

OIL & GAS DEVELOPMENT COMPANY LIMITED



TENDER ENQUIRY NO. PROC-SERVICES/CB/SYSTEM-4960/2021

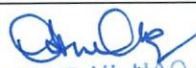
HIRING OF SERVICES FOR PROVISION OF 100MB DEDICATED INTERNET

OIL & GAS DEVELOPMENT COMPANY LIMITED



Terms of References

100 MB Dedicated Internet


AZHER-UL-HAQ
Dy. Chief Engineer (S&E)
Ext: 4170
14/12/20

1. Introduction

OGDCL is soliciting Requests for Proposal (RFP) from qualified organizations that can provide Internet Connectivity solution for OGDCL House Islamabad for the contract period of 3 years.

1.1 Scope of Work

1. Defining the solution requirements to deploy and commission Redundant Internet Connectivity over optical fiber at OGDCL Head Office in Islamabad.
2. Based on a successful service commissioning, testing would be commenced till 3 days.
3. Service contract would be signed by both parties before commissioning of the services.
4. The Internet services will be hired initially for 03 years; however, these services can be extended after mutual consent.
5. Managed services by providing Resident Engineer with backup (responsibilities and requirements of RE are mentioned in section 4).
6. Successful vendor will responsible for:
 - Ensuring 99.5 % uptime.
 - Managed services by providing Resident Engineer with backup.
 - Ensuring end to end Premium circuit connectivity.
 - Managing inventory of installed hardware.
 - Smooth maintenance and operation.
 - Troubleshooting.
 - Monitoring live internet traffic patterns via MRTG.
 - 24/7 availability etc

2. Invitation for Bids

Oil and Gas Development Company Limited. Invites sealed bids from eligible bidders for hiring of Internet Bandwidth Connectivity services along managed services.


The proposed solution should be devised keeping in the following guidelines;

- Highly available based on vendor own Fiber network.
- Support 24/7/365

2.1 Schedule of Requirements

The delivery schedule expressed as weeks stipulates hereafter a delivery date which is the date of delivery required.

DESCRIPTION	BANDWIDTH	DELIVERY & INSTALLATION FROM THE DATE OF SIGNING CONTRACT	DELIVERY LOCATION
Internet Bandwidth	Total = 100 Mbps	6 weeks	OGDCL House, Blue Area, Islamabad


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Technical Specifications + Solutions Description

3. Project Background

OGDCL plans to hire services of reputed Vendor for Internet bandwidth.

3.1 Project Location

The project scope spans around OGDCL House Islamabad.

The selected Firm will supply, install, configure, test & maintain equipment (Fiber ODF/ONT) for Internet connectivity. The selected Firm will also be responsible for implementing the technical architecture of the project as described in this document.

The selected Firm is expected to use the international 'best practices' in delivering the services with in time, cost and quality. Maintenance and complete services will have to be provided by Service Provider during contract period.

The successful firm will be responsible for:

- a) Supply of required hardware.
- b) Complete Installation/Commissioning of Internet Connectivity along with related components.
- c) Configuration of internet devices such as router/firewalls to made available internet to end users.
- d) Smooth and timely User Acceptance Test.
- e) Provision of 8 Public IPs'.

4. General Instructions to the Bidders

1. The proposal is to be submitted in two documents, a separately technical and a financial proposal but single stage.
2. Name and contact Address of Project Manager who will be responsible for response to queries if any in the BID.
3. The qualification marks for qualifying in technical bid is at least 70%.
4. Only financial bids from those firms will be opened who will qualify the technical bids requirement. The financial bids from non-qualifying firms will be returned.
5. The bidder with lowest financial bid will be awarded with contract for internet and deployment of Resident Engineer
6. Responsibilities and Requirements of Resident Engineer is as follows;
 - a) Management and monitoring of Proxy servers.
 - b) Management and monitoring of NGFW (FortiNet, Palo Alto & IAM(Sangfor) etc).
 - c) Should have keen knowledge of SQUID, PfSense and other HA Proxies.
 - d) Should be MCSA Certified and should have hands on experience on MS AD Domain Controllers & DNS.
 - e) Should be CCNA Certified and should have hands on experience on Cisco Switches & Routers.
 - f) Should have keen knowledge and hands on experience on Network Firewalls & IAMs.
 - g) Should have keen knowledge of equipment/software's used in Video Conferences and should be able to handle VCs independently.

5. Eligibility Criteria

- 1) Incorporated in accordance with Pakistan Laws for at least 3 years, registered with PTA for provisioning of internet. Local Loop License will be required.
- 2) Must have valid NTN Number & Sales Tax number and shall not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper is mandatory)
- 3) Must possess its own optical fiber based last mile infrastructure with direct fiber connectivity on CPE (e.g media convertor/ONT)
- 4) Bidder should provide 24/7/365 days' technical support over telephone (Escalation Matrix to be provided).

6. Technical Bid Compliance and Evaluation parameters

Supporting documents will be required for below mentioned compliances. In case of absence of documentary evidence, zero marks will be awarded


Sr.1	Description	Marks	Remarks
1.	The network connectivity provider should have its own deployed, commissioned, managed and operational Fiber network. (local loop license required)	20	
2.	The network connectivity provider should have their NOC being commissioned in their own premises (Compliance on letter head).	20	
3.	The network connectivity provider should be able to provide onsite support of the WAN link and enterprise devices (Routers/switch) of multiple platforms as and when required (Compliance on letter head).	20	
4.	The company should have fully redundant fiber route from its POP to its network distribution point for OGDCL house. Fiber layout map have to provide with bid submission	20	
6	Annual turnover should be more than	20	
	3 Billion = 20 Marks		
	1.5 Billion = 10 Marks		
	Below will get 0 marks		
	Total Marks	100	
	Qualifying Score	70%	

7. Payment Terms

(monthly)

Monthly payment will be made after verified invoices by OGDCL official.

8. Procurement mode.


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Press tender (Open Competitive mode of procurement). Bidding procedure will be single stage single envelope.

9. Financial Bid format

Bidder to quote price on the below format inclusive of all taxes, levies, duties etc.

Sr. No	Description	Per Month Charges	(Qty) No of Month	Total Cost (3 Year)
1	100 MB Internet		36	
2	Managed Services		36	

OTHER IMPORTANT INFORMATION

BIDDING METHOD:

Bids against this tender are invited on 'Single Stage One, Enevelop'

AMOUNT OF BID BOND:

Bid Bond /Bid Security amounting to PKR:125,000/= is to be attached / provided with the bid. Please see Master Set of Tender Document for further details.

BID PRICE:

- i. Bid price shall be inclusive of all taxes, duties, levies, charges etc., except Provincial Sales Tax (PST)/ Islamabad Capital Territory Sales Tax (ICT) in Pakistan.

- ii. The prices quoted by the successful bidder (contractor) for required services shall remain firm and final throughout contract period. The price charged by the successful bidder (contractor) for required services shall not vary from the prices quoted by the service company.

MANDATORY REQUIREMENT

For online payment to vendors/contractors through (IBFT & LFT). Following info is required from your company: -

1. IBAN (INTERNATIONAL BANK ACCOUNT NUMBER 24 DIGITS).
2. VENDOR NAME AS PER TITLE OF THEIR BANK ACCOUNT.
3. NTN NO WITH INCOME TAX CERTIFICATE
4. CONTACT # OF COMPANY CEO/OWNER (MOBILE & LANDLINE).
5. POSTAL ADDRESS.
6. BANK NAME.
7. BANK BRANCH NAME & ADDRESS.