



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
(FOR ITEMS INCLUDED IN THIRD SCHEDULE OF SALES TAX ACT 1990)

Material LUBRICANTS
Tender Enquiry No PROC-LC/PT/EXPL-18577/21
Due Date
Evaluation Criteria ITEM WISE

Bid Bond Value RS:- 242,000/=
Attachment (if any) YES

| Sr No | Description | Quantity | Unit | Retail price per unit (exclusive of GST) | % GST | GST (amount per unit) | FOR Offered Unit Price (PKR) Incl. of all applicable taxes except GST/ACT/PST | FOR Offered Unit Price Incl. of all applicable taxes and GST/ACT/PST | FOR Total Offered Price (PKR) Incl. of all applicable taxes and GST/ACT/PST | Discount Offered (if any) (%/Amount) on offered prices | FOR Net Price (PKR) Incl. of all applicable taxes and GST/ACT/PST |
|-------|---|----------|------------|--|-------|-----------------------|---|--|---|--|---|
| | A | B | C | D | E | F | G | H=F+G | I=B x H | J | K=I - J |
| 1 | OIL, GEAR EP-140. IP# IASY | 3340 ✓ | Litre | | | | | | | | |
| 2 | ENGINE OIL 20W50 API CF-4/CFI ASY LUBRICANTS. | 11508 ✓ | Litre | | | | | | | | |
| 3 | GREASE MP-4 MULTI PURPOSE. | 1800 ✓ | Kilo Grams | | | | | | | | |
| 4 | ENGINE OIL 15W40 API CI-4/DH-1. | 13376 ✓ | Litre | | | | | | | | |
| 5 | OIL, HYDRAULIC, ISO VG-46 | 5854 ✓ | Litre | | | | | | | | |
| 6 | HYDRAULIC OIL-68 | 10250 | Litre | | | | | | | | |

Special Note: The prospective bidders also download the master set of Tender Document and submit bid(s) as per Finance Bill/Act 2019 i-e. items included in Third Schedule and GST applicable on Retail Prices. The prospective bidders may keep in touch with OGDCL website for downloading the clarifications/amendments (if any) issued by OGDCL.

Remarks & Shipment Detail: DELIVERY AT I-9 BASE STORE WITHIN 45 DAYS. 100% PAYMENT WILL BE MADE AFTER DELIVERY AND INSPECTION.
Remarks: BID VALIDITY MUST BE 180 DAYS FROM TECHNICAL BID OPENING. PROVIDE SHELF LIFE CERTIFICATE ON YOUR COMPANY LETTER HEAD (SHELF LIFE MUST BE 02 YEAR)

Name, Designation, Signature & Seal of all authorized official of the bidder: _____

THE PROSPECTIVE BIDDER ALSO DOWNLOAD THE MASTER SET OF TENDER DOCUMENT AND SUBMIT BID AS PER FINANCE BILL/ ACT 2019 i-e. ITEM INCLUDE IN THIRD SCHEDULE AND GST APPLICABLE ON RETAIL PRICES. THE PROSPECTIVE BIDDER MAY KEEP IN TOUCH WITH OGDCL WEBSITE FOR DOWNLOADING THE CLARIFICATION /AMENDMENT (IF ANY) ISSUED BY OGDCL.



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OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

| Documents | To be Attached with the Technical/Financial Bids | Compliance | |
|--|--|------------------------------|-----------------------------|
| | | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Original Bid Bond | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of NTN Certificate | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Copy of GST Certificate | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Confirmation that the Firm is appearing on FBR's Active Taxpayer List | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-A (Un-priced) | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-B | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-D | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-L on Company's Letterhead | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-M on Company's Letterhead | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public | Technical Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-A (Priced) | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-C | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Duly filled, signed and stamped Annexure-E | Financial Bid | Yes <input type="checkbox"/> | No <input type="checkbox"/> |



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PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

| | | |
|------|--|--|
| i. | IBAN No. (International Bank Account Number 24 Digits) | |
| ii. | Vendor Name as per Title of their Bank Account | |
| iii. | Contact No.of Company's CEO/ Owner (Mobile & Landline) | |
| iv. | Bank Name. | |
| v. | Bank Branch Name and Code | |

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

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ORACLE ATTACHMENT REQUISITION NO. EW-17/002/2021 FOR PROCUREMENT OF
LUBRICANTS

1. The bidder must have their own manufacturing / Blending Plant in Pakistan (In case of national company) or abroad (In case of international company) or should be *authorized dealer* by the blender or manufacturer to participate in the Bidding process. Documentary evidence to be provided accordingly.
2. The Bidder must have warehouses / Depots in major cities of the Country and Bidder should provide the list of their Depots along with addresses.
3. Minimum **ten** years' experience of Manufacturing/ Blending in Pakistan or abroad.
4. In case of sole authorized distributor of the manufacturer/Blender, the applicant must be sole distributor for last **10** years of international lubricant manufacturing company.
5. Provision of authority letters from the manufacturer to their respective local authorized distributors in Pakistan **mentioning all the responsibilities of dealer by Manufacturer.**
6. Delivery period *45 Days* after issuance of PO.


2-9-21