

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT(LOCAL), ISLAMABAD
(FOR ITEMS INCLUDED IN THIRD SCHEDULE OF SALES TAX ACT 1990)

Material LUBRICANTS
Tender Enquiry No PROC-LC/PT/PROD/18732/22 -- A
Due Date
Evaluation Criteria FULL

Bid Bond Value RS: 149,700/=
Attachment (if any) YES

Sr No	Description	Quantity	Unit	Retail price per unit (exclusive of GST)	% GST	GST (amount per unit)	FOR Offered Unit Price (PKR) Incl. of all applicable taxes except GST/ICT/PST	FOR Offered Unit Price Incl. of all applicable taxes and GST/ICT/PST	FOR Total Offered Price (PKR) Incl. of all applicable taxes and GST/ICT/PST	Discount Offered (if any) (%/Amount) on offered prices	FOR Net Price (PKR) Incl. of all applicable taxes and GST/ICT/PST
	A	B	C	D	E	F	G	H=F+G	I=B x H	J	K=I - J
1	OIL HYDRAULIC ISO VG-46	2940	Litre								
2	OIL HYDRAULIC ISO VG-46	6300	Litre								
3	OIL GEAR VG-320 API GL-5	1680	Litre								
4	OIL GEAR VG-320 API GL-5	2100	Litre								
5	OIL DIESEL ENGINE, SAE 15W40, API CH-4/SJ	1470	Litre								
6	OIL DIESEL ENGINE, SAE 15W40, API CH-4/SJ	2100	Litre								
7	OIL DEO 8000 SAE 15W/40 API CH4/SG.	840	Litre								

Special Note: The prospective bidders also download the master set of Tender Document and submit bid(s) as per Finance Bill/Act 2019 i-e. items included in Third Schedule and GST applicable on Retail Prices. The prospective bidders may keep in touch with OGDCL website for downloading the clarifications/amendments (if any) issued by OGDCL.

Remarks & Shipment DELIVERY WITHIN 10-15 DAYS. PAYMENT TERMS 100% AFTER DELIVERY AND INSPECTION. BID VALIDITY MUST BE 180 DAYS.

Detail:

Remarks: PROVIDE SHELF LIFE CERTIFICATE ON YOUR COMPANY LETTER HEAD (SHELF LIFE MUST BE 02 YEAR)

Name, Designation, Signature & Seal of all authorized official of the bidder: _____

DELIVERY LOCATION BREAKUP:

SR.#	ITEMS	DELIVERY LOCATION
1.	Item # 2,4,6	TANDO ALAM OIL FIELD
2.	Item # 1,3,5	KUNNER OIL FIELD
3.	Item # 7	SADQAL OIL FIELD



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SCHEDULE OF REQUIREMENT

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

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PRE-QUALIFICATION APPLICATION FORM

PART -A

TECHNICAL INFORMATION

- The bidder must have their own manufacturing / Blending Plant in Pakistan (In case of national company) or abroad (In case of international company) or should be authorized **dealer** by the blender or manufacturer to participate in the pre-qualification process. Documentary evidence to be provided accordingly. Moreover, Detail of Manufacturing / Blending facilities **of Manufacturer** be provided as per following:-
 - Type of lubricant manufacturing ✓
 - Name of corresponding plant ✓
 - Complete address ✓
 - Telephone and Mobile number of the MD/CEO/Director(s) ✓
 - Mobile number and E-mail address of contact person ✓
- Please provide address & ownership and or rent agreement details of the premises. ✓
- The applicant must have warehouses / Depots in major cities of the Country. ✓
- The applicant must have their own SOS facility or provide through reputed labs. All SOS provided to OGDCL free of cost to help and enhance oil change intervals **for all types of lubricants**. Details of Support Services including Oil Sampling, Testing and analysis (Documentary Proof must be provided). ✓
- Minimum **ten** years' experience of Manufacturing/ Blending in Pakistan or abroad. ✓
- Stock of Oil should readily be available in their depots/warehouses, from where the ordered LUBRICANTS & GREASES shall be issued on as and when required basis. The applicants should provide the list of their Depots along with addresses and stock capacity. ✓
- Provide documentary proof of supply of Lubricants to Oil & Gas Sector with performance reports especially E&P companies. **In this regard copies of PO have to be provided for last 10 years.** ✓
- In case of sole authorized distributor of the manufacturer/Blender, the applicant must be sole distributor for last **10** years of international lubricant manufacturing company. ✓
- Provision of authority letters from the manufacturer to their respective local authorized distributors in Pakistan **mentioning all the responsibilities of dealer by Manufacturer.**
- Provide the composition of each product (i.e. which type of base oil is used in the product).
- Provide complete technical information regarding the manufacturing of the lubes and greases (A high boiling point and low freezing point in order to stay liquid within a wide range of temperature, A high viscosity index, Thermal stability, Hydraulic stability, Demulsibility, Corrosion prevention and A high resistance to oxidation, shelf life of the product, change intervals/ useful life during in-operation.