



**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD**  
**SCHEDULE OF REQUIREMENT**

**Material :Replacement of Lift Ropes Installed at OGDCL House**

**Due Date:**

**Tender Enquiry No: 18465-A**

**Bid Bond Value : RS.300,000/-**

**EVALUATION WILL BE CARRIED OUT ON FULL PKG.**

**Attachment(if any) : YES**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	SUPPLY OF LIFT MAIN STEEL WIRE ROPE, SELF LUBRICATED (MAIN SUSPENSION ROPE, HEMP CORE TYPE, SIZE: 10MM, IMPORTED, BEST QUALITY	2300		Feet					
2	SUPPLY OF LIFT MAIN STEEL WIRE ROPE, SELF LUBRICATED (MAIN SUSPENSION ROPE, HEMP CORE TYPE, SIZE: 13MM, IMPORTED, BEST QUALITY	12240		Feet					
3	INSTALLATION OF LIFT ROPES IN 7 NOS LIFTS AT OGDCL HOUSE	7		Number					

**Special Note:** The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- DELIVERY PERIOD: 180 DAYS AFTER ISSUANCE OF LPO, BID VALIDITY: 180 DAYS AFTER TECHNICAL BID OPENING. PAYMENT: 10% AFTER DELIVERY, INSTALLATION & COMMISSIONING



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**Mandatory Checklist**

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-A (Un-priced)</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-B</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-D</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-A (Priced)</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-C</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-E</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) \_\_\_\_\_

# Indent# Maint/2021/12, Replacement of lift ropes of OTIS lifts installed at OGDCL House

## Terms and Conditions

There are 08 Nos. OTIS lifts installed at OGDCL House, Islamabad. These lifts have been consistently operational since their commissioning and installation in 1998, and function almost 10-12 hours a day regularly. An annual 3<sup>rd</sup> party inspection of lifts has been carried out, in which it was recommended that the ropes of 07 lifts ((13mm for 06 lifts and 10mm for 01 lift) need replacement.

All the bidders are required to fulfil following terms and conditions:

1. All the bidders are required to quote their rates for Supply and Installation of lift ropes for OTIS lifts installed at OGDCL House.
2. Bidders are required to carry out complete commissioning and installation of lift ropes, including the removal of currently installed ropes and installation of the new ropes.
3. Bidders are required to provide the report clearly mentioning the manufacturing date of ropes.
4. Bidders are required to provide evidence of fresh import of the ropes with a margin of not more than 16-20 weeks.
5. Bidders are required to provide the testing reports/certificates of the ropes, in accordance with the International Safety Standards.
6. Bidders are required to provide a warranty of minimum 05 years of the lift ropes.
7. Bidders are required to provide the bill of landing for the import of the quoted ropes.
8. Bidders are directed to provide experience certificates of minimum 05 projects of similar kind.
9. Bidders are required to provide bill of landing of past similar projects of import of lift ropes.
10. Bidders are directed to strictly comply with the provided terms and conditions. Any non-compliance of which will amount to disqualification of the bidder and rejection of their quotation.