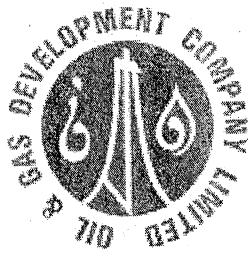


OIL & GAS DEVELOPMENT COMPANY LIMITED



Terms of References

100 MB Dedicated Internet

1. Introduction

OGDCL is soliciting Requests for Proposal (RFP) from qualified organizations that can provide Internet Connectivity solution for the OGDCL House Islamabad.

The high level scope of the overall project includes:

1. Defining the solution requirements to deploy and commission FTTH based Internet Connectivity at the OGDCL Head Office in Islamabad.
2. Vendor has a facility to deploy FTTH based on their own network.
3. Delivering and installing the hardware components required for the project
4. Based on a successful service commissioning, testing would be commenced till 3 days.
5. Service contract would be signed by both parties before commissioning of the services.
6. The Internet services will be hired initially for 03 years, however these services can be extended after mutual consent.

2. Invitation for Bids

Oil and Gas Development Company Limited. Invites sealed bids from eligible bidders for hiring of Internet Bandwidth Connectivity services.

The proposed solution should be devised keeping in the following guidelines;

- Highly available based on vendor own FTTH network.
- Support 24/7/365

2.1 Schedule of Requirements

The delivery schedule expressed as weeks stipulates hereafter a delivery date which is the date of delivery required.

DESCRIPTION	BANDWIDTH	DELIVERY & INSTALLATION FROM THE DATE OF SIGNING CONTRACT	DELIVERY LOCATION
Internet Bandwidth	Total = 100 Mbps	3 weeks	OGDCL House, Blue Area, Islamabad

Technical Specifications + Solutions Description

3. Project Background

OGDCL plans to hire services of reputed Vendor for Internet bandwidth

3.1 Project Location

The project scope spans around OGDCL House Islamabad.

The selected Firm will supply, install, configure, test & maintain equipment (Fiber ODF/ONT) for Internet connectivity. The selected Firm will also be responsible for implementing the technical architecture of the project as described in this document.

The selected Firm is expected to use the international 'best practices' in delivering the services with in time, cost and quality. Maintenance and complete services will have to be provided by Service Provider during contract period.

The successful firm will be responsible for:

- a) Supply of hardware for termination and 2 Port Ethernet Giga bit card for cisco router 3845
- b) Complete Installation/Commissioning of hardware & related components.
- c) Smooth and timely User Acceptance Test
- d) Configuration of network devices and Cisco ASA 5540 firewall to made available to end user
- e) Project management for supply of goods and services for the entire project.
- f) Provision of 32 Public IPs'. These IPs' will be owned by OGDCL

4. General Instructions to the Bidders

- The proposal is to be submitted in two documents, a separately technical and a financial proposal
- Name and contact Address of Project Manager who will be responsible for response to queries if any in the BID.
- The qualification marks for qualifying in technical bid is at least 70%
- Only financial bids from those firms will be opened who will qualify the technical bids requirement. The financial bids from non-qualifying firms will be returned seal
- The lowest financial bid will be given highest marks and other financial bids will be calculated relatively
- The collective marks shall contain 60% of technical bid marks and 40% of financial bid marks. The firm with highest marks shall qualify for the award of contract

5. Eligibility Criteria

- 1) Must be in the business of providing internet and well as managed services to offer turnkey solution for complete enterprise network.
- 2) Incorporated in accordance with Pakistan Laws for at least 10 years, registered with PTA for provisioning of internet, telephony and cable TV services
- 3) Must have valid NTN Number & Sales Tax number and shall not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper is mandatory)
- 4) Must possess optical fiber based last mile infrastructure with direct fiber connectivity on CPE (e.g modem/ONT)
- 5) Bidder should have backup path in OSP, core network as well as upstream provider
- 6) Bidder should provide 24/7/365 days technical support over telephone

- 7) Bidder should have annual turnover of PKR 500 million or above for last 3 years (evidence required).

6. Technical Bid Compliance and Evaluation parameters

Supporting documents will be required for below mentioned compliances. In case of absence of documentary evidence, zero marks will be awarded

Sr.1	Description	Marks	Remarks
1	The network connectivity provider should have its own deployed, commissioned, managed and operational FTTH/GPON network. (PTA certificate required)	20	No partial Compliance
2	The network connectivity provider should have its own FTTH/GPON Network in operational mode from 5 years at the time of the publication of this tender	15	3 Marks for each year
	The network connectivity provider shall be providing uninterrupted services to a minimum of 50 or more enterprise grade customers in ISL/RWP for a minimum period of 3 years on FTTH network at the time of the publication of this RFP	25	0.5 Marks for each customer
3	The network connectivity provider should have their NOC being commissioned in their own premises.	10	Firm need to submit undertaking and evidence
4	The network connectivity provider should be able to provide onsite support of the WAN link and enterprise devices (Routers, Switches, NGFW) of multiple platforms as and when required.	15	5 marks for each support engr. Firm have to submit evidences
5	The company should have fully redundant fiber route from its POP to its network distribution point for OGDCL house. Fiber layout map have to provide with bid submission	15	Firm having nearest point will be given 15 marks. Rest will be given according to distance
	Total Marks	100	
	Qualifying Score	70%	
Note: Minimum 50% marks required for Sr.2 to 5			

7. Payment Terms

Monthly payment will be made in PKR after verified invoices by OGDCL official.

8. BID PRICE:

- Bid price shall be inclusive of all taxes, duties, levies, charges etc., except Provincial Sales Tax (PST)/ Islamabad Capital Territory Sales Tax (ICT) in Pakistan. The prices should be quoted in PKR otherwise the bid will be rejected.
- The prices quoted by the successful bidder (contractor) for required services shall remain firm and final throughout contract period. The price charged by the successful bidder (contractor) for required services shall not vary from the prices quoted by the service company.

(This clause will be prevail instead of Master Tender document "ITB" clause # 06 'BID PRICE')

9. Financial Bid format

Sr. No	Description	Per Month Charges in PKR	(Qty) No of Month	Total Cost in PKR
1	100 MB internet		36	

10.AMOUNT OF BID BOND:

- Bid Bond /Bid Security amounting to **PKR 145,000/-** is to be attached / provided with the technical bid. Please see Master Set of Tender Document for further details.

Note:

The Master Set of Tender Documents (Services) uploaded on OGDCL's website (www.ogdcl.com) is the integral part of the TOR.

Bidders are requested to read TOR & Master Set to Tender Documents (Services) and provide complete information / documents including tender annexures with the bid.