

TENDER NO. PROC-FC/CB/P&P/CHANDA-3247/2017

**SUPPLY OF SPARES FOR VALTEK CONTROL
VALVES FOR CHANDA PLANT**

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SECTION – II

**MASTER SET OF PRESS TENDER DOCUMENTS-FOREIGN AVAILABLE ON OGDCL WEBSITE:
WWW.OGDCL.COM FOR REMAINING TERMS & CONDITIONS ALONG WITH ANNEXURES I.E
DATA SUMMARY SHEET, BIDDING FORM, INTEGRITY & ETHICS PACT ETC WHICH ARE
ALSO MANDATORY PART OF TECHNICAL AND COMMERCIAL PROPOSALS**

**(NOTE: IN CASE OF ANY CONFLICT BETWEEN
SECTION I & SECTION II, SECTION I SHALL PREVAIL)**

TENDER NO. TENDER NO. PROC-FC/CB/P&P/CHANDA-3247/2018

TERMS & CONDITIONS

1. The case will be processed on single stage – two envelop bidding procedure as per PPRA Rules.
2. Bid shall remain valid for a period of 180 Days from the date of technical Bid Opening.
3. Commercial evaluation will be made on complete package. Incomplete bid will be rejected and will not be considered for evaluation. Bidders should quote for all the items in schedule of requirement.
4. The bidders are required to submit a Bid bond amounting to **USD 2000/-** or equivalent Pak rupees in shape of Bank Guarantee/pay Order upfront along with the technical bid. Any bid without bid bond shall be rejected without any right to appeal.
5. Bid Bond shall remain valid for a period of 210 Days from the date of technical Bid Opening. ***Bid Bond from RBS/NIB/SUMMIT Banks is not acceptable.***
6. OGDCL may arrange Third Party Pre-Shipment Inspection at its own cost. TPI Report issued by TPI Firms i.e. SGS/Velosi/Lloyds/TUV Austria shall be the Part of Shipping Documents.
7. Within ten (10) days of the receipt of notification of intent to award the Contract from OGDCL, the successful Bidder shall furnish a Performance Bond in the Form of Bank Guarantee (**Attachment-03**) for an amount of US\$ ten (10) percent (%) of the Contract Price as a guarantee for the due and faithful performance of the Contract. The said Performance Bond shall be valid upto Twenty Four (24) months from the date of shipment. The performance Bond shall be issued by a Pakistani Scheduled Bank or an International Bank operating in Pakistan and acceptable to OGDCL except ***RBS/NIB/SUMMIT Banks is not acceptable.*** Failure of the successful Bidder to comply with the requirements of Instruction shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Bond, in which event OGDCL may make the award to the next lowest evaluated Bidder or call for new Bids.
8. **The bidder must provide a “certificate of compliance/acceptance” (attachment # 06) of complete tender document along with the technical bid.**
9. Only those clarifications will be entertained which are received ten (10) days before technical bid opening. Any clarification received after that shall not be responded.
10. Payment will be made as per Attachment No. 02.
11. Corporate and financial information of the company needs to be submitted with the technical bid as per Attachment # 05.

PAYMENT TERMS

The payment shall be made as follow:-

- a. Ninety (90%) percent of Material LC/Purchase Order Price shall be paid by OGDCL on shipment of the complete material. The payment under the L/C shall be effected upon submission of following documents upon each shipment of material component:
 - I. Original Clean on-board ocean vessel Master bills of lading.
 - II. Original detailed invoice showing material description, quantity unit price and total price strictly in line with the Contract.
 - III. Packing list
 - IV. Certificate and list of measurements and weight gross/net.
 - V. Mill Inspection/Quality Certificate.
 - VI. Insurance declaration.
 - VII. Warranty Certificate
 - VIII. Certificate of origin.
 - IX. Third Party Inspection report/certificate issued by any one of the following (if required)
 1. M/s Bureau Veritas Pakistan (Pvt) Ltd
 2. M/s SGS Pakistan (Private) Limited
 3. M/s TÜV Rheinland Arabia LLC Pakistan
 4. M/s Applus Velosi Pakistan
 5. TUV Austria Bureau of Inspection & Certification (Pvt.) Ltd. Pakistan
- b. Ten (10%) percent of the Material LC/Purchase Order Price shall be released under the L/C upon delivery of Complete Equipments/material at Karachi Port, Pakistan and after inspection/acceptance of material confirming complete delivery upon submission of Supplier's original invoice duly verified by OGDCL.

