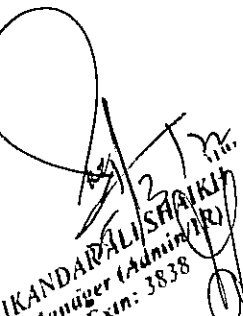
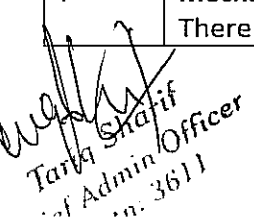


CLARIFICATION NUMBER 01: AGAINST TENDER ENQUIRY NO: PROC-SERVICES/CB/ADMIN-5290/2022

CLARIFICATION NUMBER 01		
AGAINST TENDER ENQUIRY NO: PROC-SERVICES/CB/ADMIN-5290/2022		
SERVICES OF CONSULTANT FOR FEASIBILITY STUDY OF HVAC SYSTEM INSTALLED AT OGDCL HOUSE ISLAMABAD		
Sr. No.	Query	Reply
1	With reference to payment terms, it is agreed to receive payments after completion of each milestone of scope of work. But it is not possible to receive complete payment of project supervision after completion. Please elaborate if supervision scope will be paid monthly or on quarterly basis.	Payment terms as defined in the TORs will be followed.
2	In addition, if project is not completed within completion time i.e. one year , how the project supervision will be paid if project supervision will be quoted on lump sum basis.	OGDCL will facilitate the project completion within the designated time frame.
3	Please provide the covered area of building which is being served by existing HVAC system, SFT of installed ducts & RFT of installed MS piping.	Total covered area of OGDCL House is 300,254 sft. Also, HVAC system drawings are available and can be collected from site.
4	During HVAC system evaluation / field verification, will there be any technical support available from OGDCL maintenance staff.	The relevant information will be provided as and when required but no manpower will be provided.
5	Is there any data available for existing HVAC system, i.e. editable drawing (architectural + HVAC), approved submittal / data sheet of installed equipment i.e. chillers, cooling towers, pumps, AHUs etc.?	Hardcopy of the drawings is available on site. Whereas, editable copy/AutoCAD format is not available.
6	As per requirements of TOR and Master Tender Documents, Bid Security of Rs. 200,000/- (Rupees Two Hundred Thousand only) and Performance Security of 10% of quoted Bid price needs to be deposited by Consultant firms. It is intimated that as per PEC guidelines, the consultant firms are not required to submit performance guarantee, bid bond etc. Copy of letter by Pakistan Engineering Council in this regard has been attached for reference. It is, therefore, requested that the aforesaid / condition of Bid Security and performance Bond may please be waived.	Follow OGDCL Procurement procedure. Bid Bond and Performance Bonds are MANDATORY REQUIREMENTS.
7	Mechanism of furnishing Bid Security/Performance Security: There is ambiguity in submission of Bid Security i.e. as per Master	Bid security / bid Bond can be submitted in shape of Bank Guarantee OR Bank Draft / Pay Order as per tender terms.


IKANDAR ALI SHAIKH
Manager (Admin)
Exin: 3838

Tariq Sharif
Admin Officer
Exin: 3611

CLARIFICATION NUMBER 01: AGAINST TENDER ENQUIRY NO: PROC-SERVICES/CB/ADMIN-5290/2022

	<p>Tender Documents Clause-3 and Clause-10, Bid Security and Performance Security respectively can be submitted in form of Bank Draft/Pay Order/Bank Guarantee etc. On the contrary, both those securities are required to be transferred online directly to OGDCL account as per clarifications mentioned on Page-7 of TORs. Please clarify.</p>	<p>However, bid bond amount can also be submitted/deposited online in OGDCL account and proof of online deposit must be submitted with the technical bid.</p>
8	<p>Scope of Work (Clause-2 of TOR): The time frame for Consultant's Deliverables against each major milestone of Project is mentioned in the TORs. However, approval timelines of Client are not mentioned. It is suggested that Client's approval should be provided to Consultant within 14~21 calendar days. Please confirm.</p>	<p>Time frame for completion of the project is as per TOR. Further OGDCL approval time are not included in the time of consultant (completion period). However, OGDCL will make sure the early approvals for completion of project.</p>
9	<p>Scope of Work (Clause-2(d) of TOR): The total time frame of Construction/Implementation phase is mentioned as One (01) year which in our opinion is quite ambitious since the assignment involves rehabilitation of an operational building. As per our experience of similar assignments, timelines of implementation phase should be considered as 18~24 months. Kindly acknowledge.</p>	<p>Time frame mentioned in the TOR will be followed.</p>
10	<p>Technical Evaluation Criteria (Clause-3 of TOR): As mentioned earlier, the rehabilitation of HVAC Works of an existing building, especially if the building is head office/business hub of an organization, is a complex assignment. In our opinion, it is a specialized job which requires in depth analysis of existing operational constraints & site limitations along with meticulous planning to ensure timely completion of the Project with minimal disturbance.</p> <p>Therefore, it is suggested that the evaluation criteria should be based on Quality and Cost basis where Technical and Financial scores should both be considered for deciding most suitable bidder.</p> <p>Only PEC registered and qualified consultants should be allowed</p>	<p>Technical Evaluation Criteria will be followed as per TOR.</p>

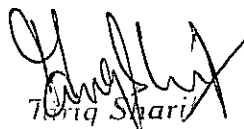
SIKANDAR ALI HAKH
Manager (Admin/IR)
Extn: 3838

Chirag Sharif
Chief Admin Officer
Extn. 3611

CLARIFICATION NUMBER 01: AGAINST TENDER ENQUIRY NO: PROC-SERVICES/CB/ADMIN-5290/2022

	<p>to participate in the Bidding process. Technical Methodology for undertaking the assignment should made mandatory part of Technical Proposal. Relevant experience of HVAC rehabilitation Works in operational buildings should be considered for Consultants' evaluation. Accordingly, it is suggested that necessary revision should be made in the evaluation criteria/Technical scoring mechanism to include above said points.</p>	
11	<p>Payment Terms: It is mentioned in TOR that the payment shall be made after completion of each phase, i.e., Feasibility, Design, Tender Award and Resident Supervision. However, in order to obtain cost effective Bids, cash flow of Consultants should be improved/rationalized. In this regard, we would like to propose different payment terms.</p>	<p>Payment terms will be as per TOR.</p>
12	<p>Obligations of Client:</p> <ol style="list-style-type: none">1. The Client shall, in general take all necessary steps to facilitate the work of Consultant, and provide existing documents, data, information, if any, and reports relating to and required for the performance of the Services by Consultant.2. The Client shall, accord timely approvals to Consultants' Deliverables and initiate all successive phases of the Project in continuous manner so as to complete the Project as per perceived timelines, i.e. within 2~2.5 years.3. The Client shall provide required Architectural, electrical and structural drawings (soft copy) for preparation of HVAC drawings.4. During site supervision stage, the Client shall provide office space to Consultant staff, along with necessary office furniture, computer etc. required for the performance of their services.	<ol style="list-style-type: none">1. See Clause 1.3 of TOR2. Time period of the project observed as per TOR3. OGDCL will provide hard copy of available drawings. Soft scan copies of architectural and structure drawings are available but not in AutoCAD format.4. OGDCL will provide space for office. However, computer and accessories will not be provided.


CHAIKH
ADMIN (R)


Tariq Spari
Chief Admin Officer