



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **DISPERSANT IN POWDER FORM**

Tender Enquiry No: **PROC-LE-PT-DS-18238**

EVALUATION WILL BE CARRIED OUT ON ITEM WISE

Due Date:

Bid Bond Value : **PKR.125,000/-**

Attachment(if any) : **NIL**

| Sr No | Description | Quantity | Make/Brand offered | Unit | Unit Price (PKR) Inclusive Of All Taxes Except GST | Unit Price (PKR) Inclusive of GST | Total Price (PKR) Inclusive of GST | Delivery Period Offered | deviation from Tender Spec. If Any |
|-------|--|----------|--------------------|------------|--|-----------------------------------|------------------------------------|-------------------------|------------------------------------|
| 1 | DISPERSANT, IN POWDER FORM: WIDE RANGE, STABLE UPTO 120 DEGREE C BHCT, IP# JASY CEMENT & CEMENT ADDITIVES. | 2000 | | Kilo Grams | | | | | |
| 2 | DISPERSANT, IN POWDER FORM: WIDE RANGE, STABLE UPTO 120 DEGREE C BHCT, IP# JASY CEMENT & CEMENT ADDITIVES. | 1000 | | Kilo Grams | | | | | |

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY OF LINE ITEM NO.1 AT KDS, KARACHI & LINE ITEM NO.2 AT CHAK NUARANG, CHAKWAL, WITHIN 90 DAYS FROM THE DATE OF ISSUANCE OF LPO. PAYMENT WILL BE MADE AFTER DELIVERY. BID VALIDTY IS 120 DAYS AFTER TECHNICAL BID OPENING



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

| Documents | To be Attached with the Technical/Financial Bids | Compliance | |
|--|--|------------------------------|-----------------------------|
| | | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Original Bid Bond | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of NTN Certificate | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of GST Certificate | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Confirmation that the Firm is appearing on FBR's Active Taxpayer List | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-A (Un-priced) | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-B | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-D | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-L on Company's Letterhead | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-M on Company's Letterhead | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-A (Priced) | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-C | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-E | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

| | | |
|------|--|--|
| i. | IBAN No. (International Bank Account Number 24 Digits) | |
| ii. | Vendor Name as per Title of their Bank Account | |
| iii. | Contact No.of Company's CEO/ Owner (Mobile & Landline) | |
| iv. | Bank Name. | |
| v. | Bank Branch Name and Code | |

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

OIL & GAS DEVELOPMENT COMPANY LIMITED
DRILLING SERVICES DEPARTMENT
ISLAMABAD

ANNEXURE-I

Dispersants have wide applications in various industries. It is used in oil-well drilling industry as a dispersant in fresh water and salt water for preparation of cement slurries for cementation jobs. Dispersant helps to reduce the apparent viscosity and improves rheological properties, as a result turbulent flow can be achieved at lower pumping rates and consequently it reduces friction pressure during pumping.

The item mentioned in the attached indent is cement dispersant (wide range) which is used to design and prepare slurries of different types with various specific gravities. The technical specifications of the quoted item have been elaborated in the indent; however, the detail of packaging is given below.

A. PACKING/PACKAGING:

- Must be packed in **50-55 lbs.** Net export quality bags.
- The bags must have 04 Kraft paper layers plus 02 heavy inner asphalt laminated layers for water proofing.
- The consignment must be palletized, shrink wrapped and strapped in the maximum capacity of 1.0 M.TON material per pallet.

B. MARKING

Each "Sack/Bag" should have clear legible marking as given below;

- Name of the Product.
- Name of the Manufacturer.
- Date/month/ year of manufacture.
- Lot No./ Batch No. _____

C. NECESSAERY DATA

| Sr No. | DESCRIPTION | |
|--------|--|--|
| 1. | A Name of Bidder | |
| | B Name of authorized signatory of bidder | |
| 2. | Complete address, telephone, e-mail and fax number of bidder | |
| 3. | A Name of Manufacturer | |
| | B Complete address, telephone, e-mail and fax number of manufacturer | |
| 4. | Minimum shelf life | |
| 5. | Physical Appearance (Material should be solid free from dirt and foreign material) | |

ANNEXURE-II

TEST FOR QUALITY EVALUATION OF WIDE RANGE DISPERSANT (CEMENT ADDITIVE)

- A. A dispersant or a dispersing agent is a substance that is added for suspension of solid or liquid particles in a liquid (such as a colloid or emulsion) to improve the separation of the particles and to prevent their settling or clumping.
- B. For the evaluation of quoted cement additive, following test will be done.

| S.NO. | COMPOSITION | RESULTS |
|-------|--|---|
| 01 | <p>For Testing</p> <p>i. Cement class 'G' : 100 parts</p> <p>ii. Water (distilled) : 44%AGE BWOC</p> <p>iii. Fluid loss additive : %AGE BWOC</p> <p>iv. Dispersant : %AGE BWOC</p> <p>v. Retarder : %AGE BWOC</p> <p>vi. Defoamer : %AGE</p> | <ul style="list-style-type: none">➤ SG: 1.90 (15.8 PPG)➤ Settling at room temp: Should be no settling of cement particles➤ Settling & Gelation at 84⁰C: Should be no settling & no gelation of cement particles in slurry➤ Free water: zero➤ YP: less than 20lbs/100ft²➤ Thickening time at 84⁰C and pressure 8,000psi: ➤ 04 hrs. to 5 hrs. |

Note: Slurry will be designed/tested with OGDCL's available additives.

C. EVALUATION CRITERIA

The sample having dosage more than 0.5% BWOC to attain above mentioned results, will not be acceptable and declared technically non-responsive.

Technically responsive and financially lowest bidder will be awarded the contract.

ANNEXURE-III

INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:

1. The quantities of indented material are tentative & can be increased/ decreased according to the requirement.
2. **Delivery period** for the quoted item is **60 Days**; the supplier will have to provide two consignments at given locations as per following quantities, failing to which action will be taken as per rules.

| Location | Consignment |
|---------------------------|---|
| KDS Store Karachi | 2000 Kg within 60 days after issuance of LPO. |
| CNG Store Chak Naurang | 1000 Kg within 60 days after issuance of LPO. |

3. **Minimum Shelf life** of the quoted product should not be less than **02 years**.
4. All submitted bids will be evaluated strictly as per **TORs** of tender inquiry.
5. The bidder must have to provide the **0.50 Kg** sealed sample of the quoted product along with bid, without submission of sample, bid will not be entertained.
6. Material will be accepted after the physical inspection & OGDCL's lab evaluation report of the representative sample drawn by the inspection committee from the material delivered at required locations.
7. On receipt of the material, if it is found substandard after testing/use, then the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.