PERFORMANCE BANK GUARANTEE

Oil & Gas Development Company
Limited OGDCL House, Jinnah Avenue,
Blue Area, Islamabad, (Pakistan)

Dear Sir,

Ref; our Bank Guarantee No. _____ in the sum of _____ Account _____ in consideration of you having entered into Contract No. _____ Dated _____ with _____ C
alled Contractor and in consideration for value received from CONTRACTOR. We hereby agree and undertake as followings:

1 To make unconditional payment to you as called upon of (10%) ten percent of the Contract value of the contract price mentioned in the said contract, on your written FIRST and SIMPLE demand without further recourse, question or reference to CONTRACTOR or any other person in the event of default, non-performance or non-fulfillment by CONTRACTOR of his obligations, liabilities, responsibilities under the said contract of which you shall be the sole judge.

2 The accept written intimation from you as conclusive and sufficient evidence of the existence of the default or breach as aforesaid on the part of CONTRACTOR and to make payment immediately and forthwith upon receipt of your FIRST and SIMPLE written demand.

3 This Performance Bond shall remain valid and in full force and effect upto _____ or issue of statement of discharge by your authorized representative or return of original guarantee whichever is earlier.

4 DEMURRAGE DUE TO DELAY IN RECEIPT / NEGOTIATION OF ORIGINAL SHIPPING DOCUMENTS.

If clean documents are not negotiated within Negotiation Period allowed in Letter of Credit or documents are with held by Bank on account of any discrepancy:

- If the Demurrage, if any incurred due to late negotiation of the Clean Documents and paid by OGDCL will be realized from the beneficiary of L/C, by encashing this Performance Bond to the extent of demurrage amount. In case demurrage amount exceeds the total value of this Performance Bond the balance amount will be payable by the beneficiary.

1 That no grant of time or other indulgence to, amendment in the terms of the Contract by Agreement between the parties, or imposition or Agreement with CONTRACTOR in respect of the performance of his obligations under the said Agreement, with or without notice to us, shall in any manner discharge or otherwise affect this Guarantee and our liabilities and commitments there under.

2 This is an independent and direct obligation guarantee and shall be binding on us and our successors interest and shall be Irrevocable.

3 This guarantee shall not be affected by any change in the constitution of the Guarantor Bank or the constitution of the Contractor.

4 The Guarantor Bank Warrants and represents that it is fully authorized, empowered and competent to issue this guarantee.

(BANKERS)

DELIVERY PERIOD
TIME IS OF ESSENCE

SUPPLY OF EQUIPMENT/MATERIAL

The Supplier is required to deliver the complete equipment/material in **One Hundred Twenty (120) Days** with CFR by Sea Karachi Port basis delivery from the date of establishment of letter of credit.

FORMAT OF CORPORATE & FINANCIAL INFORMATION

PART - I
GENERAL INFORMATION

1. Name (Full Company Name):
 - Postal Address :
 - Telephone:
 - Facsimile:
 - e-mail:
 - Website Address:
 - 1.1 Has the Company operated under any other name? If yes please give name, date of change and reason for change.
2. Type of Entity/Firm:
 - Corporation/Stock Company
 - Public Limited
 - Private Limited
 - Partnership
 - Proprietorship
3. Shareholders information/pattern with names and addresses of majority shareholders.
4. Place of Incorporation/Registration:
5. Year of Incorporation/Registration:
(Please provide copies of Incorporation/Registration Certificates and Memorandum & Articles of Association)
6. Company's National Tax No.
7. Company's Core Business Areas and their annual sales revenue/earnings during last five (5) years.
8. Name & Address of Owners/Directors
9. Valid Registration Certificate with Pakistan Engineering Council (PEC) where applicable.

