

OIL & GAS DEVELOPMENT COMPANY LIMITED



**TENDER ENQUIRY NO. PROC-SERVICES/CB/DO-
5079/2021**

HIRING OF RENTAL CARVANS FOR RIG SK-750

**HIRING OF UTILITY (TOILET/SHOWER UNIT), MESS & KITCHEN/PANTRY CARVANS ON
MONTHLY RENTAL BASIS FOR RIG SK-750 (TOR'S)**

1. BID FROM THOSE SUPPLIERS ONLY WILL BE ACCEPTED WHO ARE PROVIDING PORTA CABINS/UTILITY/MESS/KITCHEN/PANTRY CARAVANS TO OIL & GAS DRILLING RIGS OR E & P SECTOR.
2. THE BIDDER SHOULD HAVE AT LEAST 05 YEARS EXPERIENCE IN THE DISCIPLINE OF PROVIDING PORTA CABINS/ UTILITY/MESS/KITCHEN/PANTRY CARAVANS TO OIL & GAS DRILLING RIGS OR E & P SECTOR AND HAVE SOLD OR SUPPLIED QUOTED PORTA CABINS/UTILITY/MESS/KITCHEN/PANTRY CARAVANS ON RENTAL BASIS TO MINIMUM 3 OIL & GAS DRILLING RIGS OR E&P COMPANIES / INTERNATIONAL DRILLING CONTRACTORS (DOCUMENTARY EVIDENCE/PURCHASE ORDRS/CONTRACT COPIES TO BE PROVIDED WITH THE TECHNICAL BID).
3. THE BIDDER SHALL PROVIDE A LIST OF CLIENTS WITH ADDRESSES AND CONTACT NUMBERS TO WHOM THEY HAVE PROVIDED SUCH SERVICES IN THE LAST FIVE (05) YEARS.
4. ALL THE CARAVANS TO BE SKID MOUNTED, PORTABLE, STEEL SKELETON STRUCTURES WITH COMFORTABLE WORKING ENVIRONMENT AND WATER PROOF AS PER INTERNATIONAL OILFIELD STANDARDS. FITTINGS/ ACCESSORIES INSIDE/OUTSIDE CARAVANS MUST REMAIN FIRM TO THEIR PLACES OF INSTALLATION DURING SHIFTING THROUGH OILFIELD TRAILORS OR ARRANGEMENTS FOR SAFE SHIFTING; TO BE PROVIDED OTHERWISE.
5. ALL THE CARAVANS TO BE FITTED WITH STANDARD ELECTRICAL CABLES (FLEXIBLE, COPPER, PVC INSULATED, PVC SHEATHED), PLUGS/ RECEPTACLES, EARTH LEAKAGE CIRCUIT BREAKERS OF SUITABLE RATINGS AND WITH PROVISIONS FOR PROPER GROUNDING. (ELECTRICAL EARTHING) WITH ELECTRICAL DISTRIBUTION PANELS PLACED AT SUITABLE PLACES OF THE CARAVANS.
6. BIDDER TO PROVIDE COMPLETE DRAWINGS WITH DIMENSIONS AND DETAILS OF CONSTRUCTION AND ACCESSORIES INCLUDING IN THEIR QUOTED CARAVANS BUT NOT LIMITED TO THE FOLLOWING;
 - a) SKID/ CHASSIS DRAWINGS AND STRUCTURE DRAWINGS OF CARAVANS INCLUDING ALL ENGINEERING DETAILS.
 - b) LIST AND LOCATIONS OF FITTINGS/ ACCESSORIES IN EACH QUOTED CARAVAN.
 - c) ELECTRICAL WIRING (SINGLE LINE) DIAGRAMS FOR CARAVANS INDICATING SIZE OF WIRES/ CABLES AND SIZE/ TYPE OF ISOLATING SWITCHES AND PROTECTIVE DEVICES.
 - d) SINGLE LINE DIAGRAM OF ELECTRICAL POWER DISTRIBUTION IN THE CAMPS AND RIG SITE OFFICES INDICATING NUMBER AND LOCATION OF PLUG/ RECEPTACLE PANELS, TYPE, SIZE AND LENGTH OF CABLES.
 - e) EARTHING/ GROUNDING SCHEDULE WITH SUITABLE SIZE OF PVC INSULATED CABLES PROPERLY CRIMPED ON BOTH ENDS.
 - f) ALL DOORS FITTED WITH DOOR LOCKS, AUTO DOOR RECLOSERS AND SMALL SLIDING GLASS INSPECTION WINDOWS (WINDOWS WITH LOCKING ARRANGEMENT WITH OUTSIDE METALLIC SCREENS/ MESHES AND INSIDE WINDOW BLINDS).
 - g) ALL DOORS AND WINDOWS MUST HAVE WATER SHEDS FOR PROTECTION AGAINST RAIN WATER.
 - h) INTERIOR OF CARAVAN MADE OF RUST PROOF MATERIAL WITH SLIP PROOF AND CHEKERED FLOOR.
7. ALL QUOTED CARVANS EQUIPMENT & ACCESSORIES SHOULD BE MANUFACTURED AS PER APPLICABLE CODES AND STANDARDS OF OIL & GAS INDUSTRY.
8. FREE OF COST INSTALLATION/COMMISSIONING OF EACH QUOTED CARVAN ON ITS 1ST MOBILIZATION WILL BE RESPONSIBILITY OF THE SUPPLIER AT OGDCL RIG (RIG SK-750).


