



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **MISCELLANEOUS SPARES FOR AIR CONDITIONERS**

Due Date:

Tender Enquiry No: **PROC-LH/PT/RGM-18323**

Bid Bond Value : **RS. 150,000/-**

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : **YES**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	CONTACTOR, COMPRESSOR & HEATER, IP# 50040 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	3		Number					
2	CAPACITOR, INDOOR BLOWER MOTOR IP# 50350 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	2		Number					
3	CAPACITOR, COMPRESSOR, IP#50152 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	2		Number					
4	CAPACITOR, FAN MOTOR IP#50360 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	4		Number					
5	TRANSFORMER, 24V IP#50141 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR, OR "EQUIVALENT"	2		Number					
6	MOTOR, BLOWER, INDOOR IP#40144 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	2		Number					
7	FILTER, 2", PLATED (PACK OF 6) IP#80162 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	4		PACK					
8	COMPRESSOR, SCROLL, 380V, 3-PHASE, 50 HZ IP#50819 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	2		Number					
9	SWITCH, HIGH PRESSURE IP#70653 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	4		Number					
10	MOTOR, FAN, OUTDOOR IP#40164 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR, OR "EQUIVALENT"	2		Number					
11	FILTER, DRIER CG-083-S IP#70389 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	4		Number					
12	BOARD PC, CONTROL IP#70281 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	2		Number					
13	BREAKER, CIRCUIT, 240V, 10KA, 60A/30A IP#70178 ASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	3		Number					
14	ECONOMIZER, HOT, 24VAC IP# K/04819 ASSY. AIR CONDITIONER	2		Number					



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	"MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"								
15	ENTHALPY, 21VDC IP#70571 JASSY. AIR CONDITIONER "MARVAIR USA" MODEL AVPC60ACC09CERU-AZ-400-VAR OR "EQUIVALENT"	2		Number					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY TERM: WITHIN 120 DAYS AFTER ISSUANCE OF LPO ON F.O.R KORANGI BASE STORE. PAYMENT TERM: 100% AFTER DELIVERY AND INSPECTION. BID VALIDITY: 150 DAYS FROM THE OPENING DATE OF TECHNICAL BID.



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

PROCUREMENT OF MISCELLANEOUS SPARES OF 04 NO. MARVAIR AIR CONDITIONERS (MODEL: AVPC60ACC09CERU-AZ-400-VAR) INSTALLED AT CONTROL ROOM OF VARCO TDS-11SA OF

RIG N-5 AND N-6.

TERMS & CONDITIONS FOR BIDDERS

- 1- The required spares are being procured for maintenance and repair 04 NO. MARVAIR AIR CONDITIONERS (MODEL: AVPC60ACC09CERU-AZ-400-VAR) INSTALLED AT CONTROL ROOM OF VARCO TDS-11SA installed at OGDCL drilling rigs N-5 and N-6.
- 2- For bidders other than manufacturers/ OEM (Marvair USA), a hard copy of authority letter from manufacturer/ authorized dealer or distributor of manufacturer (as the case may be) must be provided with the bid. Such authority letter must have the following features.
 - 2.1 Printed on the letterhead of manufacturer or authorized dealer/distributor of manufacturer.
 - 2.2 Submitted with the technical bid in original.
 - 2.3 Duly signed and stamped by the manufacturer or authorized dealer/distributor of manufacturer as the case may be.
 - 2.4 Bearing OGDCL tender enquiry number.
 - 2.5 Stating that the manufacturer/ authorized distributor of the manufacturer (as the case may be) has authorized the bidder to offer the spares against this tender enquiry and that new and unused spares will be supplied free from any defect of material and workmanship.

Scanned authority letter or its photocopy will not be accepted. OGDCL reserves the right to confirm authenticity of the document from the issuer.
- 3- In case, the required spare parts are to be supplied from authorized dealer/ distributor of manufacturer, then, a copy of authority letter/ dealership certificate from manufacturer in favor of the dealer/ distributor will also be required and must be submitted with the technical bid. OGDCL reserves the right to confirm authenticity of the document from the issuer.
- 4- In case, any bidder offers equivalent parts manufactured by manufacturers other than OEM, following will be required. OGDCL reserves the right to confirm authenticity of the document(s) from the issuer(s).
 - 4.1 Manufacturer of the offered spares must have ten (10) year experience of manufacturing of air conditioners and spares. Bidder to provide documentary evidence of the manufacturer's experience.
 - 4.2 Company profile of the manufacturer showing business background and work history.
 - 4.3 Verifiable sale record of the quoted manufacturer/ authorized dealer for the last five (5) years showing supply of similar spare parts of the quoted manufacturer with contract reference and details of clients (name of client, postal and e-mail address, phone/ fax numbers etc.).
 - 4.4 Copies of at least five (05 No.) unpriced materialized purchase orders/ sale contracts of value not less than PKR 500,000.00 (Pak Rupees Five Hundred Thousand) with supporting invoices showing supply of similar spare parts of the quoted manufacturer

to various clients. Provided documents must clearly show PO/ contract/ invoice reference numbers and details of client (name of client, postal and e-mail address, phone/ fax numbers etc.).

Description of items, quantity and only total value of PO/ invoice is required. Break up of cost (unit cost and extended cost) is not required.

- 4.5 Copies of satisfactory performance reports from any two end users against the purchase orders/ sale contracts provided vide Sr. No. 4.4 above mentioning that the parts manufactured by manufacturer (name to be mentioned) and supplied against the PO/ contract (reference number to be mentioned) have been utilized in their air conditioners and their performance has been found satisfactory.
- 4.6 Certificate from manufacturer/ authorized dealer of the manufacturer that the offered spare parts are 100% equivalent to the required parts in SOR and compatible with the mentioned Marvair air conditioner's spare parts.
- 5- In case, any bidder offers any of the required spare parts with superseded/ replaced part number, a certificate from manufacturer/ authorized dealer of the manufacturer (as the case may be) to be provided to the effect that the offered spare parts are 100% exact replacement with respect to design, dimensions, function and performance to the required parts in SOR and compatible with the mentioned Marvair air conditioners.
- 6- Bidder to offer the required spares with complete description, part number, quantity, unit price and extended price against each item. Moreover, spares to be supplied complete in all respect as per Schedule of Requirement (SOR).
- 7- Adequate and relevant manufacturer's literature for the offered spares must be provided with the technical proposal to facilitate technical evaluation of the proposal.
- 8- The offered spare parts to be covered by the manufacturer's/ authorized dealer's warranty/ guarantee (as the case may be) for a period of one year from date of installation or 18 months from the date of delivery. In case of misfit, failure, malfunctioning or bad performance, bidder/ supplier will immediately replace any or all defective items free of cost during the warranty period at no additional cost to OGDCL, whatsoever.
- 9- Quantities of the required spares may be increased or decreased as per OGDCL requirement at the time of placing purchase order.
- 10- Delivery period: 120 days after issuance of LPO.

NOTE:

The above mentioned terms and conditions are integral part of the tender enquiry and a copy of the same duly signed and stamped by authorized person of the bidder must be submitted with the technical bid/ proposal in token of acceptance.