PART - II

FINANCIAL STRENGTH

1. Provide details with regard to the financial standing of the applicant including copies of last three (3) years Audited profit & loss account and balance sheet. Also, please fill the financial summary as per below table;

S. No.	Description	Years		
		2014	2015	2016
1	Sales Revenue			
2	Paid Up Capital			
3	Profit Before Tax			
4	Profit After Tax			
5	Current Assets			
6	T. Asset			
7	Owner Equity			
8	Long Term Debt			
9	Current Liability			
10	Total Liabilities			

2. Bank(s) credit worthiness certificates (Latest Period) of applicant organization and available credit ceiling/limits with Account Number/Title.
3. Detail record with regard to litigation/arbitration proceedings or any other dispute related to project undertaken/being undertaken by the Bidder their Sub-Contractors and Suppliers (Specially with OGDCL it Joint Venture Partners or other public and private organizations working in the Oil & Gas sector of Pakistan) during past five (05) years.
4. Any information including brochures, references and other documentary evidence of technical qualification, capability and experience of the Applicant to execute the Project.

The undersigned on behalf of _____ hereby declare that the statements made and the information provided official herewith is complete, true and correct in every detail.

Signature

Official Seal of the Company

COMPLIANCE CERTIFICATE
(On official letter head)

Subject : TENDER NO. PROC-FC/CB/P&P/CHANDA-3247/2018 FOR SUPPLY OF SPARES FOR VALTEK CONTROL VALVES FOR CHANDA PLANT

We have read and understood the tender documents completely and confirm total compliance with the technical and commercial requirement of the tender document.

Signed on behalf of _____

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION C

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material SPARE PARTS FOR VALTEK CONTRIL VALVES FOR CHANDA PLANT
Tender Enquiry No PROC-FC/CB/P&P/CHANDA-3247/2018
Due Date
Evaluation Criteria FULL PKG.

