



OIL & GAS DEVELOPMENT COMPANY LIMITED

Request for Quotation (LOCAL) ANNEX- "A"

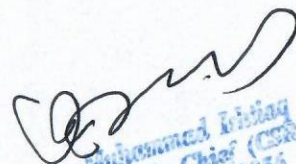
OGDCL House,
Jinnah Avenue,
Islamabad Pakistan

Header Note: WINTER ACCESSORIES FOR FLOOD AFFECTEES (BLANKETS, SHAWL, JERSEY 3 TYPES)
Tendor Enquiry No: 6300000102 / SCM LOCAL /304 / I 9 Base Store / 2022
Evaluation Criteria: Full Consignment Basis
Bidding Procedure: Single Stage One Envelope

Due Date: 20/12
Bid Bond Value: RS. 100,000/-
Purchase Req: 30000488
Attachment (If Any): YES

SR#	Material No	Material Description	Unit	Quantity	Make Brand	Unit Price (PKR) InclusiveOf All Taxes Except GST/PST	Unit Price (PKR) Inclusive Of GST/PST	TotalPrice (PKR) Inclusive of GST/PST	Delivery Period (Days/Months)	Deviation from Tender Spec. if Any	Plant	
											Plant Code	Plant Name
1.		Winter accessories for flood affectees	NO	1,500							0111	I 9 Base Store

Bid Validity Period: 60 DAYS
Delivery Period: 10 DAYS FROM LOI
Payment Terms: AFTER DELIVERY AND ISNPECTION


Mohammed Ishaq Alam
Dy. Chief (CSR)
Ext: 3336

**OIL & GAS DEVELOPMENT COMPANY LIMITED
CORPORATE SOCIAL RESPONSIBILITY DEPARTMENT**

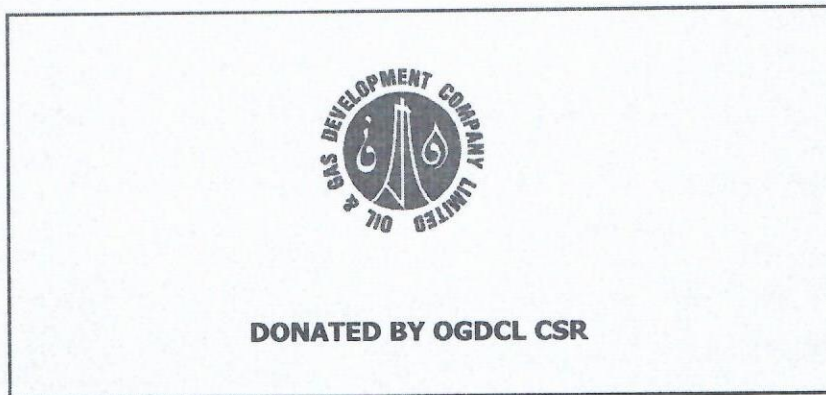
Terms of Reference

1. Following is the breakup of quantity required per Winter Baggage: -

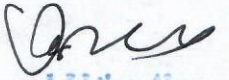
WINTER BAGGAGE FOR FLOOD AFFECTEES

S. No	Item Description	Quantity	Unit Price inclusive of all taxes per item in the bag
1	Blanket Single Ply 160 X 210 cms (+- 10 %) Composition: 100 % Polyester/ or a mix of wool and polyester Weight : - 1.5 Kg (+- 10 %)	01 Nos	
2	Male Shawl (Mix Wool)	01 Nos	
3	Male Sweater/ Jersey (Large) (Mix Wool)	01 Nos	
4	Female Sweater/ Jersey (Medium) (Mix Wool)	01 Nos	
5	Kid Sweater/ Jersey (250 Nos. Small/ 750 Nos Medium/500 Nos. Large) (Mix Wool)	01 Nos	
Grand Total Inclusive of all Taxes			

2. All the packaging will be in Winter Baggage with OGDCL Logo imprinted or pasted on the sack bags as per follows: -



3. Sample of the Winter Baggage with imprinted logo as described above to be provided with the bid.
4. OGDCL provided sample of baggage (Including all above items) is already placed at OGDCL at CSR Department Head Office Islamabad. Potential bidders can make a visit to CSR Department Head Office OGDCL Jinnah Avenue, Blue Area, Islamabad to inspect the samples on October 20-10-2022 & 21-10-2022 during working hours i.e. 0900 hrs to 0400 hrs. Contact person, Mr. Saddam Hussain, CSR Officer, 0345-5082048.
5. 1500 Nos of Winter Baggage will be procured.
6. Evaluation Criteria will be Full Consignment wise and lowest evaluated bidder will be awarded the contract.
7. Partial deliveries shall be acceptable, however, full and final delivery shall be made up to the maximum of 10 days from LOI.
8. Payment Terms will be 'Payment after Delivery'.
9. Bid Bond of Rs. 100,000/- in form of Pay order in favor of OGDCL to be submitted with the bid.


Muhammad Ihtisham Akram
CSR Officer (CSR)
Ext: 3156



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure—L on Company's Letterhead	Technical Bid	Yes	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non—Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes	No <input type="checkbox"/>


 Dy. Chief (Proc.)
 Ext: 2256

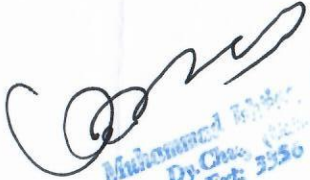


OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD

For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized officials of the Bidder(s) _____


Muhammad Ishaq Akbar
Dy. Chgo. 12/12/20
Est: 2550