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UTILITY CARAVAN (TOILET/SHOWER UNIT)

9. EACH QUOTED UTILITY CARAVAN (TOILET / SHOWER UNIT) MUST HAVE THE FOLLOWING FACILITIES & FEATURES;
- I. DIMENSIONS = 40 FEET LENGTH X 8 FEET WIDTH X 8 FEET 6 INCHES HEIGHT
 - II. EASTERN STYLE LAVATORIES 02 NOS AND 02 NO EUROPEAN STYLE COMMUNE WITH MUSLIM SHOWER, FLUSH TANK & ENTRANCE DOORS, TAPS ETC
 - III. 02 SHOWER CUBICLES/CABIN WITH SHOWER HEADS, TOWEL & CLOTH HANGERS, SHAMPO & SOAP RACK ETC
 - IV. WASH BASIN 04 NOS WITH CHEST MIRROR LARGE OVER EACH WASH BASIN TOP + SOAP DISPENSER & SOAP DISH + TOWEL HANGER + FLUORESCENT LIGHT 20 WATT & SHAVING SHELF BY EACH WASH BASIN
 - V. EXHAUST FANS 6" WITH ALL TOILETS = 04 NOS.
 - VI. INSTALLED WITH ELECTRIC WATER HEATER, 80 GALLONS (MIN).
 - VII. FLUORESCENT LIGHT, ROOM ILLUMINATION, 40 WATT, CEILING MOUNTED = 08 NOS
 - VIII. ELECTRIC HAND DRYER, WALL MOUNTED = 02 NOS.
 - IX. EMERGENCY LIGHT = 01 NO
 - X. INSECT KILLERS, WALL MOUNTED = 02 NOS
 - XI. FIXED GLASS WINDOW = 01 NO
 - XII. UTILITY CARAVAN ENTRANCE DOOR WITH SPECIAL LOCK SET/DOOR CLOSER/DOOR SEALER = 02 NOS. NOTE: UTILITY CARAVANS TO HAVE TWO DOORS ON OPPOSITE SIDES (ONE FOR EACH HALF)
 - XIII. EXTERIOR BUCK-HEAD LIGHT FOR OUTSIDE LIGHTING = 02 NOS
 - XIV. CABIN POWER DISTRIBUTION BOARD (230/400V, 50 HZ) WITH ELCB, BREAKERS ETC.
 - XV. RECEPTACLE INDUSTRIAL (32A/400V) = 01 SET
 - XVI. COPPER BASED EARTH BUS BAR = 01 SET
 - XVII. FIRE EXTINGUISHER (02 KG POWDER) = 02 NOS
 - XVIII. SMOKE DETECTOR, MAINS POWERED = 02 NOS
 - XIX. M.S FOOT-STEPS FOR ENTRANCE TO CABIN = 2 NOS
 - XX. WOODEN BLOCKS AS CABIN'S SUPPORTS = 04 NOS
 - XXI. 10 MM/4-CORE POWER CABLE APPROXIMATELY 100 FT
 - XXII. EARTH CABLE APPROXIMATELY 100 FT
 - XXIII. OUTSIDE WATER CHANNEL UPTO 100 RFT
 - XXIV. OUTSIDE SEWERAGE CHANNEL UPTO 100 RFT

