



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

Material : **NON-DAMAGING CELLULOSSIC FIBROUS LCM (FINE & COARSE)**

Tender Enquiry No: **WS-18099**

EVALUATION WILL BE CARRIED OUT ON ITEM WISE

**Due Date:**

Bid Bond Value : **RS.180,000/-**

Attachment(if any) : **NIL**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	NON-DAMAGING CELLULOSIC FIBROUS LCM (FINE)	50		Metric Ton					
2	NON-DAMAGING CELLULOSIC FIBROUS LCM (FINE)	50		Metric Ton					
3	NON-DAMAGING CELLULOSIC FIBROUS LCM (COARSE)	40		Metric Ton					
4	NON-DAMAGING CELLULOSIC FIBROUS LCM (COARSE)	40		Metric Ton					

**Special Note:** The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY PERIOD: FOR KDS KARACHI AND FOR CHAK NARUNG STORE, AS PER SCHEDULE, WITHIN 150 DAYS FROM THE DATE OF ISSUANCE OF LPO.PAYMENT WILL BE MADE AFTER DELIVERY. BID VALIDTY IS REQUIRED 120 DAYS AFTER TECHNICAL BID OPENING.

## TECHNICAL SPECIFICATIONS SHEET

**Non-Damaging Fibrous Cellulosic LCM** is a very light weight botanical product comprising of fibrous, cellulosic, bio-degradable material. It is used to seal the bore hole walls of porous formation. Mixable both in Oil & Water base mud and can be pumped through all size of nozzles without choking. It is Non-Toxic & Non-Damaging to formation providing lubricity in boreholes and prevents differential sticking and available in Coarse & Fine grades.

Each bidder should invariably fill-in the table given below with exact value of these properties of their quoted product. Only writing Conforming to or OK will not be sufficient.

### A) TECHNICAL SPECIFICATIONS

Sr. No.	PROPERTIES	REQUIRED SPECIFICATIONS	EXACT VALUE OF OFFERED PRODUCT
<b>A-1</b>	<b>Non-Damaging Cellulosic Fibrous LCM (Fine)</b>		
1.	Particle size	(i) 80-90% should pass thru 100 mesh screen. (ii) No particle size must be greater than 4 mesh in any case out of retention on 100 mesh screen.	
2.	Specific Gravity	0.4 to 0.5	
3.	Thermal Stability	220°C (Minimum)	
<b>A-2</b>	<b>Non-Damaging Cellulosic Fibrous LCM (Coarse)</b>		
1	Particle size	(i) Retention on 80 mesh should not be less than 80%. (ii) Retention on 10 mesh should not be more than 10%. (iii) No particle size must be greater than 3 mesh in any case out of retention on 10 mesh screen.	
2	Specific Gravity	0.4 to 0.5	
3	Thermal Stability	220 <sup>o</sup> C (Minimum)	

## B) PACKAGING :

The material should be packed as 10-15 kg/ bag in good quality brand new multiwall paper (at least 03 plies) bags having inner polythene liner (transparent and having minimum weight of 800 grams/liner) and properly sewed for rendering the material completely moisture proof. The material should be palletized as 250-350 kg, wrapped with thick polyethylene sheet and tightly strapped. The packaging of the required mud chemical should be of international standards and capable to safe transportation during road journey from factory to OGDCL stores & well site and to withstand harsh weather conditions at the storage points and at the well sites/ locations.

## C) INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. Evaluation criteria for successful bidder is technically responsive and financially the lowest.
2. Delivery period for both the items is 150 Days. The supplier must commence consignment wise delivery within 60 days as per following schedule, failing which action will be taken as per rules.

Item	Location	1 <sup>st</sup> Consignment	2 <sup>nd</sup> Consignment
Non-Damaging Cellulosic Fibrous LCM (Fine)	KDS	25 M.Ton within 60 days after issuance of LPO	25 M.Ton in next 90 days after 1 <sup>st</sup> consignment
	CNG Store	25 M.Ton within 60 days after issuance of LPO	25 M.Ton in next 90 days after 1 <sup>st</sup> consignment
Non-Damaging Cellulosic Fibrous LCM (Coarse)	KDS	20 M.Ton within 60 days after issuance of LPO	20 M.Ton in next 90 days after 1 <sup>st</sup> consignment
	CNG Store	20 M.Ton within 60 days after issuance of LPO	20 M.Ton in next 90 days after 1 <sup>st</sup> consignment

3. **Minimum Shelf life** of the quoted product should not be less than **03 years** and manufacturer must declare shelf life of the chemical by issuing it on company's letter head.
4. Technical specifications sheet of the quoted product duly filled in must be enclosed with the technical bid.
5. All submitted bids will be evaluated strictly as per TOR of tender inquiry as well as on the basis of previous performance (supply record) of bidder, failing which will lead to disqualification of Bid thereof.
6. The bidder must have to provide the half (1/2) kg sample of the quoted product conforming to technical specifications as per section "A" along with the bid. No sample will be accepted / entertained after 10 days of Technical Bid Opening if not provided along with the bid.
7. Prior to the supply of the material, the supplier will be responsible for carrying out the inspection of the material if desired by the indenting department.
8. Material will be accepted after the physical inspection & lab evaluation report of the representative sample drawn by the inspection committee from the material delivered at required locations.
9. On receipt of the material, if it is found substandard after testing/use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.



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**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-A (Un-priced)</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-B</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-D</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-A (Priced)</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-C</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-E</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) \_\_\_\_\_