

OIL AND GAS DEVELOPMENT COMPANY LIMITED

TOR for Renewal of Licenses regarding Energize Updates and Instant Replacement of Barracuda Spam Firewall (BAR-SF-400)

1.0 OVERVIEW

OGDCL is using Barracuda Email Security Gateway (BAR-SF-400) for incoming/outgoing mail traffic that filters the traffic and blocks junk mail as well as virus infected mails. The device is a combination of Hardware and Software and works effectively to control junk mail and viruses on emails.

This device was installed at OGDCL Datacenter in 2007 and its instant replacement option was purchased in 2014. This device works like an anti-virus program that constantly gets updates from its manufacturer's website to effectively block junk mail and new viruses. This update facility becomes available on paying an annual maintenance (called energize updates and Instant Replacement).

Proposals are invited through Open Competitive Bidding from Bidders that can arrange undermentioned licenses along with hardware/software support services from manufacturer for 03 years.

2.0 SCOPE OF WORK

The detail of licenses to be provided by bidder is as under:

Sr.No.	Part No.	Description	Quantity
1	BSF400 a-e	03 Years EU license for BSF-400	1
2	BSF 400 a-h	03 Years IR license for BSF-400	1

- Licenses should include Signature Updates for Spam, new and legacy Viruses and Security Updates for Operating System beside Major Firmware Upgrades for the next 03 Years starting from 28-Feb-2020.
- Renewal of manufacturer's hardware\software support for the next 03 Years starting from 28-Feb-2020.
- Appliance based License solution should not charge per user license fees.

3.0 EFFECTIVE DATE OF CONTRACT

The effective date of Agreement for both items at Sr#1 & 2 is from 28-02-2020.

4.0 SUPPORT SERVICES

The successful bidder will be required to arrange Technical Support services for supported licenses from Barracuda Networks as follows:

- a. Program updates, fixes, security alerts, and critical patch updates.
- b. Major product releases, which includes general maintenance releases, selected functionality releases etc.
- c. Assistance with service requests 24 hours per day, 7 days a week.
- d. Access to Barracuda Networks Support by establishing connection to Barracuda Support Center (24 X 7 web-based customer support).
- e. Firmware updates, maintenance and functionality releases, bug fixing and patches.
- f. Any other services covered in Technical Support Services.

5.0 BIDDING PROCEDURE

- a. The procedure for bidding will be Single stage – Single envelope procedure, containing separately financial and technical proposal.
- b. Technical and Financial Proposals will be opened at the same time. Evaluation committee will evaluate the bids according to the technical and financial criteria given at clause 6.0 and 7.0 respectively.

6.0 TECHNICAL EVALUATION

Sr. No.	Description	Score	Remarks
6.1	Relevant Experience with Relevant Engineers	20	Firm having 05 year experience will get 15 marks, for each additional one year, 01 mark will be given
6.2	Authorized Partnership Status	30	Bidder must submit current certificate of being authorized Partner of Manufacturer.
6.3	Manufacturer Authorization Form	30	Bidder must submit Manufacturer Authorization Form (MAF) from manufacturer along with their bid mentioning tender no. and date.
6.4	No. of Previous Deployments	20	List similar deployments at least 5, (provide documentary proof) firm with 05 deployments will get 15 marks, for each additional deployment 01 mark will be given)
	Grand Total	100	Qualifying Score = 80

7.0 FINANCIAL EVALUATION

Prices should be on the following format:

Sr. No.	Part No.	Description	Quantity	Total Price inclusive of all taxes except PST/ICT (PKR)
1				
2				
Grand Total				

Note: Contract will be awarded on the lump sum cost basis.

8.0 PAYMENT TERMS

Payment of Licenses will be made in 100% Pak Rupees after delivery of licenses.

9.0 BID PRICE

- a. The prices must be quoted in PKR otherwise bid will be rejected.
- b. Bid price should be inclusive of all taxes, duties, levies, charges etc. except provisional sales tax (PST)/Islamabad Territory Sales Tax (ICT) in Pakistan.
- c. The prices quoted by the successful bidder (contractor) for required services shall remain firm and final throughout contract period.

10 Contract Duration:

The initial term of this contract shall be for 03 years starting from 28-02-2020. Any extension in the term of contract will be subject to mutual consent of both parties. (As per DRAFT contract clause section#02)

11 Bid Bond:

Bid bond/bid security amount to PKR 40,000/= is to be attached/provided with the technical bid. Please see the master set of documents for further detail.

Note: The master set of tender documents (services) uploaded on OGDCL website (www.ogdcl.com) is the integral part of TOR.

Bidders are requested to read the TOR and master set of tender documents (services) and provide complete information/documents including tender annexures with the bid.