MESS CARAVAN

DIMENSION: 20' X10' X8'6"

10. MESS CARAVAN SHOULD HAVE THE FOLLOWING FACILITIES AS STATED BELOW:-
- I. DINING TABLES = 04 TO 05 NO
 - II. DINING CHAIRS = 16 TO 20 NO
 - III. DUST BINS = 04 TO 05 NO
 - IV. SERVING TABLE = 01 NO
 - V. INSECT KILLER = 02 NO
 - VI. EMERGENCY LIGHT = 01 NO
 - VII. SPLIT AC (1.5 TON) = 02 NO
 - VIII. WALL-MOUNTED BRACKET FANS = 02 NO


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- IX. FIXED GLASS WINDOW WITH VANISHING BLINDS = 02 NO
- X. ENTRANCE DOOR WITH SPECIAL LOCK SET/DOOR CLOSER/DOOR SEALER = 02 NO
- XI. EXTERIOR BUCK-HEAD LIGHT = 01 OR 02 NO
- XII. ILLUMINATION FACILITY (LED LIGHTS OR TUBE LIGHTS)
- XIII. SMOKE DETECTOR = 01 NO
- XIV. MULTI-SOCKETS/POWER POINT/GANG BOARD

GENERAL PROVISIONS FOR MESS CARAVAN

- I. RECEPTACLE INDUSTRIAL = 01 NO
- II. CABIN ELECTRIC POWER DISTRIBUTION PANEL /BOARD (230/400V, 50 HZ) WITH ELCB, BREAKERS ETC.
- III. COPPER BASED EARTH BUS BAR = 01 SET
- IV. FIRE EXTINGUISHER (02 KG POWDER) = 02 NOS
- V. M.S FOOT-STEPS FOR ENTRANCE TO CABIN = 2 NOS
- VI. WOODEN BLOCKS AS CABIN'S SUPPORTS = 04 NOS
- VII. 10 MM/4-CORE POWER CABLE APPROXIMATELY 100 FT
- VIII. EARTH CABLE APPROXIMATELY 100 FT
- IX. OUTSIDE WALLS OF CARAVANS SHOULD BE MADE OF M.S. CORRUGATED SHEETS.
- X. INSIDE WALLS OF CARAVANS SHOULD BE MADE OF LAMINATED MDF SHEETS
- XI. FLOOR OF CARAVANS SHOULD BE DECKED BY VINYL FLOORING
- XII. ALL DOORS AND WINDOWS MUST HAVE WATER SHEDS FOR PROTECTION AGAINST RAIN WATER.

KITCHEN / PANTRY CARAVAN

Dimension: 20' X10' X8'6"

