



OIL AND GAS DEVELOPMENT COMPANY LIMITED

FGCP-1

Date: 04-10-2022

SCHEDULE OF REQUIREMENT

TENDER ENQUIRY # TE/C&ESS/PRESS/FGCP1-1002/22

Project: Laying of Umair SE-1 Pipeline and Construction of Well Head Assembly and Tie-ins
(Maru Reti)

SCOPE OF WORK:

1. Fab, Welding & Installation of flowline 4" Sch 40, Lowering in trench maintaining 1.5m Depth from NGL or/and as per design package and as per instructions/satisfaction of Engineer I/C.
2. Fab, Welding & Installation of WHA 6" Sch 80 at well Umair SE-01.
3. Civil Works for Row, Pipeline laying, incl excavation, backfill etc.
4. Civil Works for WHA.
5. Detail works are mentioned in BOQ.

TERMS AND CONDITIONS

1. All participants should carefully read TOR's attached with the Tender documents (attached herewith and must be downloaded from www.ogdcl.com) before submission of Bid. These Terms & Conditions also include the foot notes of BOQ (attached) and is considered part of the contract TORs.
2. All participants are encouraged to visit FGCP1 and Well area (Maru-Reti Field) to understand Scope of work and standards required to be followed for job execution and completely eliminate any source of confusion before bidding.
3. Bidder must provide prior relevant experience certificates of previous completed projects along with bid documents. Minimum 05 years of relevant experience is mandatory.
4. Contractor must provide prior experience certificates of its Staff i.e. Welder, Fitters, supervisors, riggers, supervisors, QA/QC persons, etc.
5. Contractor to comply with Specification for piping Construction & Installation, applicable

5. standards and codes.
6. Price escalation/ revision is not allowed after award of contract and/or during execution of works or before/after project completion.
7. Rates in submitted bids to be provided as per BOQ Format.
8. After issuance of formal work order, Contractor is to provide services immediately or at a date mentioned by OGDCL.
9. The Quantities contained in the scope of work for each activity are estimated and liable to change (increase, decrease or omitted) when the work is actually executed. The payment will be made to the Contractor on the actual quantity of work performed.
10. OGDCL reserves the right to inspect, stop and advise rework for any job either during execution or after execution, if deemed necessary by the Company's representative based on inspections, quality of the job, finish of the job or if the job is not being or have been performed in line with the best engineering practices. In this regard the rework will be in Contractor's Scope.
11. Contractor is to abide by all safety Rules and Regulations of OGDCL. Contractor must comply to submit required HSE documents by Engineer In-charge such as JHA, JSA, etc as deemed necessary for safe execution of works.
12. Contractor will provide all kind of PPE's to its labor.
13. Inspection request to be submitted by the contractor to QA/QC inspector (appointed by OGDCL) prior to start of works or any activity related to the project.
14. Mob/De-mobilization, Equipment, machinery, tools, manpower, camping, utilities etc required for completion of work shall be on part of contractor.
15. Camp facility including security of personnel, equipment and material shall be arranged by contractor.
16. Payment will be made after satisfactory inspection report of completed jobs as per actual works done verified by Engr I/C as per company rules and procedure.
17. Contractor will submit necessary documents including the following for invoicing at the successful completion of the job:
 - a. Commercial Invoice
 - b. Services Tax Invoice
 - c. Annexure-C
 - d. IBAN number and other Details of account on Letter Head.
 - e. Active Professional Tax Certificate of concerned excise office where operating business.
18. The Contractor should have valid NTN and GST number and have active status on FBR website.

INVITATION FOR BIDS

Date: _____

Bid Reference No.: _____

1. The Oil & Gas Development Company Limited (OGDCL) Islamabad the (“Employer”) intends to hire technical services under the contract for **“Laying of Umair SE-1 Pipeline and Construction of Well Head Assembly and Tie-ins (Maru Reti)”**. Bidding is open for all eligible bidders.

2. Employer invites sealed bids under **Single Stage – Single Envelope** bidding procedure

A. Eligible Bidders

This Invitation for Bids is open to all bidders meeting the following requirements:

- i. Duly licensed by the Pakistan Engineering Council (PEC) in the category relevant to the value of the Works.
- ii. Must fulfill mandatory requirements as per Technical and Financial Evaluation Criteria as specified in tender documents.

3. Bidders must download TORs and other relevant documents from our website www.ogdcl.com under tender tab. Further information may be obtained from the office of the Party Chief-Field Gathering and Construction Party-1 (PC-FGCP-1), Sadqal Oil Field, Near Shah Petroleum, Fateh Jang. Cell: 0300-5550961 Email: partychieffgcp1@ogdcl.com

4. All bids must be accompanied by a Bid Security in the form of a Bank Draft/ Pay Order/ Deposit at Call / CDR / Bank Guarantee payable at any scheduled Bank in Islamabad for an amount of two 02% of the estimated cost of Tender to be submitted in original with Technical Bid & must be delivered in the office of in the name of “Oil & Gas Development Company Limited (OGDCL), Islamabad”.

5. Bids will be opened at the same time and day as mentioned in Press advertisement in the presence of bidder’s representatives who choose to attend as per address mentioned above.

a- MANDATORY REQUIREMENT FOR ACCEPTANCE OF BID

Technical evaluation will be based upon Criteria given herewith. All Bidder(s) must qualify for each of the followings which are **mandatory** otherwise bid(s) declare non-responsive without marking: -

i. Qualifying Marking Criteria:

Overall aggregate marks for qualifying will be 70%.

ii. Valid PEC License:

Contractor must submit Valid PEC License for execution of works in respective **field of specializations**. If applied for renewal/up-gradation of License, bidder(s) must provide last year PEC valid License with PEC receipt of renewal. Renewed/upgraded PEC License shall be provided before completion of work. (Contractor to furnish undertaking/affidavit to provide renewed PEC License if expired before completion of work)

iii. Registrations:

The copy of NTN & GST and Relevant Provincial Registration by all bidders

iv. Engineer(s) – To Be Deployed

Must have relevant engineering degree (i.e. Mechanical / Metallurgy/ Civil/Petroleum Engineering etc) & have minimum of 5 years' relevant pipeline construction experience in Oil and Gas Sector.

v. Joint Venture (If any):

If, two or more bidders (local or foreign) to bid as one venture to construct a project as per "PEC Bye-Laws" having respective categories & field of specializations as specified in clause 29.3.a(ii) of bidding data herewith. JV must comply with the following requirements:

1. All JV partners as per their responsibilities (Financial and Construction) must comply with relevant experience, Equipment, Financial & Personal capabilities and others as per laid down technical evaluation criteria.
2. Must provide JV agreement judicial stamp paper as per PEC Bye-Laws along with responsibility matrix (Annexure-II) & MOU b/w parties and must confirm and mentioned that lead partner who execute the project, brief descriptions and scope of work for which JV intends to participate in bidding and for execution of project, so as to be legal binding on all partners.
3. The foreign bidder must bid as a JV with a Pakistani Constructor specifying leading party role, Financial Shares JV partner, Liabilities and responsibility of each party as per PEC Bye-Laws.
4. Contract shall be awarded to leading partner company nominated by all JV partners supported by Power of Attorney.
5. The portion of the work to be carried out by each partner shall be very clearly identified.
6. One of the partners shall be nominated, as being incharge and its authorization shall be evidenced by submitting power of attorney signed by legally authorized signatories of all the partners.
7. The partners incharge shall be authorized to incur liabilities and receive instructions for and on behalf of any and all partners of the JV and the entire execution of the contract including payment shall be done exclusively with the partner in charge.
8. All partners of the JV shall be jointly and severally responsible for the execution and completion of the contract in accordance with the contract terms and conditions.
9. Only one such bidder shall be eligible to bid or compete for specific project as a one venture.
10. No changes in agreement & MOU will be acceptable after awarding/signing of contract.
11. Bids shall be sign by all members in the JV.

Detailed Technical Evaluation Criteria

i. Firm's Registration with PEC.

The contractor shall have valid registration with PEC for the current year. PEC registration with required specialization code (s) is mandatory requirement.

- a. Invalid Registration - Non-responsive

ii. Audited Accounts for last three years - 30 marks

- a. Average Annual Turn Over of last three year, if 03 times the estimated cost of this project - 30 marks.
- b. Average Annual Turn Over of last three year, if 02 times the estimated cost of this project - 20 marks
- c. Average Annual Turn Over of last three year, if equal to estimated cost of this project - 10 marks.
- d. Average annual Turnover of last three years if less than estimated cost of this project - 0 Marks/Non-responsive
- e. Marks will be awarded on pro rata basis where average annual turnover of last 03 years is more than estimated cost.
- f. If the Contractor failed to provide required documents against audited accounts for last 03 years, the Contractor will be "Non-Responsive", irrespective of his total score in Technical Evaluation.

iii. General Experience - 10 marks

No of years of establishment of firm will be considered. Firm with 10 years or more of establishment will be awarded 10 Marks. Firm having years of establishment less than 10 years but not less than 05 years will be awarded 05 Marks. Firm having less than 05 years of establishment will be awarded 0 Marks.

iv. Relevant Experience - 40 marks

- a. Max Four (04) No of similar nature projects (minimum 2" dia pipeline construction) completed/executed in last 10 years with contract price equal to or more than 50% of estimated cost will be considered for evaluation. Each project shall carry equal marks. For completed projects work order and completion certificate shall carry 10 marks each.
- b. If the no of completed similar nature projects of a contractor are less than 05 then his in-hand/ ongoing similar nature projects (minimum 02" dia pipeline construction) with contract price equal to or more than 50% of estimated cost will be considered for evaluation but max no of projects (completed & In-hand collectively) shall be limited to Four (04). For in-hand projects work order will be required. Five (05) Marks will be awarded for each in-hand work against provision of work order.
- c. Contractor securing zero marks in relevant experience will be non-responsive.

v. Undertaking of Machinery, Tools & Plants.

– 05 marks

Bidder shall provide undertaking on stamp paper duly attested by notary public for provision of machinery for the project as per its requirement and instructions of Engineer In charge. It will be responsibility of contractor to arrange such machinery on as and when required basis through lease or owned resources during execution of work.

Undertaking provided

- 05 marks

Undertaking not provided

- 0 Marks

vi. List of Engineers (Detailed CVs required) - 05 marks.

No of Graduate Engineers shall be according to PEC requirements as per cost of this project. Detailed CVs of Engineers may also include their work experience, educational details, PEC registration No, Bio data & other /required information for evaluation purpose. Copy of PEC registration certificate may be attached.

a. Provided

- 05 Marks.

b. Not provided.

- 0 Marks.

**vii. HSE, QC & QA Management Plan &
Provision of Affidavit of Compliance to OGDCL's HSEQ**

- 10 Marks

Bidder shall provide HSE, QC &QA Management Plan which should adhere by standard procedure of providing healthy, hygienic and safe working environment to their workforce while following technical specifications of works to ensure Quality assurance and Quality control. The HSE Policy shall imply contractor to enforce use of suitable PPEs for this work. Supply and maintenance of PPEs shall be at contractor's own cost. Contractor must comply to the attached HSEQ Manual for Pipeline works as per instructions and satisfaction of Engineer incharge.

a. HSE, QC & QA Management Plan Provided & Affidavit of Compliance to OGDCL's HSEQ Provided.

- 10 marks.

b. HSE, QC & QA Management Plan Not Provided & Affidavit of Compliance to OGDCL's HSEQ Provided.

- 05 marks

c. HSE, QC & QA Management Plan & Affidavit of Compliance to OGDCL's HSEQ Not Provided.

- 0 marks

COMPLIANCE SHEET

SR#	Description	Lead Partner	JV* Partner 1	JV* Partner 2
		Comply / Not Comply		
A	MANDATORY REQUIREMENTS FOR ACCEPTANCE OF BID (Ref: Clause 29.3(a) of Bidding Data)			
1	Qualifying Marking Criteria			
2	Valid PEC License (Contractor to furnish undertaking/affidavit to provide renewed PEC License if expired before completion of work)			
3	Registrations			
4	Engineer(s) to be deployed			
5	JV Agreement & MOU (if any)			
B	BIDDING DOCUMENTS			
1	Covering Letter			
2	General Information (Attachment 1)			
3	Authority letter on company letter head.			
4	Bid Validity - 90 Days (Ref: Clause 14 of Bidding Data)			
5	Compliance Sheet (Annexure-I)			
6	Bid Security – 02% of estimated cost as stipulated in the press advertisement. (Ref: Clause 15 of Bidding Data)			
7	Original Bid Security (Submitted along with Technical Bid)			
8	Bid Security Validity – 120 Days (Ref: Clause 15 of Bidding Data)			

9	Completion Time – 75 Calender Days (Ref: Clause 1.2 of Bidding Data)			
10	Company Profile(s)			
11	Relevant experience (Ref: Technical Evaluation criteria)			
12	Personal Capabilities – To be deploy (Ref: Technical Evaluation criteria)			
13	Equipment capabilities – To be deploy (Ref: Technical Evaluation criteria)			
14	Financial Soundness (if any) (Ref: Technical Evaluation criteria)			
15	All relevant Work orders, Completion, Substantial, Performance certificate, etc. (As per Technical criteria)			
16	CV's of Qualified Engineer's/manpower to be deployed			
17	List of Clients with ongoing projects			
18	List of Clients with completed projects			
19	Working methodology, plan and procedure			
20	Organogram & Equipment deployment List			
21	Project Schedule / Gantt Chart			
22	Format for Daily, weekly and monthly report acceptable to Employers Engineer In charge.			
23	Affidavit as per given format (On Rs 100/- Stamp Paper)			
24	Integrity Pact as per given format (On Rs 100/- Stamp Paper)			
25	Bidding Form as per given format			
26	Original Un-priced BOQ with sign and stamp.			
27	All bidding documents will be fully sign and stamp (1 Original + 1 Copy) by authorized person / lead partner.			
28	No deviation & conditional bid shall be accepted.			
29	The Overall aggregate marks for qualifying will be 70%.			

30	Contractor shall comply that any sort of information and documents required by OGDCL and/or Engineer In-charge before, during and after execution of work shall be provided and any deficiency, defect, remedy identify shall be rectify at the cost of Contractor.			
31	Written approval required from Engineer Incharge before starting of any construction works.			

Sign & Stamp
(By Bidder's)



BA-1
Appendix-A to Bid

SPECIAL STIPULATIONS CLAUSE

1.	Engineer's Authority to issue Variation in emergency	2.1	To convey after approval in accordance with the rules and regulations of the Employer.
2.	Minimum Amount of Performance Security and time for furnishing.	10.1	10% of total Contract Price stated in the Letter of Acceptance in the form of (a) bank guarantee or (b) Pay Order or (c) Demand Draft will be provided within 07 days after LOI issuance or as required by employer.
3.	Time for Furnishing Programme	14.1	Within 5 days from the date of receipt of Letter of Acceptance.
4.	Minimum amount of Third Party Insurance	23.2	Rs. 500,000/- (Five Hundred Thousands) per occurrence with number of occurrences unlimited.
5.	Time for Commencement	41.1	Within 03 days from the date of receipt of Engineer's Notice to Commence.
6.	Time for Completion	43.1, 48.2	75 days-Calendar days from the date of receipt of Engineer's Notice to Commence/ possession of site.
7.	Amount of Liquidated Damages	47.1	0.1 % of the Contract Price for each day of delay in completion of the Works subject to a maximum of 10% of Contract Price stated in the Letter of Acceptance.
8.	Defects Liability Period	49.1	One (01) Year from the effective date of Taking Over Certificate (completion of works)
9.	Percentage of Retention Money	60.2	10% of the amount of Interim Payment Certificate.
10.	Limit of Retention Money	60.2	05% of Contract Price stated in the Letter of Acceptance.
11.	Minimum amount of Interim Payment Certificates (Running Bills)	60.2	Not Applicable
12.	Time of Payment from delivery of Engineer's Interim Payment Certificate to the Employer.	60.10	As per Employer's procedure.
13.	Mobilization Advance * (Interest Free)	60.12	This Clause is deleted and no mobilization advance allowed.
14.	Price Adjustment Clause		This Clause is deleted and no escalation allowed.
15.	Bid Security		Two (02)% of estimated cost as stipulated in the press advertisement in the form of pay order or demand draft or Bank Guarantee must accompany the technical bids.

BILL OF QUANTITIES

A. Preamble

1. The Bill of Quantities shall be read in conjunction with the Conditions of Contract, Specifications and Drawings.
2. The quantities given in the Bill of Quantities are estimated and provisional, and are given to provide a common basis for bidding. The basis of payment will be the actual quantities of work executed and measured by the Contractor and verified by the Engineer and valued at the rates and prices entered in the priced Bill of Quantities, where applicable, and otherwise at such rates and prices as the Engineer may fix as per the Contract.
3. The rates and prices entered in the priced Bill of Quantities shall, except insofar as it is otherwise provided under the Contract include all costs of Contractor's plant, labour, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the Contract. Furthermore all duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to deadline for submission of Bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder.
4. A rate or price shall be entered against each item in the priced Bill of Quantities, whether quantities are stated or not. The cost of items against which the Contractor will have failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Bill of Quantities.
5. The whole cost of complying with the provisions of the Contract shall be included in the items provided in the priced Bill of Quantities, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Works.
6. General directions and description of work and materials are not necessarily repeated nor summarised in the Bill of Quantities. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the priced Bill of Quantities.
7. Provisional sums included and so designated in the Bill of Quantities shall be expended in whole or in part at the direction and discretion of the Engineer in accordance with Sub-Clause 58.2 of Part I, General Conditions of Contract.
8. Items in the Bill of Quantities denoted Provisional, including those marked "PROVISIONAL QUANTITY", in either upper or lower case letters, shall only be executed if they are the subject of a written instruction from the Engineer. The rates set out for such items shall be used for the valuation of works so ordered by the Engineer in writing whether the quantities shown are used wholly or in part.



**OIL & GAS DEVELOPMENT COMPANY LIMITED
FIELD GATHERING CONSTRUCTION PARTY-I**


**Laying of Umair SE-1 Pipeline & Construction of Well Head Assembly and Tie-ins
(Maru Reti)**

Mechanical Tender BOQ

SR#	ITEM DESCRIPTION	UNIT	QTY.	UNIT RATE	TOTAL
				Without PST	Rate (without PST) x Qty
				(PKR)	(PKR)
1.0	Welding of pipeline 4" dia Sch-40 (welding to be done in accordance with API 1104 Standard)	RM	3000.00	1200.00	3,600,000.0
<i>All above works are inclusive of the followings:</i>					
i	Receiving, Loading, transportation, unloading of pipes, bends and allied material at site as per specification.				
ii	Stringing of Pipeline along with ROW				
iii	Lowering in trench with proper arrangement as per standard.				
iv	Installation of Anchor Flanges & Insulation joints				
v	cold bending as per site requirement.				
vi	Installation of cold bending as per site requirement.				
vii	Supply and placing of sand bags				
viii	Holiday testing and repair of damage coating with repairing material				
ix	Identifying of already laid different pipelines, cables etc with proper instrument for safe operation				
x	All welding Consumables, gases and any work required for completion				
xi	Radiographic inspection and 3rd party inspection shall be done by OGDCL.				
xii	All SOPs of HSEQ should be followed throughout the work				
SR#	ITEM DESCRIPTION	UNIT	QTY.	UNIT RATE	TOTAL
				Without PST	Rate (without PST) x Qty
				(PKR)	(PKR)
2.0	Fabrication Welding & Installation of WHA at Umair SE-1 will be constructed 6" Dia Sch.80 & 4" Dia Sch.80	Dia Inch	360.00	2550.00	918,000.0
3.0	Supply & Fabrication Welding Erection of Structure Supports and Installation of Anchor Flange for WHA & Tie-in Assembly	Kgs	800.00	360.00	288,000.0
4.0	Installation and Tightning of Valves/Flanges Fitting at WHA/Tie-in Assembly as per requirement.	NOS	35.0	2500.00	87,500.0
5.0	Installation of sleeves which includes shifting of sleeves from store to site, surface preparation & application of primer (Compound A+B) with application KIT complete in all respect.	Nos	300.0	400.0	120,000.0
6.0	Fabrication & Installation of Cold Bends as per requirement	Nos	6.0	40000.0	240,000.0


Javed Ahmed
 Party Chief
 FGCP-1, OGDCL

SR#	ITEM DESCRIPTION	UNIT	QTY.	UNIT RATE	TOTAL
				Without PST	Rate (without PST) x Qty
				(PKR)	(PKR)
7.0	Supply of Paint with all materials & Sand Blasting (2.5)and Enamel Red Oxide Primer (02 Coats) application uniform color of Enamel Clifting sand color (02 coats) for WHA , Tie-in assembly and structure supports of External surface of pipes according to swedish std 2.5 specification (100 micron DFT).	SQM	500.0	2200.00	1,100,000.0
8.0	HYDROSTATIC TESTING, PIGGING & COMMISSIONING				
i	Hydrostatic testing: of pipeline as per project specification and Client requirements. Contractor shall provide all material, tools, equipment, supply of water, temporry test plugs, couplings, flanges, nuts, bolts, recorder guage, cleaning and flushing and all necessary arrangements required for hydrostatic testing would be responsibility of contractor and should be done as per relevant specification, Code & standard.	M	3000	90.00	270,000.0
ii	PIGGING: Line shall be cleaned, flush and made dry by using pigs as per specification, standard practice and to the satisfaction of the Engineer Incharge. Scope also include supply of brand new pigs, pigging of pipeline and all arrangements required for completion of work.				
Note:					
i	OGDCL reserves the right to increase / decrease the quantum of work, after prior approval of Engineer Incharge. However payment will be made on actual work done.				
ii	ITP (WPS/WQT/PQR, ALL QA/QC Documents related to project) will be provided before commencement of work				
iii	Contractor to comply with Relevant codes & standards, specifications respectively.				
IV	All area must be cleared and reinstated after completion of work				
V	In case of water logged area, Dewatering should be done by means of Pumps and its rate should be added as per requirement by the contractor.				
VI	For Water logged area Buyoncy weights should be placed on Flowline as per requirement and its rate should be added by the contractor.				
VII	All crossings will be finalized as per site.				
VIII	All NOCs related to HDD etc will be provided by OGDCL				
IX	Mobilization / De-Mobilization, Equipment, Machinery, Tools, POL, Manpower, Camping, utilities, and fitness certification of machinery, tools and material etc required for completion of work on part of contractor				
X	Establishment of camp at nearist suitable location for execution of work at site shall be responsibility of contractor.				
XI	Approval of Engineer Incharge should be taken by the contractor before undertaking any kind of construction and installation work at site.				
XII	All SOPs of HSEQ should be fallowed throughout the work				


Javed Ahmed
Party Chief
FGCP-1 , OGDCL

OIL & GAS DEVELOPMENT COMPANY LIMITED

CIVIL TENDER BOQ

Name: Laying of Umair SE-1 Pipeline and Construction of Well Head Assembly and Tie-ins (Maru Reti)

SR#	ITEM DESCRIPTION	Quantity	Unit	UNIT RATE	TOTAL COST
				Inclusive of 38% premium & all applicable Taxes without PST/ICT	Inclusive of all applicable Taxes without PST/ICT
				(PKR)	(PKR)
9.0	ROW Area Clearance, Clearing and Grubbing minimum 10M widel as specified by Engineer Incharge	3000.00	RM	235.00	705,000.00
10.0	Excavation as in All types of Soil incl water logged areas upto 1.5 M depth, minimum 0.6M width including Back filling complete in all respect as specified by Engineer Incharge.	3000.00	RM	275.00	825,000.00
11.0	P&L Brunt Brick Masonary work in 1:6 C/Sand Mortar using 1st class Brunt Brick below ground, ground floor & above in super structure as per instructions of Engineer Incharge	3.00	CUM	16145.00	48,435.00
12.0	S&A 13 mm thick cement plaster (1:6) finished as specified by Engineer Incharge	25.00	SQM	417.00	10,425.00
13.0	Thrust bore required for road crossing/nallah crossing as per instructions of Engineer Incharge	50.00	RM	4500.00	225,000.00
14.0	P&L RCC PIPE 450MM DIA and jointing with spigot socket or tongue and groove joint incl rubber ring as specified by Engineer Incharge	50.00	RM	2550.00	127,500.00
15.0	S&F of deformed bars grade-60 incl cutting, bending & placing, inding & placing as per attachcd drawing & instructions of Engineer Incharge.	900.00	KG	213.00	191,700.00
16.0	P&L of PCC 1:4:8 using crushed stone Petaro/Nooriabad in foundation & floors as per attached drawing & instructions of Engineer Incharge	1.00	CUM	9764.00	9,764.00
17.0	P&L RCC 1:2:4 using crushed or broken stone Petaro/Nooriabad in roof slabs, landings, walls, plinth beams and bands etc as specified requiring shuttering. Reinforcement measured and paid separately as per instructions of Engineer Incharge	9.00	CUM	13931.00	125,379.00
18.0	Excavation for foundation (1.5m to 3m) in all types of Soil for Anchor block/supports incl backfill as per satisfaction/instructions of Engr Incharge.	25.00	CUM	558.00	13,950.00
A	Total (Mechanical + Civil) Inclusive of All Applicable Taxes Exclusive of PST/ICT Rs.				8,905,653.00
B	PERCENTAGE _____ % Above/Below(Tick one) the Estimated cost Rs.				
C	Total Amount Inclusive of Percentage Above/Below as quoted above (A+B) Rs.				
D	Rate & Amount of PST/ICT Sale tax on total amount mentioned at Sr.C (Rs.) @ _____ %				
E	Grand Total Inclusive of All Applicable Taxes with PST/ICT (C+D) Rs.				
The above quoted rates are inclusive of all the followings.					
Note:					
i	OGDCL reserves the right to increase / decrease the quantum of work, after prior approval of Engineer Incharge. However payment will be made on actual work done. Contractor to comply with Relevant codes & standards, specifications respectively.				
ii	All area must be cleared and reinstated after completion of work				
iii	In case of water logged area, Dewatering should be done by means of Pumps and its rate should be added as per requirement by the contractor.				
iv	All crossings will be finalized as per site.				
vi	Mobilization / De-Mobilization, Equipment, Machinery, Tools, Manpower, Camping, utilities, etc required for completion of work is contractors responsibility.				
vii	Approval of Engineer Incharge should be taken by the contractor before undertaking any kind of construction and installation work at site.				
ix	All SOPs of HSEQ should be followed throughout the work				

Naimatullah Dharejo
Naimatullah Dharejo
 Technical Officer (Civil)
 EFP-IV OGDCL

Hulam Muhammad
HULAM MUHAMMAD
 Party Chief
 EFP-IV OGDCL
 0300-5551372

Initiation of blacklisting Proceedings in furtherance of Rule 19 PPRA, 2004.

Case Reference:

Respondent Detail:

NAME
ADDRESS
NTN
CNIC

ENCIRCLE THE APPLICABLE

A) Undermines or adversely affect the operations of the company through any of the following:

- a) Withdrawal of bid during the bid validity period;
- b) Refusal to:
 - i. sign the contract;
 - ii. accept Purchase Order;
 - iii. execute work;
 - iv. submit Performance Security as per tender terms;
 - v. make supplies;
 - vi. fulfil contractual obligations as per contract;
 - vii. purchase order terms and conditions; and/or,
 - viii. failure to remedy underperformance as to contractual obligations.
- c) Repeated non-performance.

B) Involvement in corrupt or fraudulent practices while obtaining or attempting to obtain contracts.

C). Conviction of fraud, corruption, tax evasion or criminal misappropriation by a court or competent forum.

D). Notified blacklisted/debarred/cross debarred by PPRA or any other public sector organization or international agencies.

SUPPORTING DOCUMENTS/ AFFIDAVIT

GM(LS)

GM(SCM) *JK*

Pr. all S.
Res



PART – I
GENERAL CONDITIONS OF CONTRACT



PART – I

GENERAL CONDITIONS OF CONTRACT

Definitions and Interpretation

1.1 Definitions

In the Contract (as hereinafter defined) the following words and expressions shall have the meanings hereby assigned to them, except where the context otherwise requires:

- (a) (i) "Employer" means Oil & Gas Development Company Limited (OGDCL), who will employ the Contractor and the legal successors in title to the Employer, but not except with the consent of the Contractor any assignee of the Employer.
- (ii) "Contractor" means the person or persons, firms, company or Joint Venture whose tender has been accepted by the Employer and includes the Contractor's personal representatives, successors and permitted assigns.
- (iii) "Subcontractor" means any person named in the Contract as a Subcontractor for a part of the Works or any person to whom a part of the Works has been subcontracted with the consent of the Engineer and the legal successors in title to such person, but not any assignee of any such person.
- (iv) "Engineer" means the person appointed by the Employer (in writing) to act as Engineer for the purposes of the Contract and named as such in Part II of these Conditions.
- (v) "Engineer's Representative" means a person appointed from time to time by the Engineer under Sub-Clause 2.2.
- (b) (i) "Contract" means these Conditions (Parts I and II), the Specification, the Drawings, the Bill of Quantities, the Tender, the Letter of Acceptance, the Contract and The performance Bond.
- (ii) "Specification" means the specification of the Works included in the Contract and any modification thereof or addition thereto made under Clause 51 or submitted by the Contractor and approved by the Engineer.
- (iii) "Drawings" means all drawings, calculations and technical information of a like nature provided by the designer / contractor under the Contract and all drawings, calculations, samples, patterns, models, operation and maintenance manuals and other technical information of a like nature submitted by the Contractor and approved in writing by the Employer.



