



**OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT**

Material :Satellite Phone Sets

Due Date:

Tender Enquiry No: PROC/LC/PT/COM/18259-8

Bid Bond Value : 72,800/=

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	Purchase of Satellite Phone Sets for Siesmic Parties as per attached specs	13		Number					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY WITHIN 30 DAYS AFTER ISSUANCE OF LPO AT I-9 BASE STORE ISLAMABAD. 100% PAYMENT WILL BE MADE AFTER DELIVERY AND INSPECTION. BID VALIDITY MUST BE 120 DAYS FROM THE DATE OF TECHNICAL BID OPENING



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

Procurement of Satellite Mobile Phone sets For seismic operations.

Terms & Conditions

1. Introduction

2. Scope of Work

3. Terms of Reference

4. Bidder's Obligations

5. Bid Submission

6. Bid Evaluation

7. Contract Award

8. General Conditions

9. Miscellaneous

Note: Bidders are requested to read this document carefully and provide complete information required in this T&C. OGDCL reserves the right to reject proposal with in-complete or partial information.

Overview

Oil and Gas Development Company Ltd (OGDCL) is Pakistan's leading National E&P sector company, having operations at remote locations and fields in all the four provinces. The detail information about the company can be obtained from its website www.ogdcl.com.

The company intends to procure 13 Satellite Mobile Phone Sets for Seismic operations.

Vendors having required expertise, resources and similar work experience are invited to submit their proposal as per detailed requirements given in this T&C.

SCOPE OF WORK

Bids are invited for Supply of Satellite Mobile Phone Sets with 01-year Warranty, the detail is enclosed in Annexure I.

PROPOSALS

The firms are required to send Financial Proposal as well as Technical Proposal for this supplies and support in same sealed envelopes.

TECHNICAL PROPOSAL

Technical proposal should be submitted covering the following details.

- *Brief about the Firm, mention its support facilities and average turnover for last 03 years*
- **Equipment must be PTA Type Approved.**
- *Relevant Experience of working with Public Sector Organization*
- *Provide schedule of Supply.*
- *All others mandatory requirement mentioned at Annexure II.*

FINANCIAL PROPOSAL

Bidders are required to provide Item wise lump sum cost inclusive all applicable Taxes, duties and Levies

TECHNICAL CUM FINANCIAL EVALUATION CRITERIA

Technical and Financial Proposals will be submitted in same envelope and then a technical cum Financial evaluation will be carried out by an evaluation committee. Financial evaluation will be made on full Consignment wise and Technical Proposals will be evaluated as per criteria given at Annexure -II. The bidders are required to provide details in each category mentioned in the criteria. contract will be awarded to technically responsive and financially lowest bidder.

DELIVERY PERIOD

Delivery will be made within 30 days after issuance of Purchase Order at I-9 base store Islamabad.

PAYMENT TERMS

100% payment will be made in Pak Rupee after delivery of material and technical inspection.

Technical Specifications

Annexure- I

General Specs / Features of Satellite Mobile phone Set

1. Satellite telephony
2. IP54 / IK 03 Standard
3. Glare -resistant display with high contrast menu for easy readability in direct sun light
4. Advanced Omni- Directional antenna ensure an uninterrupted signal gurning non- stationary calls, offering a walk and talk experience.
5. GPS functionality for way point navigation.
6. Messaging via SMS, email and FAX.
7. Battery -saving technology - brightness sensor for the display to reduce battery consumption.
8. Emergency function works with Thuraya SIM Card or with GSM SIM card .
9. PC Compatibility, Window 7,8 and 10.
10. External interfaces.
11. Data Cable (UDC) with USB connector, Ear jack, DC Power.

Mandatory Requirements/Summary Rejection Criteria

Annexure- II

1	Company experience less than 3 years will be rejected
2	Equipment must be PTA Type approved
3	Bidder must not be Black listed from any Company and Government Organization

Note: Bid will be rejected, if Bidder will not fulfill mandatory requirement

Technical Evaluation Criteria

Criterion	Allocated maximum Score	Marks Distribution
Company Experience <ul style="list-style-type: none">Number of years of experience	50	X \geq 3 and x \leq 5 30 Marks X $>$ 5 50 Marks 'X' is Number of years' experience
Company Financial Strength In terms of Last 03 years average Turnover	50	X \geq 40 and x <100 million PKR 30 Marks X \geq 100 and x <150 million PKR 40Marks X \geq 150 million 50 Marks X= Last 03 years average Turnover of the company in PKR.
Total Maximum Marks	100	
Overall Qualifying Marks	70	

Note: Technical evaluation will be carried out on the basis of above mentioned Technical evaluation criteria, Bid will be rejected if bidder will not obtain 50% marks in each category and 70% marks overall.