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	O-RING, DASH # 252, RUBBER, BUNA-N, IP# 001114.650.000	Number	32					
2	O-RING, DASH # 016, RUBBER, BUNA-N, IP# 001112.650.000	Number	32					
3	O-RING, DASH #214, RUBBER, BUNA-N, IP# 00111.365.0000	Number	32					
4	PLUG, MK1,1.50/2, CLASS 150/600, TN 1.25,EQUAL PERCENTAGE, 1 STROKE, 316SS. IP# 002042.150.000	Number	2					
5	RING SEAT, "VALTEK" ,MK1,1.50/2", TN 1.25, 316SS. IP# 001383.150.000	Number	2					
6	GASKET,PTFE , PLASTIC, VIRGIN. IP# 001703.925.000	Number	18					
7	GASKET,PTFE , PLASTIC, VIRGIN IP#001702.925.000	Number	18					
8	KIT,REPAIR ACTUATOR, SIZE 25 LIN IP# 037858.999.000	Number	6					
9	KIT,REPAIR ACTUATOR, SIZE 25 LIN IP# 037858.999.000 IIN CASE OF EQUIVALENT ITEMS FOR ALL THE BELOW 78 ITEMS, MUST BE SAME IN FIT,FORM AND FUNCTIONALITY.	Number	1					
10	GASKET,PTFE, PLASTIC, VIRGIN. IP#001704.925.000	Number	28					
11	RING,SEAT , MK1,1",TN 0.12,CL 150/600,316SS. IP# 002505.150.000	Number	1					
12	RING SEAT, MK1,TN 1.62,2", CLASS 150/600, 316SS. IP# 0001096.150.000	Number	1					
13	PLUG, MK1,1.50/2",TN 1.00,CLASS 150/600,0.75 STROKE,316SS. IP# 005028.150.000	Number	1					
14	GASKET,PTFE , PLASTIC PTFE VIRGIN, IP#0001705.925.000	Number	28					
15	RING SEAT,FLOW SERVE "VALTEK",MODEL MK1,TN 0.38,1",CLASS 150/600,316SS. IP# 001892.150.000	Number	2					
16	PLUG,FLOW SERVE "VALTEK",MODEL. MK1,TN 0.31,1",CLASS 150/600,0.75 STROKE,316SS. IP# 002125.150.000	Number	1					
17	GASKET,PTFE FLOW SERVE "VALTEK",3.75 X 3.38,0.12 THICK, ,PLASTIC PTFE VIRGIN,INDEFINITE SHELF LIFE. IP# 001794.925.000	Number	4					
18	PLUG, MK1,1",TN 0.81,CLASS 150/600,0.75 STROKE,316SS.EQUAL PERCENTAGE, IP# 002011.150.000	Number	2					
19	RING SEAT,FLOW SERVE "VALTEK",MODEL '001138.150.000',MK1,1",TN 0.81,CLASS 150/600,316SS. IP# 001138.150.000	Number	1					
20	GASKET,PTFE FLOW SERVE 4.62 X 4.25,0.15 THICK,PLASTIC PTFE VIRGIN, IP# 001793.925.000	Number	4					
21	RING, SEAT, MK1, TN 0.25, CL-150/600, ECO 13324, SATTELITE CASTING #6 IP# 001992.825.000	Number	1					
22	PLUG,MK1, 1", LIN, TN 0.25B, CL-150/600, STELLITE # 6 IP# 002122.831.000	Number	2					
23	ACTUATOR STEM SIZE 25 LIN, 2.00 SPUD, 0.75-16, 1.50 STROKE. IP# 001058.159.000	Number	5					
24	RING, SEAT, MK1 ANGLE, MK2, 1.50", TN 1.00, CL-150/600, STELLITE #6 IP# 001945.825.000	Number	1					
25	PLUG, MK1, 1.50/2", LIN, TN 1.00, CL-150/600, STELLITE # 6IP#005028.831.000	Number	1					
26	SEAT RING MK1, 3", TN 1.25 CL 150/1500 STELLITE #6, 316 FC IP# 126585.831.000	Number	2					

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION C

(To be completed, filled in, signed
and stamped by the principal)

ANNEXURE 'A'

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Tender Enquiry No PROC-FC/CB/P&P/CHANDA-3247/2018
Due Date
Evaluation Criteria FULL PKG.