- (iv) "Bill of Quantities" means the priced and completed bill of quantities forming part of the Tender.
- (v) "Tender" means the Contractor's priced offer to the Employer for the execution and completion of the Works and the remedying of any defects therein in accordance with the provisions of the Contract, as accepted by the Letter of Acceptance.
- (vi) "Letter of Acceptance" means the formal acceptance by the Employer of the Tender.
- (vii) "Contract" means the contract (if any) referred to in Sub-Clause 9.1.
- (viii) "Appendix to Tender" means the appendix comprised in the form of Tender annexed to these Conditions.
- (c) (i) "Commencement Date" means the date upon which the Contractor receives the notice to commence issued by the Engineer pursuant to Clause 41.
- (ii) "Time for Completion" means the time for completing the execution of and passing the Tests on Completion of the Works or any Section or part thereof as stated in the Contract (or as extended under Clause 44) calculated from the Commencement Date.
- (d) (i) "Tests on Completion" means the tests specified in the Contract or otherwise agreed by the Engineer and the Contractor which are to be made by the Contractor before the Works of any Section or part thereof are taken over by the Employer.
- (ii) "Taking-Over Certificate" means a certificate issued pursuant to Clause 48.
- (e) (i) "Contract Price" means the sum stated in the Letter of Acceptance as payable to the Contractor for the execution and completion of the Works and the remedying of any defects therein in accordance with the provisions of the Contract.
- (ii) "Retention Money" means the aggregate of all monies retained by the Employer pursuant to Sub-Clause 60.2(a).
- (iii) "Interim Payment Certificate" means any certificate of payment issued by the Engineer other than the Final Payment Certificate.
- (iv) "Final Payment Certificate" means the certificate of payment issued by the Engineer pursuant to Sub-Clause 60.8.



- (f) (i) "Works" means the Permanent Works and the Temporary Works or either of them as appropriate.
- (ii) "Permanent Works" means the permanent works to be executed (including Plant) and maintained in accordance with the Contract
- (iii) "Temporary Works" means all temporary works of every kind required in or about the execution and completion of the Works and the remedying of any defects therein.
- (iv) "Plant" means machinery, apparatus and the like intended to form or forming part of the Permanent Works.
- (v) "Contractor's Equipment" means all appliances and things of whatsoever nature (other than Temporary Works) required for the execution and completion of the Works and the remedying of any defects therein, but does not include Plant, materials or other things intended to form or forming part of the Permanent Works.
- (vi) "Section" means a part of the Works specifically identified in the Contract as a Section.
- (vii) "Site" means the places provided by the Employer where the Works are to be executed and any other places as may be specifically designated in the Contract as forming part of the Site.
- (g) (i) "cost" means all expenditure properly incurred or to be incurred, whether, on or off the Site, including overhead and other charges properly allocable thereto but does not include any allowance for profit.
- (ii) "day" means calendar day.
- (iii) "foreign currency" means a currency of a country other than that in which the Works are to be located.
- (iv) "writing" means any hand-written, type-written, or printed communication, including telex, cable and facsimile transmission.

1.2 **Headings and Marginal Notes**

The headings and marginal notes in these Conditions of Contract shall not be deemed to be part thereof or be taken into consideration in the interpretation or construction thereof or of the Contract.

1.3 **Interpretation**

Words importing persons or parties shall include firms and corporations and any organization having legal capacity.



1.4 **Singular and Plural**

Words importing the singular only also include the plural and vice versa where the context requires.

1.5 **Notices, Consents, Approvals, Certificates and Determinations**

Wherever in the Contract provision is made for the giving or issue of any notice, consent, approval, certificate or determination by any person, unless otherwise specified such notice, consent, approval, certificate or determination shall be in writing and the words "notify", "certify or "determine" shall be construed accordingly. Any such consent, approval, certificate or determination shall not unreasonably be withheld or delayed.

Engineer and Engineer's Representative

2.1 **Engineer's Duties and Authority**

- (a) The Engineer shall carry out the duties specified in the Contract.
- (b) The Engineer may exercise the authority specified in or necessarily to be implied from the Contract, provided, however, that if the Engineer is required, under the terms of his appointment by the Employer, to obtain the specific approval of the Employer before exercising any such authority, particulars of such requirements shall be set out in Part II of these Conditions. Provided further that any requisite approval shall be deemed to have been given by the Employer for any such authority exercised by the Engineer.
- (c) Except as expressly stated in the Contract, the Engineer shall have no authority to relieve the Contractor of any of his obligations under the Contract.

2.2 **Engineer's Representative**

The Engineer's Representative shall be appointed by and be responsible to the Engineer and shall carry out such duties and exercise such authority as may be delegated to him by the Engineer under Sub-Clause 2.3.

2.3 **Engineer's Authority to Delegate**

The Engineer may from time to time delegate to the Engineer's Representative any of the duties and authorities vested in the Engineer and he may at any time revoke such delegation. Any such delegation or revocation shall be in writing and shall not take effect until a copy thereof has been delivered to the Employer and the Contractor.

Any communication given by the Engineer's Representative to the Contractor in accordance with such delegation shall have the same effect as though it had been given by the Engineer. Provided that:



- (a) any failure of the Engineer's Representative to disapprove any work, materials or Plant shall not prejudice the authority of the Engineer to disapprove such work, materials or Plant and to give instructions for the rectification thereof; and
- (b) if the Contractor questions any communication of the Engineer's Representative he may refer the matter to the Engineer who shall confirm, reverse or vary the contents of such communication.

2.4 **Appointment of Assistants**

The Engineer or the Engineer's Representative may appoint any number of persons to assist the Engineer's Representative in the carrying out of his duties under Sub-Clause 2.2. He shall notify to the Contractor the names, duties and scope of authority of such persons. Such assistants shall have no authority to issue any instructions to the Contractor save in so far as such instructions may be necessary to enable them to carry out their duties and to secure their acceptance of materials, Plant or workmanship as being in accordance with the Contract, and any instructions given by any of them for those purposes shall be deemed to have been given by the Engineer's Representative.

2.5 **Instructions in Writing**

Instructions given by the Engineer shall be in writing, provided that if for any reason the Engineer considers it necessary to give any such instruction orally, the Contractor shall comply with such instruction. Confirmation in writing of such oral instruction given by the Engineer, whether before or after the carrying out of the instruction, shall be deemed to be an instruction within the meaning of this Sub-Clause. Provided further that if the Contractor, within 7 days, confirms in writing to the Engineer any oral instruction of the Engineer and such confirmation is not contradicted in writing within 7 days by the Engineer, it shall be deemed to be an instructions of the Engineer.

The provisions of this Sub-Clause shall equally apply to instructions given by the Engineer's Representative and any assistants of the Engineer or the Engineer's Representative appointed pursuant to Sub-Clause 2.4.

2.6 **Engineer to Act Impartially**

Wherever, under the Contract, the Engineer is required to exercise his discretion by:

- (a) giving his decision, opinion or consent,
- (b) expressing his satisfaction or approval,
- (c) determining value, or
- (d) otherwise taking action which may affect the rights and obligations of the Employer or the Contractor

he shall exercise such discretion impartially and fairly within the terms of the Contract and having regard to all the circumstances. Any such decision, opinion, consent expression of satisfaction, or approval, determination of value or action may be opened up, reviewed or revised as provided in Clause 67.



Assignment and Subcontracting

3.1 Assignment of Contract

The Contractor shall not, without the prior written consent of the Employer (which consent, notwithstanding the provisions of Sub-Clause 1.5, shall be at the sole discretion of the Employer), assign the Contract or any part thereof, or any benefit or interest therein or thereunder, otherwise than by:

- (a) a charge in favour of the Contractor's bankers of any monies due or to become due under the Contract, or
- (b) assignment to the Contractor's insurers (in cases where the insurers have discharged the Contractor's loss or liability) of the Contractor's right to obtain relief against any other party liable.

4.1 Subcontracting

The Contractor shall not subcontract the whole of the Works. Except where otherwise provided by the Contract, the Contractor shall not subcontract any part of the Works without the prior consent of the Engineer. Any such consent shall not relieve the Contractor from any liability or obligation under the Contract and he shall be responsible for the acts, defaults and neglects of any Subcontractor, his agents, servants or workmen as fully as if they were the acts, defaults or neglects of the Contractor, his agent's servants or workmen.

Provided that the Contractor shall not be required to obtain such consent for:

- (a) the provision of Labour,
- (b) the purchase of materials which are in accordance with the standards specified in the Contract,
- (c) the subcontracting of any part of the Works for which the Subcontractor is named in the Contract.

4.2 Assignment of Subcontractors' Obligations

In the event of a Subcontractor having undertaken towards the Contractor in respect of the work executed, or the goods, materials, Plant or services supplied by such Subcontractor, any continuing obligation extending for a period exceeding that of the Defects Liability Period under the Contract, the Contractor shall at any time, after the expiration of such Period, assign to the Employer, at the Employer's request and cost, the benefit of such obligation for the unexpired duration thereof.



Contract Documents

5.1 Language/s and Law

There is stated in Part II of these Conditions:

- (a) the language or languages in which the Contract documents shall be drawn up, and
- (b) the country or state the law of which shall apply to the Contract and according to which the Contract shall be construed.

If the said documents are written in more than one language, the language according to which the Contract shall be construed and interpreted is also stated in Part II of these Conditions, being therein designated the "Ruling Language".

5.2 Priority of Contract Documents

The several documents forming the Contract are to be taken as mutually explanatory of one another, but in case of ambiguities or discrepancies the same shall be explained and adjusted by the Engineer who shall thereupon issue to the Contractor instructions thereon and in such event, unless otherwise provided in the Contract, the priority of the documents forming the Contract shall be as follows:

- (1) The Contract (if completed);
- (2) The Letter of Acceptance;
- (3) The Tender;
- (4) Part II of these Conditions;
- (5) Part I of these Conditions; and
- (6) Any other document forming part of the Contract.

6.1 Custody and Supply of Drawings and Documents

The Drawings shall remain in the sole custody of the Engineer, but two copies thereof shall be provided to the Contractor free of charge. The Contractor shall make at his own cost any further copies required by him. Unless it is strictly necessary for the purposes of the Contract, the Drawings, Specification and other documents provided by the Employer or the Engineer shall not, without the consent of the Engineer, be used or communicated to a third party by the Contractor. Upon issue of the Defects Liability Certificate, the Contractor shall return to the Engineer all Drawings, Specification and other documents provided under the Contract.

The Contractor shall supply to the Engineer four copies of all Drawings, specification and other documents submitted by the Contractor and approved by the Engineer in accordance with Clause 7, together with a reproducible copy of any material which cannot be reproduced to an equal standard by photocopying. In addition the Contractor shall supply such further copies of such Drawings, Specification and other



documents as the Engineer may request in writing for the use of the Employer, who shall pay the cost thereof.

6.2 One Copy of Drawings to be kept on Site

One copy of the Drawings, provided to or supplied by the Contractor as aforesaid, shall be kept by the Contractor on the Site and the same shall at all reasonable times be available for inspection and use by the Engineer and by any other person authorized by the Engineer in writing.

6.3 Disruption of Progress

The Contractor shall give notice to the Engineer, with a copy to the Employer, whenever planning or execution of the Works is likely to be delayed or disrupted unless any further drawing or instruction is issued by the Engineer within a reasonable time. The notice shall include details of the drawing or instruction required and of why and by when it is required and of any delay or disruption likely to be suffered if it is late.

6.4 Delay and Cost of Delay of Drawings

If, by reason of any failure or inability of the Engineer to issue, within a time reasonable in all the circumstances, any drawing or instruction for which notice has been given by the Contractor in accordance with Sub-Clause 6.3, the Contractor suffers delay and/or incurs costs then the Engineer shall, after due consultation with the Employer and the Contractor, determine:

- (a) any extension of time to which the Contractor is entitled under Clause 44, and
- (b) the amount of such costs, which shall be added to the Contract Price, and shall notify the Contractor accordingly, with a copy to the Employer.

6.5 Failure by Contractor to Submit Drawings

If the failure or inability of the Engineer to issue any drawings or instructions is caused in whole or in part by the failure of the Contractor to submit Drawings, Specification or other documents which he is required to submit under the Contract, the Engineer shall take such failure by the Contractor into account when making his determination pursuant to Sub-Clause 6.4.

7.1 Supplementary Drawings and Instructions

The Engineer shall have authority to issue to the Contractor, from time to time, such supplementary Drawings and instructions as shall be necessary for the purpose of the proper and adequate execution and completion of the Works and the remedying of any defects therein. The Contractor shall carry out and be bound by the same.



7.2 **Permanent Works Designed by Contractor**

Where the Contract expressly provides that part of the Permanent Works shall be designed by the Contractor, he shall submit to the Engineer, for approval:

- (a) such drawings, specifications, calculations and other information as shall be necessary to satisfy the Engineer as to the suitability and adequacy of that design, and
- (b) operation and maintenance manuals together with drawings of the Permanent Works as completed, in sufficient detail to enable the Employer to operate, maintain, dismantle, reassemble and adjust the Permanent Works incorporating that design. The Works shall not be considered to be completed for the purposes of taking over in accordance with Clause 48 until such operation and maintenance manuals together with drawings on completion have been submitted to and approved by the Engineer.

7.3 **Responsibility Unaffected by Approval**

Approval by the Engineer, in accordance with Sub-Clause 7.2, shall not relieve the Contractor of any of his responsibilities under the Contract.

General Obligations

8.1 **Contractor's General Responsibilities**

The Contractor shall always act and perform, with due care and diligence, design (to the extent provided for by the Contract), execute and complete the Works and remedy any defects therein in accordance with the provisions of the Contract. The Contractor shall provide all super-intendance, labour, material, Plant, Contractor's Equipment and all other things, whether of a temporary or permanent nature, required in and for such design, execution, completion and remedying of any defects, so far as the necessity for providing the same is specified in or is reasonably to be inferred from the Contract.

8.2 **Site Operations and Methods of Construction**

The Contractor shall take full responsibility for the adequacy, stability and safety of all Site operations and methods of construction. Provided that the Contractor shall not be responsible (except as stated hereunder or as may be otherwise agreed) for the design or specification of Permanent Works, or for the design or specification of any Temporary Works not prepared by the Contractor. Where the Contract expressly provides that part of the Permanent Works shall be designed by the Contractor, he shall be fully responsible for that part of such Works, notwithstanding any approval by the Engineer.



9.1 **Contract**

The Contractor shall, if called upon so to do, enter into and execute the Contract Agreement, to be prepared and completed at the cost of the Employer, in the form annexed to these Conditions with such modification as may be necessary.

10.1 **Performance Guarantee**

If the Contract requires the Contractor to obtain Performance Guarantee in the shape of Bank Guarantee for his proper performance of the Contract, he shall obtain and provide to the Employer, such guarantee within 14 days after the receipt of the Letter of Acceptance, in the sum stated in the Appendix to Tender. Such guarantee shall be in the form annexed to these Conditions or on the Employer Format. The institution providing such security shall be subject to the approval of the Employer. The cost of complying with the requirements of this Clause shall be borne by the Contractor, unless the Contract otherwise provides.

10.2 **Period of Validity of Performance Guarantee**

The performance guarantee shall be valid until the Contractor has executed and completed the Works and remedied any defects therein in accordance with the Contract. Such guarantee shall be returned to the Contractor after 14 days of the issuance of Final Completion Certificate by the Employer.

10.3 **Claims under Performance Guarantee**

Prior to making a claim under the performance guarantee the Employer shall in every case, notify the Contractor stating the nature of the default in respect of which the claim is to be made.

11.1 **Inspection of Site**

The Employer shall have made available to the Contractor, before the submission by the Contractor of the Tender, such data on hydrological and sub-surface conditions as have been obtained by or on behalf of the Employer from investigations undertaken relevant to the Works but the Contractor shall be responsible for his own interpretation thereof.

The Contractor shall be deemed to have inspected and examined the Site and its surroundings and information available in connection therewith and to have satisfied himself (so far as is practicable, having regard to considerations of cost and time) before submitting his Tender, as to:

- (a) the form and nature thereof, including the sub-surface conditions,
- (b) the hydrological and climatic conditions,
- (c) the extent and nature of work and materials necessary for the execution and



completion of the Works and the remedying of any defects therein, and

- (d) the means of access to the Site and the accommodation he may require, and, in general, shall be deemed to have obtained all necessary information, subject as above mentioned, as to risks, contingencies and all other circumstances which may influence or affect his Tender.

The Contractor shall be deemed to have based his Tender on the data made available by the Employer and on his own inspection and examination, all as aforementioned.

12.1 **Sufficiency of Tender**

The Contractor shall be deemed to have satisfied himself as to the correctness and sufficiency of the Tender and of the rates and prices stated in the Bill of Quantities, all of which shall, except insofar as it is otherwise provided in the Contract, cover all his obligations under the Contract (including those in respect of the supply of goods, materials, Plant or services or of contingencies for which there is a Provisional Sum) and all matters and things necessary for the proper execution and completion of the Works and the remedying of any defects therein.

12.2 **Not Foreseeable Physical Obstructions or Conditions**

If, however, during the execution of the Works the Contractor encounters physical obstructions or physical conditions, other than climatic conditions on the Site, which obstructions or conditions were, in his opinion, not foreseeable by an experienced contractor, the Contractor shall forthwith give notice thereof to the Engineer, with a copy to the Employer. On receipt of such notice, the Engineer shall if in his opinion such obstructions or conditions could not have been reasonably foreseen by an experienced contractor, after due consultation with the Employer and the Contractor, determine:

- (a) any extension of time to which the Contractor is entitled under Clause 44, and
- (b) the amount of any costs which may have been incurred by the Contractor by reason of such obstructions or conditions having been encountered, which shall be added to the Contract Price,

and shall notify the Contractor accordingly, with a copy to the Employer. Such determination shall take account of any instruction which the Engineer may issue to the Contractor in connection therewith, and any proper and reasonable measures acceptable to the Engineer which the Contractor may take in the absence of specific instructions from the Engineer.

13.1 **Work to be in Accordance with Contract**

Unless it is legally or physically impossible, the Contractor shall execute and complete the Works and remedy any defects therein in strict accordance with the Contract to the satisfaction of the Engineer. The Contractor shall comply with and adhere strictly to the Engineer's instructions on any matter, whether mentioned in the



Contract or not, touching or concerning the Works. The Contractor shall take instructions only from the Engineer (or his delegate).

14.1 **Programme to be Submitted**

The Contractor shall, within the time stated in Part II of these Conditions after the date of the Letter of Acceptance, submit to the Engineer for his consent a programme, in such form and detail as the Engineer shall reasonably prescribe, for the execution of the Works. The Contractor shall, whenever required by the Engineer, also provide in writing for his information a general description of the arrangements and methods which the Contractor proposes to adopt for the execution of the Works.

14.2 **Revised Programme**

If at any time it should appear to the Engineer that the actual progress of the Works does not conform to the programme to which consent has been given under Sub-Clause 14.1, the Contractor shall produce, at the request of the Engineer, a revised programme showing the modifications to such programme necessary to ensure completion of the Works within the Time for Completion.

14.3 **Cash Flow Estimate to be submitted**

The Contractor shall, within the time stated in Part II of these Conditions after the date of the Letter of Acceptance, provide to the Engineer for his information a detailed cash flow estimate, in quarterly periods, of all payments to which the Contractor will be entitled under the Contract and the Contractor shall subsequently supply revised cash flow estimates at quarterly intervals, if required to do so by the Engineer.

14.4 **Contractor not Relieved of Duties or Responsibilities**

The submission to and consent by the Engineer of such programme or the provision of such general descriptions or cash flow estimates shall not relieve the Contractor of any of his duties or responsibilities under the Contract.

15.1 **Contractor's Superintendence**

The Contractor shall provide all necessary superintendence during the execution of the Works and as long thereafter as the Engineer may consider necessary for the proper fulfilling of the Contractor's obligations under the Contract. The Contractor, or a competent and authorized representative approved of by the Engineer, which approval may at any time be withdrawn, shall give his whole time to the superintendence of the Works. Such authorized representative shall receive, on behalf of the Contractor, instructions from the Engineer.

If approval of the representative is withdrawn by the Engineer, the Contractor shall, as soon as is practicable, having regard to the requirement of replacing him as hereinafter mentioned, after receiving notice of such withdrawal, remove the representative from the Works and shall not thereafter employ him again on the



Works in any capacity and shall replace him by another representative approved by the Engineer.

16.1 **Contractor's Employees**

The Contractor shall provide on the Site in connection with the execution and completion of the Works and the remedying of any defects therein:

- (a) only such technical assistants as are skilled and experienced in their respective callings and such foremen and leading hands as are competent to give proper superintendence of the Works, and
- (b) such skilled, semi skilled and unskilled labour as is necessary for the proper and timely fulfilling of the Contractor's obligations under the Contract.

16.2 **Engineers at Liberty to Object**

The Engineer shall be at liberty to object to and require the Contractor to remove forthwith from the Works any person provided by the Contractor who, in the opinion of the Engineer, misconducts himself, or is incompetent or negligent in the proper performance of his duties, or whose presence on Site is otherwise considered by the Engineer to be undesirable or security risk, and such person shall not be again allowed upon the Works without the consent of the Engineer. Any person so removed from the Works shall be replaced as soon as possible.

17.1 **Setting-out**

The Contractor shall be responsible for:

- (a) the accurate setting-out of the Works in relation to original points, lines and levels of reference given by the Engineer in writing,
- (b) the correctness, subject as above mentioned of the position, levels dimensions and alignment of all parts of the Works, and
- (c) the provision of all necessary instruments, appliances and labour in connection with the foregoing responsibilities.

If, at any time during the execution of the Works, any error appears in the position, levels, dimensions or alignment of any part of the Works, the Contractor, on being required so to do by the Engineer, shall, at his own cost, rectify such error to the satisfaction of the Engineer, unless such error is based on incorrect data supplied in writing by the Engineer, in which case the Engineer shall determine an addition to the Contract Price in accordance with Clause 52 and shall notify the Contractor accordingly, with a copy to the Employer.

The checking of any setting-out or of any line or level by the Engineer shall not in any way relieve the Contractor of his responsibility for the accuracy thereof and the Contractor shall carefully protect and preserve all bench-marks, sight-rails, pegs and



other things used in setting-out the Works.

18.1 **Boreholes and Exploratory Excavation**

If, at any time during the execution of the Works, the Engineer requires the Contractor to make boreholes or to carry out exploratory excavation, such requirement shall be the subject of an instruction in accordance with Clause 51, unless an item or a Provisional Sum in respect of such work is included in the Bill of Quantities.

19.1 **Safety, Security and Protection of the Environment**

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

- (a) have full regard for the safety of all persons entitled to be upon the Site and keep the Site (so far as the same is under his control) and the Works (so far as the same are not completed or occupied by the Employer) in an orderly state appropriate to the avoidance of danger to such persons,
- (b) provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer or by any duly constituted authority, for the protection of the Works or for the safety and convenience of the public or others, and
- (c) take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.

19.2 **Employer's Responsibilities**

If under Clause 31 the Employer shall carry out work on the Site with his own workmen he shall, in respect of such work:

- (a) have full regard to the safety of all persons entitled to be upon the Site, and
- (b) keep the Site in an orderly state appropriate to the avoidance of danger to such persons.

If under Clause 31 the Employer shall employ other contractors on the Site he shall require them to have the same regard for safety and avoidance of danger.

20.1 **Care of Works**

The Contractor shall take full responsibility for the care of the Works and materials and Plant for incorporation therein from the Commencement Date until the date of issue of the Taking-Over Certificate for the whole of the Works, when the



responsibility for the said care shall pass to the Employer. Provided that:

- (a) if the Engineer issues a Taking-Over Certificate for any Section or part of the Permanent Works the Contractor shall cease to be liable for the care of that Section or part from the date of issue of the Taking-Over Certificate, when the responsibility for the care of that Section or part shall pass to the Employer, and
- (b) the Contractor shall take full responsibility for the care of any outstanding Works and materials and Plant for incorporation therein which he undertakes to finish during the Defects Liability Period until such outstanding Works have been completed pursuant to Clause 49.

20.2 Responsibility to Rectify Loss or Damage

If any loss or damage happens to the Works, or any part thereof, or materials or Plant for incorporation therein, during the period for which the Contractor is responsible for the care thereof, from any cause whatsoever, other than the risks defined in Sub-Clause 20.4, the Contractor shall, at his own cost, rectify such loss or damage so that the Permanent Works conform in every respect with the provisions of the Contract to the satisfaction of the Engineer. The Contractor shall also be liable for any loss or damage to the Works occasioned by him in the course of any operations carried out by him for the purpose of complying with his obligations under Clauses 49 and 50.

20.3 Loss or Damage Due to Employer's Risks

In the event of any such loss or damage happening from any of the risks defined in Sub-Clause 20.4, or in combination with other risks, the Contractor shall, if and to the extent required by the Engineer, rectify the loss or damage and the Engineer shall determine an addition to the Contract Price in accordance with Clause 52 and shall notify the Contractor accordingly, with a copy to the Employer. In the case of a combination or risks causing loss or damage any such determination shall take into account the proportional responsibility of the Contractor and the Employer.

20.4 Employer's Risks

The Employer's risks are:

- (a) war, hostilities (whether war be declared or not), invasion, act of foreign enemies,
- (b) Rebellion, revolution, insurrection, or military or usurped power, or civil war,
- (c) ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof,



- (d) pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speeds,
- (e) riot, commotion or disorder, unless solely restricted to employees of the Contractor or of his Subcontractor and arising from the conduct of the Works,
- (f) loss or damage due to the use or occupation by the Employer of any Section or part of the Permanent Works, except as may be provided for in the Contract,
- (g) loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible, and
- (h) any operation of the forces of nature against which an experienced contractor could not reasonably have been expected to take precautions.

21.1 **Insurance of Works and Contractor's Equipment**

The Contractor shall, without limiting his or the Employer's obligations and responsibilities under Clause 20, insure:

- (a) the Works, together with materials and Plant for incorporation therein, to the full replacement cost (the term "cost" in this context shall include profit),
- (b) an additional sum of 15 per cent of such replacement cost, or as may be specified in Part II of these Conditions, to cover any additional costs of and incidental to the rectification of loss or damage including professional fees and the cost of demolishing and removing any part of the Works and of removing debris of whatsoever nature, and
- (c) the Contractor's Equipment and other things brought onto the Site by the Contractor, for a sum sufficient to provide for their replacement at the Site.

21.2 **Scope of Cover**

The insurance in paragraphs (a) and (b) of Sub-Clause 21.1 shall be in the joint names of the Contractor and the Employer and shall cover:

- (a) the Employer and the Contractor against all loss or damage from whatsoever cause arising, other than as provided in Sub-Clause 21.4, from the start of work at the Site until the date of issue of the relevant Taking-Over Certificate in respect of the Works or any Section or part thereof as the case may be, and
- (b) the Contractor for his liability:
 - (i) during the Defects Liability Period for loss or damage arising from a cause occurring prior to the commencement of the Defects Liability Periods, and



- (ii) for loss or damage occasioned by the Contractor in the course of any operations carried out by him for the purpose of complying with his obligations under Clauses 49 and 50.

21.3 **Responsibility for Amounts not recovered**

Any amounts not insured or not recovered from the insurers shall be borne by the Employer or the Contractor in accordance with their responsibilities under Clause 20.

21.4 **Exclusions**

There shall be no obligation for the insurances in Sub-Clause 21.1 to include loss or damage caused by:

- (a) war, hostilities (where war be declared or not), invasion, act of foreign enemies,
- (b) rebellion, revolution, insurrection, or military or usurped power, or civil war,
- (c) ionising, radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive or other hazardous properties of any explosive nuclear assembly or nuclear component thereof, or
- (d) pressure waves caused by aircraft or other aerial devices travelling at sonic or supersonic speeds.

22.1 **Damage to Persons and Property**

The Contractor shall, except if and so far as the Contract provides otherwise, indemnify the Employer against all losses and claims in respect of:

- (a) death of or injury to any person, or
- (b) loss of or damage to any property (other than the Works),

which may arise out of or in consequence of the execution and completion of the Works and the remedying of any defects therein, and against all claims, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto, subject to the exceptions defined in Sub-Clause 22.2.

22.2 **Exceptions**

The "exceptions" referred to in Sub-Clause 22.1 are:

- (a) the permanent use or occupation of land by the Works, or any part thereof,
- (b) the right of the Employer to execute the Works, or any part thereof, on, over, under, is or through any land,



- (c) damage to property which is the unavoidable result of the execution and completion of the Works, or the remedying of any defects therein, in accordance with the Contract, and
- (d) death of or injury to persons or loss of or damage to property resulting from any act or neglect of the Employer, his agents servants or other contractors, not being employed by the Contractor, or in respect of any claims, proceedings, damages, costs, charges and expenses in respect thereof or in relation thereto or, where the injury or damage was contributed to by the Contractor, his servants or agents, such part of the said injury or damage as may be just and equitable having regard to the extent of the responsibility of the Employer, his servants or agents or other contractors for the injury or damage.

22.3 Indemnity by Employer

The Employer shall indemnify the Contractor against all claims, proceedings, damages, costs, charges and expenses in respect of the matters referred to in the exceptions defined in Sub-Clause 22.2

23.1 Third Party Insurance (including Employer's Property)

The Contractor shall, without limiting his or the Employer's obligation and responsibilities under Clause 22, insure, in the joint names of the Contractor and the Employer, against liabilities for death of or injury to any person (other than as provided in Clause 24) or loss of or damage to any property (other than the Works) arising out of the performance of the Contract, other than the exceptions defined in paragraphs (a), (b) and (c) of Sub-Clause 22.2.

