



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

Material : **SPARES FOR LIGHTING SYSTEM**

**Due Date:**

Tender Enquiry No: **PROC-LD/RM/18316/21**

Bid Bond Value : 650000

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	HIGH OUTPUT FIXTURE, FLUORESCENT LAMP 4'. IP# 5048  ASY ELECTRICAL FITTINGS, RIG LIGHTING WITH FIRST "ALPHA" "F",MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	205		Number					
2	HOLDER, LAMP IP# 5021,  ASY ELECTRICAL FITTINGS-RIG LIGHTING OTHER THEN STANDARD FITTINGS, MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	61		Number					
3	FLUORESCENT BALLAST 120 THRU 277 VOLTS 50/60HZ IP# 5202-U,  ASY ELECTRICAL FITTINGS, RIG LIGHTING WITH FIRST "ALPHA" "F", MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	31		Number					
4	LENS (LEXAN FRONT SHEET/SHIELD) IP# 5002,  ASY ELECTRICAL FITTINGS-RIG LIGHTING OTHER THEN STANDARD FITTINGS,MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	60		Number					
5	RECEPTACLE, DOUBLE "LEXEN" COMPLETE WITH 2026/2OUTLET JUNCTION BOX COMPLETE WITH MOUNTS AND 2075 BLACK CAPS. IP# 2200,2200-14, 22PC14262C ASSY ELECTRICAL FITTINGS-RIG LIGHTING OTHER THEN,MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	34		Number					
6	4' ALUMINUM FLUORESCENT FIXTURE 1 HUD 1/2" UNIVERSAL VOL 120V THRU 277V 50HZ, 60HZ WITH 24315, 25037 AND 5040 IP# 52-A800-4-A-C, MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	40		Number					
7	HOLDERS FOR TUBE RODS OF 7200EP FIXTURE IP# 007220 ASY,MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	80		Number					
8	LAMP, MERCURY VAPOUR 400W (24842-7) H33GL 400W,DX (5460) (HR400DX33) IP# 6460,  ASY ELECTRICAL FITTINGS-RIG LIGHTING OTHER THEN STANDARD FITTINGS,MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	100		Number					
9	METAL HALIDE FIXTURE 400 WATT HPF 220V-50HZ W/(2) 4315 BEAM CLAMPS IP# 64-A-40-H-D,  ASY ELECTRICAL FITTINGS, RIG LIGHTING WITH FIRST "ALPHA" "F",MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	20		Number					
10	CAPACITOR, 220V/50HZ, MERCURY VAPOUR FLOORLIGHT. IP# 6455MH,  ASY ELECTRICAL FITTINGS, RIG LIGHTING WITH FIRST "ALPHA" "C",MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	50		Number					
11	FLOOD LIGHT SOURCE, 1000W. IP# SON-T1000W,MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	15		Number					



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12	BALLAST MEURCY VAPOUR 220V, 50HZ, 62 AMPS IP# 6451,6451HP-220/50, JASY ELECTRICAL FITTINGS, RIG LIGHTING WITH FIRST "ALPHA" "B",MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	60		Number					
13	PLUG, IP# 2850,2850-14, JASY ELECTRICAL FITTINGS-RIG LIGHTING OTHER THEN STANDARD FITTINGS.,MAKE SNELSON OIL FILED LIGHTING, USA OR "EQUIVALENT"	100		Number					

**Special Note:** The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- BID VALIDITY: 150 DAYS AFTER TECHNICAL BID OPENING DELIVERY LOCATION: KORANGI BASE STORE, DELIVERY PERIOD: 120 DAYS AFTER ISSUANCE OF LPO. PAYMENT TERM: 100% AFTER DELIVERY



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**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-A (Un-priced)</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-B</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-D</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-A (Priced)</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-C</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-E</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) \_\_\_\_\_

PROCUREMENT OF SPARES FOR RIG LIGHTING SYSTEM.