27	SEAT RING MK1, 1" TN 0.72, CL, 150/600, STELLITE # 6 CASTING IP# 001378.825.000	Number	1
28	PLUG MK1, 1" LIN TN 0.72, CL 150/600, 0.75 STROKE, STELLITE #6 IP# 002342.831.000	Number	1
29	SEAT RING MK1, 1" TN 0.31, CL 150/600, 316 STAINLESS STEEL IP#001661.150.000	Number	1
30	SEAT RING MK1, 1" TN 0.31, CL 150/600, 316 STAINLESS STEEL IP#001661.150.000	Number	1
31	SEAT RING MK1 ANGLE MK2, 1.50" TN 1.00, 316 SS IP# 001945.150.000	Number	2
32	O-RING, DASH #325, ECO 15655, RUBBER, BUNA-N, 70 DUROMETER. IP# 001337.650.000	Number	2
33	PLUG, MK1, 1", LIN, TN 0.81 CL-150/600, 0.75 STROKE, 316 SS. 1" IP# 002129.150.000	Number	1
34	PLUG, MK1, 2", LIN, TN 1.62 CL-150/600, 1.50 STROKE, 316 SS. IP# 001846.150.000	Number	1
35	PLUG, MK1, 2", =%, TN 1.62 CL-150/600, 1.50 STROKE, STELLITE #6, 316 SS, IP# 002104.831.000	Number	1
36	PLUG, MK1, 1", LIN, TN 0.12A. CL-150/600, 0.50 STROKE, STELLITE #6, 316 SS . IP# 002120.831.000	Number	1
37	PLUG, MK1, 1", LIN, TN 0.50 CL-150/600, 0.75 STROKE, STELLITE #6, 316 SS (FULL CONTROL). 1" IP# 002128.831.000	Number	1
38	PLUG, MK1, 1", LIN, TN 0.38, CL-150/600, 0.75 STROKE, 316 SS. IP# 002116.150.000	Number	1
39	PLUG, MK1, 1", LIN, TN 0.38, CL-150/600, 0.75 STROKE, STELLITE #6, 316 SS . IP# 002116.831.000	Number	1
40	PLUG, MK1, 1.50/2", LIN, TN 0.38, CL-150/600, 0.75 STROKE, 316 SS. IP# 006476.150.000	Number	1
41	PLUG, MK1, 3", =%, TN 2.00, CL-150/600, 1.50 STROKE, 2.62 SPUD, 316 SS. IP# 003840.150.000	Number	1
42	PLUG, MK1, 1.50/2", =%, TN 1.00, CL-150/600, 0.75 STROKE, 316 SS. IP# 002138.150.000	Number	2
43	PLUG, MK1, 1", =%, TN 0.38, 0.75 STROKE, 316 SS. IP# 002514.150.000	Number	1
44	PLUG, MK1, 4", LIN, TN 2.25, CL-150/600, 2 STROKE, STELLITE #6, IP# 008861.831.000	Number	1
45	PLUG, MK1, 3", LIN, TN 1.25, CL-150/600, 1 STROKE, STELLITE #6, 316 SS . IP# 003419.831.000	Number	1
46	ACTUATOR STEM, SIZE 25 LIN, 2.00 SPUD, 0.50-20, 1.50 STROKE, ECO 16288, A. IP# 001134.159.000	Number	5
47	ACTUATOR STEM, SIZE 100 LIN, 2.62 SPUD, 1.00-12, 1.50 STROKE, ECO 16288, IP#001827.159.000	Number	2
48	ACTUATOR STEM, SIZE 50 LIN, 2.62 SPUD, 1.00-12, 3 STROKE, ECO 16288, IP#001191.159.000	Number	2
49	RING, SEAT, MK1, 1", TN 0.50, CL 150/600, STELLITE #6 IP# 001562.825.000	Number	1
50	RING, SEAT, MK1, 1", TN 0.50, CL 150/600, STELLITE #6 IP# 001562.825.000	Number	2
51	RING, SEAT, MK1, 1", TN 0.12, CL 150/600, STELLITE #6 CASTING . IP# 002505.825.000	Number	1
52	RING, SEAT, MK1, 1", TN 0.31, CL 150/600, STELLITE #6 CASTING . IP# 001661.825.000	Number	1

