



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **PROCUREMENT OF 100 MINI AMBULANCES**

Due Date:

Tender Enquiry No: **PROC/LE-PT/CSR/18787**

Bid Bond Value : **RS. 4,000,000/-**

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : **YES**

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	Fully Equipped Mini Ambulances 750-800 CC (+- 10), Specifications Attached.	66		Number					
2	Fully Equipped Mini Ambulances 750-800 CC (+- 10), Specifications Attached.	34		Number					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- BID VALIDITY MUST BE 180 DAYS. I.PAYMENT AFTER DELIVERY, ITEM 1 TO BE DELIVERED AT KBS KARACHI & ITEM 2 TO BE DELIVERED AT I-9 BASE STORES ISLAMABAD.II DELIVERY PERIOD 4-6 MONTHS.

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EQUIPMENT AND ACCESSORIES

BP Apparatus: Wall mounted large dial type 5/6" with cuff and stethoscope.

First Aid Bag: Made of strong water proof PVC coated washable parachute cloth designed to store the following items:

- Pyodine solution.
- Dressing Scissor.
- Pyodine powder.
- 4 x 4 gauze Pad and Sticking
- Forceps
- Cotton bandages
- Bag having partition inside made of PP material.

Side Walls

All side walls and internal ceiling in patient compartment poshest made of hard board must be replaced with washable disinfect able and antibacterial FG sheets.

Oxygen supply system

- Brand new MF (48 CU. Ft) one imported Oxygen.
- Cylinders 10 liters capacity with high pressure. Piping made of imported flexible material. Brass sockets and connectors. Imported pressure regulator (valve type no need for humidifier key). Delivery of oxygen through two outlets with one flow meter and mask.

Medical Cabinet

Medical cabinet for different medical utility items. Made of high quality non-staining scratch resistant, rust proof, water proof fiber glass and ABS material. The cabinet should have 3 shelves for various medicines.

P. A System & Emergency Lighting

One horizontal bar light 20" (imported) with imported public address system along with the siren system / hooter with different options. One speaker having output of 100 watt, one microphone with push button. Two rotary Kojak lights at back.

Fire Extinguisher



1-2 Kg DCP in driver compartment.

Red Crescent Sign

Red Crescent Sign and word ambulance on front / rear side and name of OGDCL with logo on left and right sides with reflecting stripe around the ambulance.

Flooring

It should be made of water and termite proof half inch thick ply-wood. The floor would be carpeted with flexible, non-slip, non-standing and water proof washable special vinyl covering at least 2mm thick in single piece flooring. All sides' gaps would be sealed with silicon. Special hard points must be created for installation of chair, cabinet and bench etc.



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Main Stretcher of solid Aluminum Alloy

This article is built with Solid Aluminum Alloy, mainly used in the ambulance care and transfer patient in the hospital.

- Adjustable backrest 0-48
- Break System
- Hid able 1. V Pole.

Window Glasses

High quality of imported frosted vinyl sticker on 2/3rd of patient compartment windows.

Back Flood light

Back search light, adequate internal lightning for handling the patient at night.

Attendants Seat

Made of 3" special polyurethane foam as used in automobile seats with approximate 16" width, made over a storage box open able in two parts. Heat sealed seat cover of best quality artificial leather, seat belt and cushioned back. One side bar made of 1" M. S powder coated pipe.

One Folding Stretcher

Bedding area made of very strong water proof PVC coated washable orange parachute cloth and special carrying bag made of parachute and structure made of 1 1/4" round lightweight Aluminum Alloy.

Syringe Cutter

One Syringe Cutter.

Hand Search Light

Rechargeable LED hand search light.

Spot Lamp

Spot lamp with flexible neck for patient examination.

I.V Hooks

Hooks for intravenous infusion set placed on both sides. Local made S/S material.

Partition Wall

In between drive and patient compartment.

Waste / Trash Bin

Waste bin in patient compartment near stretcher or seat. It would be imported and made of high grade steel.

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OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>

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SCHEDULE OF REQUIREMENT

For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

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OIL & GAS DEVELOPMENT COMPANY LIMITED



TENDER ENQUIRY NO. -----

PROCUREMENT OF 100 MINI AMBULANCES.

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SCOPE OF WORK:

OGDCL is operating for exploration and production of Oil and Gas in different districts of all provinces of Pakistan. The company took initiative entails procurement of 100 mini ambulances to be distributed all over the country involving district Government. CSR will also consider providing these ambulances to renowned Philanthropy organization like EDHI and CHIPPA etc. In this regard tender is to be floated for procurement of 100 mini ambulances which will be distributed after discussion with organizations regarding utilization of these ambulances in operational and concessional districts of OGDCL, to provide door to door services ensuring rapid mobilization of patients to nearest health facilities including BHU, RHC and Hospitals in the area. Contractors have to provide required number and types of vehicle.