11. KITCHEN/PANTRY CARAVAN SHOULD HAVE THE FOLLOWING FACILITIES AS STATED BELOW:-

Provisions within KITCHEN Portion

- I. Gas Fired Cooking Range with 04-Burners = 01 Set
- II. Gas Fired Stove for Bulk-Cooking (E.g. Rice)= 01 No
- III. Gas Fired Stove for Chapatti-Making = 01 No
- IV. Deep-Fat Fryer = 01 No
- V. SS Exhaust Hood with Exhaust Fans = 01 set (Sufficient for whole cooking area)
- VI. Fire Blanket = 01 No
- VII. SS-based Over-head wall-mounted Cabinets / Shelves = 01 Set
- VIII. SS-based Storage Rack = 01 Set
- IX. SS-based Work Table = 02 Set
- X. Dish Table Rack = 01 No
- XI. SS-based Sink Bowl = 01 No
- XII. Double-Bowl SS Sink= 01 Set
- XIII. Split ACs (1.5 Ton) = 02 No
- XIV. Wall-Mounted Bracket Fans = 02 No
- XV. Wash Basin = 01 No
- XVI. Hand Dryer = 01 No
- XVII. Insect Killer = 02 No
- XVIII. Emergency Light = 01 No
- XIX. Fixed Glass Window = 02 No
- XX. Entrance Door Large with special lock set/Door Closer/Door Sealer = 01 No
- XXI. Exterior Buck-head light = 01 No
- XXII. Power Points/Multi-sockets/Gang Board (sufficient)
- XXIII. Illumination Facility (LED Lights or Tube Light etc.)

Provisions within adjoining Store

- I. Deep Freezer = 02 No
- II. Refrigerator = 01 No
- III. SS-based Storage Rack = 01/02 Set (According to Space)
- IV. Emergency Light = 01 No
- V. Partition Door leading to Kitchen
- VI. Split ACs (1.5 Ton) = 01 No


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- VII. Multi-sockets/Power Point/Gang Board
- VIII. Cabin Distribution Panel for Power Supply
- IX. Wall-Mounted Bracket Fans = 01 No
- X. Illumination Facility (LED Lights or Tube Light etc.)

General Provisions

- I. Electric Geyser (50 Gallons) = 01 No (Outside of Cabin)
- II. Receptacle industrial = 01 No
- III. Receptacle for Geyser = 01 No
- IV. Cabin electric power distribution panel /board (230/400v, 50 Hz) with ELCB, breakers etc.
- V. Copper based earth bus bar = 01 set
- VI. Fire Extinguisher = 02 No
- VII. M.S foot-steps for entrance to cabin = 2 Nos
- VIII. Wooden blocks as cabin's supports = 04 Nos
- IX. 25 mm/4-core power cable approximately 100 Ft
- X. Earth cable approximately= 100 Ft
- XI. Outside water channel upto 100 RFT
- XII. Outside sewerage channel upto 100 RFT
- XIII. Outside walls of caravans should be made of M.S. corrugated sheets.
- XIV. Inside walls of caravans should be made of SS sheets (in Cooking Area) and/or melamine sheets.
- XV. Floor of caravan made of rust proof material with slip proof and checkered floor.
- XVI. All doors and windows must have water sheds for protection against rain water.

- 12. ANY CIVIL WORKS REQUIREMENT AT RIG SITE FOR INSTALLATION OF CARAVANS WILL BE OGDCL RESPONSIBILITY.
- 13. LOADING/UNLOADING AT BIDDERS/SUPPLIERS YARD WILL BE RESPONSIBILITY OF BIDDER, HOWEVER LOADING AT THE TIME OF DE-MOBILIZATION WILL BE RESPONSIBILITY OF OGDCL.
- 14. TRANSPORTATION FOR MOBILIZATION & DE-MOBILIZATION OF CARAVANS WILL BE OGDCL'S RESPONSIBILITY.
- 15. EACH BIDDER WILL QUOTE SEPARATE MONTHLY MAINTENANCE CHARGES FOR QUOTED CARAVANS, HOWEVER THE SAME WILL BE CHARGED ONLY IF REQUIRED BY OGDCL.
- 16. POWER & WATER SUPPLY TO CARAVANS WILL BE OGDCL'S RESPONSIBILITY.
- 17. INTERNAL MOVEMENT (FROM ONE LOCATION TO OTHER) OF HIRED UTILITY CARAVANS WILL BE OGDCL'S RESPONSIBILITY.
- 18. AFTER ISSUANCE OF SERVICE ORDER TO THE SUCCESSFUL BIDDER, OGDCL REPRESENTATIVE WILL VISIT VENDOR YARD FOR INSPECTION OF DESIGNATED UTILITY CARAVANS AND ACCORDINGLY WILL DECIDE IT'S ACCEPTANCE BEFORE MOBILIZATION TO OGDCL RIG SITE.
- 19. INITIAL DURATION OF THE CONTRACT WILL BE 06 MONTHS AND CAN BE EXTENDED IF REQUIRED WITH MUTUAL CONSENT OF BOTH PARTIES.
- 20. BIDDER MAY QUOTE MESS AND KITCHEN/PANTRY CARAVAN EITHER WITH EACH 20 FEET LENGTH SINGLE CARAVAN OR MAY ALSO OFFER ONE (SINGLE) CARAVAN OF 40 FEET LENGTH DIMENSION DIVIDED WITH HALF PARTITION FOR MESS & HALF FOR KITCHEN/PANTRY CARAVAN.