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PROCUREMENT DEPARTMENT, ISLAMABAD
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53	RING, SEAT, MK1, 1.50/2", TN 0.38, CL 150/600, 316 SS . IP# 005527.150.000	Number	1
54	RING, SEAT, MK1, 3", TN 2.00, CL 150/1500, 316 SS . IP# 003468.150.000	Number	1
55	RING, SEAT, MK1, 4", TN 2.25, CL 150/600, STELLITE #6, IP# 002415.831.000	Number	1
56	RING, SEAT, MK1, 4", TN 2.25, CL 150/600, STELLITE #6, IP# 002415.831.000	Number	1
57	GASKET, SPIRAL WOUND, GRAFOIL. IP# 001240.868.000	Number	1
58	GASKET, SPIRAL WOUND, 4.88 X 4.50, 0.12 THK, 316, GRAFOIL. IP# 001242.868.000	Number	1
59	PACKING SET, STD VEE, 0.56 STEM, PLASTIC, PTFE, VIRGIN, IP# 020746.925.000	Number	28
60	PACKING SET, STD VEE, 0.88 STEM, PLASTIC, PTFE, VIRGIN, IP# 020749.925.000	Number	18
61	PACKING SET, STD VEE, 1.12 STEM, PLASTIC, PTFE, VIRGIN, IP# 020752.925.000	Number	5
62	PACKING SPR, 0.56 STEM, 1.91L, 316 SS , IP# 038835.150.000	Number	18
63	PACKING SPR, 0.56 STEM, 0.04L, NOTCHED, 316 SS. IP# 089397.150.000	Number	24
64	PACKING SPR, 0.88 STEM, 0.04L, NOTCHED, 316 SS. IP# 089398.150.000	Number	10
65	PACKING SPR, 0.56 STEM, 2.00L, 316 SS . IP# 002121.150.000	Number	14
66	PACKING SPR, 0.88 STEM, 2.62L, 316 SS . IP# 002112.150.000	Number	10
67	PACKING SPR, 0.88 STEM, 1.88L, 316 SS. IP# 002561.150.000	Number	4
68	PACKING SPR, 0.88 STEM, 0.88L, 316 SS . IP# 019805.150.000	Number	4
69	PACKING SPR, 1.12 STEM, 0.06L, NOTCHED, ECO 13160, ECO 13328, 316 SS. IP# 089399.150.000	Number	4
70	O-RING, DASH #450, ECO 15655, RUBBER, BUNA-N, 70 DUROMETER. IP# 001313.650.000	Number	2
71	O-RING, DASH #024, ECO 15655, RUBBER, BUNA-N, IP# 001312.650.000	Number	2
72	O-RING, DASH #442, ECO 15655, RUBBER, BUNA-N, IP# 001182.650.000	Number	1
73	O-RING, DASH #020, ECO 15655, RUBBER, BUNA-N, 70 DUROMETER. IP# 001183.650.000	Number	1
74	O-RING, DASH #264, ECO 15655, RUBBER, BUNA-N, 70 DUROMETER. IP# 001184.650.000	Number	1
75	PACKING SPR, 1.12 STEM, 4.38L, 316 SS , IP# 001238.150.000	Number	1
76	RING, SEAT, MK1, 2", TN 1.62, CL 150/600 STELLITE # 6 IP# 001096.825.000	Number	1
77	POSITIONER, BETA L1WIL21B1100-PP02BW00 , P/P,MK1 IP# 130157.999.000.	Number	4
78	TRIM SET, MK1, FLUTED, 1", LIN, TN 0.25, CV 0.035, STELLITE #6. IP# 124989.831.000	Number	1

Note:

1. Standard warranty and guarantee for all the items should be provided.
2. Items to be supplied in original OEM Packing
3. All items to be supplied must be newly manufactured and free from defects. Manufacturers should be ISO 9001 and 2000 certified.
4. In case equivalent items are quoted or superseded part numbers, 100% compliance to fits, form and functionality is required. Technical literature should also be provided.
5. Standard test quality control certificates should be provided (where applicable).
6. **The delivery period must be quoted to the most minimum possible extent however delivery period should not exceed 120 days from the date of establishment of letter of credit**
7. Payment will be made on following payment milestones:
 - a. **Ninety (90%) percent of Material LC/Purchase Order Price shall be paid by OGDCL on shipment of the complete material.**
 - b. **Ten (10%) percent of the Material LC/Purchase Order Price shall be released under the L/C upon delivery of Complete Equipment/material at Karachi Port, Pakistan and after inspection/acceptance of material confirming complete delivery on submission of balance payment invoice.**
8. The bid validity period of **180 days** is required from the date of bid submission/opening.
9. **The charges at Karachi Seaport/Airport should be included in the freight cost of CFR delivery along with corresponding charges such as delivery order/port handling & container rentals for free time etc. However this freight cost should not include custom duties and taxes at Karachi Seaport/Airport which shall be paid by OGDCL.**