



OIL & GAS DEVELOPMENT COMPANY LIMITED

Request For Quotation (LOCAL)

OGDCL House ,
Jinnah Avenue,
Islamabad Pakistan

Header Note: PROCUREMENT OF 500 LAPTOPS AND 40 DESKTOP COMPUTERS
Tender Enquiry No: PROC-LH/PT/SYS-6300000123
Evaluation Criteria: Each Item Wise
Bidding Procedure: Single Stage One Envelope
Vendor: OGDCL CB MODE LOCAL / FOREIGN(1006187)

Due Date:
Bid Bond Value: Rs. 2,448,000/- FOR LAPTOP Rs. 128,000/
: FOR DESKTOP
PR :30000447
Attachment (If Any): yes

SR#	Material No	Material Description	Unit	Quantity	Make Brand	Unit Price (PKR) Inclusive Of All Taxes Except GST/PST	Unit Price (PKR) Inclusive Of GST/PST	Total Price (PKR) Inclusive of GST/PST	Delivery Period (Days/Months)	Deviation from Tender Spec. if Any	Plant	
											Plant Code	Plant Name
1.	59-00006	COMPUTER LAPTOP CORE i7 (Specification Attached)	NO	510							0111	I 9 Base Store
2.	59-00004	Desktop Computer Specification attached	NO	40							0111	I 9 Base Store

Bid Validity Period: 180 DAYS FROM TECHNICAL BID OPENING DATE
Delivery Period: WITHIN 240 DAYS AFTER ISSUANCE OF PO.
Payment Terms: AFTER DELIVERY AND INSPECTION

Procurement of *LAPTOP* Computers

Terms & Conditions



Note: Bidders are requested to read this document carefully and provide complete information required in this T&C. OGDCL reserves the right to reject proposal with in-complete or partial information.

Overview

Oil and Gas Development Company Ltd (OGDCL) is Pakistan's leading National E&P sector company, having operations at remote locations and fields in all the four provinces. The detail information about the company can be obtained from its website www.ogdcl.com.

The company intends to procure LAPTOPS Computers to meet demand of replacement of old Laptops, new requirement as well as special approval of MD/CEO.

Vendors having required expertise, resources and similar work experience are invited to submit their proposal as per detailed requirements given in this T&C.

SCOPE OF WORK

Bids are invited for Supply of 500 LAPTOPS Computers with OEM License Window Operating System (Pre-Installed) and Warranty 1/1/1 years for all parts (including Laptop batteries and charger), labour & onsite service, the detail is enclosed in Annexure I.

TECHNICAL PROPOSAL

Technical proposal should be submitted covering the following details.


- Brief about the Firm , mention its support facilities and average turnover for last 03 years
- CVs of Technical manpower
- Relevant Experience of working with Public Sector Organization
- Provide detail about the hardware specification provided at Annexure- I with OEM Part number
- Client list for Delivery and services of LAPTOP Computers for same or higher Volume with evidence
- IT Support Call Center with toll free Number/UAN Number.
- Provide Complain logging procedure.
- Schedule of Supply.
- All others mandatory requirement mentioned at Annexure II.

SUPPORT/WARRANTY LEAD TIME

The lead time for parts available within Pakistan will be seven working days, if parts are not available in Pakistan lead time will be 15 working days. Bidder will keep 01 Laptop computers as buffer/safety stock in their Islamabad office/Warehouse during warranty period to minimize the lead time.

Penalty Clause

If bidder fails to provide part/service within lead time, 0.5% amount of unit cost of laptop will be charged per day for each laptop and total penalty will not be exceeded the unit cost of laptop.