23.2 Minimum Amount of Insurance

Such insurance shall be for at least the amount stated in the Appendix to Tender.

23.3 Cross Liabilities

The insurance policy shall include a cross liability clause such that the insurance shall apply to the Contractor and to the Employer as separate insured's.

24.1 Accident or Injury to Workmen

The Employer shall not be liable for or in respect of any damages or compensation payable to any workman or other person in the employment of the Contractor or any Subcontractor, other than death or injury resulting from any act or default of the Employer, his agents or servants. The Contractor shall indemnify and keep indemnified the Employer against all such damages and compensation, other than those for which the Employer is liable as aforesaid, and against all claims, proceedings, damages, costs, charges, and expenses whatsoever in respect thereof or in relation thereto.



24.2 **Insurance Against Accidents, etc. to Workmen**

The Contractor shall insure against such liability and shall continue such insurance during the whole of the time that any persons are employed by him on the Works. Provided that, in respect of any persons employed by any Subcontractor, the Contractor's obligations to insure as aforesaid under the Sub-Clause shall be satisfied if the Subcontractor shall have insured against the liability in respect of such persons in such manner that the Employer is indemnified under the policy, but the Contractor shall require such Subcontractor to produce to the Employer, when required, such policy of insurance and the receipt for the payment of the current premium.

25.1 **Evidence and Terms of Insurances**

The Contractor shall provide evidence to the Employer prior to the start of work at the Site that the insurances required under the Contract have been effected and shall, within 84 days of the Commencement Date, provide the insurance policies to the Employer. When providing such evidence and such policies to the Employer, the Contractor shall notify the Engineer of so doing. Such insurance policies shall be consistent with the general terms agreed prior to the issue of the Letter of Acceptance. The Contractor shall effect all insurances for which he is responsible with insurers

25.2 **Adequacy of Insurances**

The Contractor shall notify the insurers of changes in the nature, extent or programme for the execution of the Works and ensure the adequacy of the insurances at all times in accordance with the terms of the Contract and shall, when required, produce to the Employer the insurance policies in force and the receipts for payment of the current premiums.

25.3 **Remedy on Contractor's Failure to Insure**

If the Contractor fails to effect and keep in force any of the insurances required under the Contract, or fails to provide the policies to the Employer within the period required by Sub-Clause 25.1, then and in any such case the Employer may effect and keep in force any such insurances and pay any premium as may be necessary for that purpose and from time to time deduct the amount so paid from any monies due or to become due to the Contractor, or recover the same as a debt due from the Contractor.

25.4 **Compliance with Policy Conditions**

In the event that the Contractor or the Employer fails to comply with conditions imposed by the insurance policies effected pursuant to the Contract, each shall indemnify the other against all losses and claims arising from such failure.



26.1 **Compliance with Statutes, Regulations**

The Contractor shall conform in all respects, including by the giving of all notices and the paying of all fees, with the provisions of:

- (a) any National or State Statute, Ordinance, or other Law, or any regulation, or by-law of any local or other duly constituted authority in relation to the execution and completion of the Works and the remedying of any defects therein, and
- (b) the rules and regulations of all public bodies and companies whose property or rights are affected or may be affected in any way by the Works,

and the Contractor shall keep the Employer indemnified against all penalties and liability of every kind for breach of any such provisions. Provided always that the Employer shall be responsible for obtaining any planning, zoning or other similar permission required for the Works to proceed and shall indemnify the Contractor in accordance with Sub-Clause 22.3.

27.1 **Fossils, etc.**

All fossils, coins, articles of value or antiquity and structures and other remains or things of geological or archaeological interest discovered on the Site shall, as between the Employer and the Contractor, be deemed to be the absolute property of the Employer. The Contractor shall take reasonable precautions to prevent his workmen or any other persons from removing or damaging any such article or thing and shall, immediately upon discovery thereof and before removal, acquaint the Engineer of such discovery and carry out the Engineer's instructions for dealing with the same. If, by reason of such instructions, the Contractor suffers delay and/or incurs costs then the Engineer shall, after due consultation with the Employer and the Contractor, determine:

- (a) any extension of time to which the Contractor is entitled under Clause 44, and
- (b) the amount of such costs, which shall be added to the Contract Price, and shall notify the Contractor accordingly, with a copy to the Employer.

28.1 **Patent Rights**

The Contractor shall save harmless and indemnify the Employer from and against all claims and proceedings for or on account of infringement of any patent rights, design trademark or name or other protected rights in respect of any Contractor's Equipment, materials or Plant used for or in connection with or for incorporation in the Works and from and against all damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto, except where such infringement results from compliance with the design or Specification provided by the Engineer.



28.2 **Royalties**

Except where otherwise stated, the Contractor shall pay all tonnage and other royalties, rent and other payments or compensation, if any, for getting stone, sand, gravel, clay or other materials required for the Works.

29.1 **Interference with Traffic and Adjoining Properties**

All operations necessary for the execution and completion of the Works and the remedying of any defects therein shall, so far as compliance with the requirements of the Contract permits, be carried on so as not to interfere unnecessarily or improperly with:

- (a) the convenience of the public, or
- (b) the access to, use and occupation of public or private roads and footpaths to or of properties whether in the possession of the Employer or of any other person.

The Contractor shall save harmless and indemnify the Employer in respect of all claims, proceedings, damages, costs, charges and expenses whatsoever arising out of, or in relation to, any such matters insofar as the Contractor is responsible therefore.

30.1 **Avoidance of Damage to Roads**

The Contractor shall use and adopt every reasonable means and measures to prevent private and public property or any of the roads or bridges communicating with or on the routes to the Site from being damaged or injured by any traffic of the Contractor or any of his Subcontractors and, in particular, shall select routes, choose and use vehicles and restrict and distribute loads so that any such extraordinary traffic as will inevitably arise from the moving of materials, Plant, Contractor's Equipment or Temporary Works from and to the Site shall be limited, as far as reasonably possible, and so that no unnecessary damage or injury may be occasioned to such roads and bridges.

30.2 **Transport of Contractor's Equipment or Temporary Works**

Save insofar as the Contract otherwise provides, the Contractor shall be responsible for and shall pay the cost of strengthening any bridges or altering or improving any road communicating with or on the routes to the Site to facilitate the movement of Contractor's Equipment or Temporary Works and the Contractor shall indemnify and keep indemnified the Employer against all claims for damage to any such road or bridge caused by such movement, including such claims as may be made directly against the Employer, and shall negotiate and pay all claims arising solely out of such damage.

30.3 **Transport of Materials or Plant**

If, notwithstanding Sub-Clause 30.1, any damage occurs to any bridge or road communicating with or on the routes to the Site arising from the transport of materials



or Plant, the Contractor shall notify the Engineer with a copy to the Employer, as soon as he becomes aware of such damage or as soon as he receives any claim from the authority entitled to make such claim. Where under any law or regulation the hauler of such materials or Plant is required to indemnify the road authority against damage the Employer shall not be liable for any costs, charges or expenses in respect thereof or in relation thereto. In other cases the Employer shall negotiate the settlement of and pay all sums due in respect of such claim and shall indemnify the Contractor in respect thereof and in respect of all claims, proceedings damages, costs, charges and expenses in relation thereto. Provided that if and so far as any such claim or part thereof is, in the opinion of the Engineer, due to any failure on the part of the Contractor to observe and perform his obligations under Sub-Clause 30.1, then the amount determined by the Engineer, after due consultation with the Employer and the Contractor, to be due to such failure shall be recoverable from the Contractor by the Employer and may be deducted by the Employer from any monies due or to become due to the Contractor and the Engineer shall notify the Contractor accordingly, with a copy to the Employer. Provided also that the Employer shall notify the Contractor whenever a settlement is to be negotiated and, where any amount may be due from the Contractor, the Employer shall consult with the Contractor before such settlement is agreed.

30.4 Waterborne Traffic

Where the nature of the Works is such as to require the use by the Contractor of waterborne transport the foregoing provisions of this Clause shall be construed as though "road" included a lock, dock, sea wall or other structure related to a waterway and "vehicle" included craft, and shall have effect accordingly.

31.1 Opportunities for Other Contractors

The Contractor shall, in accordance with the requirements of the Engineer, afford all reasonable opportunities for carrying out their work to:

- (a) any other contractors employed by the Employer and their workmen,
- (b) the workmen of the Employer, and
- (c) the workmen of any duly constituted authorities who may be employed in the execution on or near the Site of any work not included in the Contract or of any contract which the Employer may enter into in connection with or ancillary to the Works.

31.2 Facilities for Other Contractors

If, however, pursuant to Sub-Clause 31.1 the Contractor shall, on the written request of the Engineer:

- (a) make available to any other contractor, or to the Employer or any such authority, any roads or ways for the maintenance of which the Contractor is responsible,



(b) permit the use, by any such, of Temporary Works or Contractor's Equipment on the Site, or

(c) provide any other service of whatsoever nature for any such,

the Engineer shall determine an addition to the Contract Price in accordance with Clause 52 and shall notify the Contractor accordingly, with a copy to the Employer.

32.1 **Contractor to Keep Site Clear**

During the execution of the Works the Contractor shall keep the Site reasonably free from all unnecessary obstruction and shall store or dispose of any Contractor's Equipment and surplus materials and clear away and remove from the Site any wreckage, rubbish or Temporary Works no longer required.

33.1 **Clearance of Site on Completion**

Upon the issue of any Taking-Over Certificate the Contractor shall clear away and remove from that part of the Site to which such Taking-Over Certificate relates all Contractor's Equipment, surplus materials, rubbish and Temporary Works of every kind, and leave such part of the Site and Works clean and in a workmanlike condition to the satisfaction of the Engineer. Provided that the Contractor shall be entitled to retain on Site, until the end of the Defects Liability Period, such materials, Contractor's Equipment and Temporary Works as are required by him for the purpose of fulfilling his obligations during the Defects Liability Period.

Labour

34.1 **Engagement of Staffs and Labour**

The Contractor shall, unless otherwise provided in the Contract, make his own arrangements for the engagement of all staff and labour, local or other, and for their payment, housing, feeding and transport.

35.1 **Returns of Labour and Contractor's Equipment**

The Contractor shall, if required by the Engineer, deliver to the Engineer a return in detail, in such form and at such intervals as the Engineer may prescribe, showing the staff and the numbers of the several classes of labour from time to time employed by the Contractor on the Site and such information respecting Contractor's Equipment as the Engineer may require.

Materials, Plant and Workmanship

36.1 **Quality of Materials, Plant and Workmanship**

All materials, Plant and workmanship shall be:

(a) of the respective kinds described in the Contract and in accordance with the



Engineer's instructions, and

(b) subjected from time to time to such tests as the Engineer may require at the place of manufacture, fabrication or preparation, or on the Site or at such other place or places as may be specified in the Contract, or at all or any of such places.

The Contractor shall provide such assistance, labour, electricity, fuels, stores, apparatus and instruments as are normally required for examining, measuring and testing any materials or Plant and shall supply samples of materials, before incorporation in the Works, for testing as may be selected and required by the Engineer.

36.2 **Cost of Samples**

All samples shall be supplied by the Contractor at his own cost if the supply thereof is clearly intended by or provided for in the Contract.

36.3 **Cost of Tests**

The cost of making any test shall be borne by the Contractor if such test

is: (a) clearly intended by or provided for in the Contract, or

(b) particularised in the Contract (in cases only for a test under load or of a test to ascertain whether the design of any finished or partially finished work is appropriate for the purposes which it was intended to fulfill) in sufficient detail to enable the Contractor to price or allow for the same in his Tender.

36.4 **Cost of Tests not Provided for**

If any test required by the Engineer which

is: (a) not intended by or provided for,

(b) (in the cases above mentioned) not so particularized, or

(c) (through so intended or provided for) required by the Engineer to be carried out at any place other than the Site or the place of manufacture, fabrication or preparation of the materials or Plant tested,

shows the materials, Plant or workmanship not to be in accordance with the provisions of the Contract to the satisfaction of the Engineer, then the cost of such test shall be borne by the Contractor, but in any other case Sub-Clause 36.5 shall apply.

36.5 **Engineer's Determination where Tests not provided for**

Where, pursuant to Sub-Clause 36.4, this Sub-Clause applies the Engineer shall, after due consultation with the Employer and the Contractor, determine:



- (a) any extension of time of which the Contractor is entitled under Clause 44, and
 - (b) the amount of such costs, which shall be added to the Contract Price,
- and shall notify the Contractor accordingly, with a copy to the Employer.

37.1 **Inspection of Operations**

The Engineer, and any person authorized by him, shall at all reasonable times have access to the Site and to all workshops and places where materials or Plant are being manufactured, fabricated or prepared for the Works and the Contractor shall afford every facility for and every assistance in obtaining the right to such access.

37.2 **Inspection and Testing**

The Engineer shall be entitled, during manufacture, fabrication or preparation to inspect and test the materials and Plant to be supplied under the Contract. If materials or Plant are being manufactured, fabricated or prepared in workshops or places other than those of the Contractor, the Contractor shall obtain permission for the Engineer to carry out such inspection and testing in those workshops or places. Such inspection or testing shall not release the Contractor from any obligation under the Contract.

37.3 **Dates for Inspection and Testing**

The Contractor shall agree with the Engineer on the time and place for the inspection or testing of any materials or Plant as provided in the Contract. The Engineer shall give the Contractor not less than 24 hours notice of his intention to carry out the inspection or to attend the tests. If the Engineer, or his duly authorised representative, does not attend on the date agreed, the Contractor may, unless otherwise instructed by the Engineer, proceed with the tests, which shall be deemed to have been made in the presence of the Engineer. The Contractor shall forthwith forward to the Engineer duly certified copies of the tests readings. If the Engineer has not attended the tests, he shall accept the said readings as accurate

If, at the time and place agreed in accordance with Sub-Clause 37.3, the materials or Plant are not ready for inspection or testing or if, as a result of the inspection or testing referred to in this Clause, the Engineer determines that the materials or Plant are defective or otherwise not in accordance with the Contract, he may reject the materials or Plant and shall notify the Contractor thereof immediately.

The notice shall state the Engineer's objections with reasons. The Contractor shall then promptly make good the defect or ensure that rejected materials or Plant comply with the Contract. If the Engineer so requests, the tests of rejected materials or Plant shall be made or repeated under the same terms and conditions. All costs incurred by the Employer by the repetition of the test shall after due consultation with the Employer and the Contractor, be determined by the Engineer and shall be recoverable from the



Contractor by the Employer and may be deducted from any monies due or to become due to the Contractor and the Engineer shall notify the Contractor accordingly, with a copy to the Employer.

37.5 **Independent Inspection**

The Engineer may delegate inspection and testing of materials or Plant to an independent inspector. Any such delegation shall be effected in accordance with Sub-Clause 2.4 and for this purpose such independent inspector shall be considered as an assistant of the Engineer. Notice of such appointment (not being less than 14 days) shall be given by the Engineer to the Contractor.

38.1 **Examination of Work before Covering up**

No part of the works shall be covered up or put out of view without the approval of the Engineer and the Contractor shall afford full opportunity for the Engineer to examine and measure any such part of the Works which is about to be covered up or put out of view and to examine foundations before any part of the Works is placed thereon. The Contractor shall give notice to the Engineer whenever any such part of the Works or foundations is or are ready or about to be ready for examination and the Engineer shall, without unreasonable delay, unless he considers it unnecessary and advises the Contractor accordingly, attend for the purpose of examining and measuring such part of the Works or of examining such foundations.

38.2 **Uncovering and Making Openings**

The Contractor shall uncover any part of the Works or make openings in or through the same as the Engineer may from time to time instruct and shall reinstate and make good such part. If any such part has been covered up or put out of view after compliance with the requirement of Sub-Clause 38.1 and is found to be executed in accordance with the Contract, the Engineer shall, after due consultation with the Employer and the Contractor, determine the amount the Contractor's costs in respect of such of uncovering, making openings in or through, reinstating and making good the same, which shall be added to the Contract Price, and shall notify the Contractor accordingly, with a copy to the Employer. In any other case all costs shall be borne by the Contractor.

39.1 **Removal of Improper Work, Materials or Plant**

The Engineer shall have authority to issue instructions from time to time, for:

- (a) the removal from the Site, within such time or times as may be specified in the instruction, of any materials or Plant which, in the opinion of the Engineer, are not in accordance with the Contract,
- (b) the substitution of proper and suitable materials or Plant, and
- (c) the removal and proper re-execution, notwithstanding any previous test thereof or interim payment therefore, of any work which, in respect of



- (i) materials, Plant or workmanship, or
 - (ii) design by the Contractor or for which he is responsible,
- is not, in the opinion of the Engineer, in accordance with the Contract.

39.2 **Default of Contractor in Compliance**

In case of default on the part of Contractor in carrying out such instruction within the time specified therein or, if none, within a reasonable time, the Employer shall be entitled to employ and pay other persons to carry out the same and all costs consequent thereon or incidental thereto shall, after due consultation with the Employer and the Contractor, be determined by the Engineer and shall be recoverable from the Contractor by the Employer, and may be deducted by the Employer from any monies due or to become due to the Contractor and the Engineer shall notify the Contractor accordingly, with a copy to the Employer.

Suspension

40.1 **Suspension of Work**

The Contractor shall, on the instructions of the Engineer, suspend the progress of the Works or any part thereof for such time and in such manner as the Engineer may consider necessary and shall, during such suspension, properly protect and secure the Works or such part thereof so far as is necessary in the opinion of the Engineer. Unless such suspension is:

- (a) otherwise provided for in the Contract,
- (b) necessary by reason of some default of or breach of contract by the Contractor or for which he is responsible,
- (c) necessary by reason of climatic conditions of the Site, or
- (d) necessary for the proper execution of the Works or for the safety of the Works or any part thereof (save to the extent that such necessity arises from any act or default by the Engineer or the Employer or from any of the risks defined in Sub-Clause 20.4), Sub-Clause 40.2 shall apply.

40.2 **Engineer's Determination following Suspension**

Where, pursuant to Sub-Clause 40.1, this Sub-Clause applies the Engineer shall, after due consultation with the Employer and the Contractor, determine:

- (a) any extension of time to which the Contractor is entitled under Clause 44, and
- (b) the amount, which shall be added to the Contract Price, in respect of the cost incurred by the Contractor by reason of such suspension,



and shall notify the Contractor accordingly, with a copy to the Employer.

40.3 **Suspension lasting more than 84 Days**

If the progress of the Works or any part thereof is suspended on the written instructions of the Engineer and if permission to resume work is not given by the Engineer within a period for 84 days from the date of suspension then, unless such suspension is within paragraph (a), (b), (c) or (d) of Sub-Clause 40.1, the Contractor may give notice to the Engineer requiring permission, within 28 days from the receipt thereof, to proceed with the Works or that part thereof in regard to which progress is suspended. If, within the said time, such permission is not granted, the Contractor may, but is not bound to, elect to treat the suspension, where it affects part only of the Works, as an omission of such part under Clause 51 by giving a further notice to the Engineer to that effect, or, where it affects the whole of the Works, treat the suspension as an event of default by the Employer and terminates his employment under the Contract in accordance with the provisions of Sub-Clause 69.1, whereupon the provisions of Sub-Clause 69.2 and 69.3 shall apply.

Commencement and Delays

41.1 **Commencement of Works**

The Contractor shall commence the Works as soon as is reasonably possible after the receipt by him of notice to this effect from the Engineer, which notice shall be issued within the time stated in the Appendix to Tender after the date of the Letter of Acceptance. Thereafter, the Contractor shall proceed with the Works with due expedition and without delay.

42.1 **Possession of Site and Access Thereto**

Save insofar as the Contract may prescribe:

(a) the extent of portions of the Site of which the Contractor is to be given possession from time to time,

(b) the order in which such portions shall be made available to the Contractor, and, subject to any requirement in the Contract as to the order in which the Works shall be executed, the Employer will, with the Engineer's notice to commence the Works, give to the Contractor possession of

(c) so much of the Site, and

(d) such access as, in accordance with the Contract, is to be provided by the Employer as may be required to enable the Contractor to commence and proceed with the execution of the Works in accordance with the programme referred to in Clause 14, if any, and otherwise in accordance with such reasonable proposals as the Contractor shall, by notice to the Engineer with a copy to the Employer, make. The Employer will, from time to time as the Works proceed, give to the Contractor possession of such further portions of the Site as may be required to enable the



Contractor to proceed with the execution of the Works with due dispatch in accordance with such programme or proposals, as the case may be.

42.2 **Failure to Give Possession**

If the Contractor suffers delay and/or incurs costs from failure on the part of the Employer to give possession in accordance with the terms of Sub-Clause 42.1, the Engineer shall, after due consultation with the Employer and the Contractor, determine:

- (a) any extension of time to which the Contractor is entitled under Clause 44, and
- (b) the amount of such costs, which shall be added to the Contract Price,

and shall notify the Contractor accordingly, with a copy to the Employer.

42.3 **Rights of Way and Facilities**

The Contractor shall bear all costs and charges for special or temporary way leaves required by him in connection with access to the Site. The Contractor shall also provide at his own cost any additional facilities outside the Site required by him for the purposes of the Works.

43.1 **Time for Completion**

The whole of the Works and, if applicable, any Section required to be completed within a particular time as stated in the Appendix to Tender, shall be completed, in accordance with the provisions of Clause 48, within the time stated in the Appendix to Tender for the whole of the Works or the Section (as the case may be), calculated from the Commencement Date, or such extended time as may be allowed under Clause 44.

44.1 **Extension of Time for Completion**

In the event of:

- (a) the amount or nature of extra or additional work,
- (b) any cause of delay referred to in these Conditions,
- (c) exceptionally adverse climatic conditions,
- (d) any delay, impediment or prevention by the Employer, or
- (e) other special circumstances which may occur, other than through a default of or breach of contract by the Contractor or for which he is responsible,

being such as fairly to entitle the Contractor to an extension of the Time for Completion of the Works, or any Section or part thereof, the Engineer may, after



due consultation with the Employer and the Contractor, consider the amount of such extension or otherwise and shall notify the Contractor accordingly, with a copy to the Employer.

44.2 **Contractor to Provide Notification and Detailed Particulars**

Provided that the Engineer is not bound to make any consideration unless the Contractor has

(a) within 14 days after such event has first arisen notified the Engineer with a copy to the Employer, and

(b) within 14 days or such other reasonable time as may be agreed by the Engineer, after such notification submitted to the Engineer detailed particulars of any extension of time to which he may consider himself entitled in order that such submission may be investigated at the time.

44.3 **Interim Determination of Extension**

Provided also that where an event has a continuing effect such that it is not practicable for the Contractor to submit detailed particulars within the period of 14 days referred to in Sub-Clause 44.2(b), he shall nevertheless be entitled to an extension of time provided that he has submitted to the Engineer interim particulars at intervals of not more than 14 days and final particulars within 14 days of the end of the effects resulting from the event. On receipt of such interim particulars, the Engineer shall, without undue delay, make an interim determination of extension of time and, on receipt of the final particulars, the Engineer shall review all the circumstances and shall determine an overall extension of time in regard to the event. In both such cases the Engineer shall make his determination after due consultation with the Employer and the Contractor and shall notify the Contractor of the determination, with a copy to the Employer. No final review shall result in a decrease of any extension of time already determined by the Engineer.

45.1 **Restriction on Working Hours**

Subject to any provision to the contrary contained in the Contract, none of the Works shall, save as hereinafter provided, be carried on during the night or on locally recognized days of rest without the consent of the Engineer, except when work is unavoidable or absolutely necessary for the saving of life or property or for the safety of the Works, in which case the Contractor shall immediately advise the Engineer. Provided that the provisions of this Clause shall not be applicable in the case of any work which it is customary to carry out by multiple shifts.

46.1 **Rate of Progress**

If for any reason, which does not entitle the Contractor to an extension of time, the rate of progress of the Works or any Section is at any time, in the opinion of the Engineer, too slow to comply with the Time for Completion, the Engineer shall so notify the Contractor who shall thereupon take such steps as are necessary,



subject to the consent of the Engineer, to expedite progress so as to comply with the Time for Completion. The Contractor shall not be entitled to any additional payment for taking such steps. If, as a result of any notice given by the Engineer under this Clause, the Contractor considers that it is necessary to do any work at night or on locally recognized days of rest, he shall be entitled to seek the consent of the Engineer so to do. Provided that if any steps, taken by the Contractor in meeting his obligations under this Clause, involve the Employer in additional supervision costs, such cost shall, after due consultation with the Employer and the Contractor, be determined by the Engineer and shall be recoverable from the Contractor by the Employer, and may be deducted by the Employer from any monies due or to become due to the Contractor and the Engineer shall notify the Contractor accordingly, with a copy to the Employer.

47.1 Liquidated Damages for Delay

If the Contractor fails to comply with the Time for Completion in accordance with Clause 48, for the whole of the Works or, if applicable, any Section within the relevant time prescribed by Clause 43, then the Contractor shall pay to the Employer the relevant sum stated in the Appendix to Tender as liquidated damages for such default and not as a penalty (which sum shall be the only monies due from the Contractor for such default) for every day or part of a day which shall elapse between the relevant Time for Completion and the date stated in a Taking-Over Certificate of the whole of the Works or the relevant Section, subject to the applicable limit stated in the Appendix to Tender. The Employer may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from his obligation to complete the Works, or from any other of his obligations and liabilities under the Contract.

47.2 Reduction of Liquidated Damages

If, before the Time for Completion of the whole of the Works or, if applicable, any Section, a Taking-Over Certificate has been issued for any part of the Works or of a Section, the liquidated damages for delay in completion of the remainder of the Works or of that Section shall, for any period of delay after the date stated in such Taking-Over Certificate, and in the absence of Alternative provisions in the Contract, be reduced in the proportion which the value of the part so certified bears to the value of the whole of the Works or Section, as applicable. The provisions of this Sub-Clause shall only apply to the rate of liquidated damages and shall not affect the limit thereof.

48.1 Taking-Over Certificate

When the whole of the Works have been substantially completed and have satisfactorily passed any Tests on Completion prescribed by the Contract, the Contractor may give a notice to that effect to the Engineer with a copy to the Employer, accompanied by a written undertaking to finish with due expedition any outstanding work during the Defects Liability Period. Such notice and undertaking



shall be deemed to be a request by the Contractor for the Engineer to issue a Taking-Over Certificate in respect of the Works. The Engineer shall within 21 days of the date of delivery of such notice, either issue to the Contractor, with a copy to the Employer, a Taking-Over Certificate, stating the date on which, in his opinion, the Works were substantially completed in accordance with the Contract, or give instructions in writing to the Contractor specifying all the work which, in the Engineer's opinion, is required to be done by the Contractor before the issue of such Certificate. The Engineer shall also notify the Contractor of any defects in the Works affecting substantial completion that may appear after such instructions and before completion of the Works specified therein. The Contractor shall be entitled to receive such Taking-Over Certificate within 21 days of completion, to the satisfaction of the Engineer, of the Works so specified and remedying any defects so notified.

48.2 Taking Over of Sections or Parts

Similarly, in accordance with the procedure set out in Sub-Clause 48.1, the Contractor may request and the Engineer shall issue a Taking-Over Certificate in respect of:

- (a) any Section in respect of which a separate Time for Completion is provided in the Appendix to Tender,
- (b) any substantial part of the Permanent Works which has been both completed to the satisfaction of the Engineer and, otherwise than as provided for in the Contract, occupied or used by the Employer, or
- (c) any part of the Permanent Works which the Employer has elected to occupy or use prior to completion (where such prior occupation or use is not provided for in the Contract or has not been agreed by the Contractor as a temporary measure).

48.3 Substantial Completion of Parts

If any part of the Permanent Works has been substantially completed and has satisfactorily passed any Tests on Completion prescribed by the Contractor, the Engineer may issue a Taking-Over Certificate in respect of that part of the Permanent Works before completion of the whole of the Works and, upon the issue of such Certificate, the Contractor shall be deemed to have undertaken to complete with due expedition any outstanding work in that part of the Permanent Works during the Defects Liability Period.

48.4 Surfaces Requiring Reinstatement

Provided that a Taking-Over Certificate given in respect of any Section or part of the Permanent Works before completion of the whole of the Works shall not be deemed to certify completion of any ground or surfaces requiring reinstatement, unless such Taking-Over Certificate shall expressly so state.



Defects Liability

49.1 Defects Liability Period

In these Conditions the expression "Defects Liability Period" shall mean the defects liability period named in the Appendix to Tender, calculated from:

- (a) the date of completion of the Works certified by the Engineer in accordance with Clause 48, or
- (b) in the event of more than one certificate having issued by the Engineer under Clause 48, the respective dates so certified,

and in relation to the Defects Liability Period the expression "the Works" shall be construed accordingly.

49.2 Completion of Outstanding Work and Remedying Defects

To the intent that the Works shall, at or as soon as practicable after the expiration of the Defects Liability Period, be delivered to the Employer in the condition required by the Contract, fair wear and tear excepted, to the satisfaction of the Engineer, the Contractor shall:

- (a) complete the work, if any, outstanding on the date stated in the Taking-Over Certificate as soon as practicable after such date, and
- (b) execute all such work of amendment, reconstruction, and remedying defects, shrinkages or other faults as the Engineer may, during the Defects Liability Period or within 14 days after its expiration, as a result of an inspection made by or on behalf of the Engineer prior to its expiration, instruct the Contractor to execute.

