



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **BARITE POWDER**

Due Date:

Tender Enquiry No: **PROC-LA/PT/18088/20**

Bid Bond Value : 6,000,000.00

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : **YES**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	BARYTE POWDER Conforming to API Specs 3--A. PLY STATE (Light Brown Free Flowing Powder); DENSITY (4.20 g/cm Min); WATER SOLUBLE ALKALINE EARTH METALS CAL (250 mg/ltr Max); RESIDUE on US Sieve # 200 (3%) & 325 (5%) by weight Min) for 2021-22	35000		Metric Ton	EX-FACTORY		EX-FACTORY		

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- **BID VALIDITY 150 DAYS FROM TECHNICAL BID OPENING.DELIVERY AS PER CLAUSE 21.PAYMENT TERMS AS PER ITB (G) CLAUSE NO.24.**



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

TECHNICAL SPECIFICATIONS SHEET OF
BARITE POWDER

Barite is the largest consuming item among the mud additives and is used as weighting agent in the drilling fluid for controlling the subsurface formation pressure during drilling as well as work-over operations.

Each bidder should invariably mention the exact value of the properties of their quoted product. Only to write “conforming to” or “OK” will not be sufficient.

A) TECHNICAL SPECIFICATIONS

SR. NO.	PHYSICAL PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF THE OFFERED PRODUCT
01.	Density	4.20 g/cm ³ (Minimum)	
02.	Water Soluble Alkaline Earth Metals as Calcium	250 mg/Ltr. (Maximum)	
03.	Residue on US Sieve No. 200 (Wet screen analysis)	3% by weight (Maximum)	
04.	Residue on US Sieve No. 325 (Wet Screen analysis)	5% by weight (Minimum)	

B) NECESSARY DATA

SR. NO.	DESCRIPTION	TO BE FILLED IN BY THE BIDDER
01.	Name of Bidder	
02.	Complete address, telephone, e-mail and fax numbers of bidder	
03.	Name of the Mine Owner (Producer) / Leaser	
04.	Name of Authorized Signatory of Mine Owner (Producer) / Leaser.	
05.	Complete address, telephone, e-mail and fax number of Mine Owner (Producer) / Leaser.	
06.	Website of the quoted Mine Owner (Producer) / Leaser.	
07.	Name, Designation, Phone / fax and e-mail of contact person of quoted Mine Owner (Producer) / Leaser.	
08.	Brand name of Product	

09.	Minimum shelf life of the quoted product.	
10.	Annual Production Capacity (with Documentary Proof)	

- C) Names of **07 (Seven) clients/ sales achievements** (E & P companies only) other than OGDCL to whom supplied the quoted product (not less than 1,000 M.Ton/ Year), including at least **02 (Two)** companies to whom supplied the quoted product in bulk quantity (not less than 10,000 M.Ton / Year) with contract numbers and quantities during the last Ten (10) years commencing from year 2010 as a proof of Ten years' experience. OGDCL, if required, may demand verification.

Sr. No.	Names of Clients with Address, Telephone Nos. and e-Mail	Contract / Purchase Order Nos. with date	Quantity Supplied (M.Ton)

D) **NECESSARY ATTACHMENTS:**

01	Product Data Memorandum in original printed by Mine Owner (Producer) / Leaser.	Attached/ Not attached
02	Material Safety Data Sheets in original printed by Mine Owner (Producer) / Leaser.	Attached/ Not attached
03.	Valid API Certificate for the production of API Barite.	Attached/ Not attached
04	Original authority letter issued by Mine Owner (Producer) / Leaser to the bidder for quoting their product	Attached/ Not attached
05	Valid authentic certificate as a proof for ownership of the Mine / Lease for the quoted product from any Govt. Authority / Chamber of Commerce.	Attached/ Not attached
06	Company profile with manufacturing capability/ capacity & experience of last 10 years.	Attached/ Not attached
07	2 Kg sample of offered product.	Provided/ Not provided

E) **PACKAGING FOR BARITE POWDER:**

Barite Powder should be packed in one (01) M Ton export quality new jumbo bags having thick, high density inner polythene liner for rendering material completely moisture proof. The packaging of the Barite Powder should be of international standards and capable to safe transportation during road journey from factory to OGDCL Stores & Stores to well site and to withstand prolonged & harsh weather conditions at the storage points and at the well sites / locations.

F) MARKING:

Each bag should have clearly legible marking, as given below;

- (a) Name of the product.
- (b) Name of the Mine Owner (Producer) / Leaser
- (c) Date/month/ year of production
- (d) Minimum shelf life
- (e) Supply order number against which supplies are made.
- (f) Lot No. _____ / Batch No. _____.

G) INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. **Evaluation Criteria** for successful bidder is Technically Responsive and Financially Lowest.
2. The Mine Owner (Producer) / Leaser of the quoted products must be an **API certified** producer and have minimum **10** years' experience of producing/ processing/ manufacturing & supplying of indented chemical to E & P companies specifically, duly supported by valid authentic **Certificate** as a proof for Mine Owner (Producer) / Leaser of the quoted products.
3. **Minimum shelf life** of the quoted products **should not be less than 03 years.**
4. Technical Specifications Sheet of the quoted products duly filled-in must be enclosed in the technical bid.
5. Technical bids will be evaluated, keeping in view the track record of **Bidder & Mine Owner (Producer) / Leaser** and the bids will be declared technically non-responsive if the previous performance of any of the stated entities, all the associated subsidiary undertaking whether by way of common directorship, common management and control share holding or direct or indirect control through directors prove to be unsatisfactory and accordingly stand disqualified from participating in OGDCL tenders or contracts.
6. The **bidder** (in case of Pakistan origin) must be registered with Securities & Exchange Commission of Pakistan (**SECP**).
7. An authority letter in original issued by the Mine Owner (Producer) / Leaser for allowing the bidder to quote their product for this particular tender enquiry, duly signed/stamped, must be attached with the technical bid in case the bidder is not manufacturer.
8. All the bidders must have to provide/ submit the **2 Kg sample** of the quoted product along with technical bids at the time of bid submission.
9. If any of the information provided by the bidders proves wrong or any counterfeited/unlawful document is submitted to mislead department, OGDCL reserves the right to disqualify such bids without further assigning any reason. Such bidders will not be allowed to bid for any future procurement.
10. The average annual consumption is 35,000 M.Ton. The quantities of indented material can be increased or decreased at the time of finalization of case according to the requirement.
11. Prior to supply of the material, the supplier of the product shall have to arrange physical inspection of the material from purchaser representative (Indenting Department) of the ready stock of material for supply to OGDCL. For the confirmation of technical specs the drawn representative samples will be tested at OGDCL Lab.
12. The final acceptance of the requisite consignment will be made after physical inspection of consignment & Lab analysis of representative sample drawn after its delivery at OGDCL Store / any location or Rig site, for conformance to technical specs of tender documents. The lab analysis will be undertaken at OGDCL own or any other reputable lab of OGDCL choice including but not

limited to M/s Intertek, M/s SGS & M/s PCSIR and acceptance of the results will be binding over the supplier.

13. Material must have to be lifted back by the vendor if found not as per technical specification of this particular tender enquiry even after its receipt/ use at the base stores / any location or Rig site and have to replace with the material conforming to technical specifications with no cost to OGDCL.
14. In case the Barite is supplied at any OGDCL Rig site (other than Khadeji & Chak Naurang Base Stores), the location distance given by OGDCL will be considered final.
15. The rate quoted will remain valid for that period.
16. The successful bidder will not be having any objection if the transport is arranged by OGDCL for lifting the Barite from the Mill / Factory.
17. Loading of the Barite Powder at Mill / Factory shall be responsibility of the bidder, while unloading at the destination shall be responsibility of OGDCL.
18. OGDCL shall place Local Purchase Order to the successful bidder from time to time on as & when required basis for delivery of Barite Powder during the year.
19. The supplier will have to provide the demanded quantity of the material within 10 days after receiving the mobilization notice from OGDCL, failing which action will be taken as per rules.

20. **CONTRACT PERIOD**

One year commencing from 01-07-2021 to 30-06-2022 on as & when required basis, as per operational requirement.

21. **DELIVERY PLACE**

- (i) At our Khadeji Base Store
- (ii) At our Chak Naurang Base Store
- (iii) At any location / Rig site of OGDCL in Pakistan as per operational requirement.

22. **ANNUAL PRODUCTION CAPACITY**

Production capacity of mill/ factory must be minimum of 50,000 M.Ton per year duly supported by documentary proof.

23. **RESERVE STOCK**

2500 M.Ton Barite will be kept in reserve stock by the supplier during the whole year for lifting on short notice in emergency.

24. **PAYMENT TERMS**

Payment after Delivery (Part Delivery Part Payment).

25. The successful bidder will be responsible for arranging the Transport from ex-mill / factory up to the destination as per written advice of OGDCL, for the purpose supplier will obtain at least 03 quotations from the transporters and will send it to OGDCL for approval, after the approval of rates transport will be arranged accordingly by the supplier.
26. Freight charges will be paid at actual directly to transport contractor, which will be approved by the Management of OGDCL from time to time up to destination as per advice of OGDCL.