

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION A

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material Procurement of Corrosion Inhibitor for KPD/TAY wells
 Tender Enquiry No PROC-FA/CB/CORR-4032/2018
 Due Date
 Evaluation Criteria FULL PKG.

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	CORROSION INHIBITOR EC-1304-A, CRW 85585, PC -CI-2176-U	DRUM (208.2 LTR)	480					

Note:

- 1-Bid bond:** Pursuant to tender clause # 2.2, 11.4, 13 & 35.3.2, bid(s) must be accompanied by an upfront bid bond in the form of pay order/ demand draft or bank guarantee issued by scheduled bank of Pakistan or a branch of foreign bank operating in Pakistan for an amount of US \$3,000/- (United States Dollar Three Thousand Only) or equivalent Pak Rupees, with technical bid and valid for 150 days from the date of opening of the bids. The bank guarantee must be issued in accordance with the format as per Annexure-C of the tender documents.
- 2. Terms and conditions:** Bidders are advised to carefully read all the terms and conditions of the Tender Document available at OGDCL web site in the master tender document.
- 3- Shipment from ACU member Countries:** In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped.
- 4. Summary rejection criteria:** - The summary rejection criteria at clause # 35 of the tender document may also be examined carefully. Any bid not meeting the criteria spelled in the clause # 35 shall be summarily rejected without any right of appeal. Delivery of Water Treatment Chemicals is 90 days after confirmed LC and successful trial run.
- 5. Foreign Procurement Payment Terms (also available at OGDCL website (Tenders Tab))**
 - (i) Tender value less than or equal to US\$ 200,000:**
 Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 70% Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 30% Payment will be released after receipt, inspection and acceptance of material.
 - (ii) Tender value more than US\$ 200,000:**
 Payment to the Contractor/ bidder in foreign currency shall be made by establishing in favor of the Contractor an irrevocable Letter of Credit (hereinafter called the L/C). 80% Payment (s) under the L/C will be made for the FOB/ CFR / CPT (as the case may be) price of material of each shipment upon submission of the shipping documents. Balance 20% Payment will be released after receipt, inspection (in addition of pre-shipment inspection) and acceptance of material.

TERMS AND CONDITIONS

All bidders must comply following terms and conditions and specs.

1. Company Information

i.	Full Name, registered address, web site, email address, landline telephone numbers of bidder / beneficiary of LC.	Bidder to provide as mandatory requirement
ii.	Name of the authorized person(s) / signatory of the bid, his / her designation, contact numbers (both land line and cell number), email address for any correspondence etc.	
iii.	Full Name, registered address, web site, email address, landline telephone numbers of manufacturer.	Original authority letter is mandatory
iv.	Name of the authorized person / signatory (on behalf of manufacturer), his / her designation, contact numbers (both land line and cell number), email address etc.	
v.	Full Name, registered address, web site, email address, landline telephone numbers of local agent (if any).	Bidder to provide as mandatory requirement
vi.	Name of the authorized person / signatory, his / her designation, contact numbers (both land line and cell number), email address etc on behalf of local agent.	
vii.	In case of local agent / representative, the bidder shall have to provide ORIGINAL AUTHORITY LETTER issued by manufacturer to bidder for quoting their product and assuring to supply accordingly.	
viii.	Full Name, registered address, web site, email address, landline telephone numbers of blending facility / manufacturing plant.	
ix.	Name of the authorized person, his / her designation, contact numbers (both land line and cell number), email address etc on of manufacturing plant / blending facility.	Bidder to provide firm info of only one facility / country.
x.	ISO 9001-2008 quality management certificate for manufacturing plant / blending facility.	

2. Product Information

i.	Brand Name of offered product.	Bidder to provide
ii.	MSDS Sheet clearly showing / mentioning range of active ingredients	
iii.	Bidder should provide specific residual test method along with bid for determination of residual level of corrosion inhibitor.	Bidder to provide
iv.	Compatibility with other chemicals (i.e. demulsifier, scale inhibitors, encapsulated corrosion inhibitors) currently used in wells of above-mentioned fields	Bidder to provide
v.	The product should work at down hole temperature up to 200 Degree C.	Bidder to confirm
vi.	The bidder will provide the retention time and velocity of the protective film of the offered corrosion inhibitor up to which it will remain active. The product should be efficient at high pressure, flow regime and shear levels.	Bidder to provide

5. Packing and delivery

i.	The material shall be packed in robust type drums (Plastic or steel) of acceptable quality.	
ii.	The drums shall be packed in wooden pallets as per internationally acceptable standards suitable for sea and road transportation.	
iii.	Each drum shall contain minimum following information <ul style="list-style-type: none">• Product Name, supplier's name, consignee's name etc.• Manufacturing and expiry dates.• Product batch number, Contract details, Port of shipment• Country of origin.• Approx weight of drum in Ltrs / US gallons. (55 US gallons /208Liters)	Bidder to comply
iv.	Delivery period 90 calendar days (3-months) after LC opening.	Bidder to accept