

OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION C

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material PRESSURE CONTROL VALVE (PCV) SPARES
Tender Enquiry No PROC-FC/CB/PROD/UCH-4329/2019
Due Date
Evaluation Criteria FULL

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY AIR	Total Price C & F BY AIR	Deviated From Tender Spec. If Any
1	BODY BONNET GASKETS. IP#DB 14001 JN1 ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	2	✓				
2	DIAPHRAGM/SEAL KIT. P# 555/011TV001 ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	2	✓				
3	SEAT. P# NBL0003091 ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	1	✓				
4	JOINT, BNT/GDE UPPER TRIM. P# DC14001JK ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	2	✓				
5	PLUG, S/STEM AS, 14" CM X 14". P# BH14019SE009 ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	1	✓				
6	SEAL PLUG 6.8, 14/TRIM. P# DE00010TM ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	1	✓				
7	SEALING RING 14". P# DG00010BS ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	2	✓				
8	SEALS, PACKING BOX. P# DA00029TA ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	2	✓				
9	POSITIONERS/REGULATORS/BOOSTERS, P33001/3 I/P POSITIONER (POSITIONER+I/P UNIT+GAUGES) ALUMINIUM CASING. ATEX EEXDIIC6 CERTIFIED. P# XXA1106 ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	2	✓				
10	AIRSETS/ASSOCIATED SPARES, BELLOWFRAM 51 FRF AIRSET/REGULATOR. P# XXB0081 ASSY. VALVE PRESSURE CONTROL, SERIAL # D8249V1P1, MAKE: KOSO KENT INTROL LIMITED. <i>OR EQUIVALENT</i>	Number	1	✓				

Note:

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TENDER NO. PROC-FC/CB/PROD/UCH-4329/2019
PRESSURE CONTROL VALVE (PCV) SPARES

1	Case will be processed on single stage – two envelop bidding procedure as per PPRA rules.	
2	For Evaluation, Bidders must confirm/meet the following criteria:	
#	Terms	Compliance by bidder
A	Authority Letter from OEM in favor of Principal or L/C beneficiary.	
B	Authority Letter from Principal or L/C beneficiary in favor of Local agent	
C	Only Genuine Koso Kent Introl PCV spare parts should be quoted against the requirement, open market parts are not acceptable	
D	In case of Equivalent spare parts, Bidder should confirm 100% compliance of the quoted part with the existing system. If any ambiguity found in the operation of existing system due to installation of provided equivalent part, bidder shall bound to return full payment received against particular equivalent spare part	
E	Parts must be in original OEM Packing	
F	Parts must be new & free from any defect	
G	If bidder found any ambiguity in part nos. it should be cleared prior to bid opening date	
H	Parts must have standard OEM warranty/guarantee	
I	In case of superseded part number of the spare parts, Bidder has to provide the literature and documentary evidence proof of OEM	
J	Delivery period is 60 days / two (02) months from the date of establishment of LC.	
3	PAYMENT TERMS Payment will be made as per the foreign procurement payment terms available at OGDCL website (tenders tab) effective from February 27, 2018.	
4	BID VALIDITY Bid shall remain valid for a period of 180 days from the date of technical bid opening	

5	BID BOND VALIDITY Bid bond for amount of USD 1,000 (US Dollars one thousand only) is required upfront along with technical bid, which shall remain valid for a period of 210 days from the date of technical bid opening.	
6	DELIVERY PERIOD Supplier will be required to complete delivery in TWO (02) months on CPT BY AIR KARACHI basis from the date of establishment of letter of credit.	
7	EVALUATION CRITERIA: Full consignment wise on CPT KARACHI BY AIR BASIS.	
8	TERMS AND CONDITIONS: Bidder is advised to carefully read all the terms and conditions of the tender document available at OGDCL website in the master tender document.	
9	SHIPMENT FROM ACU MEMBER COUNTRIES: In case of shipment from ACU member countries, the LC beneficiary should be of that particular country from where the consignment is being shipped. Bidder to confirm/ensure that there are no trade ban/restrictions on LC beneficiary/manufacture's country by Pakistan / international organization.	
10	COMPLIANCE TO TENDER TERMS/SOR/ATTACHMENT Supplier will be responsible for completeness of the package and full requirement of OGDCL. Compliance is required from bidder/manufacture to the full OGDCL tender terms/requirement.	
11	10% PERFORMANCE BANK GUARANTEE In case of award successful bidder shall provide 10% Performance Bank Guarantee. Which shall remain valid for full value upto twelve (12) months from the date of shipment. FORMAT ATTACHED.	
12	Please attach Un-priced Schedule of requirement along with Technical Bid and Priced Schedule of requirement along with Financial Bid. In case of Non-compliance bid shall be rejected.	