49.3 Cost of Remedying Defects

All work referred to in Sub-Clause 49.2(b) shall be executed by the Contractor at his own cost if the necessity thereof is, in the opinion of the Engineer, due to:

- (a) the use of materials, Plant or workmanship not in accordance with the Contract,
- (b) where the Contractor is responsible for the design of part of the Permanent Works, any fault in such design, or
- (c) the neglect or failure on the part of the Contractor to comply with any obligation, expressed or implied, on the Contractor's part under the Contract.

If, in the opinion of the Engineer, such necessity is due to any other cause, he shall determine an addition to the Contract Price in accordance with Clause 52 and shall notify the Contractor accordingly, with a copy to the Employer.



49.4 **Contractor's Failure to Carry Out Instructions**

In case of default on the part of the Contractor in carrying out such instruction within a reasonable time, the Employer shall be entitled to employ and pay other persons to carry out the same and if such work is work which, in the opinion of the Engineer, the Contractor was liable to do at his own cost under the Contract, then all cost consequent thereon or incidental thereto shall, after due consultation with the Employer and the Contractor, be determined by the Engineer and shall be recoverable from the Contractor by the Employer, and may be deducted by the Employer from any monies due or to become due to the Contractor and the Engineer shall notify the Contractor accordingly, with a copy to the Employer.

50.1 **Contractor to Search**

If any defect, shrinkage or other fault in the Works appears at any time prior to the end of the Defects Liability Period, the Engineer may instruct the Contractor, with a copy to the Employer, to search under the directions of the Engineer for the cause thereof. Unless such defect, shrinkage or other fault is one for which the Contractor is liable under the Contract, the Engineer shall, after due consultation with the Employer and the Contractor, determine the amount in respect of the costs of such search incurred by the Contractor, which shall be added to the Contract Price and shall notify the Contractor accordingly, with a copy to the Employer. If such defect, shrinkage or other fault is one for which the Contractor is liable, the cost of the work carried out in searching as aforesaid shall be borne by the Contractor and he shall in such case remedy such defect, shrinkage or other fault at his own cost in accordance with the provisions of Clause 49.

Alterations, Additions and Omissions

51.1 **Variations**

The Engineer shall make any variation of the form, quality or quantity of the Works or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion, be appropriate, he shall have the authority to instruct the Contractor to do and the Contractor shall do any of the following:

- (a) increase or decrease the quantity of any work included in the Contract,
- (b) omit any such work (but not if the omitted work is to be carried out by the Employer or by another contractor),
- (c) change the character or quality or kind of any such work,
- (d) change the levels, lines, position and dimensions of any part of the Works,
- (e) execute additional work of any kind necessary for the completion of the Works,
or
- (f) change any specified sequence or timing of construction of any part of the Works.

No such variation shall in any way vitiate or invalidate the Contract, but the effect, if any, of all such variations shall be valued in accordance with Clause 52. Provided that where the issue of an instruction to vary the Works is necessitated by some default of



or breach of contract by the Contractor or for which he is responsible, any additional cost attributable to such default shall be borne by the Contractor.

51.2 **Instructions for Variations**

The Contractor shall not make any such variation without an instruction of the Engineer. Provided that no instruction shall be required for increase or decrease in the quantity of any work where such increase or decrease is not the result of an instruction given under this Clause, but is the result of the quantities exceeding or being less than those stated in the Bill of Quantities.

52.1 **Valuation of Variations**

All variations referred to in Clause 51 and any additions to the Contract Price which are required to be determined in accordance with Clause 52 (for the purposes of this Clause referred to as "varied work"), shall be valued at the rates and prices set out in the Contract if, in the opinion of the Engineer, the same shall be applicable. If the Contract does not contain any rates or prices applicable to the varied work, the rates and prices in the Contract shall be used as the basis for valuation so far as may be reasonable, failing which, after due consultation by the Engineer with the Employer and the Contractor, suitable rates or prices shall be agreed upon between the Engineer and the Contractor. In the event of disagreement the Engineer shall fix such rates or prices as are, in his opinion, appropriate and shall notify the Contractor accordingly, with a copy to the Employer. Until such time as rates or prices are agreed or fixed, the Engineer shall determine provisional rates or prices to enable on-account payments to be included in certificates issued in accordance with Clause 60.

52.2 **Power of Engineer to Fix Rates**

Provided that if the nature or amount of any varied work relative to the nature or amount of the whole of the Works or to any part thereof, is such that, in the opinion of the Engineer, the rate or price contained in the Contract for any item of the Works is, by reason of such varied work, rendered inappropriate or inapplicable, then, after due consultation by the Engineer with the Employer and the Contractor, a suitable rate or price shall be agreed upon between the Engineer and the Contractor. In the event of disagreement the Engineer shall fix such other rate or price as is, in his opinion, appropriate and shall notify the Contractor accordingly, with a copy to the Employer. Until such time as rates or prices are agreed or fixed, the Engineer shall determine provisional rates or prices to enable on-account payments to be included in certificates issued in accordance with Clause 60.

Provided also that no varied work instructed to be done by the Engineer pursuant to Clause 51 shall be valued under Sub-Clause 52.1 or under this Sub-Clause unless, within 14 days of the date of such instruction and, other than in the case of omitted work, before the commencement of the varied work, notice shall have been given either:

- (a) by the Contractor to the Engineer of his intention to claim extra payment or a varied rate or price, or



(b) by the Engineer to the Contractor of his intention to vary a rate or price.

52.3 Variations Exceeding 15 per cent

If, on the issue of the Taking-Over Certificate for the whole of the Works, it is found that as a result of:

- (a) all varied work valued under Sub-Clauses 52.1 and 52.2, and
- (b) all adjustments upon measurement of the estimated quantities set out in the Bill of Quantities, excluding Provisional Sums, day works and adjustment of price made under Clause 70.

but not from any other cause, there have been additions to or deductions from the Contract Price which taken together are in excess of 15 per cent of the "Effective Contract Price" (which for the purposes of this Sub-Clause shall mean the Contract Price, excluding Provisional Sums and allowance for day works, if any) then and in such event (subject to any action already taken under any other Sub-Clause of this Clause), after due consultation by the Engineer with the Employer and the Contractor, there shall be added to or deducted from the Contract Price such further sums as may be agreed between the Contractor and the Engineer or, failing agreement, determined by the Engineer having regard to the Contractor's Site and general overhead costs of the Contract. The Engineer shall notify the Contractor of any determination made under this Sub-Clause, with a copy to the Employer. Such sum shall be based only on the amount by which such additions or deductions shall be in excess of 15 per cent of the Effective Contract Price.

52.4 Day work

The Engineer may, if in his opinion it is necessary or desirable, issue an instruction that any varied work shall be executed on a day work basis. The Contractor shall then be paid for such varied work under the terms set out in the day work schedule included in the Contract and at the rates and prices affixed thereto by him in the Tender.

The Contractor shall furnish to the Engineer such receipts or other vouchers as may be necessary to provide the amounts paid and, before ordering material, shall submit to the Engineer quotations for the same for his approval.

In respect of such of the Works executed on a day work basis, the Contractor shall during the continuance of such work, deliver each day to the Engineer an exact list in duplicate of the names, occupation and time of all workmen employed on such work and a statement, also in duplicate, showing the description and quantity of all materials and Contractor's Equipment used thereon or therefore other than Contractor's Equipment which is included in the percentage addition in accordance with such day work schedule. One copy of each list and statement will, if correct, or when agreed, be signed by the Engineer and returned to the Contractor.



At the end of each month the Contractor shall deliver to the Engineer a priced statement of the labour, materials and Contractor's Equipment, except as aforesaid, used and the Contractor shall not be entitled to any payment unless such lists and statements have been fully and punctually rendered. Provided always that if the Engineer considers that for any reason the sending of such lists or statements by the Contractor, in accordance with the foregoing provision, was impracticable he shall nevertheless be entitled to authorize payment for such work, either as day work, on being satisfied as to the time employed and the labour, materials and Contractor's Equipment used on such work, or at such value therefore as shall, in his opinion, be fair and reasonable.

Procedure for Claims

53.1 Notice of Claims

Notwithstanding any other provision of the Contract, if the Contractor intends to claim any additional payment pursuant to any Clause of these Conditions or otherwise, he shall give notice along with supporting documents of his intention to the Engineer with a copy to the Employer, within 28 days after the event giving rise to the claim has first arisen.

53.2 Contemporary Records

Upon the happening of the event referred to in Sub-Clause 53.1, the Contractor shall keep such contemporary records as may reasonably be necessary to support any claim he may subsequently wish to make. Without necessarily admitting the Employer's liability, the Engineer shall, on receipt of a notice under Sub-Clause 53.1, inspect such contemporary records and may instruct the Contractor to keep any further contemporary records as are reasonable and may be material to the claim of which notice has been given. The Contractor shall permit the Engineer to inspect all records kept pursuant to this Sub-Clause and shall supply him with copies thereof as and when the Engineer so instructs.

53.3 Substantiation of Claims

Within 28 days, or such other reasonable time as may be agreed by the Engineer, of giving notice under Sub-Clause 53.1, the Contractor shall send to the Engineer an account giving detailed particulars of the amount claimed and the grounds upon which the claim is based. Where the event giving rise to the claim has a continuing effect, such account shall be considered to be an interim account and the Contractor shall, at such intervals as the Engineer may reasonably require, send further interim accounts giving the accumulated amount of the claim and any further grounds upon which it is based. In cases where interim accounts are sent to the Engineer, the Contractor shall send a final account within 28 days of the end of the effects resulting from the event. The Contractor shall, if required by the Engineer so to do, copy to the Employer all accounts sent to the Engineer pursuant to this Sub-Clause.



53.4 **Failure to Comply**

If the Contractor fails to comply with any of the provisions of this Clause in respect of any claim which he seeks to make, his entitlement to payment in respect thereof shall not exceed such amount as the Engineer or any arbitrator or arbitrators appointed pursuant to Sub-Clause 67.3 assessing the claim considers to be verified by contemporary records (whether or not such records were brought to the Engineer's notice as required under Sub-Clause 53.2 and 53.3).

53.5 **Payment of Claims**

The Contractor shall be entitled to have included in any interim payment certified by the Engineer pursuant to Clause 60 such amount in respect of any claim as the Engineer, after due consultation with the Employer and the Contractor, may consider due to the Contractor provided that the Contractor has supplied sufficient particulars to enable the Engineer to determine the amount due. If such particulars are insufficient to substantiate the whole of the claim, the Contractor shall be entitled to payment in respect of such part of the claim as such particulars may substantiate to the satisfaction of the Engineer. The Engineer shall notify the Contractor of any determination made under this Sub-Clause, with a copy to the Employer.

Contractor's Equipment, Temporary Works and Materials

54.1 **Contractor's Equipment, Temporary Works and Materials; Exclusive Use for the Works**

All Contractor's Equipment, Temporary Works and materials provided by the Contractor shall, when brought on to the Site, be deemed to be exclusively intended for the execution of the Works and the Contractor shall not remove the same or any part thereof, except for the purpose of moving it from one part of the Site to another, without the consent of the Engineer. Provided that consent shall not be required for vehicles engaged in transporting any staff, labour, Contractor's Equipment, Temporary Works, Plant or materials to or from the Site.

54.2 **Employer not Liable for Damage**

The Employer shall not at any time be liable, save as mentioned in Clauses 20 and 65, for the loss of or damage to any of the said Contractor's Equipment, Workforce, Temporary Works or Materials.

54.3 **Customs Clearance**

The Employer will use his best endeavors in assisting the Contractor, where required, in obtaining clearance through the Customs of Contractor's equipment, materials and other things required for the Works.



54.4 **Re-export of Contractor's Equipment**

In respect of any Contractor's Equipment which the Contractor has imported for the purposes of the Works, the Employer will use his best endeavors to assist the Contractor, where required, in procuring any necessary Government consent to the re-export of such Contractor's Equipment by the Contractor upon the removal thereof pursuant to the terms of Contract.

54.5 **Conditions of Hire of Contractor's Equipment**

With a view to securing, in the event of termination under Clause 63, the continued availability, for the purpose of executing the Works, of any hired Contractor's Equipment, the Contractor shall not bring on to the Site any hired Contractor's Equipment unless there is an agreement for hire thereof (which agreement shall be deemed not to include an agreement for hire purchase) which contains a provision that the owner thereof will, on request in writing made by the Employer within 7 days after the date on which any termination has become effective, and on the Employer undertaking to pay all hire charges in respect thereof from such date, hire such Contractor's Equipment to the Employer on the same terms in all respect as the same was hired to the Contractor save that the Employer shall be entitled to permit the use thereof by any other contractor employed by him for the purpose of execution and completing the Works and remedying any defects therein, under the terms of the said Clause 63.

54.6 **Costs for the Purpose of Clause 63**

In the event of the Employer entering into any agreement for the hire of Contractor's Equipment pursuant to Sub-Clause 54.5, all sums properly paid by the Employer under the provision of any such agreement and all costs incurred by him (including stamp duties) in entering into such agreement shall be deemed, for the purpose of Clause 63, to be part of the cost of executing and completing the Works and the remedying of any defects therein.

54.7 **Incorporation of Clause in Subcontracts**

The Contractor shall, where entering into any subcontract for the execution of any part of the Works, incorporate in such subcontract (by reference or otherwise) the provisions of this Clause in relation to Contractor's Equipment, Temporary Works or materials brought on to the Site by the Subcontractor.

54.8 **Approval of Materials not implied**

The operation of this Clause shall not be deemed to imply any approval by the Engineer of the materials or other matters referred to therein nor shall it prevent the rejection of any such materials at any time by the Engineer.



Measurement

55.1 Quantities

The quantities set out in the Bill of Quantities are the estimated quantities for the Works, and they are not to be taken as the actual and correct quantities of the Works to be executed by the Contractor in fulfillment of his obligations under the Contract.

56.1 Works to be measured

The Engineer shall, except as otherwise stated, ascertain and determine by measurement the value of the Works in accordance with the Contract and the Contractor shall be paid that value in accordance with Clause 60. The Engineer shall, when he requires any part of the Works to be measured, give reasonable notice to the Contractor's authorized agent, who shall:

- (a) forthwith attend or send a qualified representative to assist the Engineer in making such measurement, and
- (b) supply all particulars required by the Engineer.

Should the Contractor not attend, or neglect or omit to send such representative, then the measurement made by the Engineer or approved by him shall be taken to be the correct measurement of such part of the Works. For the purpose of measuring such Permanent Works as are to be measured by records and drawings, the Engineer shall prepare records and drawings as the work proceeds and the Contractor, as and when called upon to do so in writing, shall, within 14 days, attend to examine and agree such records and drawings with the Engineer and shall sign the same when so agreed. If the Contractor does not attend to examine and agree such records and drawings, they shall be taken to be correct. If, after examination of such records and drawings, the Contractor does not agree the same or does not sign the same as agreed, they shall nevertheless be taken to be correct, unless the Contractor, within 14 days of such examination, lodges with the Engineer notice of the respects in which such records and drawings are claimed by him to be incorrect. On receipt of such notice, the Engineer shall review the records and drawings and either confirm or vary them.

57.1 Method of Measurement

The Works shall be measured net, notwithstanding any general or local custom, except where otherwise provided for in the Contract.



57.2 **Breakdown of Lump Sum Items**

For the purposes of statements submitted in accordance with Sub-Clause 60.1, the Contractor shall submit to the Engineer, within 28 days after the receipt of the Letter of Acceptance, a breakdown for each of the lump sum items contained in the Tender. Such breakdowns shall be subject to the approval of the Engineer.

Provisional Sums

58.1 **Definition of "Provisional Sum"**

"Provisional Sum" means a sum included in the Contract and so designated in the Bill of Quantities for the execution of any part of the Works or for the supply of goods, materials, Plant or services, or for contingencies, which sum may be used, in whole or in part, or not at all, on the instructions of the Engineer. The Contractor shall be entitled to only such amounts in respect of the work, supply or contingencies to which such Provisional Sums relate as the Engineer shall determine in accordance with this Clause. The Engineer shall notify the Contractor of any determination made under this Sub-Clause, with a copy to the Employer.

58.2 **Use of Provisional Sums**

In respect of every Provisional Sum the Engineer shall have authority to issue instructions for the execution of work or for the supply of goods, material, Plant or services by:

- (a) the Contractor, in which case the Contractor shall be entitled to an amount equal to the value thereof determined in accordance with Clause 52, and
- (b) a nominated Subcontractor, as hereinafter defined, in which case the sum to be paid to the Contractor therefore shall be determined and paid in accordance with Sub-Clause 59.4.

58.3 **Production of Vouchers**

The Contractor shall produce to the Engineer all quotations, invoices, vouchers and accounts or receipts in connection with expenditure in respect of Provisional Sums, except where work is valued in accordance with rates or prices set out in the Tender.



Nominated Subcontractors

59.1 Definition of "Nominated Subcontractors"

All specialists, merchants, tradesmen and others executing any work or supplying any goods, materials, Plant or services for which Provisional Sums are included in the Contract, who may have been or be nominated or selected or approved by the Employer or the Engineer, and all persons to whom by virtue of the provisions of the Contract the Contractor is required to subcontract shall, in the execution of such work or the supply of such goods, materials, Plant or services, be deemed to be subcontractors to the Contractor and are referred to in this Contract as "nominated Subcontractors".

59.2 Nominated Subcontractors; Objection to Nomination

The Contractor shall not be required by the Employer or the Engineer, or be deemed to be under any obligation, to employ any nominated Subcontractor against whom the Contractor may raise reasonable objection or who declines to enter into subcontract with the Contractor containing provisions:

- (a) that in respect of the work, goods, materials, Plant or services the subject of the subcontract, the nominated Subcontractor will undertake towards the Contractor such obligations and liabilities as will enable the Contractor to discharge his own obligations and liabilities towards the Employer under the terms of the Contract and will save harmless and indemnify the Contractor from and against the same and from all claims, proceedings, damages, costs, charges and expenses whatsoever arising out of or in connection therewith, or arising out of or in connection with any failure to perform such obligations or to fulfill such liabilities, and
- (b) that the nominated Subcontractor will save harmless and indemnify the Contractor from and against any negligence by the nominated Subcontractor, his agents, workmen and servants and from and against any misuse by him or them of any Temporary Works provided by the Contractor for the purposes of the Contract and from all claims as aforesaid.

59.3 Design Requirements to be expressly stated

If in connection with any Provisional Sum the services to be provided include any matter of design or specification of any part of the Permanent Works or of any Plant to be incorporated therein, such requirement shall be expressly stated in the Contract and shall be included in any nominated Subcontract. The nominated Subcontract shall specify that the nominated Subcontractor providing such services will save harmless and indemnify



the Contractor from and against the same and from all claims, proceedings, damages, costs, charges and expenses whatsoever arising out of or in connection with any failure to perform such obligations or to fulfill such liabilities.

59.4 Payments to Nominated Subcontractors

For all work executed or goods, materials, Plant or services supplied by any nominated Subcontractor, the Contractor shall be entitled to:

- (a) the actual price paid or due to be paid by the Contractor, on the instructions of the Engineer, and in accordance with the subcontract;
- (b) in respect of labour supplied by the Contractor, the sum, if any, entered in the Bill of Quantities or, if instructed by the Engineer pursuant to paragraph (a) of Sub-Clause 58.2, as may be determined in accordance with Clause 52; and
- (c) in respect of all other charges and profit, a sum being a percentage rate of the actual price paid or due to be paid calculated, where provision has been made in the Bill of Quantities for a rate to be set against the relevant Provisional Sum, at the rate inserted by the Contractor against that item or, where no such provision has been made, at the rate inserted by the Contractor in the Appendix to Tender and repeated where provision for such is made in a special item provided in the Bill of Quantities for such purpose.

59.5 Certification of Payments to Nominated Subcontractors

Before issuing, under Clause 60 any certificate, which includes any payment in respect of work done or goods, materials, Plant or services supplied by any nominated Subcontractor, the Engineer shall be entitled to demand from the Contractor reasonable proof that all payments, less retentions, included in previous certificates in respect of the work or goods, materials, Plant or services of such nominated Subcontractor have been paid or discharged by the Contractor. If the Contractor fails to supply such proof then, unless the Contractor:

- (a) Satisfies the Engineer in writing that he has reasonable cause for withholding or refusing to make such payment, and
- (b) produces to the Engineer reasonable proof that he has so informed such nominated Subcontractor in writing,

the Employer shall be entitled to pay to such nominated Subcontractor direct, upon the certificate of the Engineer, all payments, less



retention, provided for in the nominated Subcontract, which the Contractor has failed to make to such nominated Subcontractor and to deduct by way of set-off the amount so paid by the Employer from any sums due or to become due from the Employer to the Contractor.

Provided that, where the Engineer has certified and the Employer has paid direct as aforesaid, the Engineer shall in issuing any further certificate in favour of the Contractor, deduct from the amount thereof the amount so paid, direct as aforesaid, but shall not withhold or delay the issue of the certificate itself when due to be issued under the terms of the Contract.

Certificates and Payment

60.1 Monthly Statements

The Contractor shall submit to the Engineer after the end of each month six copies, each signed by the Contractor's representative approved by the Engineer in accordance with the Sub-Clause 15.1, of a statement, in such form as the Engineer may from time to time prescribe, showing the amounts to which the Contractor considers himself to be entitled up to the end of the month in respect of:

- (a) the value of the Permanent Works executed,
- (b) any other items in the Bill of Quantities including those for Contractor's Equipment, Temporary Works, day works and the like,
- (c) the percentage of the invoice value of listed materials, all as stated in the Appendix to Tender, and Plant delivered by the Contractor on the Site for incorporation in the Permanent Works but not incorporated in such Works,
- (d) Adjustments under Clause 70, and
- (e) any other sum to which the Contractor may be entitled under the Contract or otherwise.

60.2 Monthly Payments

The Engineer shall, within 28 days of receiving such statement, certify to the Employer the amount of payment to the Contractor which he considers due and payable in respect thereof, subject:

- (a) firstly, to the retention of the account calculated by applying the Percentage of Retention stated in the Appendix to Tender, to



the amount to which the Contractor is entitled under paragraph (a), (b), (c) and (e) of Sub-Clause 60.1 until the amount so retained reaches the Limit of Retention Money stated in the Appendix to Tender, and

- (b) secondly, to the deduction, other than pursuant to Clause 47, of any sums which may have become due and payable by the Contractor to the Employer.

Provided that the Engineer shall not be bound to certify any payment under this Sub-Clause if the net amount thereof, after all retentions and deductions, would be less than the Minimum Amount of Interim Payment Certificates stated in the Appendix to Tender.

Notwithstanding the terms of this Clause or any other Clause of the Contract no amount will be certified by the Engineer for payment until the performance security, if required under the Contract, has been provided by the Contractor and approved by the Employer.

60.3 **Payment of Retention Money**

- (a) Upon the issue of the Taking-Over Certificate with respect to the whole of the Works, one half of the Retention Money, or upon the issue of a Taking-Over Certificate with respect to a Section or part of the Permanent Works only such proportion thereof as the Engineer determines having regard to the relative value of such Section or part of the Permanent Works, shall be certified by the Engineer for payment to the Contractor.
- (b) Upon the expiration of the Defects Liability Period for the Works the other half of the Retention Money shall be certified by the Engineer for payment to the Contractor. Provided that, in the event of different Defects Liability Periods having become applicable to different Sections or part of the Permanent Works pursuant to Clause 48, the expression "expiration of the Defects Liability Period" shall, for the purposes of this Sub-Clause, be deemed to mean the expiration of the latest of such periods. Provided also that if at such time, there shall remain to be executed by the Contractor any work instructed, pursuant to Clause 49 and 50, in respect of the Works, the Engineer shall be entitled to withhold certification until completion of such work of so much of the balance of the Retention Money as shall, in the opinion of the Engineer, represent the cost of the work remaining to be executed.

60.4 **Correction of Certificates**

The Engineer may by any Interim Payment Certificate make any correction or modification in any previous certificate which shall have



been issued by him and shall have authority, if any work is not being carried out to his satisfaction, to omit or reduce the value of such work in any Interim Payment Certificate.

60.5 **Statement at Completion**

Not later than 84 days after the issue of the Taking-Over Certificate in respect of the whole of the Works, the Contractor shall submit to the Engineer a Statement at Completion with supporting documents showing in detail, in the form approved by the Engineer:

- (a) the final value of all work done in accordance with the Contract up to the date stated in such Taking-Over Certificate,
- (b) any further sums which the Contractor considers to be due, and
- (c) an estimate of amounts which the Contractor considers will become due to him under the Contract.

The estimated amounts shall be shown separately in such Statement at Completion. The Engineer shall verify payment in accordance with Sub-Clause 60.2.

60.6 **Final Statement**

Not later than 56 days after the issue of the Defects Liability Certificate pursuant to Sub-Clause 62.1, the Contractor shall submit to the Engineer for consideration a draft final statement with supporting documents showing in detail, in the form approved by the Engineer:

- (a) the value of all work done in accordance with the Contract, and
- (b) any further sums which the Contractor considers to be due to him under the Contract.

If the Engineer disagrees with or cannot verify any part of the draft final statement, the Contractor shall submit such further information as the Engineer may reasonably require and shall make such changes in the draft as may be agreed between them. The Contractor shall then prepare and submit to the Engineer the final statement as agreed (for the purposes of these Conditions referred to as the "Final Statement").

If, following discussions between the Engineer and the Contractor and any changes to the draft final statement which may be agreed between them, it becomes evident that a dispute exists, the Engineer shall deliver to the Employer an Interim Payment Certificate for those parts of the draft final



statement, if any, which are not in dispute. The dispute may then be settled in accordance with Clause 67.

60.7 Discharge

Upon submission of the Final Statement, the Contractor shall give to the Employer, with a copy to the Engineer, a written discharge confirming that the total of the Final Statement represents full and final settlement of all monies due to the Contractor arising out of or in respect of the Contract. Provided that such discharge shall become effective only after payment due under the Final Payment Certificate issued pursuant to Sub-Clause 60.8 has been made and the performance security referred to in Sub-Clause 10.1, if any, has been returned to the Contractor.

60.8 Final Payment Certificate

Within 28 days after receipt of the Final Statement, and the written discharge, the Engineer shall issue to the Employer (with a copy to the Contractor) a Final Payment Certificate stating:

- (a) the amount which, in the opinion of the Engineer, is finally due under the Contract or otherwise, and
- (b) after giving credit to the Employer for all amounts previously paid by the Employer and for all sums to which the Employer is entitled other than under Clause 47, the balance, if any, due from the Employer to the Contractor or from the Contractor to the Employer as the case may be.

60.9 Cessation of Employer's Liability

The Employer shall not be liable to the Contractor for any matter or thing arising out of or in connection with the Contract or execution of the Works, unless the Contractor shall have included a claim in respect thereof in his Final Statement and (except in respect of matters or things arising after the issue of the Taking-Over Certificate in respect of the whole of the Works) in the Statement at Completion referred to in Sub-Clause 60.5.

60.10 Time for Payment

The amount due to the Contractor under any Interim Payment Certificate issued by the Engineer pursuant to this Clause, or to any other term of the Contract, shall, subject to Clause 47, be paid by the Employer to the Contractor within 28 days after such Interim Payment Certificate has been delivered to the Employer, or, in the case of the Final Payment Certificate referred to in Sub-Clause 60.8, within 56 days, after such Final Payment Certificate has been delivered to the Employer. In the event of the failure of



the Employer to make payment within the times stated, the Employer shall pay to the Contractor interest at the rate stated in the Appendix to Tender upon all sums unpaid from the date by which the same should have been paid. The provisions of this Sub-Clause are without prejudice to the Contractor's entitlement under Clause 69 or otherwise.

61.1 Approval only by Defects Liability Certificate

Only the Defects Liability Certificate, referred to in Clause 62, shall be deemed to constitute approval of the Works.

62.1 Defects Liability Certificate

The Contract shall not be considered as completed until a Defects Liability Certificate shall have been signed by the Engineer and delivered to the Employer, with a copy to the Contractor, stating the date on which the Contractor shall have completed his obligations to execute and complete the Works and remedy any defects therein to the Engineer's satisfaction.

The Defects Liability Certificate shall be given by the Engineer within 28 days after the expiration of the Defects Liability Period, or, if different defects liability periods shall become applicable to different Sections or parts of the Permanent Works, the expiration of the latest such period, or as soon thereafter as any works instructed, pursuant to Clause 49 and 50, have been completed to the satisfaction of the Engineer. Provided that the issue of the Defects Liability Certificate shall not be a condition precedent to payment to the Contractor of the second portion of the Retention Money in accordance with the conditions set out in Sub-Clause 60.3.

62.2 Unfulfilled Obligations

Notwithstanding the issue of the Defects Liability Certificate the Contractor and the Employer shall remain liable for the fulfillment of any obligation incurred under the provisions of the Contract prior to the issue of the Defects Liability Certificate which remains unperformed at the time of such Defects Liability Certificate is issued and, for the purposes of determining the nature and extent of any such obligation, the Contract shall be deemed to remain in force between the parties to the Contract.