M. REHAN LATIF
A/D.P. Officer (System)
Ext: 2163



Hardware Specifications**Laptop Computers i7 11th generation (Qty. 500)**

Processor	11 th Generation Intel® Core™ i7-1165G7 Processor (2.80 GHz, up to 4.70 GHz with Turbo Boost, 4 Cores, 8 Threads, 12 MB Cache)
Graphics	Intel® Iris Xe
Display	14" Full HD (1920 x 1080 p) Anti Glare
Ram	8 GB DDR4- 3200 SDRAM (1 x 8 GB)
Hard Disk	512 GB PCIe NVMe SSD
WIFI	802.11ax wifi 6 (2x2) WLAN + Bluetooth® 5.1/5.2 Combo
Ethernet	10/100/1000 NIC
Ports	USB 3.1 Type-C Gen 1 (Power delivery, Display Port) USB 2.0 (Powered port) USB 3.1 Display Port HDMI 1.4b RJ-45 Dolby Audio Speaker System AC power Headphone/microphone combo jack, Speakers
Web Cam	720p HD camera
Keyboard	Keyboard, spill resistant
Click pad	Click pad with multi-touch gesture support
Battery	3 Cell 45/50 WHr Long Life
Charger	Adapter (Supports Rapid Charge)
OS	Windows 10/11 64bit Pro OEM
Bag	Executive Bag
Warranty	1/1/1

Note : Bidder may quote higher Specs of Laptop, however any inferior specification will be rejected.


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Mandatory Requirements/Summary Rejection Criteria

Annexure- II


1	Bidder must be Tier 1 Partner of manufacturer for offered Hardware products (Enclosed OEM Partner Certificates)
2	The Hardware brand must have ISO Certification (ISO 14001) compliant and must provide evidence
3	The bidder must itself have Authorized Service Delivery partner (ASDP) of the Hardware manufacturer, provide evidence
4	Company experience less than 5 years will be rejected
5	Must provide last three years audited financial statements
6	Number of Purchase Orders for Delivery and services of Laptop Computers for 100 or higher Volume in last 3 years is less than 3 will be rejected
7	Manufacturer Authorization letter issued from OEM for this particular case
8	Must have Support Services facilities in Islamabad and Karachi
9	Affidavit on judicial Stamp paper to the effect that firm has not been blacklisted by any Government/Semi Government/autonomous body or Company
10	Specification of offered product as per requirement with each part to be quoted with OEM Part number.

Note : Bid will be rejected, if Bidder will not fulfill mandatory requirement

Technical Evaluation Criteria

Criterion	Allocated maximum Score	Marks Distribution
Number of Purchase Orders for Delivery and services of Desktop Computers for 100 or higher Volume in last 3 years, provide evidence	20	X>=3 and x <=5 13 Marks X>5 and x <=8 17 Marks X>8 20 Marks X = number of Purchase Orders for Delivery and services of Laptop Computers for 100 or higher Volume
Company Experience • Number of years of experience	25	X>=5 and x <= 10 17 Marks X>10 and x <= 15 21 Marks X>15 25 Marks X= Number of years of experience
Company Financial Strength • In terms of Last 03 years average Turnover	15	X>=250 and x <300 million 10 Marks X>= 300 and x < 350 million 12 Marks X>= 350 and X < 400 million 14 Marks X>=400 million 15 Marks X= Last 03 years average Turnover of the company
Resource qualification for maintenance services • Provide CVs of qualified & trained staff with relevant Hardware certifications/training of offered brand	20	04 Marks will be allocated to each resource up to maximum marks 20
Complain logging facility for service	20	• Complaint log through toll free Number/UAN Number and Email = 13 Marks • Complaint log through web portal = 20 Marks
Total Maximum Marks	100	
Overall Qualifying Marks	75	

Note: Technical evaluation will be carried out on the basis of above mentioned Technical evaluation criteria, Bid will be rejected if bidder will not obtain 65% marks in each category and 75% marks overall.


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Specifications of Desktop Computer

Processor: Intel Core i5-10500 with Intel UHD Graphics 630 (3.1 GHz base frequency, up to 4.5 GHz with Intel Turbo Boost Technology, 12 MB L3 cache, 6cores),Integrated Graph: Intel UHD Graphics 630,Chipset: Intel B460 Intel Q470,Display: 19 inch and above with display Port including cables, RAM: 8 GB DDR4-2666 SDRAM,HDD: 1TB 3.5 7200 rpm SATA,Ports and Connectors: Universal Audio Jack, USB 2.0 port, USB 3.1 USB 3.2, audio-out; RJ-45port 10/100/1000 Mbps, DisplayPort, HDMI, VGA,Input devices: Keyboard/Mouse Standard, Power: ATX Tower Casing 260/310 W internal power adapter, up to 85/92% efficiency, Warranty: 1/1/1,

Bidder may quote higher Specification; however, any inferior specification will be rejected