PERFORMANCE BANK GUARANTEE

Oil & Gas Development Company
Limited OGDCL House, Jinnah
Avenue, Blue Area, Islamabad,
(Pakistan)

Dear Sir,

Ref; our Bank Guarantee No. _____ in the sum of _____
Account _____ in consideration of you having entered into Contract
No. _____ Dated _____ with _____ Called
Contractor and in consideration for value received from CONTRACTOR. We hereby agree and undertake as
followings:

- 1 To make unconditional payment to you as called upon of (10%) ten percent of the Contract value of the contract price mentioned in the said contract, on your written FIRST and SIMPLE demand without further recourse, question or reference to CONTRACTOR or any other person in the event of default, non-performance or non-fulfillment by CONTRACTOR of his obligations, liabilities, responsibilities under the said contract of which you shall be the sole judge.
- 2 The accept written intimation from you as conclusive and sufficient evidence of the existence of the default or breach as aforesaid on the part of CONTRACTOR and to make payment immediately and forthwith upon receipt of your FIRST and SIMPLE written demand.
- 3 This Performance Bond shall remain valid and in full force and effect upto _____ or issue of statement of discharge by your authorized representative or return of original guarantee whichever is earlier.
- 4 DEMURRAGE DUE TO DELAY IN RECEIPT / NEGOTIATION OF ORIGINAL SHIPPING DOCUMENTS.

If clean documents are not negotiated within Negotiation Period allowed in Letter of Credit or documents are with held by Bank on account of any discrepancy:

- If the Demurrage, if any incurred due to late negotiation of the Clean Documents and paid by OGDCL will be realized from the beneficiary of L/C, by encashing this Performance Bond to the extent of demurrage amount. In case demurrage amount exceeds the total value of this Performance Bond the balance amount will be payable by the beneficiary.

- 1 That no grant of time or other indulgence to, amendment in the terms of the Contract by Agreement between the parties, or imposition or Agreement with CONTRACTOR in respect of the performance of his obligations under the said Agreement, with or without notice to us, shall in any manner discharge or otherwise affect this Guarantee and our liabilities and commitments there under.
- 2 This is an independent and direct obligation guarantee and shall be binding on us and our successors interest and shall be Irrevocable.
- 3 This guarantee shall not be affected by any change in the constitution of the Guarantor Bank or the constitution of the Contractor.
- 4 The Guarantor Bank Warrants and represents that it is fully authorized, empowered and competent to issue this guarantee.

(BANKERS)

FORMAT OF CORPORATE & FINANCIAL INFORMATION

(To be filled by Bidder)

PART - I

GENERAL INFORMATION

1. Name (Full Company Name):

- Postal Address :
- Contact Person Name :
- Contact Person Mobile No :
- Company Telephone:
- Facsimile:
- Valid e-mail for correspondence:
- Website Address:

1.1 Has the Company operated under any other name? If yes please give name, date of change and reason for change.

2. Type of Entity/Firm:

- Corporation/Stock Company
- Public Limited
- Private Limited
- Partnership
- Proprietorship

3. Shareholders information/pattern with names and addresses of majority shareholders.

4. Place of Incorporation/Registration:

5. Year of Incorporation/Registration:

(Please provide copies of Incorporation/Registration Certificates and Memorandum & Articles of Association)

6. Company's National Tax No.

7. Company's Core Business Areas and their annual sales revenue/earnings during last five (5) years.

8. Name & Address of Owners/Directors

9. Registration with Pakistan Engineering Council (PEC) as Contractor. Please provide copy of membership certificate issued by PEC.

PART - II
FINANCIAL STRENGTH

1. Provide details with regard to the financial standing of the applicant including copies of last three (3) years annual audited profit & loss account and balance sheet. Complete postal address, email address and contact numbers of the audited firm should be provided along with the bid. Also, please fill the financial summary as per below table In USD only;

S. No.	Description	Years		
1	Sales Revenue			
2	Paid Up Capital			
3	Profit Before Tax			
4	Profit After Tax			
5	Current Assets			
6	T. Asset			
7	Owner Equity			
8	Long Term Debt			
9	Current Liability			
10	Total Liabilities			

2. Bank(s) credit worthiness certificates (Latest Period) of applicant organization and available credit ceiling/limits with Account Number/Title.
3. Detail record with regard to litigation/arbitration proceedings or any other dispute related to project undertaken/being undertaken by the Bidder their Sub-Contractors and Suppliers (Specially with OGDCL its Joint Venture Partners or other public and private organizations working in the Oil & Gas sector of Pakistan) during past five (05) years.
4. Any information including brochures, references and other documentary evidence of technical qualification, capability and experience of the Applicant to execute the Project.

The undersigned on behalf of _____ hereby declare that the statements made and the information provided official herewith is complete, true and correct in every detail

Signature

Official Seal of the Company