Remedies

63.1 Default of Contractor

If the Contractor is deemed by law unable to pay his debts as they fall due, or enters into voluntary or involuntary bankruptcy, liquidation or dissolution (other than a voluntary liquidation for the purposes of amalgamation or reconstruction), or becomes insolvent, or makes an arrangement with, or assignment in favour of, his creditors, or agrees to carry out the Contract under a committee of inspection of his creditors, or



if a receiver, administrator, trustee or liquidator is appointed over any substantial part of his assets, or if, under any law or regulation relating to reorganization, arrangement or readjustment of debts, proceedings are commenced against the Contractor or resolutions passed in connection with dissolution or liquidation or if any steps are taken to enforce any security interest over a substantial part of the assets of the Contractor, or if any act is done or event occurs with respect to the Contractor or his assets which, under any applicable law has a substantially similar effect to any of the foregoing acts or events, or if the Contractor has contravened Sub-Clause 3.1, or has an execution levied on his goods, or Contract, if the Engineer certifies to the Employer, with a copy to the Contractor, that, in his opinion, the Contractor:

- (a) has repudiated the Contract, or
- (b) without reasonable excuse has failed
- (i) to commence the Works in accordance with Sub-Clause 41.1,
 - (ii) to proceed with the Works, or any Section thereof, within 28 days after receiving notice pursuant to Sub-Clause 46.1,
- (c) has failed to comply with a notice issued pursuant to Sub-Clause 37.4 or an instruction issued pursuant to Sub-Clause 39.1 within 28 days after having received it
- (d) despite previous warning from the Engineer, in writing, is otherwise persistently or flagrantly neglecting to comply with any of his obligations under the Contract, or
- (e) has contravened Sub-Clause 4.1,

then the Employer may, after giving 14 days' notice to the Contractor, enter upon the Site and the Works and terminate the employment of the Contractor without thereby releasing the Contractor from any of his obligations or liabilities under the Contract, or affecting the rights and authorities conferred on the Employer or the Engineer by the Contract, and may himself complete the Works or may employ any other contractor to complete the Works. The Employer or such other contractor may use for such completion so much of the Contractor's Equipment, Temporary Works and materials as he or they may think proper.

63.2 Valuation at Date of Termination

The Engineer shall, as soon as may be practicable after any such entry and termination by the Employer, fix and determine expert, or by or after reference to the parties or after such investigation or enquiries as he may think fit to make or institute, and shall certify:



- (a) what amount (if any) had, at the time of such entry and termination, been reasonably earned by or would reasonably accrue to the Contractor in respect of work then actually done by him under the Contract, and
- (b) the value of any of the said unused or partially used materials, any Contractor's Equipment and any Temporary Works.

63.3 Payment after Termination

If the Employer terminates the Contractor's employment under this Clause, he shall not be liable to pay to the Contractor any further amount (including damages) in respect of the Contract until the expiration of the Defects Liability Period and thereafter until the costs of execution, completion and remedying of any defects, damages for delay in completion (if any) and all other expenses incurred by the Employer have been ascertained and the amount thereof certified by the Engineer. The Contractor shall then be entitled to receive only such sum (if any) as the Engineer may certify would have been payable to him upon due completion by him after deducting the said amount. If such amount exceeds the sum which would have been payable to the Contractor on due completion by him, then the Contractor shall, upon demand, pay to the Employer the amount of such excess and it shall be deemed a debt due by the Contractor to the Employer and shall be recoverable accordingly.

63.4 Assignment of Benefit of Agreement

Unless prohibited by law, the Contractor shall, if so instructed by the Engineer within 14 days of such entry and termination referred to in Sub-Clause 63.1, assign to the Employer the benefit of any agreement for the supply of any goods or materials or services and/or for the execution of any work for the purposes of the Contract, which the Contractor may have entered into.

64.1 Urgent Remedial Work

If, by reason of any accident, or failure, or other event occurring to, in, or in connection with the Works, or any part thereof, either during the execution of the Works, or during the Defects Liability Period, any remedial or other work is, in the opinion of the Engineer, urgently necessary for the safety of the Works and the Contractor is unable or unwilling at once to do such work, the Employer shall be entitled to employ and pay other persons to carry out such work as the Engineer may consider necessary. If the work or repair so done by the Employer is work which, in the opinion of the Engineer, the Contractor was liable to do at his own cost under the Contract, then all costs consequent thereon



or incidental thereto shall, after due consultation with the Employer and the Contractor, be determined by the Engineer and shall be recoverable from the Contractor by the Employer, and may be deducted by the Employer from any monies due or to become due to the Contractor and the Engineer shall notify the Contractor accordingly, with a copy to the Employer. Provided that the Engineer shall, as soon after the occurrence of any such emergency as may be reasonably practicable, notify the Contractor thereof.

Special Risks

65.1 No Liability for Special Risks

Subject to due care and precaution and due diligence by the Contractor, the Contractor shall be under no liability whatsoever in consequence of any of the special risks referred to in Sub-Clause 65.2, whether by way of indemnity or otherwise, for or in respect of:

- (a) destruction of or damage to the Works, save to work condemned under the provisions of Clause 39 prior to the occurrence of any of the said special risks,
- (b) destruction of or damage to property, whether of the Employer or third parties, or
- (c) injury or loss of life.

65.2 Special Risks

The Special Risks are:

- (a) the risks defined under paragraphs (a), (c), (d) and (e) of Sub-Clause 20.4, and
- (b) the risks defined under paragraph (b) of Sub-Clause 20.4 insofar as these relate to the country in which the Works are to be executed.

65.3 Damage to Works by Special Risks

If the Works or any materials or Plant on or near or in transit to the Site, or any of the Contractor's Equipment, sustain destruction or damage by reason of any of the said special risks, the Contractor shall be entitled to payment in accordance with the Contract for any Permanent Works duly executed and for any materials or Plant so destroyed or damaged and, so far as may be required by the Engineer or as may be necessary for the completion of the Works, to payment for:

- (a) rectifying any such destruction or damage to the Works, and
- (b) replacing or rectifying such materials or Contractor's Equipment,



and the Engineer shall determine an addition to the Contract Price in accordance with Clause 52 (which shall in the case of the cost of replacement of Contractor's Equipment include the fair market value thereof as determined by the Engineer) and shall notify the Contractor accordingly, with a copy to the Employer.

65.4 **Projectile, Missile**

Destruction, damage, injury or loss of life caused by the explosion or impact, whenever and wherever occurring, of any mine, bomb, shell, grenade, or other projectile, missile, munitions, or explosive of war, shall be deemed to be a consequence of the said special risks.

65.5 **Increased Costs arising from Special Risks**

Save to the extent that the Contractor is entitled to payment under any other provision of the Contract, the Employer shall repay to the Contractor any costs of the execution of the Work (other than such as may be attributable to the cost of reconstructing work condemned under the provisions of Clause 39 prior to the occurrence of any special risk) which are howsoever attributable to or consequent on or the result of or in any way whatsoever connected with the said special risks, subject however to the provisions in this Clause hereinafter contained in regard to outbreak of war, but the Contractor shall, as soon as any such cost comes to his knowledge, forthwith notify the Engineer thereof. The Engineer shall, after due consultation with the Employer and the Contractor, determine the amount of the Contractor's costs in respect thereof which shall be added to the Contract Price and shall notify the Contractor accordingly, with a copy to the Employer.

65.6 **Outbreak of War**

If, during the currency of the Contract, there is an outbreak of war, whether war is declared or not, which, whether financially or otherwise, materially affects the execution of the Works, the Contractor shall, unless and until the Contract is terminated under the provisions of this Clause, continue to use his best endeavour to complete the execution of the Works. Provided that the Employer shall be entitled, at any time after such outbreak of war, to terminate the Contract by giving notice to the Contractor and, upon such notice being given, the Contract shall, except as to the rights of the parties under this clause and Clause 67, terminate, but without prejudice to the rights of either party in respect of any antecedent breach thereof.

65.7 **Removal of Contractor's Equipment on Termination**

If the Contract is terminated under the provisions of Sub-Clause 65.6, the Contractor shall, with all reasonable dispatch, remove from the Site all Contractor's Equipment and shall give similar facilities to his



Subcontractors to do so.

65.8 **Payment if Contract Terminated**

If the Contract is terminated as aforesaid, the Contractor shall be paid by the Employer, insofar as such amounts or items have not already been covered by payments on account made to the Contractor, for all work executed prior to the date of termination at the rates and prices provided in the Contract and in addition:

- (a) the amounts payable in respect of any preliminary items referred to in the Bill of Quantities, so far as the work or service comprised therein has been carried out or performed, and a proper portion of any such items which have been partially carried out or performed;
- (b) the cost of materials, Plant or goods reasonably ordered for the Works which have been delivered to the Contractor or of which the Contractor is legally liable to accept delivery, such materials, Plant or goods becoming the property of the Employer upon such payments being made by him;
- (c) a sum being the amount of any expenditure reasonably incurred by the Contractor in the expectation of completing the whole of the Works insofar as such expenditure has not been covered by any other payments referred to in this Sub-Clause;
- (d) any additional sum payable under the provisions of Sub-Clauses 65.3 and 65.5;
- (e) such proportion of the cost as may be reasonable, taking into account payments made or to be made for work executed, of removal of Contractor's Equipment under Sub-Clause 65.7 and, if required by the Contractor, return thereof to the Contractor's main plant yard in his country of registration or to other destination, at no greater cost; and
- (f) the reasonable cost of repatriation of all the Contractor's staff and workmen employed on or in connection with the Works at the time of such termination.

Provided that against any payment due from the Employer under this Sub-Clause, the Employer shall be entitled to be credited with any outstanding balances due from the Contractor for advances in respect of Contractor's Equipment, materials and Plant and any other sums which, at the date of termination, were recoverable by the Employer from the Contractor under the terms of Contract. Any sums payable under this Sub-Clause shall, after due consultation with the Employer and the Contractor, be determined by the Engineer who shall notify the Contractor accordingly,



with a copy to the Employer.

Release from Performance

66.1 Payment in Event of Release from Performance

If any circumstance outside the control of both parties arises after the issue of the Letter of Acceptance which renders it impossible or unlawful for either party to fulfill his or their contractual obligations, or under the law governing the Contract the parties are released from further performance, then the parties shall be discharged from the Contract, except as to their rights under this Clause and Clause 67 and without prejudice to the rights of either party in respect of any antecedent breach of the Contract, and the sum payable by the Employer to the Contractor in respect of the work executed shall be the same as that which would have been payable under Clause 65 if the Contract had been terminated under the provisions of Clause 65.

Settlement of Disputes

67.1 Employer's Decision

If a dispute of any kind whatsoever arises between the Employer and the Contractor in connection with, or arising out of, the Contract or the execution of the Works, whether during the execution of the Works or after their completion and whether before or after repudiation or other termination of the Contract, including any dispute as to any opinion, instruction, determination, certificate or valuation of the Engineer, the matter in dispute shall, in the first place, be referred not later than 30 days in writing to the MD/CEO of the Employer or his nominee, with a copy to the other party. Such reference shall state that it is made pursuant to this Clause. Not later than 30 days after the day on which he received such reference the MD/CEO or his nominee shall give notice of his decision to the Employer and the Contractor. Such decision shall state that it is made pursuant to this Clause.

Unless the Contract has already been repudiated or terminated, the Contractor shall, in every case, continue to proceed with the Works with all due diligence and the Contractor and the Employer shall give effect forthwith to every such decision of the MD/CEO or his nominee unless and until the same shall be revised, as hereinafter provided, in an amicable settlement or an arbitral award.

If either the Employer or the Contractor be dissatisfied with any decision of the MD/CEO or his nominee, or if the MD/CEO or his nominee fails to give notice of his decision on or before the 30 days on



which he received the reference, then either the Employer or the Contractor may, on or before the 30th day after the day on which he received notice of such decision, or on or before the 30th day after the day on which the said period of 30th days expired, as the case may be, give notice to the other party, with a copy for information to the Engineer & Employer, of his intention to commence arbitration, as hereinafter provided, as to the matter in dispute. Such notice shall establish the entitlement of the party giving the same to commence arbitration, as hereinafter provided, as to such dispute and, subject to Sub-Clause 67.4, no arbitration in respect thereof may be commenced unless such notice is given.

If the MD/CEO or his nominee as the case may be has given notice of his decision as to a matter in dispute to the Employer and the Contractor and no notice of intention to commence arbitration as to such dispute has been given by either the Employer or the Contractor on or before the 30th day after the day on which the parties received notice as to such decision, the said decision shall become final and binding upon the Employer and the Contractor.

67.2 **Amicable Settlement**

Where notice of intention to commence arbitration as to a dispute has been given in accordance with Sub-Clause 67.1, the parties shall attempt to settle such dispute amicably before the commencement of arbitration. Provided that, unless the parties otherwise agree, arbitration may be commenced on or after 30th day after the day on which notice of intention to commence arbitration of such dispute was given, even if no attempt at amicable settlement thereof has been made.

67.3 **Arbitration**

Any dispute in respect of which:

- (a) the decision, if any, of the MD/CEO or his nominee has not become final and binding pursuant to Sub-Clause 67.1, and
- (b) amicable settlement has not been reached within the period stated in Sub-Clause 67.2,

shall be finally settled, unless otherwise specified in the Contract, under the Arbitration Act, 1940. The said arbitrator/s shall have full power to open up, review and revise any decision, opinion, instruction, determination, certificate or valuation of the MD/CEO or his nominee related to the dispute.

Neither party shall be limited in the proceedings before such arbitrator/s to the evidence or arguments put before the MD/CEO or his nominee for the purpose of obtaining his said decision pursuant to



Sub-Clause 67.1. No such decision shall disqualify the Engineer from being called as a witness and giving evidence before the arbitrator/s on any matter whatsoever relevant to the dispute.

Arbitration may be commenced prior to or after completion of the Works, provided that the obligations of the Employer, the Engineer and the Contractor shall not be altered by reason of the arbitration being conducted during the progress of the Works.

67.4 **Final and Binding Decision**

Where neither the Employer nor the Contractor has given notice of intention to commence arbitration of a dispute within the period stated in Sub-Clause 67.1 and the related decision shall become final and binding.

Notice

68.1 **Notices to Contractor**

All certificates, notices or instructions to be given to the Contractor by the Employer or the Engineer under the terms of the Contract shall be sent by post, cable, telex or facsimile transmission to or left at the Contractor's principal place of business or such other address as the Contractor shall nominate for that purpose.

68.2 **Notice to Employer and Engineer**

Any notice to be given to the Employer or to the Engineer under the terms of the Contract shall be sent by post, cable, telex or facsimile transmission to or left at the respective addresses nominated for that purpose in Part II of these Conditions.

68.3 **Change of Address**

Either party may change a nominated address to another address in the country where the Works are being executed by prior notice to the other party, with a copy to the Engineer, and the Engineer may do so by prior notice to both parties.

Default of Employer

69.1 **Default of Employer**

In the event of the Employer:

- (a) failing to pay to the Contractor the amount due under any certificate of the
Engineer within 28 days after the expiry of the time stated in Sub-Clause
60.10 Within which payment is to be made, subject to any
deduction that the



Employer is entitled to make under the Contract,

- (b) interfering with or obstructing or refusing any required approval to the issue of any such certificate,
- (c) becoming bankrupt or, being a company, going into liquidation, other than for the purpose of a scheme of reconstruction or amalgamation, or
- (d) giving notice to the Contractor that for economic reasons it is impossible for him to continue to meet his contractual obligations, the Contractor shall be entitled to terminate his employment under the Contract by giving notice to the Employer, with a copy to the Engineer. Such termination shall take effect 14 days after the giving of the notice.

69.2 **Removal of Contractor's Equipment**

Upon the expiry of the 14 days' notice referred to in Sub-Clause 69.1, the Contractor shall, notwithstanding the provisions of Sub-Clause 54.1, with all reasonable dispatch, remove from the Site all Contractor's Equipment brought by him thereon.

69.3 **Payment on Termination**

In the event of such termination the Employer shall be under the same obligations to the Contractor in regard to payment as if the Contract had been terminated under the provisions of Clause 65.

69.4 **Contractor's Entitlement to Suspend Work**

Without prejudice to the Contractor's entitlement to interest under Sub-Clause 60.10 and to terminate under Sub-Clause 69.1, the Contractor may, if the Employer fails to pay the Contractor the amount due under any certificate of the Engineer within 28 days after the expiry of the time stated in Sub-Clause 60.10 within which payment is to be made, subject to any deduction that the Employer is entitled to make under the Contract, after giving 28 days' prior notice to the Employer, with a copy to the Engineer, suspend work or reduce the rate of work.

If the Contractor suspends work or reduces the rate of work in accordance with the provisions of this Sub-Clause and thereby suffers delay or incurs costs the Engineer shall, after due consultation with the Employer and the Contractor, determine:

- (a) any extension of time to which the Contractor is entitled under Clause 44, and
- (b) the amount of such costs, which shall be added to the Contract Price, and



shall notify the Contractor accordingly, with a copy to the Employer.

69.5 Resumption of Work

Where the Contractor suspends work or reduces the rate of work, having given notice in accordance with Sub-Clause 69.4, and the Employer subsequently pays the amount due, including interest pursuant to Sub-Clause 60.10, the Contractor's entitlement under Sub-Clause 69.1 shall, if notice of termination has not been given, lapse and the Contractor shall resume normal working as soon as is reasonably possible.

Changes in Cost and Legislation

70.1 Increase or Decrease of Cost (Clause-70 is deleted entirely).

There shall be added to or deducted from the Contract Price such sums in respect of rise or fall in the cost of labour and/or materials or any other matters affecting the cost of the execution of the Works as may be determined in accordance with part II of these Conditions.

70.2 Subsequent Legislation

If, after the date 28 days prior to the latest date for submission of tenders for the Contract there occur in the country in which the Works are being or are to be executed changes to any National or State Statute, Ordinance, Decree or other Law or any regulation or bye-law of any local or other duly constituted authority, or the introduction of any such State Statute, Ordinance, Decree, Law, regulation or bye-law which causes additional or reduced cost to the Contractor, other than under Sub-Clause 70.1, in the execution of the Contract, such additional or reduced cost shall, after due consultation with the Employer and the Contractor, be determined by the Engineer and shall be added to or deducted from the Contract Price and the Engineer shall notify the Contractor accordingly, with a copy to the Employer.

Currency and Rates of Exchange

71.1 Currency Restrictions

If, after the date 28 days prior to the latest date for submission of tenders for the Contract, the Government or authorized agency of the Government of the country in which the Works are being or are to be executed imposes currency restrictions and/or transfer of currency restrictions in relation to the currency or currencies in which the Contract Price is to be paid, the Employer shall reimburse any loss or damage to the Contractor arising therefrom, without prejudice to the right of the Contractor to exercise any other rights or remedies to which he is entitled in such event.



72.1 **Rates of Exchange**

Where the Contract provides for payment in whole or in part to be made to the Contractor in foreign currency or currencies, such payment shall not be subject to variations in the rate or rates of exchange between such specified foreign currency or currencies and the currency of the country in which the Works are to be executed.

72.2 **Currency Proportions**

Where the Employer has required the Tender to be expressed in a single currency but with payment to be made in more than one currency and the Contractor has stated the proportions or amounts of other currency or currencies in which he requires payment to be made, the rate or rates of exchange applicable for calculating the payment of such proportions or amounts shall, unless otherwise stated in Part II of these Conditions, be those prevailing, as determined by the Central Bank of the country in which the Works are to be executed, on the date 28 days prior to the latest date for the submission of tenders for the Contract, as has been notified to the Contractor by the Employer prior to the submission of tenders or as provided for in the Tender.

72.3 **Currencies of Payment for Provisional Sums**

Where the Contract provides for payment in more than one currency, the proportions or amounts to be paid in foreign currencies in respect of Provisional Sums shall be determined in accordance with the principles set forth in Sub-Clauses 72.1 and 72.2 as and when these sums are utilised in whole or in part in accordance with the provisions of Clauses 58 and 59.



PART – II
PARTICULAR CONDITIONS OF CONTRACT



PART II
PARTICULAR CONDITIONS OF CONTRACT
(Mandatory Provisions not to be Amended / Substituted except as instructed by PEC)

1.1 Definitions

- (a) (i) The Employer is Oil & Gas Development Company Limited (OGDCL), Islamabad, its legal successors and assignees.
- (a) (iv) The Engineer is the person / consultant appointed, from time to time, by the Employer or any other competent person appointed by the Employer, and notified to the Contractor, to act in replacement of the Engineer. Provided always that except in cases of professional misconduct, the outgoing Engineers is to formulate his certifications/recommendations in relation to all outstanding matters, disputes and claims relating to the execution of the Works during his tenure.

The following paragraph is added:

- (a)(vi) "Bidder or Tendered" means any person or persons, company, corporation, firm or joint venture submitting a Bid or Tender.
- (b)(v) The following is added at the end of the paragraph:

The word "Tender" is synonymous with "Bid" and the word "Tender Documents" with "Bidding Documents".

The following paragraph is added:

- (b)(ix) "Programme" means the programme to be submitted by the Contractor in accordance with Sub-Clause 14.1 and any approved revisions thereto.
- (e)(i) The text is deleted and substituted with the following:

"Contract Price" means the sum stated in the Letter of Acceptance as payable to the Contractor for the execution and completion of the Works subject to such additions thereto or deductions there from as may be made and remedying of any defects therein in accordance with the provisions of the Contract.

2.1 Engineer's Duties and Authority

With reference to Sub-Clause 2.1(b), the following provisions shall also apply;



The Engineer shall obtain the specific approval of the Employer before carrying out his duties in accordance with the following Clauses:

- i. Consenting to the sub-letting of any part of the Works under Sub-Clause 4.1 “Subcontracting”.
- ii. Certifying additional cost determined under Sub-Clause 12.2 “Not Foreseeable Physical Obstructions or Conditions”.
- iii. Any action under Clause 10 “Performance Security” and Clauses 21,23,24 25 “Insurance” of sorts.
- iv. Any action under Clause 40 “Suspension”.
- v. Any action under Clause 44 “Extension of Time for Completion”.
- vi. Any action under Clause 47 “Liquidated Damages for Delay”
- vii. Issuance of “Taking Over Certificate” under Clause 48.
- viii. Issuing a Variation Order under Clause 51,except:
 - a. in an emergency* situation, as stated here below, or
 - b. if such variation would increase the Contract Price by less than the amount stated in the Appendix-A to Bid
- ix. Fixing rates or prices under Clause 52.
- x. Extra payment as a result of Contractor’s claims under Clause 53.
- xi. Release of Retention Money to the Contractor under Sub-Clause 60.3 “Payment of Retention Money”.
- xii. Issuance of “Final Payment Certificate” under Sub-Clause 60.8.
- xiii. Issuance of “Defect Liability Certificate” under Sub-Clause 62.1.
- xiv. Any change in the ratios of Contract currency proportions and payments thereof under Clause 72 “Currency and Rate of Exchange”.

(Note: Employer may further vary according to need of the project)



* (If in the opinion of the Engineer an emergency occurs affecting the safety of life or of the Works or of adjoining property, the Engineer may, without relieving the Contractor of any of his duties and responsibilities under the Contract, instruct the Contractor to execute all such work or to do all such things as may, in the opinion of the Engineer, be necessary to abate or reduce the risk. The Contractor shall forthwith comply with any such instruction of the Engineer. The Engineer shall determine an addition to the Contract Price, in respect of such instruction, in accordance with Clause 52 and shall notify the Contractor accordingly, with a copy to the Employer.)

2.2 Engineer's Representative

The following paragraph is added:

The Employer shall ensure that the Engineer's Representative is a professional engineer as defined in the Pakistan Engineering Council Act 1975 (V of 1976)

The following Sub-Clauses 2.7 and 2.8 are added:

2.7 Engineer Not Liable

Approval, reviews and inspection by the Engineer of any part of the Works does not relieve the Contractor from his sole responsibility and liability for the supply of materials, plant and equipment for construction of the Works and their parts in accordance with the Contract and neither the Engineer's authority to act nor any decision made by him in good faith as provided for under the Contract whether to exercise or not to exercise such authority shall give rise to any duty or responsibility of the Engineer to the Contractor, any Subcontractor, any of their representatives or employees or any other person performing any portion of the Works.

2.8 Replacement of the Engineer

“If the Employer intends to replace the Engineer, the Employer shall, not less than 14 days before the intended date of replacement, give notice to the Contractor, of the name, address and relevant experience of the intended replacement Engineer. The Employer shall not replace the Engineer with a person against whom the Contractor raises reasonable objection by notice to the Employer, with supporting particulars.”



5.1 Language(s) and Law

- (a) The Contract Documents shall be drawn up in the English language.
- (b) The Contract shall be subject to the Laws of Islamic Republic of Pakistan.

5.2 Priority of Contract Documents

In case of discrepancies between drawings, those of larger scale shall govern unless they are superseded by a drawing of later date regardless of scale. All Drawings and Specifications shall be interpreted in conformity with the Contract and these Conditions. Addendum, if any, shall be deemed to have been incorporated at the appropriate places in the documents forming the Contract.

The following Sub-Clauses 6.6 and 6.7 are added:

6.6 Shop Drawings

The Contractor shall submit to the Engineer for review 3 copies of all shop and erection drawings applicable to this Contract as per provision of relevant Sub-Clause of the Contract.

Review and approval by the Engineer shall not be construed as a complete check but will indicate only that the general method of construction and detailing is satisfactory and that the Engineer's review or approval shall not relieve the Contractor of any of his responsibilities under the Contract.



6.7 As-Built Drawings

At the completion of the Works under the Contract, the Contractor shall furnish to the Engineer 6 copies and one reproducible of all drawings amended to conform with the Works as built. The price of such Drawings shall be deemed to be included in the Contract Price.

10.1 Performance Security

The text is deleted and substituted with the following:

Contractor shall furnish to the Employer within days as mentioned in Appendix -A after receipt of Letter of Acceptance a Performance Security 10% of contract price, at the option of the bidder, in the shape of Bank Draft/Call Deposit/Pay Order or Bank Guarantee with the validity as specified in Contract Data. Bank Guarantee as performance security must be submitted in accordance with the format provided in tender documents. Performance security in the shape of Bank Guarantee will not be acceptable with the banks whose market price per share is quoted below the Par Value at Stock Exchange Crossed Cheque /Insurance Guarantee /Swift Message will not be acceptable. The Cost of complying with requirement of this sub Clause shall be borne by contractor.

The cost of complying with requirements of this Sub-Clause shall be borne by the Contractor

The following Sub-Clause 10.4 is added:

10.4 Performance Security Binding on Variations and Changes

The Performance Security shall be binding irrespective of changes in the quantities or variations in the Works or extensions in Time for Completion of the Works which are granted or agreed upon under the provisions of the Contract.

14.1 Programme to be submitted

The programme shall be submitted within 07 days from the date of receipt of Letter of Acceptance, which shall be in the form of:

- i) a Bar Chart identifying the critical activities.
- ii) a CPM identifying the critical path/activities.
(Employer to select appropriate one)



14.3 Cash Flow Estimate to be Submitted

The detailed Cash Flow Estimate shall be submitted within 21 days from the date of receipt of Letter of Acceptance

The following Sub-Clause 14.5 is added:

14.5 Detailed Programme and Monthly Progress Report

- a) For purposes of Sub-Clause 14.1, the Contractor shall submit to the Engineer detailed programme for the following:
- (1) Execution of Works;
 - (2) Labour Employment;
 - (3) Local Material Procurement; (4) Material Imports, if any; and
 - (5) Other details as required by the Engineer.
- (b) During the period of the Contract, the Contractor shall submit to the Engineer not later than the 8th day of the following month, 10 copies each of Monthly Progress Reports covering:
- (1) A Construction Schedule indicating the monthly progress in percentage;
 - (2) Description of all work carried out since the last report;
 - (3) Description of the work planned for the next 56 days sufficiently detailed to enable the Engineer to determine his programme of inspection and testing;
 - (4) Monthly summary of daily job record;
 - (5) Photographs to illustrate progress ;and
 - (6) Information about problems and difficulties encountered, if any, and proposals to overcome the same.
- (c) During the period of the Contract, the Contractor shall keep a daily record of the work progress, which shall be made available to the Engineer as and when requested. The daily record shall include particulars of weather conditions, number of men working, deliveries of materials, quantity, location and assignment of Contractor's equipment.

The following Sub-Clauses 15.2 and 15.3 are added:

15.2 Language Ability of Contractor's Representative

The Contractor's authorized representative shall be fluent in the English language. Alternately an interpreter with ability of English language shall be provided by the Contractor on full time basis.



15.3 Contractor's Representative

The Contractor's authorized representative and his other professional engineers working at Site shall register themselves with the Pakistan Engineering Council.

The Contractor's authorized representative at Site shall be authorized to exercise adequate administrative and financial powers on behalf of the Contractor so as to achieve completion of the Works as per the Contract. The following Sub-Clauses 16.3 and 16.4 are added:

16.3 Language Ability of Superintending Staff of Contractor

A reasonable proportion of the Contractor's superintending staff shall have a working knowledge of the English language. If the Contractor's superintending staffs are not fluent in English language, the Contractor shall make competent interpreters available during all working hours in a number deemed sufficient by the Engineer.

16.4 Employment of Local Personnel

The Contractor is encouraged, to the extent practicable and reasonable, to employ staff and labour from sources within Pakistan.

The following Sub-Clauses 19.3 and 19.4 are added:

19.3 Safety Precautions

In order to provide for the safety, security, health and welfare of persons, and for prevention of damage of any kind, all operations for the purposes of or in connection with the Contract shall be carried out in compliance with the Safety Requirements of the Government of Pakistan with such modifications thereto as the Engineer may authorize or direct and the Contractor shall take or cause to be taken such further measures and comply with such further requirements as the Engineer may determine to be reasonably necessary for such purpose.