The company/contractor should not be a defaulter or black listed from any Government or public sector organization. Contractor must have at least 05 year experience of selling vehicle.

Types and estimated number of vehicles required are as under:

Sr. #	Vehicles Type	Requirement (Nos.)
1	Fully equipped Mini ambulances 750-800 CC (\pm 10), specifications attached at F/A.	100

TERMS OF REFERENCE FOR HIRING OF A VEHICLE FOR REGIONAL OFFICE QUETTA.

1. The bidder should be an authorized dealer.
2. Bidder / Company must have established office(s), specify location / cities.
3. Bidder to provide Certificate of Valid Trade License/certificate of registration / affiliation / dealership.
4. The Bidder shall be registered with tax authorities and must be active Tax payer having valid identity/CNIC with sound financial profile capable to provide required number of vehicles as per requirement of OGDCL. The audited financial statement for the last 01 year will be required to confirm the financial status of the contractor/company.
5. Vehicles should be equipped and fabricated according to detail attached at F/A.
6. Bidder / Company will ensure the availability of spare parts of the vehicle in Pakistan.
7. Bidder must quote fixed/firm cost of every item of financial bid format otherwise incomplete bid shall not be entertained. Bidder must strictly follow and quote prices as per financial bid format. No clause with "if & but" having financial impacts will be entertained and in such case bid will be treated as non-responsive.
8. Payment to the contractor shall be made subject to tax deduction as per Government rules. No advance payment will be admissible. Payment shall be made in the name of the Bidder / company through cross cheque only. No cash payment is allowed.
9. While submitting invoice(s) for payment, Bidder shall submit a certificate from FBR to the effect that contractor has cleared its provincial tax liability
10. All bidders must give "Clean acceptance" of OGDCL terms and conditions and withdraw all exceptions if any to become eligible for technical evaluation.

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11. OGDCL reserves the right to accept or reject any/all bid (s) or annul the entire bidding process at any time prior to award of (Contract) without taking any responsibility of the affected bidder(s) and is not bound to justify the reasons to the affected bidder(s).

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TECHNICAL EVALUATION CRITERIA

SR#	DESCRIPTION	MARKS	MAX. MARKS	
1	Required Documents		50	
	ii.	NTN Certificate		10
	iii.	Professional Tax Certificate		10
	iv.	Affidavit of Non-Black Listing duly attested by Notary Public		10
	v.	Last year sales tax paid form		10
	vi.	Company Profile with Offices detail in all over Pakistan		10
2	Financial Status		35	
	i.	Tax Returns of Last Year		15
	ii.	Bank Statement of Last Year		10
	iii.	Bank Statement worth > Rs. 10 million		10
3	Experience		10	
	ii.	01 Year Experience with Govt./Semi Govt./Autonomous bodies		10
4	Oil Industry Experience		5	
TOTAL MARKS			100	

Note: Minimum 65% marks in all categories are required for technical qualification.

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FINANCIAL BID FORMAT:

Sr. No.	Vehicles Type	Number of Vehicles Required (A)	Estimated Cost Per vehicle	Total Cost PKR in million
1	Fully equipped Mini ambulances 750-800 CC (\pm 10), specifications attached at F/A.	100	2,000,000	200,000,000

Note: contract shall be awarded to the bidder with lowest quoted price.

*Prices are inclusive of all taxes, duties, levies, charges etc., except (ICT/PST where applicable shall be borne by OGDCL at actual.

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OTHER IMPORTANT INFORMATION

BIDDING METHOD:

Bids against this tender are invited on 'Two Envelop'

AMOUNT OF BID BOND:

Amount of Bid Bond Rs. 4,000,000/- (2%).

MANDATORY REQUIREMENT

For online payment to vendors/contractors through (IBFT & LFT). Following info is required from your company: -

1. IBAN (INTERNATIONAL BANK ACCOUNT NUMBER 24 DIGITS).
2. VENDOR NAME AS PER TITLE OF THEIR BANK ACCOUNT.
3. NTN NO.
4. CONTACT # OF COMPANY CEO/OWNER (MOBILE & LANDLINE).
5. POSTAL ADDRESS.
6. BANK NAME.
7. BANK BRANCH NAME & ADDRESS.

The master set of tender documents (services) uploaded on OGDCL's website (www.ogdcl.com) is the integral part of this TOR.

Bidders are requested to read TOR & Master Set to Tender Documents (Services) and provide complete information / documents including tender annexures with the bid.

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