90 days after issuance of LPO.

3. **Minimum Shelf life** of the quoted product should not be less than **03 years**. A certificate declaring minimum shelf life of the quoted product from manufacturer on letter head must be submitted with the technical bid.
4. All submitted bids will be evaluated strictly as per **TORs of tender** inquiry.
5. The bidder must have to provide the 01 Kg sealed sample of the quoted product along with bid, without submission of sample bid will not be entertained.
6. Material will be accepted after the physical inspection & OGDCL's lab evaluation report of the representative sample drawn by the inspection committee from the material delivered at required locations.
7. On receipt of the material, if it is found substandard after testing/use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.

