



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

**Material : PROCUREMENT OF SPARES FOR CONTINENTAL EMSCO
SWIVEL LB-500**

Due Date:

Tender Enquiry No: PROC-LH/PT/DRL-18755

Bid Bond Value : RS. 75,500/-

Attachment(if any) : YES

EVALUATION WILL BE CARRIED OUT ON FULL

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	OIL SEAL RING (SPACER)UPPER, P# 0-6504-0025-00 ASY. SWIVEL LB-500 OR EQUIVALENT	1		Number					
2	TORRINGTON BEARING 220RU51, P# 076020212098, 7602021298 ASY. SWIVEL LB-500 OR EQUIVALENT	1		Number					
3	TIMKEN BEARING 93800/93125, P# 07602022061 ASY. SWIVEL LB-500 OR EQUIVALENT	1		Number					
4	OIL SEAL (CR96251), P# 07602213270 ASY. SWIVEL LB-500 OR EQUIVALENT	2		Number					
5	OILSEAL RING LOWER P # 6508-0013-00 ASSY SWIVEL LB-500 OR EQUIVALENT	1		Number					
6	SEAL, OIL C/R 85080. P# 7602-2131-12,85080, ASY DRAWWORK "EMSCO" MODEL 'C-2' TYPE 'II'. OR EQUIVALENT	2		Number					
7	ADAPTOR, WASHPIPE. P# 6597-0386-00 ASY SWIVEL EMSCO LB-650. OR EQUIVALENT	2		Number					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- **BID VALIDITY: 180 DAYS FROM THE OPENING DATE OF TECHNICAL BID. PAYMENT TERM: AFTER DELIVERY AND INSPECTION DELIVERY TERM: WITHIN 60 DAYS AFTER ISSUANCE OF LPO ON F.O.R I-9 BASE STORE, ISLAMABAD.**



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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

Procurement of Overhauling Spares for Continental Emsco Swivel LB-500

Terms & Conditions for Bidders

1. The spares in this tender are required for over hauling of Continental Emsco Swivel LB-500 installed at OGDCL Rig N-4.
2. In case, any bidder offers spares from manufacturer other than OEM (M/s NOV), following are required:
 - 2.1 The manufacturer shall have manufacturing experience of at least twenty (20) years. In this regard, bidder to provide business license issued in favor of the manufacturer by the chamber of commerce or any other regulatory authority of the manufacturer's country. The business license (or any other legal certificate) shall reflect date of business establishment, company name and company business brief in English language.
 - 2.2 Bidder to provide company profile of the quoted manufacturer and sale record of swivel parts for last five (05) years by mentioning client names, addresses, e-mails and phone/fax contacts. OGDCL reserves the right to re-confirm the authenticity of provided information in sale record from the clients.
 - 2.3 Bidder to provide copies of minimum three (03) un-priced materialized sale contracts/ purchase orders for supplying adequate quantities (comparable to quantities in this OGDCL tender) of offered swivel spares to different international drilling contractors or drilling companies other than and outside the manufacturer's own country.
 - 2.4 The sale contracts (mentioned above) must bear valid addresses (postal/ e-mail) and phone/ Fax numbers of the end users (customers). OGDCL reserves the right to re-confirm the authenticity of provided contracts/ purchase orders and certificates from manufacturer and end users.
 - 2.5 A certificate from the quoted manufacturer that the offered spares are 100% exact replacement (i.e. 100% compatible in design, dimensions and function/performance) to the spares mentioned in the Schedule of Requirement (SOR) and that no machining or extra work of any type is required to be performed on the spares before installing them in Continental Emsco swivels LB-500.
 - 2.6 Bidders to provide a certificate that in case any part misfits in the mentioned swivel LB-500, same shall be replaced immediately without any additional cost to OGDCL.
3. For all offered bearings, bidder to mention in technical bid, bearing manufacturer name, part number & country of origin. Bidder to further provide bearings technical literature, specification, drawing, dimensions and standards of manufacturing.
4. In case the bidder offers spares mentioned in the SOR from OEM with superseded / replaced part numbers, these should be clearly mentioned in the technical bid and a certificate from OEM be provided to confirm that the spares supplied with new part numbers are 100% exact replacement (i.e. 100% compatible in design, dimensions and function/performance) to the spares mentioned in OGDCL SOR.



Procurement of Overhauling Spares for Continental Emsco Swivel LB-500

Terms & Conditions for Bidders

5. Bidder to confirm that the offered spares will be supplied new, unused and free from all manufacturing defects.
6. OGDCL may increase or decrease quantity as per its own requirement at the time of placing order.
7. Payment in PKR shall be released after receipt and acceptance of the material.
8. Delivery period: 60 days after issuance of PO.

Note:

Above mentioned terms and conditions are integral part of the tender enquiry and a copy of the same duly signed and stamped by the bidder's authorized person must be provided with the technical proposal as a token of acceptance.