



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **MUD CHEMICAL**

Tender Enquiry No: **PROC-LE/17994**

EVALUATION WILL BE CARRIED OUT ON FULL

Due Date:

Bid Bond Value : RS. 98,800/-
Attachment(if any) : YES

| Sr No | Description | Quantity | Make/Brand offered | Unit | Unit Price (PKR) Inclusive Of All Taxes Except GST | Unit Price (PKR) Inclusive of GST | Total Price (PKR) Inclusive of GST | Delivery Period Offered | deviation from Tender Spec. Any |
|-------|-------------|----------|--------------------|------------|--|-----------------------------------|------------------------------------|-------------------------|---------------------------------|
| 1 | MICA FINE | 50 | | Metric Ton | | | | | |
| 2 | MICA FINE | 50 | | Metric Ton | | | | | |
| 3 | MICA FINE | 50 | | Metric Ton | | | | | |
| 4 | MICA COARSE | 35 | | Metric Ton | | | | | |
| 5 | MICA COARSE | 35 | | Metric Ton | | | | | |
| 6 | MICA COARSE | 35 | | Metric Ton | | | | | |

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL
- I. ITEM # 1 & ITEM # 4 TO BE DELIVERED AT CHAK NURANG STORE AND ITEM # 2 & ITEM # 5 TO BE DELIVERED AT KHADEJI STORE WHEREAS ITEM # 3 & 6 TO BE DELIVERED AT KOT ADU STORE. II. PAYMENT TERM IS AFTER DELIVERY. III. BID VALIDITY IS 120 DAYS FROM TECHNICAL BID OPENING

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

| Documents | To be Attached with the Technical/Financial Bids | Compliance | |
|--|--|------------------------------|-----------------------------|
| | | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Original Bid Bond | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of NTN Certificate | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of GST Certificate | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Confirmation that the Firm is appearing on FBR's Active Taxpayer List | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-A (Un-priced) | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-B | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-D | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-L on Company's Letterhead | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-M on Company's Letterhead | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-A (Priced) | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-C | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-E | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

| | | |
|------|--|--|
| i. | IBAN No. (International Bank Account Number 24 Digits) | |
| ii. | Vendor Name as per Title of their Bank Account | |
| iii. | Contact No.of Company's CEO/ Owner (Mobile & Landline) | |
| iv. | Bank Name. | |
| v. | Bank Branch Name and Code | |

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

TECHNICAL SPECIFICATIONS SHEET OF MICA (FINE) & MICA (COARSE)

Mica is transparent, optically flat, easily splittable into thin films along its cleavage, colourless in thin sheets, resilient and incompressible.

PRODUCT DESCRIPTION

The ground mica is, a flakey mineral that is used in both oil-base and water-base systems as a Lost Circulation material. It is effective in controlling seepage losses into formation.

APPLICATION

*Seal fractures and permeable zones to prevent loss of fluid.

*Sweeps to enhance sliding.

*May be used with other lost circulation materials.

A) TECHNICAL SPECIFICATIONS

| SR. NO. | PHYSICAL PROPERTIES | REQUIRED SPECIFICATIONS | EXACT VALUE OF THE OFFERED PRODUCT |
|----------------|---|---|---|
| 01. | Appearance Mica (Coarse) / Mica (Fine) | Silver to Grey Flakes/ (Powder-in case of fine). | |
| 02. | Particle size 2.1 Mica (Fine) | 10% (Max) retention on 10 mesh screen. 90% (Min) retention on 100 mesh screen. No particle size must be greater than 4 mesh in any case out of retention on 10 mesh screen. | |
| 03. | Particle size 2.2 Mica (Coarse) | 5% (Max) retention on 4 mesh screen. 90% (Min) retention on 10 mesh screen. No particle size must be greater than 3 mesh in any case out of retention on 4 mesh screen. | |

B) PACKAGING

The material should be packed as **250-500** kgs net per bag in new export quality HDPE jumbo bags. The Packing required mud chemical should be of good standards and capable to safe transportation during road journey from manufacturing facility to OGDCL stores & well sites and to withstand prolonged weather conditions the storage points and at the well sites/locations.

C) INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. Bids evaluation criteria is technically responsive and financially the lowest.
2. **Delivery period** of quoted product should not be more than **90 Days**.
3. Minimum **Shelf Life** of the quoted product should not be less than **03 Years**.
4. Technical Specifications Sheet of the quoted product duly filled-in must be enclosed in the technical bid.
5. The material must not have more than 5% solubility in 15% Hydro Chloric Acid (HCl).
6. All submitted bids will be evaluated strictly as per TOR of tender inquiry as well as on the basis of previous performance (supply record) of bidder, failing which will lead to disqualification of Bid thereof.
7. The bidder must have to provide the **½ Kg sample** of the quoted product conforming to technical specifications as per section "A" along with the bid. No product sample will be accepted after bid submission. Without submission of the product sample, bid will not be entertained.
8. Prior to supply of the material, the supplier will be responsible for carrying out the inspection of the material if desired by the indenting department.
9. Material will be accepted after the physical inspection & lab evaluation report of the representative sample drawn by the inspection committee from the material delivered at required location.
10. On receipt of the material, if it is found substandard after testing/use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.