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FINANCIAL EVALUATION FORMAT

| SR. NO | DISCRIPTION | QTY/ UNIT | RENTAL PRICE PER CARVAN PER MONTH IN PKR (EXCLUDING PROVINCIAL SALES TAX / ICT) | MONTHLY MAINTENANCE CHARGES PER MONTH PER CARAVAN IN PKR | TOTAL RENTAL PRICE PER MONTH |
|--------|---|--------------------------------------|---|--|------------------------------|
| 1. | UTILITY CARVANS(SHOWER/TOILETS) | 01 NO | | | |
| 2. | MESS CARVANS (20 FEET) OR MESS AND KITCHEN/PANTRY (COMBINED CARAVN OF 40 FEET) | 02 NOS OR 01 NO (COMBINED) | | | |
| 3. | KITCHEN/PANTRY CARVAN (20 FEET) OR MESS AND KITCHEN/PANTRY (COMBINED CARAVN OF 40 FEET) | 02 NOS OR 01 NO (COMBINED) | | | |
| 4. | MONTHLY MAINTENANCE CHARGES INCLUDING HANDYMAN & CONSUMABLE MATERIAL CHARGES FOR MAINTENANCE OF QUOTED CARVANS. | LUMP SUM ON AS & WHEN REQUIRED BASIS | | | |
| | | | TOTAL AMOUNT (PKR) | | |

Note:

- The quoted prices must be in Pak Rupees and shall be inclusive of all taxes except PST/ICT.
- Technically compliant and financially lowest evaluated bidder will be awarded the contract of subject services.


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OTHER IMPORTANT INFORMATION

BIDDING METHOD:

Bids against this tender are invited on 'Single Stage One envelop'

AMOUNT OF BID BOND:

Bid Bond /Bid Security amounting to PKR:100,000= is to be attached / provided with the bid. Please see Master Set of Tender Document for further details.

Payment:

Payment will be made on monthly basis through verified invoices.

BID PRICE:

- i. Bid price shall be inclusive of all taxes, duties, levies, charges etc., except Provincial Sales Tax (PST)/ Islamabad Capital Territory Sales Tax (ICT) in Pakistan.
- ii. The prices quoted by the successful bidder (contractor) for required services shall remain firm and final throughout contract period. The price charged by the successful bidder (contractor) for required services shall not vary from the prices quoted by the service company.

MANDATORY REQUIREMENT

For online payment to vendors/contractors through (IBFT & LFT). Following info is required from your company: -

1. IBAN (INTERNATIONAL BANK ACCOUNT NUMBER 24 DIGITS).
2. VENDOR NAME AS PER TITLE OF THEIR BANK ACCOUNT.
3. NTN NO WITH INCOME TAX CERTIFICATE
4. CONTACT # OF COMPANY CEO/OWNER (MOBILE & LANDLINE).
5. POSTAL ADDRESS.
6. BANK NAME.
7. BANK BRANCH NAME & ADDRESS.