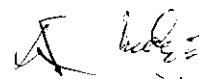
TERMS & CONDITIONS FOR BIDDERS

- 1- The required spares are being procured for maintenance and repair of Rig Lighting Systems installed at all OGDCL rigs. OEM of these rig systems is M/s SNELSON OIL FIELD LIGHTING, USA. The bidder should be OEM or his authorized dealer or distributor only. Spare parts offered by the bidder must be compatible with the mentioned system and suitable for use in Class-I, Division-I, Group C and D hazardous areas with 55°C ambient temperature and to sustain vibrations as experienced at a drilling rig. Moreover the spare parts must be readily usable on the mentioned systems without requirement of additional parts, alteration or modification by the end user.
- 2- For bidders other than manufacturers or OEM (SNELSON OIL FIELD LIGHTING, USA.), a hard copy of authority letter from manufacturer/ authorized dealer or distributor of manufacturer (as the case may be) must be provided with the bid. Such authority letter must have the following features.
  - 2.1 Printed on the letterhead of manufacturer or authorized dealer/distributor of manufacturer.
  - 2.2 Submitted with the technical bid in original.
  - 2.3 Duly signed and stamped by the manufacturer or authorized dealer/distributor of manufacturer as the case may be.
  - 2.4 Bearing OGDCL tender enquiry number.
  - 2.5 Stating that the manufacturer/ authorized distributor of the manufacturer (name to be mentioned as the case may be) has authorized the bidder (name to be mentioned) to offer the spares against this tender enquiry (tender enquiry number to be mentioned) and that new and unused spares will be supplied free from any defect of material and workmanship. Scanned authority letter or its photocopy will not be accepted. OGDCL reserves the right to confirm authenticity of the document from the issuer.
3. In case, the required spare parts are to be supplied from authorized dealer/ distributor of manufacturer, then, a copy of authority letter/ dealership certificate from manufacturer in favor of the dealer/ distributor will also be required and must be submitted with the technical bid. OGDCL reserves the right to confirm authenticity of the document from the issuer.
4. In case, any bidder offers equivalent parts manufactured by manufacturers other than OEM, following will be required. OGDCL reserves the right to confirm authenticity of the document(s) from the issuer(s).
  - 4.1 Manufacturer of the offered items must have ten (10) years' experience of manufacturing of rig lightings and spares. Bidder to provide documentary evidence of the manufacturer's experience.

- 4.2 Company profile of the manufacturer showing business background and work history.
- 4.3 Verifiable sale record of the quoted manufacturer/ authorized dealer for the last five (5) years showing supply of similar spare parts of the quoted manufacturer with contract reference and details of clients (name of client, postal and e-mail address, phone/ fax numbers etc.).
- 4.4 Copies of at least five (05 No.) unpriced materialized purchase orders/ sale contracts of value not less than PKR 2,500,000.00 (Pak Rupees Two Million Five Hundred Thousand only) with supporting invoices showing supply of similar spare parts of the quoted manufacturer to various clients. Provided documents must clearly show PO/ contract/ invoice reference numbers and details of client (name of client, postal and e-mail address, phone/ fax numbers etc.).

**Description of items, quantity and only total value of PO/ invoice is required. Break up of cost (unit cost and extended cost) is not required.**

- 4.5 Copies of satisfactory performance reports from any two end users against the purchase orders/ sale contracts provided vide Sr. No. 4.4 above mentioning that the parts manufactured by manufacturer (name to be mentioned) and supplied against the PO/ contract (reference number to be mentioned) have been utilized in their Rig Lighting System(s) and their performance has been found satisfactory.
  - 4.6 Certificate from the quoted manufacturer/ authorized dealer of the manufacturer that the offered spare parts are 100% equivalent to the required parts in SOR and compatible with the mentioned Rig Lighting Systems installed at OGDCL Rigs and that the offered spare parts are suitable for use in Class-I, Division-I, Group C and D hazardous areas with 55°C ambient and to sustain vibrations as experienced at a drilling rig and that the spare parts will be readily usable on the mentioned systems without requirement of additional parts, alteration or modification by the end user.
- 5- In case, any bidder offers any of the required spare parts with superseded/ replaced part number, a certificate from manufacturer/ authorized dealer of the manufacturer (as the case may be) to be provided to the effect that the offered spare parts are 100% exact replacement with respect to design, dimensions, function and performance to the required parts in SOR and compatible with the mentioned Rig Lighting System.
  - 6- Bidder to offer the required spares with complete description, part number, quantity, unit price and extended price against each item. Moreover, spares to be supplied complete in all respect as per Schedule of Requirement (SOR).
  - 7- Adequate and relevant manufacturer's literature for the offered spares must be provided with the technical proposal to facilitate technical evaluation of the proposal.
  - 8- The offered spare parts to be covered by the manufacturer's/ authorized dealer's warranty/ guarantee (as the case may be) for a period of one year from date of installation or 18 months from the date of delivery. In case of misfit, failure, malfunctioning or bad performance, bidder/ supplier will immediately replace any or all defective items free of cost during the warranty period at no additional cost to OGDCL, whatsoever.



- 9- Quantities of the required spares may be increased or decreased as per OGDCL requirement at the time of placing purchase order.
- 10- Delivery period: 120 days after issuance of purchase order..

**NOTE:**

The above mentioned terms and conditions are integral part of the tender enquiry and a copy of the same duly signed and stamped by authorized person of the bidder must be submitted with the technical bid/ proposal in token of acceptance.