The Contractor shall make, maintain and submit reports to the Engineer concerning safety, health, security and welfare of persons and damage to property, as the Engineer may from time to time prescribe.



19.4 Lighting Work at Night

In the event of work being carried out at night, the Contractor shall at his own cost, provide and maintain such good and sufficient light as will enable the work to proceed satisfactorily and without danger. The approaches to the Site and the Works where the night-work is being carried out shall be sufficiently lighted. All arrangement adopted for such lighting shall be to the satisfaction of the Engineer's Representative.

20.4 Employer's Risks

The Employer's risks are:

Notwithstanding anything contained (in GCC 20.4), the Employer shall not be responsible, compensate or bear any kind of risk/liability whatsoever in nature.

21.1 Insurance of Works and Contractor's Equipment

Insurance will be the liability of the Contractor in any of the case.

21.3 Responsibility for Amounts not Recovered

The text is deleted and substituted with the following:

Any amount not insured or not recovered from the insurers shall be borne by the Contractor in accordance with their responsibility.

21.4 Exclusions

The text is deleted and substituted with the following:

There shall be no obligation for the insurances in Sub-Clause 21.1 to include loss or damage caused by the risks listed under Sub-Clause 20.4 paras (a) to (h).

The following Sub-Clause 25.5 is added.

21.5 Taxes

Any taxes, duties, fees, levies and other relevant charges, present or future, assessed or payable outside Pakistan by the Contractor and/or by the expatriate personnel deputed by Contractor in connection with the services performed under the contract shall be the exclusive responsibility of the Contractor.

Any taxes, duties, fees, levies and other relevant charges, present or future,



assessed or payable in Pakistan by the Contractor and/or by the expatriate personnel deputed by the Contractor in connection with the services performed under the contract shall be the exclusive responsibility of the Contractor.

The Contractor shall be responsible and pay all taxes on its income outside and in particular on its income in Pakistan under the Contract and under the laws of Pakistan. Employer shall have the right, as provided under the laws of Pakistan to meet its obligations and in particular to deduct from the payment due to the Contractor, income tax at source at the rates prevailing from time to time, from the invoiced amounts, or such reduced rates fixed by the taxation authorities for the Contractor on production of documentary evidence by the Contractor and pay such amount to appropriate authorities.

The Contractor shall also be responsible for any income taxes levied on the Contractor's expatriate personnel, under the laws of Pakistan and for all social security issuances and other contributions for the Contractor's expatriate personnel regardless of whether such contributions are levied on employer or employee or both in Pakistan.

The Contractor shall keep Employer duly informed about the steps taken by the Contractor in order to meet its obligations under the contract and provide the necessary documents to Employer in this connection.

The Contractor shall indemnify Employer against any claim, which might occur due to non-compliance by the Contractor of any legal obligation regarding the taxes, duties, fees, levies, or other charges, including taxes on income in Pakistan and any other payments to the Government or Governmental agencies.

22.2 Exceptions

The sub clause 22.2(d) is deleted.

22.3 Indemnity by the Employer

The clause is deleted in its entirety.

23.1 Third Party Insurance (Including Employer's Property)

The clause will be read as follows:

The Contractor shall, without limiting his or the Employer's obligation and responsibilities under Clause 22, insure, in the joint names of the Contractor and the Employer, against liabilities for death of or injury to any person.



25.1 Evidence and Terms of Insurances

Number of days in the text of this clause shall be read as 30 days instead of 84 days.

25.3 Remedy on Contractor Failure to Insure

Delete the text and substitute with the following

The Contractor shall effect and keep in force all insurances required under the contract. The Employer shall not effect any kind of insurance on behalf of this project.

25.4 Compliance with Policy Conditions

Delete the text and substitute with the following:

“In the event that the Contractor fails to comply with conditions imposed by the insurance policies effected pursuant to the contract, the Contractor shall indemnify the other against all losses and claims arising from such failure.”

25.5 Insurance Company

The Contractor shall be obliged to place all insurances relating to the Contract (including, but not limited to, the insurances referred to in Clauses 21, 23 and 24) with either National Insurance Company of Pakistan or any other insurance company operating in Pakistan and acceptable to the Employer.

Costs of such insurances shall be borne by the Contractor. The following Sub-Clause 31.3 is added:

31.3 Co-operation with other Contractors

During the execution of the Works, the Contractor shall co-operate fully with other contractors working for the Employer at and in the vicinity of the Site and also shall provide adequate precautionary facilities not to make himself a nuisance to local residents and other contractors.

The following Sub-Clauses 34.2 to 34.12 are added:

34.2 Rates of Wages and Conditions of Labour

The Contractor shall pay rates of wages and observe conditions of labour not less favorable than those established for the trade or industry where the work is carried out. In the absence of any rates of wages or conditions of labour so established, the Contractor shall pay rates of wages and observe conditions of



labour which are not less favorable than the general level of wages and conditions observed by other employers whose general circumstances in the trade or in industry in which the Contractor is engaged are similar.

34.3 Employment of Persons in the Service of Others

The Contractor shall not recruit his staff and labour from amongst the persons in the services of the Employer or the Engineer; except with the prior written consent of the Employer or the Engineer, as the case may be.

34.4 Housing for Labour

Save insofar as the Contract otherwise provides, the Contractor shall provide and maintain such housing accommodation and amenities as he may consider necessary for all his supervisory staff and labour, employed for the purposes of or in connection with the Contract including all fencing, electricity supply, sanitation, cookhouses, fire prevention, water supply and other requirements in connection with such housing accommodation or amenities. On completion of the Contract, these facilities shall be handed over to the Employer or if the Employer so desires, the temporary camps or housing provided by the Contractor shall be removed and the Site reinstated to its original condition, all to the approval of the Engineer.

34.5 Health, Safety and Security

Due precautions shall be taken by the Contractor, and at his own cost, to ensure the safety and security of his staff and labour at all times throughout the period of the Contract. The Contractor shall further ensure that suitable arrangements are made for the prevention of epidemics and for all necessary welfare and hygiene requirements.

34.6 Epidemics

In the event of any outbreak of illness of an epidemic nature, the Contractor shall comply with and carry out such regulations, orders and requirements as may be made by the Government, or the local medical or sanitary authorities, for purpose of dealing with and overcoming the same.

34.7 Supply of Water

The Contractor shall, so far as is reasonably practicable, having regard to local conditions, provide on the Site, to the satisfaction of the Engineer or his representative, adequate supply of drinking and other water for the use of his staff and labour.



34.8 Alcoholic Liquor or Drugs

The Contractor shall not, otherwise than in accordance with the Statutes, Ordinances and Government Regulations or Orders for the time being in force, import, sell, give, barter or otherwise dispose of any alcoholic liquor or drugs, or permit or suffer any such importation, sale, gift, barter or disposal by his Subcontractors, agents, staff or labour.

34.9 Arms and Ammunition

The Contractor shall not give, or otherwise dispose of to any person or persons, any arms or ammunition of any kind or permit or suffer the same as aforesaid.

34.10 Festivals and Religious Customs

The Contractor shall in all dealings with his staff and labour have due regard to all recognized festivals, days of rest and religious and other customs.

34.11 Disorderly Conduct

The Contractor shall at all times take all reasonable precautions to prevent any unlawful, riotous or disorderly conduct by or amongst staff and labour and for the preservation of peace and protection of persons and property in the neighborhood of the Works against the same.

34.12 Compliance by Subcontractors

The Contractor shall be responsible for compliance by his Subcontractors of the provisions of this Clause.

The following Sub-Clauses 35.2 and 35.3 are added:

35.2 Records of Safety, Security and Health

The Contractor shall maintain such records and make such reports concerning safety, security, health and welfare of persons and damage to property as the Engineer may from time to time prescribe.

35.3 Reporting of Accidents

The Contractor shall report to the Engineer details of any accident as soon as possible after its occurrence. In the case of any fatality or serious accident, the Contractor shall, in addition, notify the Engineer immediately by the quickest



available means.

The following Sub-Clause 36.6 is added:

36.6 Use of Pakistani Materials and Services

The Contractor shall , so far as may be consistent with the Contract, make the maximum use of materials, supplies, plant and equipment indigenous to or produced or fabricated in Pakistan and services, available in Pakistan provided such materials, supplies, plant, equipment and services shall be of required standard.

41.1 Commencement of Works

The text is deleted and substituted with the following:

The Contractor shall commence the Works on Site within the period named in Appendix-A to Bid from the date of receipt by him from the Engineer of a written Notice to Commence. Thereafter, the Contractor shall proceed with the Works with due expedition and without delay.

The following Sub-Clause 47.3 is added:

47.3 Bonus for Early Completion of Works

No bonus is admissible for this project.

48.2 Taking Over of Sections or Parts

For the purposes of para (a) of this Sub-Clause, separate Times for Completion shall be provided in the Appendix-A to Bid “Special Stipulations”. See attached samples for “Final Acceptance Certificate” (Attachment-I) and “Provisional Acceptance Certificate” (Attachment-II).

49.5 Extensions of Defects Liability Period

The provisions of this Sub-Clause shall apply to all replacements or renewals of plant and equipment carried out by the Contractor to remedy defects and damage as if the replacements and renewals had been taken over on the date they were completed. The Defects Liability Period for the Works shall be extended by a period equal to the period during which the Works cannot be used by reason of a defect or damage. If only a part of the Works is affected the Defects Liability Period shall be extended only for that part. In neither case shall the Defects Liability Period extend beyond two (2) years from the date of taking over.



51.2 Instructions for Variations

At the end of the first sentence, after the word “Engineer”, the words “in writing” are added.

52.1 Valuation of Variations

In the tenth line, after the words “Engineer shall” the following is added:
within a period not exceeding one-eighth of the completion time subject to a minimum of 56 days from the date of disagreement whichever is later.

53.4 Failure to Comply

This Sub-Clause is deleted in its entirety.

54.3 Customs Clearance

(Employer may vary this Sub-Clause)

54.5 Conditions of Hire of Contractor’s Equipment

The following paragraph is added:

The Contractor shall, upon request by the Engineer at any time in relation to any item of hired Contractor’s Equipment, forthwith notify the Engineer in writing the name and address of the Owner of the equipment and shall certify that the agreement for the hire thereof contains a provision in accordance with the requirements set forth above.

The following Sub-Clauses 59.4 & 59.5 are added:

59.4 Payments to Nominated Subcontractors

The Contractor shall pay to the nominated Subcontractor the amounts which the Engineer certifies to be due in accordance with the subcontract. These amounts plus other charges shall be included in the Contract Price in accordance with Clause 58 [Provisional Sums], except as stated in Sub-Clause 59.5 [Certification of Payments].

59.5 Certification of Payments & Nominated Subcontractors

Before issuing a Payment Certificate which includes an amount payable to a nominated Subcontractor, the Engineer may request the Contractor to supply reasonable evidence that the nominated Subcontractor has received all amounts due in accordance with previous Payment Certificates, less applicable deductions for retention or otherwise. Unless the Contractor:



- a) Submits reasonable evidence to the Engineer, or
- b)
 - i) satisfies the Engineer in writing that the Contractor is reasonably entitled to withhold or refuse to pay these amounts, and
 - ii) Submits to the Engineer reasonable evidence that the nominated Subcontractor has been notified of the Contractor's entitlement,

then the Employer may (at his sole discretion) pay direct to the nominated Subcontractor, part or all of such amounts previously certified (less applicable deductions) as are due to the nominated Subcontractor and for which the Contractor has failed to submit the evidence described in subparagraphs (a) or (b) above. The Contractor shall then repay, to the Employer, the amount which the nominated Subcontractor was directly paid by the Employer.

60.1 Monthly Statements

In the first line after the word "shall", the following is added:

"on the basis of the joint measurement of work done under Clause 56.1,"

In Para (c) the words "the Appendix to Tender" are deleted and substituted with the words "Sub-Clause 60.11 (a)(6) hereof".
(in case Clause 60.11 is applicable)

60.2 Monthly Payments

In the first line, "28" is substituted by "14".

The following Sub-Clause 60.11 is added:

60.11 Secured Advance on Materials

- a) The Contractor shall be entitled to receive from the Employer Secured Advance against an indemnity bond acceptable to the Employer of such sum as the Engineer may consider proper in respect of non-perishable materials brought at the Site but not yet incorporated in the Permanent Works provided that:
 - (1) The materials are in accordance with the Specifications for the Permanent Works;
 - (2) Such materials have been delivered to the Site and are properly stored and protected against loss or damage or deterioration to the



satisfaction of the Engineer but at the risk and cost of the Contractor;

- (3) The Contractor's records of the requirements, orders, receipts and use of materials are kept in a form approved by the Engineer, and such records shall be available for inspection by the Engineer;
 - (4) The Contractor shall submit with his monthly statement the estimated value of the materials on Site together with such documents as may be required by the Engineer for the purpose of valuation of materials and providing evidence of ownership and payment therefore;
 - (5) Ownership of such materials shall be deemed to vest in the Employer and these materials shall not be removed from the Site or otherwise disposed of without written permission of the Employer; and
 - (6) The sum payable for such materials on Site shall not exceed 75 % of the (i) landed cost of imported materials, or (ii) ex-factory / ex-warehouse price of locally manufactured or produced materials, or (iii) market price of other materials.
- (b) The recovery of Secured Advance paid to the Contractor under the above provisions shall be effected from the monthly payments on actual consumption basis.

60.12 Financial Assistance to Contractor

This clause is deleted and No Escalation is allowed.

63.1 Default of Contractor

The following para is added at the end of the Sub-Clause:

Provided further that in addition to the action taken by the Employer against the Contractor under this Clause, the Employer may also refer the case of default of the Contractor to Pakistan Engineering Council for punitive action under the Construction and Operation of Engineering Works Bye-Laws 1987, as amended from time to time.

65.2 Special Risks

The text is deleted and substituted with the following:



The Special Risks are the risks defined under Sub-Clause 20.4 sub paragraphs (a) to (h).

67.3 Arbitration

In the sixth to eight lines, the words “shall be finally settled appointed under such Rules” are deleted and substituted with the following:

shall be finally settled under the provisions of the Arbitration Act, 1940 as amended or any statutory modification or re-enactment thereof for the time being in force.

The following paragraph is added:

The place of arbitration shall be Islamabad, Pakistan.

68.1 Notice to Contractor

The following paragraph is added:

For the purposes of this Sub-Clause, the Contractor shall, immediately after receipt of Letter of Acceptance, intimate in writing to the Employer and the Engineer by registered post, the address of his principal place of business or any change in such address during the period of the Contract.

68.2 Notice to Employer and Engineer

For the purposes of this Sub-Clause, the respective address are:

- a) The Employer:
OIL & GAS DEVELOPMENT COMPANY LIMITED, ISLAMABAD
- b) The Engineer:
The person appointed from time to time by the Employer.

70.1 Increase or Decrease of Cost

Sub-Clause 70.1 is deleted in its entirety

73.1 Payment of Income Tax

The Contractor, Subcontractors and their employees shall be responsible for payment of all their income tax, super tax and other taxes on income arising out of the Contract and the rates and prices stated in the Contract shall be deemed to cover all such taxes.



73.2 Customs Duty & Taxes

(Employer may incorporate provisions where applicable)

74.1 Integrity Pact

If the Contractor or any of his Subcontractors, agents or servants is found to have violated or involved in violation of the Integrity Pact signed by the Contractor as Appendix-L to his Bid, then the Employer shall be entitled to:

- (a) recover from the Contractor an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Contractor or any of his Subcontractors, agents or servants;
- (b) terminate the Contract; and
- (c) recover from the Contractor any loss or damage to the Employer as a result of such termination or of any other corrupt business practices of the Contractor or any of his Subcontractors, agents or servants.

The termination under Sub-Para (b) of this Sub-Clause shall proceed in the manner prescribed under Sub-Clauses 63.1 to 63.4 and the payment under Sub-Clause 63.3 shall be made after having deducted the amounts due to the Employer under Sub-Para (a) and (c) of this Sub-Clause.

75.1 Termination of Contract for Employer's Convenience

The Employer shall be entitled to terminate the Contract at any time for the Employer's convenience after giving 30 days prior notice to the Contractor, with a copy to the Engineer. In the event of such termination, the Contractor:

- (a) shall proceed as provided in Sub-Clause 65.7 hereof; and
- (b) shall be paid by the Employer as provided in Sub-Clause 65.8 hereof.

76.1 Liability of Contractor

The Contractor or his Subcontractors or assigns shall follow strictly, all relevant labour laws including the Workmen's Compensation Act and the Employer shall be fully indemnified for all claims, damages etc. arising out of any dispute between the Contractor, his Subcontractors or assigns and the labour employed by them.



77.1 Joint and Several Liability

If the Contractor is a joint venture of two or more persons, all such persons shall be jointly and severally bound to the Employer for the fulfillment of the terms of the Contract and shall designate one of such persons to act as leader with authority to bind the joint venture. The composition or the constitution of the joint venture shall not be altered without the prior consent of the Employer.

78.1 Details to be Confidential

The Contractor shall treat the details of the Contract as private and confidential, save in so far as may be necessary for the purposes thereof, and shall not publish or disclose the same or any particulars thereof in any trade or technical paper or elsewhere without the prior consent in writing of the Employer or the Engineer. If any dispute arises as to the necessity of any publication or disclosure for the purpose of the Contract, the same shall be referred to the decision of the Engineer whose award shall be final.

79.1. Final Bill shall be processed as under :-

1. On the request of the contractor Completion certificate will be issued by the Engineer-in-Charge.
2. Final measurement shall be made during a joint visit of the Engineer-in-charge and contractor. The contractor shall be required to accept the measurement.
3. The measurement shall be recorded on Measurement Book by the Engineer-in-Charge and duly accepted by the contractor.
4. Any item not included in BOQ shall be paid on the MES rates with applicable premium.

79.2. Rebate / Discount on Contract Price

Rebate / Discount if any shall clearly be mentioned on financial bid format, if mentioned elsewhere, the same shall not be entertained.

80. BID SECURITY

In case the bidder fails to fulfill agreed Tender/contract terms & Condition by submitting Forged documents and based on forged documents he is declared Lowest Evaluated Responsive Bidder and these documents are noticed during execution of work , the bidder shall be liable to pay liquidated damages as per Terms and mechanism agreed in the tender . Whereany loss or damaged suffered by OGDCL due to any of aforementioned act of the bidder is more than the liquidated damages, the company will be entitled to mitigate /recover the losses through encashment of Bank Guarantee /Bid securities / Earnest money or Forfeiture of security furnished by bidder in other procuremnet cases.



81. TAXES

The contractor shall quote rates inclusive of all taxes including withholding tax, GST, provincial sale tax and other taxes as applicable till the day of bid submission. Any tax or any change in the rate of existing taxes made applicable after bid submission by Government shall be excluded from the quoted rates and will be paid to contractor on submission of deposit receipt of Government Exchequer. All taxes including provincial sale tax shall be mentioned separately at the end of Bill of Quantities.

82. BLACK LISTING OF SUPPLIERS:-

Blacklisting means; temporarily or permanently, barring an entity or a person against whom proceedings have been initiated including but not limited to bidder, contractor, supplier, agent, consultant, company, partnership, company or firm; hereinafter referred to as, Respondent from participating in any future procurement (goods & services) proceedings conducted by OGDCL. The Respondent(s) individually or collectively as a consortium may stand blacklisted if found to have been involved in any or all of the following acts:

- A. Undermines or adversely affects the operations of the company through wilful failure by:
 - a. Withdrawing a bid during the bid validity period;
- B. Failure or refusal to:
 - a. sign the contract;
 - b. accept Purchase Order / Service Order Terms;
 - c. execute work;
 - d. submit Bank Guarantee as per tender terms;
 - e. make supplies as per specification agreed;
 - f. fulfill contractual obligations as per contract;
 - g. meet purchase order / service order terms and conditions; and/or,
 - h. to remedy underperformance as per contractual obligations.
 - i. Or any other non-compliance of obligations vital for the execution / compliance of the contract.
- C. Repeated non-performance.
- D. Indulgences in corrupt or fraudulent practices while obtaining or attempting to obtain contracts in the company.
- E. Convicted of fraud, corruption, tax evasion or criminal misappropriation by a court of competent forum.
- F. Notified blacklisted/debarred/cross debarred by any public sector organization or international agency. (Note: At the time of submission of bid a contractor shall submit an Affidavit Form 4 that he or his principal is not declared



blacklisted / debarred / cross debarred by any public sector organization or international agency.)

G. Furnished information that was false and materially inaccurate or submitted forged or fake documents

83. CONFISCATION OF BANK GUARANTEE / PAY ORDER / DEMAND DRAFT ETC.:-

The bank guarantee / bid bond (earnest money) / performance bond / Advance Bank Guarantees etc. of the bidder/vendor will be confiscated if they:

- i. Withdraw their bid during bid validity.
OR
- ii. Fails to provide performance and/or advance bank guarantees.
OR
- iii. Submit forged document in support of their bid.
OR
- iv. Fails to execute contract as per terms of contract.
OR
- v. Fails to supply the short/wrong shipped items.
OR
- vi. Any other reason warranting the confiscation of the guarantee.



Extension in Bid Bond and Performance Bond / Bank Guarantee

Bid Bond: Extension in Bid Bond (if required) must be submitted in original 15 days before the expiry date otherwise OGDCL may proceed for encashment.

Performance Bond/Bank Guarantee: Extension in Performance Bond (if required) must be submitted in original 15 days before the expiry date otherwise OGDCL may proceed for encashment



OIL & GAS DEVELOPMENT COMPANY LTD

GUIDELINES FOR EXECUTION OF
WORKS

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1.0 INTRODUCTION

Oil & Gas Development Co. Ltd. (OGDCL), hereinafter referred as Company, is interested in hiring the services of construction contractors.

All associated Engineering and Survey works already stands conducted and now project is in the advance stage of implementation. The intent of this document is to outline the scope of services required from perspective Bidders.

2.0 DEFINITION

Company / Owner: Oil & Gas Development Co. Ltd. (OGDCL).

Contractor: "Contractor" means the person or persons, firm or Proprietor whose proposal has been accepted by the Company for construction, commissioning, performance testing and includes the Contractor's representative(s), successors and permitted assignees.

Vendor/Supplier: The organization, firm or agency order for the supply of equipment and or material has been placed.



3.0 SCOPE OF WORK (GENERAL)

Contractor's scope of work shall include all activities necessary for construction, installation/erection, testing and completion of all works associated as per scope. The scope of work defined herein shall be read in conjunction with all technical documents (BOQ, specifications, drawings, etc.) included in this tender document.

Construction, Installation and Erection of all supplied materials and site supervision, management, planning and control of the whole project from contract award to final acceptance by the company by ensuring security, safety and compliance with HSE requirement shall be the responsibility of the Contractor.

Contractor shall receive all material from OGDCL yard at designated field and make all necessary arrangement for its safe transportation to project site. Contractor shall borne all levies, taxes as applicable during the transportation of material under scope of the Contractor to the project site.

Contractor shall use the above mentioned technical requirements as minimum. Compliance with the requirements of the tender document does not relieve the Contractor of his responsibility for construction of entire flow line meeting all the statutory requirements, codes & standards, safe industry practices, rated operating and service conditions & as per instruction and approvals from Engineer Incharge

Contractor shall furnish all construction materials, tools and consumable supplies required for the project and shall make the complete installation of works covered in Scope of Work.

The project when turned over to Company shall be in a commissioned condition with successful and tested performance. It shall be Contractor's responsibility to see that all works is completed in accordance with the Specifications, drawings relevant codes and standards.

It is not the intent of this SOW to include every individual scope, specification and component that would be needed for the project. Contractor shall be responsible to include all such scope, specification and component for the project in order to meet the overall requirement of the SOW. Any item not identified due to any error, mistake, omission, deficiency and lack of accuracy but is required in the scope shall be



deemed to be included and contractor shall perform and assume full responsibility at no cost to OGDCL.

To achieve the maximum quality work and full satisfaction, it is mandatory requirement that all works must be carried out under supervision of Contractor's Engineers with Site supervisor & skill labor of adequate experience. The Contractor shall be responsible for liaison and coordination with Company and Suppliers. Liaising with certifying Local Authorities to obtain the permissions and licenses for executing the work and preparation of all the necessary documentation shall be in the Contractor's Scope of Work.

The Contractor shall provide all management, planning, control, QA/QC, services, vehicles, ordinary and special tools, test equipment's, transport, labor, and supervision and all other necessary arrangements regarding the execution of the specified work and arrangements for the security of its personnel.

The Contractor shall furnish construction and consumable supplies required for the project and shall make the complete construction and installation of the Project covered in this Scope of Work.

The Contractor shall provide a temporary camp for his own personnel. The Contractor shall also establish a warehouse where he will store/place all equipment and material. The Contractor shall maintain scores record of all equipment and material and handover such records to Company after completion of the Project to facilitate reconciliation of consumed/installed and left over equipment/material.

The Contractor shall also establish all necessary workshops /fabrication shops for execution of project construction activities. Mobilization & Demobilization of all equipment, camps, stockyard, workshops, fabrication shops, etc. and cleaning / restoring these areas, shall also be the responsibility of the Contractor. The Contractor shall carryout the necessary temporary works, and construct, install and mechanically complete all the works and submit all documentation as required by this Document. This also includes furnishing temporary electrical supplies, lighting, water, etc. required for construction purposes.



The construction, installation and mechanical completion activities shall take full account of other work being carried out. During construction works the Contractor shall ensure, together with his own personnel and equipment, the safety of the existing equipment and material at site.

The Contractor shall abide by the Company's safety policies/procedures and shall ensure that his work in any way shall not affect normal operation of existing facility / pipeline. The Contractor shall clearly identify the areas of works inside in operation and shall make all arrangements required for safe execution of construction related activities. The Contractor shall also be responsible for obtaining all hot or cold permits or any other permits as deemed necessary by the Company on day-to-day basis.

The Contractor shall make all necessary work plans/procedures as required by the Company's Engineer Incharge and shall submit the same for approval prior to execution. The Contractor shall ensure completion of all works within the agreed time schedule with due diligence and shall make all necessary arrangements.

All work shall be carried out by Contractor under the best and latest approved practices in the oil and gas industry. Health, Safety and Environment requirements and provisions shall be in accordance with the requirements of the Contract and shall fully comply with Company's policies/procedures.

Contractor shall also comply with the QA/QC, Safety, Planning and Scheduling requirements of the Contract throughout the execution of the Project. Unit / Area wise description / scope are given in the succeeding sections.

The contractor shall be responsible for the timely submission to the local or other authorities of such details of his proposals for the works as will be necessary to the comply with all relevant legislation and obtain all permission and approvals stipulated. The applications shall be made by the contractor, as agent of the OGDCL and allowance for all costs related to thereto, including any local or other authority charges, shall be deemed to be included in the contract price.

In addition, approval shall be obtained by the contractor from the local authority regarding safe means of escape and fire prevention measures before relevant construction work proceeds.



Providing detailed manpower and construction plant loading charts. Providing schedule and progress reporting in accordance with the requirements of the Contract. Providing and implementing a quality assurance plan and developing and implementing quality control procedures.

Maintaining all temporary facilities required for the Works. Contractor is responsible to provide temporary access road to Site for use during construction period. Maintaining construction records such as QA/QC inspection records, test certificates, for final submission to OGDCL.

Protection of all adjacent properties, Pipelines and environment against damage due to construction and erection activities. Protection of materials and (partially) erected facilities/Pipeline against damage or deterioration due to construction activities or by meteorological conditions. Preparing and performing good housekeeping practices and procedures at all areas, including but not limited to the following:

- Prevention of undue waste build-up;
- Keeping areas tidy;
- Keeping roads clean and emergency exit clear;
- Containing dust-producing activities.

Verification of the existing facilities/Pipeline at the proposed and other locations associated with the Project. Contractor is responsible to protect the existing above ground and underground services and if the need arises.



4.0 SCOPE

- 1.1 This specification defines the minimum requirements for the various activities to be carried out by Contractor for the construction of Pipeline.
- 1.2 The various activities covered in this specification, SOW, BOQ, etc during pipeline construction.
- 1.3 Contractor shall submit detailed work procedures including drawings, calculations as required equipments, Machinery, Engineer, Supervisors, Skilled, unskilled manpower deployment details for the all pipeline activities, to Employers Engineer Incharge for approval. Entire work shall be carried out as per approved procedures and to the satisfaction of Employer Engineer Incharge.
- 1.4 Contractor shall mobilize required resources like man power / equipment's necessary consumables tools materials for temporary use and other facilities to complete the construction as per specifications & requirements of Employer / other authorities along the ROW at no extra cost to Employer.

5.0 REFERENCE CODES, STANDARDS AND SPECIFICATIONS

- 2.1 Reference has been made in this specification to the latest codes, standards and specifications
 - i) ASME B31.8 - Gas Transmission and Distribution piping systems
 - ii) ASME B31.4 - Pipeline transportation systems for liquid hydrocarbons and other liquids.
 - iii) API 1104 - Standard for Welding Pipelines and related facilities
 - iv) API 1105 - Bulletin on construction practices for oil and products pipelines
 - v) Part 192 - Transportation of natural and other gas by pipeline
Title 49 (U.S Department of Transportation – Pipeline safety standards)
 - vi) Part 195 - Transportation of liquids by pipeline (U.S department of Transportation – Pipeline safety standards)



7.0 HANDLING, HAULING, STRINGING AND STORING OF MATERIALS

7.1 GENERAL

Contractor shall be fully responsible for all materials and their identification until such time that the pipes and other materials are installed in permanent installation. Contractor shall be fully responsible for arranging and paying for stacking/storage areas for the pipeline materials, however, method of stacking/storage shall be approved by Employer.

