

FORMAT OF CVs FOR KEY PERSONNEL

| Name of Staff: | | Current Title of Position: | |
|--|-----------------------------|----------------------------|---------------------|
| Date of Birth: | | Nationality: | |
| Years with Firm: | | | |
| Membership in Professional Societies: | | | |
| Education: | | | |
| Year | Degree / Diploma | Discipline | Institute |
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| | | | |
| | | | |
| Employment Record: | | | |
| Starting with present position, list in reverse order every employment held in the following format. | | | |
| Period | Name & Location of Employer | Position Held | Experience Details; |
| | | | |
| | | | |
| | | | |
| Languages: | | | |
| Indicate proficiency in speaking, reading and writing of each language as excellent, good, fair or poor. | | | |
| Language | Speaking | Reading | Writing |
| 1) | | | |
| 2) | | | |
| 3) | | | |