



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **MONO ETHYLENE GLYCOL (MEG)**

Due Date:

Tender Enquiry No: **LE/P&P/18168/20**

Bid Bond Value : **PKR. 280,000/-**

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : **NIL**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	MONO ETHYLENE GLYCOL (MEG) (Drum Packing),SPECIFICATIONS AS PER ATTACHMENT	23000		Kilo Grams					
2	MONO ETHYLENE GLYCOL (MEG) (Drum Packing),SPECIFICATIONS AS PER ATTACHMENT	23000		Kilo Grams					
3	MONO ETHYLENE GLYCOL (MEG) (Drum Packing),SPECIFICATIONS AS PER ATTACHMENT	23000		Kilo Grams					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- MATERIAL TO BE DELIVERED AT FOR (SR#01) BOBI PLANT, (SR#02) DAKHNI FEILD & (SR#03) CHANDA FEILD WITHIN 90 DAYS FROM THE DATE OF ISSUANCE OF LPO. PAYMENT WILL BE MADE AFTER DELIVERY. BID VALIDTY IS 120 DAYS AFTER TECHNICAL BID OPENING.

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Mono-ethylene Glycol (MEG)**1. Technical Specifications**

Bidder should invariably mention the exact properties of their quoted product along with detailed chemical composition. Only to write conforming to or OK will not be sufficient.

Chemical Formula	HO-CH ₂ - CH ₂ -OH
Purity (MEG)	99.0 % wt. Min
Appearance	Clear free from suspended matter
Boiling Point	196-199°C (at 760 mm Hg)
Freezing Point	-13 °C
Viscosity	16-20 Centipoises @ 25 °C
Flash Point	113°C -116 °C
Ignition Point	410 °C
Specific Gravity	1.113-1.114
Water Content	0.2 % wt. Max.
Evaporation Rate (Ether-1)	1200

2. Necessary Data**2.1 Bid Summary Sheet**

S. No.	Description	
01	A	Name of Local agent
	B	Name of authorized signatory of local agent
	C	Complete address, phone, fax numbers and email of local agent
02	A	Name of manufacturer
	B	Name of authorized signatory of manufacturer
	C	Complete address, phone, fax numbers and email of bidder
	D	Website of manufacturer
04	Brand Name of Product	
05	Country of origin/manufacturing facility	
06	Port of shipment	
07	Minimum shelf life of product not less than 3 years	

2.2 Clients / Sales Achievement in Pakistan.

Manufacturer has to furnish one letter of recommendation/performance comments of the client/user from any reputed petrochemical company mandatory from Pakistan while the

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manufacturer who supplied the same chemical to OGDCL through bidding procedure and subsequently having satisfactory performance is not required to submit letter of recommendation while attach the copy of PO with quantity supplied.

S.No	Name of client with address and phone Nos.	Contract/Purchase order No. with date	Quantity Supplied

2.3 Necessary Attachments with Bid

S.No	Description	Attached / Provided or Not
01	Complete product data memorandum, application notes and specifications as per Claus-1.	
02	MSDS in original printed by manufacturer	
03	Original authority letter issued by the manufacturer to local agent for quoting their product	
04	Client list in Pakistan as per above format	
05	Valid ISO certificates of manufacturer	
06	Shelf life of quoted product should not less than 03 years	
07	Lab analysis report(s) of the quoted product from an internationally reputed / recognized 3 rd party lab in the light of specifications sheet at Claus-1.	

3. Packing

3.1 Chemical (MEG) will be supplied as 230 Kg/drum in brand new drums and should be of international standard (pelletized packing) clearly marked with:

- (a) Name of product
- (b) Name of manufacturer
- (c) Dates of manufacturing and expiry
- (d) P.O or contract number
- (e) Lot No. _____ / batch No. _____

4. Delivery Period

Material should be delivered within 90 days after confirmed PO.

5. Instructions to the Bidder / Terms & Conditions

- 5.1 The manufacturer of the product must have minimum 05 years' experience of manufacturing and supplying of quoted MEG, duly supported by valid ISO certificate for manufacturing / production of MEG since last 05years. Trade houses and stockiest will not be treated as manufacturers.
 - 5.2 All documents listed at Claus 2.3 must be attached with the technical bid.
 - 5.3 Material must have to be lift back by the vendor if found not as per technical specifications of this particular tender inquiry even after its receipts at the OGDCL base store and shall have to replace with the material conforming to technical specifications within 90 days, with no additional cost to OGDCL.
- Handwritten signature and date: 20/10/20*



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>

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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

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