7.2 LINE PIPES

The Contractor shall load, unload, transport and stockpile the bare/coated pipes using approved suitable means and in a manner to avoid damage to the pipe and coating. Contractor shall submit to Employer a complete procedure indicating the manner and arrangement used for handling, transportation and stacking of bare/coated pipes for Employer approval prior to commencement of handling operations.

Stacks shall consist of limited number of layers so that the pressure exercised by the pipes' own weight does not cause damage to the coating. Contractor shall submit the staking height calculations as per API RP 5L1 to Employer for approval. Stacks of different diameter, wall thickness and damaged, rejected pipe shall be separately segregated and identified properly. The pipes shall be stacked at a slope so that driving rain does not collect inside the pipe.

The ends of pipes during handling and stacking shall be protected with bevel protectors. Supports shall be provided for at least 10% of the pipeline length. These supports shall be lined with rubber protection. The second layer and subsequent layers shall be separated from each other by material such as straw in plastic covers or mineral wool strips or equivalent.

Materials excluding line pipes shall be stored in sheltered storages.



7.3 STRINGING OF PIPE

Pipes shall be unloaded from the stringing trucks/trailers and lowered to the ground by means of boom tractor or swinging crane or other suitable equipment using lifting devices. Dragging or sliding of pipe shall not be permitted. Special precaution shall be taken during stringing of corrosion coated pipe as per the special requirements of previous para. Stringing of pipe shall only be carried out in daylight and after clearing and grading operations have been completed. Pipe shall not be strung on the Right-of-use in rocky areas where blasting may be required, until all blasting is complete and the area cleared of all debris. Contractor shall submit to Employer for approval a complete procedure for stringing of line pipes.

Pipes shall be supported either by wooden skids or by a suitable material filled in the empty cement bags at a height of at least 500 mm above terrain level.

7.4 REPAIR OF DAMAGED PIPES

After the pipe has been strung on the Right-of-Way it shall be inspected by the Contractor and the Employer and all defective pipes and pipe ends shall be repaired. Defective pipe shall be repaired or rejected as the Employer may direct as per the requirements of specification.

7.5 IDENTIFICATION

For all pipes, numbers and lengths shall be identified and recorded properly. Before a pipe end is cut, the painted pipe number and cold die stamped pipe number shall be transferred by Contractor in presence of Employer to either side of the joint which is to be made by cutting.

8.0 BENDING

Contractor shall preferably provide for changes of vertical and horizontal alignment by making, fabrication and installation of elastic bends in pipeline. Contractor may provide cold field bends, at its option for change of direction and change of slope. Employer at its option may authorize hot bends for installation at points where in Employer's judgment the use of such bends is unavoidable.



Over bends shall be made in such a manner that the centre of the bend clears the high points of the trench bottom. Sag bends shall fit the bottom of the trench and side bends shall conform and leave specified clearance to the outside wall of the trench.

8.1 COLD FIELD BENDS

8.1.1 The minimum radius of cold field bends shall be $40D$ where D is outside diameter of the pipe and/or as specified in the IFC drawing package, design package and consultant specifications.

Contractor shall use a bending machine and mandrel and employ recognized and acceptable methods of bending of coated pipe in accordance with good pipeline construction/industrial practice. However, bending machines shall be capable of making bends without wrinkles, buckles, stretching and with no damage to the coating.

8.1.2 Contractor shall, before the start of the work, submit and demonstrate to Employer a bending procedure, which shall conform to the recommendations of the bending machine manufacturer. The procedure shall include amongst other steps – lengths, maximum degree per pull and method and accuracy of measurement during pulling of the bend. This procedure and the equipment used shall be subject to Employer's approval.

8.1.3 For welded pipes, longitudinal seam shall be suitably placed as per approved procedure so that the weld seam shall not be overstressed. Care shall be taken to ensure that after positioning and welding the bend the seam shall be in upper quarter 335° to 45° of the pipeline (pipeline top shall be considered as Zero position).

8.1.4 The ends of each bend length shall be straight and not involved anyway in the bending. The length of the straight section shall permit easy joining. In no event shall the end of the bend be closer than 2m from the end of a pipe.

8.1.5 The ovality used on each pipe by bending shall be less than 2.5% of the nominal diameter at any point. Ovality is defined as the reduction or increase in the internal diameter of the pipe compared with the nominal internal diameter. A check shall be performed on all bends in the presence of Employer by passing a gauging pig / buckle detector consisting of two discs with a diameter equal to 97.5% of the nominal



internal diameter of the pipe connected rigidly together at a distance equal to 300mm.

- 8.1.6 Cold bend pipes on site shall have the corrosion coating carefully checked with the aid of a holiday detector for cracks in the coating down to the pipe wall. It must also be checked whether the coating has disbonded from the pipe wall during bending by beating with a wooden mallet along the outer radius. Any defects or disbonding of the coating caused during bending shall be repaired at the Contractor's expense in accordance with Employer approved procedures.

8.2 MITER AND UNSATISFACTORY BENDS

All bends showing buckling, wrinkles, cracks or other visible defects or which are in any way in disagreement, in whole or in part, with this specification shall be rejected.

No miter bends shall be permitted in the construction of the pipeline. Cutting of factory made bends and cold field bends for any purpose are not permitted.

9.0 LINING UP

Each length of pipe shall be thoroughly examined internally and externally to make sure that it is free from visual defects, damage, severe corrosion (sea water pitting), dirt, animals or any other foreign objects. Each length of the pipe shall be adequately swabbed, either by use of canvas belt disc of proper diameter or by other methods approved by the Employer. Damaged/ corroded pipes shall be kept separate. Each length of pipe shall be pulled through just before being welded. Contractor shall submit a detail procedure for Lineup of line pipe to Employer for approval.

9.1 PIPE DEFECTS AND REPAIRS

- 9.1.1 Acceptability of defects in the pipe detected during inspection at the work site shall be determined in accordance with the project specification for Welded Linepipe or approved procedures or Code ASME B31.8/B31.4 whichever is more stringent.

- 9.1.2 Repair on line pipe shall be executed as specified in project specification for Welded Line pipe and specification for 3Layer Polyethylene Coating or Code ASME B31.4 whichever is more stringent.



Repair of damaged pipe ends by hammering and/or heating is not allowed. Contractor shall submit detailed procedure for pipe defects and repairs to Employer for approval

9.2 SKID SPACING

9.2.1 A strip of soft material shall be placed in between skid and pipe to protect the external coating of pipe from any damage.

9.2.2 The pipes shall be maintained at the minimum height of 500mm above ground and spacing between skids shall be 6.0 mtrs maximum.

9.3 NIGHT CAPS/TEMPORARY CAPS

After each day's work or when work is interrupted, the open ends of the welded strings of pipes shall be capped with a securely closed metal cap as approved by Employer.

10.0 WELDING OF PIPELINE

Refer the project specification for pipeline welding (2664-SP-001)

11.0 FIELD JOINT COATING

Refer the project specification for Field Joint Coating of pipeline (2664-SP-005)

12.0 LAYING

12.1 LOWERING IN TRENCH

12.1.1 Lowering shall follow as early as possible, after the completion of the field joint coating of the pipeline. In the case of parallel pipelines, laying shall be carried out by means of successive operations, if possible without interruption. Contractor shall submit a detail procedure for lowering of pipeline to Employer for approval.

Contractor shall submit the pipe book with necessary data / backup, for the section to be lowered at least 2 days before the schedule of lowering to the Employer to have a complete check after signing by Contractor's Quality Team.

12.1.2 Before lowering in, a complete check by a full circle holiday detector for pipe coating and for field joint coating shall be carried out and all damages repaired as agreed by



Employer at Contractor's cost. All the points on the pipeline where the coating has been in contact with either skids or with lifting equipment shall be properly checked. Where water is present in the trench, no laying shall be permitted until the ditch has been drained.

12.1.3 The pipeline shall be lifted and laid using, for all movements, necessary, suitable equipment of non-abrasive material having adequate width for the fragility of the coating. Care shall be exercised while removing the slings from around the coated pipe after it has been lowered into the trench. Any damage caused to the coating shall be promptly repaired. Lowering in utilizing standard pipe cradles shall be permitted if Contractor demonstrates that pipe coating is not damaged. No sling shall be put around field joint coating.

Roller cradles with proper outer lining can be used after approval of Employer in place of sling belts.

12.1.4 The portion of the pipeline between trench and bank shall be supported by as many side booms as required and approved by Employer for holding the line in gentle S-curve maintaining minimum elastic bend radius as specified in approved procedure. Lowering in and back filling shall preferably be carried out at the highest ambient temperature.

12.1.5 Over-head sections

- a) The following works shall be completed before proceeding with the assembly and laying of overhead pipelines:
 - Construction of the pipe support structures or of mounts on supports.
 - Paints and/or coating of the pipe work, as indicated in the engineering specification.
- b) The erection of the supports shall be carried out taking care that the elevation and alignment is in accordance with the drawings.

In the case of metal work supports, pre-fabrication and/or assembly shall take into account the maximum allowed free span and the supports shall not interfere with the pipeline welds.

- c) In case roller supports are used, the rollers shall be lubricated, and then checked for smooth rotation and, in case of seizure, the defect shall be repaired or roller shall be replaced. In the case of overhead section where the pipeline is slanting, the alignment of the end supports shall be made after placing the pipeline in position.



Before installation of the pipe section, all the rollers shall be perfectly centered acting on the seat of the support plates.

The above alignment operations shall be carried out before connecting the overhead section with the ends of the buried section.

- d) Lifting, moving and laying of the pipeline shall be carried out in accordance with the provisions of this specification.

An insulation sheet shall be installed to isolate the pipe from the support or support from the earth.

The sheet shall be hard polyethylene at least 8mm thick.
It shall extend at least to 25 mm outside the saddles or clamps.

- e) Moving supports, if any shall be centered on their support and allow for a movement of at least 300mm in both directions.

- f) A comprehensive report / method statement on the laying operation to be used shall be submitted to the Employer well in advance for approval. The report as a minimum shall include, but not limited to the following:

- Method of installation by lifting (as a preferred method).
- Pulling method and related calculations, whenever lifting method cannot be used.
- Pulling device and its characteristics.
- Method of anchoring the pulling device
- Characteristics of the pulling rope
- Braking device, if any.
- Pipeline assembly system.

13.0 PIPELINE TIE-IN

- 13.1 The unconnected sections of the pipeline at various locations have to be tied in after the sections are coated, lowered and backfilled. The sections to be connected shall have at the ends, sections of over lapping, uncovered pipe of sufficient length to absorb, without including excessive stresses in the steel, small displacements necessary for perfect alignment and connection of the ends.

- 13.2 If a pup end cannot be avoided for tie-in, the minimum length that shall be added is 2.5meters and two or more such pups shall not be welded together. All cut-off lengths greater than 2.5 meters shall be moved ahead in order to be welded into the



pipeline at a suitable location. Tie-in with two or more pups may be used provided that they each have minimum length of 2.5meter and are separated by an entire length of pipe. In no case more than three welds shall be permitted on a 10 meter length of pipeline.

14.0 CROSSINGS

Pipe line sections at all major crossings (IF ANY) like State and National Highways, Railways, major canals and lined canal / distributaries shall be laid by boring with casing pipe complying with all other statutory requirements. All other crossings shall be executed by open cut method unless otherwise specified in the Contract or specified by statutory authorities.

Refer the project specifications for Pipeline Crossing Roads, Rail Roads and Minor Water Ways. NOC & ROW will be responsibility of the Employer.

15.0 INSTALLATION OF INSULATING JOINTS

- 15.1 Insulating joints shall be installed at the locations shown in the drawings. Contractor shall obtain approval from the Employer before installation of the insulating joints.
- 15.2 Handling and installation of the insulating joints shall be carried out with all precautions required to avoid damage and excessive stresses and that the original pup length is not reduced.
- 15.3 The insulating joints and the welded joints shall be protected by external coating as per the relevant specifications issued for the purpose.
- 15.4 Before welding insulating joints in to pipeline, it shall be megger testes to check the integrity of insulation.

16.0 WORKING SPREAD LIMITATIONS

Contractor shall, in general, observe the following maximum distances between the working mainline spread.

Between Row grading, clearing and backfilling	:	20Kms.
Between Backfilling and final clean up	:	5Kms.



17.0 CLEAN-UP & RESTORATION OF RIGHT-OF-WAY

- 17.1 After all required tests have been concluded satisfactorily Contractor shall clean up the site as laid down in the specifications issued for the purpose. The site finish shall be graded in accordance with the approved drawings.
- 17.2 Contractor shall restore the ROW and all sites used for the construction of pipelines, water crossings and other structures in accordance with Employer instructions and deliver them to the satisfaction of Employer.

18.0 INSPECTION OF SITE

CONTRACTOR shall be deemed to have inspected and examined the SITE and to have full and complete knowledge of the conditions of the site and its surroundings on its own responsibility and satisfied itself **before submission** of BID PROPOSAL and to have taken into account any information in connection therewith, which may have been provided by or on behalf of COMPANY.

The CONTRACTOR and any of its personnel or agents will be granted permission by the COMPANY for site visit, upon the express condition that the CONTRACTOR, its personnel or agents will relieve and indemnify the Company from and against all liability in respect thereof including personal injury (whether fatal or otherwise), and any other loss, damage, costs and expenses, including kidnapping, murder of CONTRACTOR's personnel, or any disease etc.

Due to visa requirement in Pakistan, CONTRACTOR should initiate / complete all requirements/ formalities for obtaining Visa of their nominated personnel (if applicable) for site visit at the earliest.

COMPANY shall not accept any claim from CONTRACTOR by reason of any error, insufficiency or omission due to COMPANY'S information.

COMPANY must receive requests for site visit at least ten (10) calendar days before the BID CLOSING DATE. All personnel (including local as well foreign expats) security clearance / NOC (applicable for foreign expats) and arrangements shall be solely on Bidder's account.



19.0 MOBILIZATION / DEMOBILIZATION

Upon receiving the Provisional Acceptance of the Works by OGDCL, CONTRACTOR shall bring entire inventory dedicated or required for Project completion from company designated area to the CONSTRUCTION site area. Upon completion of project CONTRACTOR shall remove all equipment and material within the CONSTRUCTION facilities to CONTRACTOR's own temporary facilities then back to or directly bring it back to the designated place of OGDCL.

This work shall include but not limited to:

- CONTRACTOR shall be responsible to develop all temporary facilities including site office, workshop, crane, heavy machineries, storage place, camp accommodation, utilities etc.
- CONTRACTOR shall be responsible to pave a road in order to transport equipments, parts and everything which they intend to use for Project purpose.
- Upon completion of work, CONTRACTOR shall be responsible for dismantling and removal of all temporary facilities (Site Office, Workshop, Stores, Camp accommodation etc.) and utility systems;
- Removal of all balance construction equipment, machinery, tools, cranes, scaffolding etc. from site;
- Removal of all surplus equipment and materials and hand over to OGDCL wherever applicable;
- Reinstatement of the areas of temporary facilities to a clean and tidy condition to the satisfaction of OGDCL;
- Re-export of construction equipment, machinery, cranes etc., if temporarily imported for sole purpose of construction of the Project under this Contract, in conformance and compliance to the applicable government laws, regulations and procedures;
- CONTRACTOR to keep the required facilities at Worksite during Warranty Maintenance period;
- To return to OGDCL surplus/ left over materials supplied by OGDCL (if any).

CONTRACTOR is required to keep and maintain required personnel, equipment and facilities namely site office and its facilities and accommodations etc. for OGDCL



representatives and CONTRACTOR to perform the punch list clearing and Warranty work at SITE during Warranty Period.

20.0 QUALITY ASSURANCE AND QUALITY CONTROL

General

Contractor shall be responsible to plan, establish, implement and maintain a Quality system for the fabrication, installation; pre-commissioning, commission and performance testing of the Wellhead Flow line as per ISO 9001 and requirements of project specification for Quality Assurances.

Contractor shall submit a copy of CONTRACTOR'S policy statement on their corporate quality manual and procedures, as a part of their bid, for review by OGDCL.

Contractor shall be responsible for all Quality Assurance and Quality Control functions and shall at all times provide adequate, competent and qualified supervision and inspection personnel, approved by OGDCL, to ensure that the quality of work is met and timely inspected.

Contractor shall supply all the relevant quality assurance requirements to its Subcontractors, suppliers etc. involved in the Project for compliance and shall be responsible for Overall Project Assurance and Quality Control.

Quality Control

Quality control activities for the Project shall include the following, as minimum:

- Development of inspection and test plans (ITPs) , procedures, schedules and reports for Procurement/Construction;
- Review, approval and monitoring of Vendor / Subcontractors inspection and test plans;
- QA/QC requirements for Subcontracts / Vendors:
- QA/QC requirements for all site related activities (Field QA/QC plan);
- Design control:
- Quality control of procurement procedures;
- Document Control:
- Safety & Environment Control;



- Verification of all test certificates for compliance with OGDCL requirements.

To achieve the above objective, dedicated QC personnel are required for the work.

Quality Assurance Manual

The contents of Contractor's Quality Assurances Manual Shall Cover

- Civil / Structure Construction;
- Pipeline laying
- Piping fabrication / Manifolds;
- Valves, Check vales, Safety Valves; (if any)
- Pipes and fittings;
- Handling and lifting

21.0 INSPECTION, TESTING AND PRE-COMMISSIONING

Checking and Inspection

Mechanical Completion Inspection

The Contractor shall use the relevant drawings and documents to check that all pipe work, supports and connections are mechanically complete. Mechanical completion inspection shall include the checking of all connections to ensure that they have been made off in the correct manner and have been tightened in readiness for pressure testing.

Checking & Inspection after Installation

Checking and inspection after installation shall include the following:

- Visual inspection of installations shall be carried out to make sure that all connections and fixing are tight, all wiring, tubing, fittings are correct to the drawings and labels are correctly engraved.
- All defects or faults shall be corrected by the Contractor.
- Any faults in work performed by the Contractor shall be corrected by the Contractor at their own expenses.

Any faults in material or equipment or line segment furnished by others which are the result of careless, incompetent or improper handling or installation by the Contractor shall be corrected or replaced promptly by the Contractor at their own expenses.



Test Records

The Contractor shall keep records of the tests and upon completion, a test certificate for every installation, recording all results, shall be handed to the OGDCL / Engineering Consultant.

Provide Commissioning Support

Contractor shall provide all kinds of commissioning supports for instrumentation installation works (if applicable).

Third Party Inspection

The required inspection shall be performed by qualified Third Party Inspection Agency engaged & employed by duly approved by OGDCL.

22.0 MECHANICAL COMPLETION

Contractor shall provide experienced and qualified personnel to perform pre-commissioning activities and achieve Mechanical Completion.

Contractor shall note that Commissioning of the entire systems and or facility identified in the Contract shall not commence until Mechanical Completion of the systems has been achieved and a Mechanical Completion Certificate has been issued by OGDCL.

Contractor shall provide all necessary pre-commissioning equipment, tools, instruments and fluids such as fresh, clean, inhibited water, chemicals, temporary power, compressed air, nitrogen, lube oils, fuel, etc. Contractor shall also provide all necessary pre-commissioning spare parts.

Contractor shall execute all scheduling, planning and progress reporting including planning meetings. Contractor shall comply with the pre-commissioning requirements as defined hereinafter, in accordance with the specifications. Contractor shall provide all test equipment & site radios required for loop testing. Mechanical Completion shall be a systematic and progressive activity leading to issuance of a Mechanical Completion Certificate from OGDCL.



23.0 MECHANICAL COMPLETION CERTIFICATE

The Mechanical Completion date is considered as the date of the last pre-Commissioning satisfactory test and approval of the Mechanical Completion Certificate by OGDCL for the last portion or system of the Works.

Upon completion of all the pre-commissioning requirements related to each individual system (portion of the Works) and such system is ready for commissioning and to receive hydrocarbon, CONTRACTOR shall apply for a Mechanical Completion Certificate for this system and submit to OGDCL with the pre-commissioning results.

Subsequently, OGDCL representative shall carryout inspection of the subject system.

24.0 PRE – COMMISSIONING ACTIVITIES

Pipe Hydro Test

Contractor shall prepare and submit the Hydro test and flushing procedure, for OGDCL review and approval. The procedures shall highlight the system portion/ parts that must be isolated during the tests. The procedure shall highlight the valve and instruments or any unit that must be isolated during the test;

Contractor shall adhere to the Hydro test and Flushing Procedure prior to closing up the piping systems. Contractor shall ensure that no foreign materials are left in the pipes and which could not be flushed out during flushing;

Contractor is responsible to supply water for hydro test and leak test purpose. Hydro test water shall be analyzed for chemical composition for suitability of usage; It is Contractor's duty to carry out any weld repairs; every repair shall undergo another hydraulic test under the same previous conditions;

Contractor shall utilize calibrated instruments. The satisfactory measurement readings shall 'be followed by the signature of OGDCL's Representative;

Contractor shall submit a programme for any testing works for OGDCL's approval not later than two (2) weeks prior to commencement of testing;

All pipe works are to be pressure tested in accordance with the procedures and specifications and the following requirements shall be fully complied with:



Contractor shall be responsible for properly preparing Works for pressure testing; During the whole period of testing the Works, Contractor shall provide and install in accordance with the specifications and drawings, calibrated and accurate tests gauges and recorders and all other necessary materials and equipment required to perform pressure testing;

All welded joints may be painted with primer only in order to prevent initial corrosion until the completion of non-destructive and pressure testing before full coating is allowed;

After completion of hydrostatic test, a reinstatement test for each system shall be conducted at a test pressure 95% of the lowest rated relief valve setting in the system. When no relief valves are present, the system shall be reinstated at 110% of the system operating pressure.

Contractor shall prepare and submit the reinstatement procedure to OGDCL for review and approval 2 weeks in advance of any reinstatement works; Instrument air leak test shall be carried out by Contractor to all hydraulic signal lines. Leak test shall be done by using a bubble tester. The maximum allowable leakage rate shall not exceed 7 bubbles per minute. This test shall be witnessed and verified by Contractor quality control inspector and OGDCL Representative;

Upon completion of hydrostatic pressure testing, Contractor shall drain and dry to the satisfaction of OGDCL, the piping by suitable method approved by OGDCL;

Contractor shall remove all temporary facilities installed by Contractor once testing is completed to the satisfaction of OGDCL. Tests shall be witnessed by OGDCL and records of all tests shall be furnished to OGDCL within forty eight (48) hours of the test. Completion of final flushing of piping shall be after the reinstatement testing and acceptance by OGDCL. All pipe works shall be adequately flushed using a high pressure and high volume flow of fresh and clean water upon completion of installation. Flushing shall be carried out with all valves fully open. Contractor shall ensure that adequate fresh and clean water be made available to perform the above works. It is Contractor's responsibility to dispose of all cleaning water.



30.0 COMMISSIONING

Contractor shall execute all activities required for commissioning and final/complete Tie-In of pipeline with plant & WHA, erection/installation of WHA and of the new facilities as in contractor's sow.

COMMISSIONING RESPONSIBILITY

Provision of a team of suitably experienced and qualified personnel including management, supervision, labor, and the necessary assistance by SUBCONTRACTOR's /VENDOR's commissioning specialists, for commissioning as per approved plans, schedules and procedures; CONTRACTOR shall prepare and submit Commissioning Manual to OGDCL for approval, three(3) weeks in advance;

Preparation of safety audits and recording of all approved safety audit items to ensure the required safety; Provision of all commissioning spare parts and consumables and ensuring their availability at Worksite at least four (4) weeks prior. Ensuring adequate and timely operator involvement in the preparation of the commissioning activities, and close liaison and co-ordination with OGDCL's Operations, Maintenance and Safety;

Provision of a detailed commissioning plan, procedures, schedules and reports which shall be submitted to OGDCL for approval. Ensuring documented recording and reporting;

26.0 CONSTRUCTION COMPLETION

Contractor shall prepare a construction completion procedure as part of the construction plan as developed under the execution plan. The construction completion procedure shall include checklist forms, document flow, schedule, certification scheme and status monitoring method for attaining Construction Completion. Separate checklists for different systems and for different disciplines of engineering will be required.

All documents, checklist forms and procedures required for Construction Completion shall be compiled in a construction punch list, which itself forms a part of the documentation which has to be submitted and approved prior to the achievement of Construction Completion. All quality control data to support this documentation shall be filed in a separate quality control dossier for each Subsystem.

HSEQ

Requirements & Guidelines

HSEQ Requirements & Guidelines

CONTENTS

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Appendix 1: Summary HSEQ Register of Legal & Other Requirements

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HSEQ Requirements & Guidelines

1. INTRODUCTION

This document is being issued with the Contract Document for this project. It sets out the requirements for Health, Safety and Environment (HSEQ) that the contractor and its subcontractors must follow during the entire project.

1.1 Scope and Objectives

The document is intended as a guideline for the contractor and spells out the minimum HSEQ standards of the company, for the contractor to follow during the entire duration of project. The document however does not absolve the Contractor and its subcontractors from their own HSEQ responsibilities and is not universal in nature.

2. POLICY AND RESPONSIBILITIES

2.1 HSEQ Policy

Contractor and its subcontractor will acknowledge Company's strong commitment to HSEQ and affirm that they have written health, safety and environmental policies, which are of a standard comparable to that of company. These policies will be signed and actively supported and endorsed by contractor management.

Contractor will further affirm that its policies are widely disseminated and understood among employees and sub-Contractors. These policies should be in English and such other local languages as required.

2.2 Responsibilities

- Contractor is responsible to communicate all HSEQ requirements asked by the company to its field management and supervision according to their areas of responsibilities.
- The Contractor is responsible, through his organization, for applying the HSEQ measures required to carry out work assigned to him accidents / incident or events which jeopardize the HSEQ of the personnel and of the installation.
- Contractor is responsible for correct selection of personnel to assign to the jobs and shall determine, the need for, and provide, training of the personnel whose activities influence HSEQ.
- Contractor shall possess all the equipment needed to carry out the work (appropriate for the work environment) as well as all the clothing, safety devices and personal and collective protection devices required.
- Contractor shall plan all actions, controls and inspections aimed at ensuring HSEQ requirements are observed, applying the measures defined in his own HSEQ Manual.
- Contractor shall provide experienced HSEQ Supervisor and Doctor/Medic at the site.
- Contractor shall provide project organization chart, specifying also the names and relevant professional profiles of the key positions.
- Contractor will also submit CV's and job description of its personnel for handling HSEQ matters i.e. Project Manager, Site Incharge (s), HSEQ Supervisor and medic.

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3. PERSONNEL

3.1 Recruitment

Contractor shall ensure that all roles and responsibilities with respect to HSEQ management are detailed in the contractors HSEQ Project specific management plan. Roles to be addressed in the plan include the following

- Project Manager
- HSEQ Team/Supervisor
- Rigging supervisor
- Side boom Operator if the operation includes side boom
- Horizontal directional drill operator (HDD)
- Welders qualification
- Radiographer
- Drivers
- Crane Operator

a) Medical Screening

It is contractor's responsibility to ensure that all contractors and subcontractors personnel's are healthy and medically fit for their respective assignments

For certain tasks, contractor may be asked to provide reasonable evidence to satisfy OGDCL of their medical fitness. If necessary, and if so requested by OGDCL, contractor shall arrange for contractors nominated medical officer to approve the employment on Medical grounds, of contractors and subcontractors personnel's.

3.2 Operators / Drivers Selection

Selection procedures should cover:

- Age, Health and working experience in hilly areas
- Language (understanding written and verbal instructions)
- Operator / driver skills, Operator / Driving record and appropriate licenses
- Attitude to substance abuse
- Level of general education
- Previous training and qualifications on same type of equipment / vehicle
- Understanding of safe operation of equipment (excavator, loader, dumper, jack hammer, grader).
- Work safety issues

HSEQ Requirements & Guidelines

All operator / drivers must have valid driving / operating / licenses according to the category of equipment / vehicles and fully trained and competent to operate particular equipment / vehicle.

3.3 HSEQ Induction

Contractor shall ensure that all arrivals to Company's work site receive a briefing upon arrival at the work site. The induction should cover the emergency response and evacuation, escape routes and mustering, communication methods, medical and first aid facilities, traveling, environment, and other HSEQ aspects etc.

Note that all contractor personnel entering the operations area shall undergo OGDCL Operations provided induction.

As such, the contractor shall prepare and deliver a OGDCL approved project induction package (visitor and full induction) that incorporate items including but not limited to the following

- OGDCL HSEQ Policies and standards
- Contractor ERP
- Project HSEQ minimum requirements
- PPE Requirements
- JSA/TRA process
- Incident reporting
- Health and hygiene
- Drug and alcohol policy
- Permit Requirements
- Tool box talks

3.4 Training & Awareness

Contractor is responsible for maintaining HSEQ awareness of all personnel including arranging safety talks for traveling in hilly areas with / without loads, road conditions and community sensitive areas.

Contractor staff must have the basic knowledge about risk associated with Pipeline and Civil work, spillage handling, firefighting and other emergency related issues.

3.5 Occupational Health & Hygiene

- Contractor shall ensure that its personnel shall maintain standards of health & hygiene during the execution of the Contract.
- Contractor will make arrangements for essential medical support at site.
- Contractor will designate a vehicle for evacuation of injured / ill persons from site to nearby hospitals.
- Contractor will appoint a full time Doctor/Medic at site and made available all necessary medicines at site.

HSEQ Requirements & Guidelines

- The contractor shall ensure that water to be used at the camp for potable purpose, is filtered and treated.
- Sufficient latrine and washing facilities shall be provided for all employees, and shall be hygienically maintained and inspected on daily basis.

4. HSEQ LEGAL AND OTHER REQUIREMENTS

Contractor's is required to comply with all relevant National, Provincial and local Laws while working with OGDCL.

4.1 Reference Laws & Provisions*

a) Occupational safety laws

- The Mines Act, 1923
- The Regulation of Mines and Oilfields and Mineral Development (Government Control) Act 1948, Pakistan Petroleum (production) Rules, 1949 and Pakistan Petroleum(Exploration and Production) Rules, 1986, Safety in Drilling and Production Rules 1974.
- West Pakistan Shops and Establishment Ordinance 1969 & Rule 1969

b) Environmental protection laws and other relevant legislation i.e. PEPA 1997, NEQS

* refer appendix 1

4.2 Termination & Suspension

Any infringements by Contractor's manpower identified by Company of its HSEQ regulations and standards shall be investigated jointly by Company and Contractor and remedial action mutually agreed upon and implemented by the Contractor. If Contractor does not implement remedial action within agreed terms, Company has the right to stop the contract forthwith.

4.3 Alcohol & Narcotics

Contractor manpower is required to comply with Contractors Drug and Alcohol program. Based on that program it shall be ensured that personnel do not, at any time, while traveling to or from, or at the work, have in their possession or under influence of any

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Contraband or alcoholic liquor, drug or other intoxicating substances.
Company reserves a right to subject all personnel deployed in the services of the Company to drug test at any time without prior notice.

5. RISK MANAGEMENT & HAZARDS IDENTIFICATION

- Contractor shall make an initial assessment of the HSEQ risks involved in the execution of the works. The focus of the assessment shall be to evaluate the inherent hazards in conducting the work and the potential adverse consequence of an accident to the workforce, the public and the environment, company assets and reputation.
- Contractor shall take appropriate measures to prevent incidents from occurring and to minimize the consequence of an event should it occur.
- Contractor shall conduct HSEQ inspections and audits to ensure that such preventive measures are carried out. Contractor shall promptly conform to all recommendations made pursuant to the said inspections and audits.

6. CONTRACTOR'S CAMP

Contractor shall be responsible for providing quality living and food to his employees on site. All facilities within the Contractor's camp shall conform to an acceptable standard of cleanliness and hygiene. These facilities shall include but are not limited to temporary accommodation, kitchen, mess, toilet and bath. Contractor shall ensure that the flow from toilets shall be drained into a covered septic tank which shall have an outlet in a soak pit. Flow from kitchen and baths shall be drained into the soak pit directly.

The fuel storage tank constructed by Contractor in his camp shall be lined with an impermeable membrane liner to hold the oil within the tank in case of any accidental oil spill or leakage. A brick masonry or concrete pad shall be constructed adjacent to the fuel storage tank to avoid any soil contamination during fuel loading, of E-loading and re-fueling of vehicles at the camp.

HSEQ Requirements & Guidelines

7. EQUIPMENT/ VEHICLES REQUIREMENTS

- Vehicles and equipment (earth moving machinery i.e. excavators, loaders, Side booms , HDD , Jack hammers, cranes etc.; welding, cutting, grinding machines) should meet international safety standards.
- Be *inspected by an experienced mechanic* who will issue fitness certificate on behalf of contractor.
- Be re-examined by mechanic in case of any accident /damage /modification.
- Driver seats should have proper seat belts.
- Have rear-mounted reversing alarm, audible from 8 meters, automatically operates when reverse gear is selected.
- Have fire extinguishers, with minimum capacity of 5kg multipurpose dry-powder and first aid kit fitted in the cabin
- Have an indicator/gauge showing brake pressure.
- Have two spare wheels and equipment to safely change a wheel.
- Have storage box for tools and auxiliary lashing equipment. If the storage box is on the top of a headboard, there shall be rungs fitted for access to the box.

8. EQUIPMENT / VEHICLES MAINTENANCE

Operators / Drivers should be seen as professionals and be expected to take full responsibility for safety and the safety status of the equipment / vehicle. Linking operators / Drivers to such kind of specific equipment / vehicles can enhance their sense of responsibility.

Contractor shall carry out its equipment / vehicle regular maintenance in its designated area including change of lube oils and filters.

No maintenance shall be carried out without drip trays on the ground to collect any drips or small.

9. TRAVELING RULES

The following general rules should be observed for all traveling:

- Speed limits (where defined) shall strictly be followed.
- Speed should be reduced while moving near residential areas to avoid any disturbance to local community.
- While moving in concession boundaries contractor will follow speed limits defined by Location management. Contractor will also ensure that local community is not disturbed due to movement of its vehicles.

10. INTERFACE WITH THE COMPANY

The Contractor shall, within the context of these activities, identify one competent person tasked to interface with Company's representative for HSEQ related matters.

The persons shall hold sufficient authority to manage the entire contract and to organize the work, taking care that all information for and from the Company is transmitted correctly.

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11. PERSONAL PROTECTIVE EQUIPMENT

The Contractor will be responsible for ensuring that all personnel entering in site, plant or operation areas and working areas where they are exposed to risk of injury or disease shall use suitable protective clothing and equipment.

Such clothing and equipment shall include but not be limited to depending on nature of job and hazards to which one is exposed to:

- Overalls
- Safety helmets
- Safety boots
- Gum Shoes (for concrete work/Slippery surfaces)
- Eye protection
- Ear defenders
- Gloves

The contractor shall be responsible to provide the mandatory PPE to its employees / subcontractors while working for Company in its Field Areas. The contractor shall ensure that its employees have received appropriate training on the use and maintenance of safety and personal protective equipment prior to its use.

12. SAFETY EQUIPMENT AND FIRE PROTECTION

Contractor shall at its own expense provide necessary first aid equipment, sufficient fire extinguishers, and other safety equipment and shall maintain this equipment in a professional manner as dedicated by legal and industry standards. In addition, contractor shall keep up-to-date records of manufacture, testing and maintenance of all said equipment.

First Aid boxes shall be allocated to each unit or independent sub-unit of the operation, and shall be of a size and composition suitable for the number of persons involved.

Ready access by all persons on site to all fire extinguishing and safety equipment must be maintained at all times. Locations of such equipment must be clearly marked. All persons shall have the basic knowledge of how to operate the equipment, and the procedures to be followed in the event of fire.

Contractor shall provide safe storage for flammable substances in safe locations. The storage area shall be remote from frequently manned areas. Any oil grade with a low flash point (for example petroleum) shall not be used for cleaning purposes.

Contractor shall maintain good housekeeping and remove all unnecessary inflammable and other surplus material from the site or facility. Sufficient waste bins shall be provided on the work site.

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Contractor shall provide safety signs for the project facilities.

13. EARTH MOVING EQUIPMENT

The following minimum standards will apply to all earth moving equipment to be used by contractor during the project.

Seat belts shall be provided on all equipment. Seat belts not to be provided for equipment, which is designated only for stand up operations.

Roll Over protective structure (ROPS) Seat belts need not be provided for equipment, which have roll over protection structure or adequate canopy protection.

Brakes. All earth moving equipment shall have a service braking system capable of stopping and holding the equipment fully loaded.

Horn All bi-directional machines, such as rollers, compactors, front end loaders, bulldozer, excavator and similar equipment, shall be equipped with a horn, distinguishable from the surrounding noise level, which shall be operated as needed when the machine is moving in either direction. The horn shall be maintained in operative condition.

Reverse Alarm. No contractor shall permit earth moving or compacting equipment which has an obstructed view to the rear to be used in reverse gear unless the equipment has in operation a reverse signal alarm distinguishable from the surrounding noise level or an employee signals that it is safe to do. Also rear view panoramic type mirrors is a requirements.

Scissor Points. Scissor points on all front-end loaders, which constitute a hazard to the operator during normal operation, shall be guarded.

Rated Capacity: Cranes shall have rated capacity clearly posted on them so that it is clearly visible to the operator. When the manufacturer provides auxiliary removable counterweights, corresponding alternate rated capacities also shall be clearly shown on the vehicle. These ratings shall not be exceeded.

Driving / Operator License: All drivers and operators of heavy equipment must have valid license, as per the state requirements. Company representative shall hold the authority to reject the operator / driver of any equipment / vehicle who does not possess valid legal authority.

Driving Test: Company retain the authority to conduct a driving test and issue a driving permit, which are fulfilling Company driving policy standards.

Unauthorized personnel & helpers shall not be permitted to ride any equipment.

Preventive Maintenance Program: For the prolong work schedule, where a particular equipment is in operation for a period of more than one week, contractor has to prepare and implement preventive maintenance program.

General Condition: The general condition of all equipment shall be visibly good. Equipment with leaking oil, ruptured boots and seals are not considered fit-for-purpose. The worn up body, fenders, parts, horn are considered flaws which must be repaired and maintained before using at Company sites.

Drip trays: No maintenance shall be carried out without drip trays on the ground to collect any drips and small spillage.

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14. RIGGING / LOAD LIFTING EQUIPMENT

- Cranes/Side booms should be certified for 3rd party and operator should valid license for operating crane. Unauthorized persons and helpers are not allowed to operate crane. Crane operator shall be assisted by competent rigger during loading and offloading.
- All rigging equipment shall be marked with their respective SWL (Safe Working Load).
- All slings should be load tested and color coded (certified OK).
- All wire ropes shall be used under their stated SWL.
- Natural and synthetic fiber ropes should be inspected regularly especially before use.
- Shackle and hooks shall be used under specified SWL.

15. ELECTRICAL / POWER EQUIPMENT

- Electrical and power generation equipment shall be in good condition and safe to operate. Defective equipment shall not be used.
- Contactor will ensure proper inspection of electrical and power equipment on regular basis.
- Electrical hand-held equipment shall be appropriately connected to an external supply with ELCB's.
- Contractor should ensure that all portable equipment is disconnected from the power supply when not in use.
- Contractor should ensure all the Earthing/Grounding requirements before the start of activity
- All flexible cables shall be of industrial grade, in good and safe working condition. Taped joints in cables shall not be permitted and plugs will always be used in power sockets. The cables shall be protected against mechanical damage

16. SCAFFOLDING / SHUTTERING

- Scaffolding should be of good quality all connection tied securely.
- Company will not allow any scaffolding pipe which is painted / bended.
- Scaffolding should only be carried out by scaffolders with adequate experience of such jobs.
- Scaffolding should be inspected by Contractor scaffolding inspector & properly tagged (saying it is approved for usage etc.) before starting the work.
- Wooden shuttering to be used where possible.
- In case of steel shuttering special care shall be taken while transporting, placing and removing them as these are falling hazards and one should take extreme care while

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removing them.

- While installing and removing shuttering proper access to provided and safety harness/belts should be worn all the time where there is potential of fall hazard.
- Green tags to be used for Safe access
- Red Tags to be used during erection of Scaffolding
- OSHA guide lines should be followed for Erecting Scaffoldings structures
- Earthing of scaffolding structure should be done where applicable.

17. EXCAVATION

- Follow the OSHA guidelines for excavation.
- Identify the soil characteristics at the work site, and use this information to provide a safe work place for construction laborers.
- Use prescribed methods of wall retention, piling, and cribbing, sloping, shoring, trench boxing and sheeting to maintain trench and excavation walls.
- For each trenching or excavation situation, employ the proper sloping, shoring and bracing structures and measures designed specifically for the particular situation.
- Trench failures often occur in multiples, starting with a movement of soil material near the bottom of the trench wall. After the failure of the base, the support of the wall will quickly erode and the wall will collapse. The collapsing soil is extremely heavy and can weigh one and a half tons per cubic yard, producing a tremendous crushing force.
- Proper design, construction and placement of support structures will allow employees to work in a safe environment.
- Authority to take prompt corrective measures to eliminate existing and predictable hazards and to stop work when required.
- Surface crossing of trenches should be discouraged
- For Access to and exit from the trench ladders should be used with caution.
- Where necessary, the trench will be de-watered prior to lowering of the pipe and back filling.
- The trench will be excavated using Excavator/ Jack Hammer at site and shall meet the requirements of the specification.
- Deep Excavation that may require shoring if the ground conditions are unstable.
- No persons may have access to trench over 1.5 meters in depth unless batters or shoring are in place.

19. CEMENT AND CONCRETE WORK

The jobsite should be adequately marked to warn people construction activities. Fences, barricades, and warning signs can be used to restrict people access. And the work area should be kept clean and uncluttered to minimize hazards to workers. Remember: safety is the job of everyone onsite.

19.1 Head and Eyes Protection

Construction equipment and tools represent constant potential hazards to busy construction personnel. That's why hard hats are required on construction projects. It is therefore recommended that some sort of head protection, such as a hard hat or safety hat, be worn when working any construction job, large or small.

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Proper eye protection is essential when working with cement or concrete. Eyes are particularly vulnerable to blowing dust, splattering concrete, and other foreign objects. On some jobs it may be advisable to wear full-cover goggles or safety glasses with side shields. Remember that sight is precious. Protect the head and eyes by using proper safety equipment and remaining alert.

While using cement mixer for concreting area under the boom shall be barricaded and concrete man should wear rubber shoes and face shield while concreting using concrete coil

19.2 Back Protection

All materials used to make concrete-portland cement, coarse aggregate, sand, and water-can be quite heavy even in small quantities. When lifting heavy materials, your back should be straight, legs bent, and the weight between your legs as close to the body as possible. Do not twist at the waist while lifting or carrying these items Rather than straining your back with a heavy load, get help. Remember to use your head, not your back.

Let mechanical equipment work to your advantage by placing concrete as close as possible to its final position. After the concrete is deposited in the desired area by chute, pump, or wheelbarrow, it should be pushed-not lifted-into final position with a shovel. A short-handled, square-end shovel is an effective tool for spreading concrete, but special concrete rakes or come-along also can be used. Excessive horizontal movement of the concrete not only requires extra effort, but may also lead to segregation of the concrete ingredients. Pull the concrete mixer with help tractor/vehicle and manual shifting in no allowed.

Avoid actions that cause dust to become airborne. Local or general ventilation can control exposures below applicable exposure limits; respirators may be used in poorly ventilated areas, where exposure limits are exceeded, or when dust causes discomfort or irritation. Avoid prolonged exposure to dust.

20. WELDING WORK

20.1 Electrical Arc Welding

- Welding procedure shall be developed by contractor.
- Both alternating and direct current welding are acceptable.
- Welding protection screens and mandatory PPE shall be used.
- Fire protection and firefighting equipment shall be available in close proximity of welding work.
- Electrode holders with a completely insulated head shall always be used, and un-insulated cable plugs shall not be permitted.
- All cables shall be in good condition without mechanical damage. Joints are not permitted. All cables shall be kept out of water and coiled when not in use.
- All welding machines should comply with HSEQ electrical requirements i.e. ELCBS should be installed on each welding rectifier.
- Desiccator shall be provided and electrical tested to remove moisture from the electrode to Prevent eye irritations.

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20.2 Gas Welding / Cuttings

- Necessary PPE shall be used.
- Fire protection / fire blanket and firefighting equipment shall be available in close proximity of welding work.
- All flash back arrestor and check valve shall be installed between the cylinder and fuel-Gas hose immediately after the pressure regulator and also on the oxygen line. All flash back arrestor should be certified.
- Hoses shall be inspected frequently for leaks, wear and loose connections. Leak shall be Repaired immediately by cutting out the defective part of the hose and inserting a tube with two hose clamps. Taping of worn hoses is not permitted.

21. RADIOGRAPHIC TREATMENT

21.1 Safety Precautions

- Adequate precautions shall be taken to protect testing personnel and any other persons in the vicinity, when radiography equipment is being used. Statutory regulations enforced by Pakistan Atomic Energy Commission shall be observed
- Personnel who perform radiographic testing shall have recognized qualification, such as SNT-TC-IA Level I/II or PAEC Level I/II
- The following areas shall be classified as restricted areas
- Storage place of radioactive materials to be allocated
- Any area where radiation exists at levels such that the body could receive a dose in excess of 300 micro-sievert per hour (30 Millirems per hour) per week

The following shall be considered as off limit;

- Any area where radiation exists such that the body could receive a dose excess of 500 micro sievert per hour (50 millirems per hour)
- Area with in min.15 meters from the source of radiation (operating x-ray or radioactive source)
- Unauthorized persons shall not be allowed to enter the restricted area and off-limit areas.
- During examination proper shielding should be used to prevent escape of radiation into the environment.
- To prevent the entry of unauthorized persons, the following shall be provided for the restricted and off limit areas/ places.
- Warning signs, labels and posters showing the existing radiation hazards and that no entry allowed.
- Barricade or rope off with radiation signs and flashing/ Beacon lights.

21.2 Testing Timings

- Radiographic activities should be carried out at lunch times or during night so that no persons shall be present in the safe working area.

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21.3 Storage

- Radioactive materials shall be stored separately from other materials or equipment. The storage facility of radioactive material container shall be so constructed as to be free from the hazards of flood, fire, cavein and other adverse conditions. The storage shall be lockable and shall be fenced with a lockable gate.
- Radiography supervisor shall measure and record the dose of radiation every day at the boundary of restricted area where the radioactive materials are stored ,the dose shall not exceed 300 microsievvert(30 millions per week)
- Radioactive wastes shall not be disposed off in the open environment and in water.

21.4 Transportation

- Radioactive materials shall be transported by two or more men under the direct supervision of a radiography supervisor.
- Sign showing that radioactive material is being transported shall be displayed.

22. HOLIDAY TESTING AND LOWERING

- Contractor shall utilize proper SPY holiday detector for checking the pipe coating and the weld joint coating. The Side booms/Crane will pick up the pipe strings and lower in the pipe into the trench utilizing the CRC Evans Lowering in cradles. While the pipe is on the ground and being held by the side-boom the holiday checking will take place and by walking the apparatus (detector) alongside the pipe string by the holiday check crew. Any repairs located will be carried out prior to pipe being lowered. At the same time the side-booms will lower the pipe in to the trench.
- Height of the pipe and spacing of the machine will be monitored continuously to prevent pipe slack rolling and buckling.
- During the above activity no person shall approach under the pipe and inside the trench.

23. ROAD CANAL AND SURFACE OBSTACLE CROSSING (thrust Boring)

- Lifting and rigging Standards shall be followed for lowering thrust bore into the deep excavation.
- All the excavations for thrust boring shall be hard barricaded and signage shall be installed.
- Inspected sling / shackles shall be used for lowering of pipes into the angur boring machine.
- Excavator shall maintain safe working distance from the live pipe line and layout plan shall be considered prior to start the activity.

24. TRENCH BACKFILLING

- Contractor shall utilize the excavated spoil for the Trench Backfilling.
- Area shall be barricaded.
- Equipment used for backfilling shall be checked.
- Trench shall be backfilled as soon as work is complete to avoid personnel's/ community children's to fall into the trench

25. HYDRO TESTING DEWATERING AND DRAWING

- Ensure that all workers have been informed when the Hydro testing will be conducted properly lit and barricaded by a barrier.
- It is advised that the testing to be conducted at night or break time hours to minimized the SIMOPS or personnel interface
- Ensure sufficient man power will be designated as watchman to ensure nobody will enter the Hydro testing zone

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- Ensure that the Relief valve was install
- Ensure that all workers have been informed when the water releasing will be conducted properly lit and barricaded by a barrier

27. HAZARDOUS CHEMICALS

All chemicals or other dangerous substances to be used in the contract are required to be suitably packaged which will include clear identification of the substance concerned and prominent hazard warning signs. Each delivery shall contain the appropriate Materials Safety Data Sheets (MSDS) which shall also be attached to all invoices or other documentation. This is to ensure appropriate recording and dissemination to all concerned. The information contained in the Materials Safety Data Sheets (MSDS) must include at least:

- a. Chemical identification and data.
- b. Fire and explosion (Flash point temperature, flammable limit range, auto ignition temperature).
- c. Health aspects (nature of hazards, TLV-STEL, TLV-TWA).
- d. Emergency procedures (firefighting agent, spillage, personnel exposure, and first- aid).
- e. Environmental (emissions to atmosphere, spillage, neutralizer procedure).
- f. Transportation procedure.
- g. Personnel protective equipment to be worn.
- h. Storage requirements.

28. HOUSEKEEPING

Contractor shall ensure that good housekeeping is maintained in camp / worksite continuously throughout the duration of the Work with due regard being paid to tidiness and disposal of scrap material, access ways and emergency exits being kept clear. In particular, all unnecessary inflammable and other surplus material shall be removed daily from the site or facility. Sufficient waste bins shall be provided on the Work site.

29. COMMUNICATION SYSTEM

Contractor shall ensure that its crew / personnel have adequate means of communication to enable them to contact Base Camp/Radio Room and/or other agencies in the region for help in case of emergency situation, such as telephones, radios, etc.

30. ENVIRONMENT AL GUIDELINES

Contractor shall pay consideration to the environment by acting to preserve air, fuel, and animal and plant life from the contrary effects of the travelling activities and to minimize any nuisance, which may arise from the transportation.

The following guidelines shall be applied for the environmental protection:

- Contractor shall avoid any damage to the environment
- Contractor shall report any fuel / oil spillage to the Company and carry out remediation /

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reclamation of the contaminated soil while working for the Company (Construction, Operation and restoration).

- Contractor, in conducting the work, shall best endeavor to prevent or limit pollution within the levels permitted by applicable laws.
- Contractor should ensure measure for resources conservation wastage of energy, fuel, Diesel, paper etc.
- The Contractor will be responsible for maintaining good housekeeping including the control and disposal of domestic and general waste, hazardous materials and all other effluents and emissions in accordance with the Company requirements.
- Contractor shall follow existing roads & tracks and will not develop any new track or passage.
- Contactor shall be responsible for all compensations incase of damage and / or contamination to local community assets caused by contractor operations.

31. COMMUNITY GUIDELINES

Contractors all personnel working with the Company should respect local cultures and traditions while traveling through different locations / towns / villages etc.

Their operations should avoid causing any damage to the local environment, water-ways (flowing or dry), foot-paths, roads, animal life, standing crops / trees etc. If any accidental or incidental damage is caused then such damage shall be immediately repaired and any disturbance should be amicably and reasonably compensated, with the approval of and in consultation with Company.

32. HSEQ REPORTING

- Contractor shall report all accidents and incidents immediately to the Company and implement corrective measures that arise from the accident investigation.

33. EMERGENCY RESPONSE AND MEDICAL EVACUATION

- Contractor shall submit an emergency response plan to the Company for review and approval including ways of communications.

34. INFORM ATION / DOCCUMENTS REQUIREMENTS

a) Standard Documents

- Details Contractor's dedicated personnel who will hold sufficient authority to manage the entire Contract and to organize the work.
- Type of equipment / vehicles to be used by contractor for this Service and their fitness certificate if already available.
- Contractor's journey / travel management plan.
- Contractor HSEQ Plan
- Contractor's Emergency Response Plan
- Risk Assessment
- Any other additional information the Contractor deems useful in this respect.

b) Requirements on Contract Award

- Adequate experience / trainings evidences of staff.
- Contractor's equipment / vehicles Fitness certificate from contractor experienced mechanic.
- Emergency Response Plan.
- Risk Assessment

HSEQ Requirements & Guidelines

c) **Requirements during Execution of Work**

- Contractor will be expected to implement all agreed HSEQ requirement provided by the Company.
- Contractor's will follow all Company's procedures (related to their nature of job) and field instructions issued by time to time.
- All accident / incident reports (if occurred during contractor's operation)
- Monthly HSEQ performance reports on format provided by Company.

HSEQ Requirements & Guidelines

Appendix 1: Summary HSEQ Register of Legal & Other Requirements

Instrument	Promulgation Date	Enforcing Authority	Scope and Applicability
Pakistan Environmental Protection Act, 1997 (Act XXXIV of 1997)*	Dec. 1997	Ministry of Environment, GoP Pakistan Environmental Protection Council (PEPC) Federal and Provincial EPA	An umbrella and basic environmental law which provide for establishment of: <ul style="list-style-type: none"> ▪ High powered PEPC headed by the Chief Executive of Pakistan ▪ Federal and provincial EPAs ▪ Environmental quality standards ▪ Environmental Tribunals to deal with cases of violation <p>This law applies uniformly to both public and private sector organizations and provides for penalties for non compliance or violations and has the overriding effect to other legislation.</p>
National Environmental Quality Standards (NEQS)	Aug. 2000.	Federal EPA Provincial EPAs	Applies to all wastewater streams discharging into inland waters, sewage treatment system and sea. Applies to all gaseous emissions (at stack). Applies to vehicular emissions and noise NEQS provides max allowable limits to discharges.
NEQS (Self Monitoring and Reporting by Industry) Rules, 2001	April 2001	Pakistan EPA Provincial EPAs	The rules group industries in 3 categories. E&P (production) lies in Cat-1 and E&P (exploration) in Cat-2. Cat-1 industries will report their air and water emissions on monthly, where as Cat –2 on quarterly basis to EPA. These rules require to monitor and report on selected parameters in air and water (production facilities) on monthly basis and (exploration operations) on quarterly basis Industries have to subscribe a software (Self Monitoring and Reporting Tool “SMART”) to report environmental performance.
Pakistan EPA Review of Initial Environmental Examination (IEE) and Environmental Impact Assessment (EIA) Regulations, 2000	June 2000	Pakistan EPA Provincial EPAs	These regulations categorize projects requiring EIA or IEE. OGDCL falls in the category requiring only IEE before initiating a new project. Regulations authorize EPA officials to inspect projects at any time.
Industrial Pollution Charge (Calculation and Collection) Rules 2001	July 2001	Pakistan EPA Provincial EPAs	Provides a framework for calculating, reporting and payment of pollution charge exceeding NEQS parameters. Rate of Pollution Charge increases for non compliance.

HSEQ Requirements & Guidelines

...Table 1, Continued

Instrument	Promulgation Date	Enforcing Authority	Scope and Applicability
Environmental Samples Rules 2001	March 2001	Pakistan EPA Provincial EPAs	Regulates procedure for collecting, packing and dispatching for environmental test of sample from industrial units. Authorized personnel may enter any place, inspect and examine any machinery.
Environmental Laboratories Certification Regulations, 2000	May 2000	Pakistan EPA Provincial EPAs	Provides criteria and application / renewal process for the certification of environmental laboratories
NWFP Wildlife (Protection, Preservation, conservation and Management) Act 1975	1975	NWFP Wildlife Department (SWD)	This is a provincial piece of legislation which provide framework for the preservation, conservation and management of wildlife in NWFP.
Guidelines for Operational Safety, Health and Environmental Management (Petroleum Explorations and Production Sector)	Dec 1996	Director General Petroleum Concessions (DGPC)	<p>These Guidelines [issued by the industry Regulator (DGPC)] have been prepared on the basis of various pieces of legislations relating to operational health, safety and environmental management in E&P companies' operations.</p> <p>These Guidelines cover:</p> <ul style="list-style-type: none"> ▪ Safety and Training Programs ▪ Emergency Response ▪ Accident reporting and mitigation followup ▪ Operational procedures and Training ▪ Hazardous Material Storage and Handling ▪ Guidelines for environmental management ▪ Emission from Flaring, venting and their monitoring programs ▪ Spill prevention, containment and clean up (SPCC) plans ▪ Waste Management
Oil and Gas (Safety in Drilling and Production) Regulations, 1974	Jan. 1976.	Chief Inspector of Mines.	<p>These Regulations have been promulgated by the Federal Govt. pursuant to Chapter V II (Section 29) of the Mines Act 1923. This provides elaborative guidelines, primarily, for safety in drilling and production operations. Among others, these regulations cover:</p> <ul style="list-style-type: none"> ▪ Management & Supervision of fields ▪ Blowouts prevention ▪ Pipe storage & racking ▪ Air or Gas drilling ▪ Dimension of flare stack ▪ Sour gas flaring ▪ Emergency Responses Plan (ERP) duly approved by CIM

HSEQ Requirements & Guidelines

...Table 1, Continued

Instrument	Promulgation Date	Enforcing Authority	Scope and Applicability
The Mines Act 1923		Chief Inspector of Mines.	<ul style="list-style-type: none"> ▪ Suitable BA sets be available atfield locations ▪ Flare pits / stacks how to be located ▪ Remote means of flare ignition or re-ignition ▪ Flare stack shall be at least 9 m high from surrounding topography. ▪ A full chapter on fire fighting (Chapter 27) etc. <p>Medical appliances: Accidents reporting Work / rest cycles / Hours of work Extra wages for over time:</p> <ul style="list-style-type: none"> ▪ Child Labor ▪ Register of employees
Explosive Act 1884		Explosive Department	<ul style="list-style-type: none"> • Explosive transportation • Handling and use
The Forest Act 1927		Forest Department (Federal)	<ul style="list-style-type: none"> • Forest preservation, conservation and management • Consolidate the law relating to forests, the transit of forest produce and the duty leviable on timber and other forest-produce
NWFP Forest Ordinance 2002		Forest Department (NWFP)	<ul style="list-style-type: none"> • This is a provincial piece of legislation which provide framework for the preservation, conservation and management of Forests in NWF