

# **OIL & GAS DEVELOPMENT COMPANY LIMITED**



***TENDER ENQUIRY NO. PROC-SERVICES/CB/EXPL-5039/2021***

***HIRING OF VEHICLES FOR OGDCL SEISMIC PARTY# 5 FOR KOHAT 2D PROJECT***

## **Note:**

Bid bond of PKR 1,082,000/- (Pak Rupees One Million Eighty Two Thousand Only) to be submitted with the bid. Please see tender documents for further detail.

The master set of tender documents (services) uploaded on OGDCL website ([www.ogdcl.com](http://www.ogdcl.com)) is the integral part of this TOR.

## **SCOPE OF WORK:**

OGDCL is operating with its 05 Nos. owned Seismic Crews. Purpose of this tender is to hire services of company that can provide good condition vehicles to meet the requirements of OGDCL seismic crew no. 5 for healthy competition for Kohat 2D project in District Kohat on rate running basis for a duration of four (4) months (further extendable with mutual consent on same rates and terms & conditions). The contractors are required to submit their details and willingness to provide different types of required vehicles and work with seismic crew (SP-5) of OGDCL.

Based on the Oil Industry seismic operations crew assignments, the bidder should never be defaulter before or black listed. Contractor must have previous experience related to seismic culture of about (01) one years or plus. Vehicles for rate running contract on **AS AND WHEN REQUIRED BASIS.**

Sr#	Description	No. of Vehicle	Monthly Rent per vehicle	Monthly rent for all vehicles	Total Amount for four months Rs.
1	Toyota Double Cabin (4x4) Non-AC (along with driver) <b>Registered and Model not more than Five years.</b>	85	Rs.		
2	Toyota Single Cabin (4x4) Non-AC (along with driver) <b>Registered and Model not more than Five year</b>	13	Rs.		
3	Toyota Hi-Ace / Coaster (4x2) AC for Pick & Drop duty. (along with driver) <b>Registered and Model not more than Five year</b>	01	Rs.		
4	Toyota Hi-Ace / Coaster (4x2) AC for Daily mess purchase duty (along with driver) <b>Registered and Model not more than Five year</b>	01	Rs.		
5	Truck 4X4 (along with driver)	07	Rs.		
6	Ambulance (4x4) AC for field (along with driver) <b>Registered and Model not more than Five year</b>	01	Rs.		
7	Explosive Van (4X4) (along with driver)	02	Rs.		
	Total	<b>110</b>			
	<b>Grand Total Amount inclusive of all applicable taxes, duties, levies etc. except PST/ICT Tax on Services</b>				

### **Evaluation Criteria**

Financial evaluation will be carried out on Grand total basis. Contract will be awarded to technically responsive and financially lowest bidder of total amount.

**TERMS OF REFERENCE FOR SHORTLISTING OF BIDDERS FOR HIRING OF VEHICLES FOR ALL SEISMIC PARTIES.**

- 1- Contractor must possess an NTN/Certificate.
- 2- Contractor should have the vehicles which are able to do the duty in all terrain (i.e. hilly, desert, river catchment area, plains and cultivated areas.
- 3- Model of vehicles to be supplied by the contractor shall not more than 5 year old, in good condition, acceptable to the location Incharge of the seismic crew.
- 4- Contractor shall replace the vehicles in case of its major break down on first simple and written notice without any arguments or litigation and failure to replace the broken down vehicles shall deal as per liquidate damages within 15 days.
- 5- Contractor must have established offices.
- 6- The vehicles should be in perfect mechanical and satisfactory working conditions. The contractor shall also ensure that the vehicles are well maintained and their appearance both in interior and exterior is in excellent condition.
- 7- The driver shall be hired for the vehicles by the contractor .The driver must be literate with sound mental and physical body health and must have valid CNIC and valid driving license. Driver shall be available round the clock with the vehicle.
- 8- The contractor shall ensure that the paper of vehicles (registration road permit tax and insurance documents / fitness certificate etc) is complete in accordance with Govt. Law and contractor will be responsible for it.
- 9- OGDCL shall not be responsible and no payment shall be made against any sort of road mishap, accident, injury, death, force majeure or any unforeseen, loss and damage to the vehicles and driver. However, fuel will be provided by OGDCL.
- 10- The vehicles will be used in the project area or under administrative control of location In-charge where required.
- 11- Contractor shall be responsible for the violation of traffic rules and misconduct of the drivers.
- 12- All type of repair, maintenance and replacement of filters, engine oil and others lubricants shall be responsibility of the contractor.
- 13- The Contractor may be terminated without any notice, after award and during contract period, if the services are no more required or the contractor fails to abide by the terms of the contract documents.
- 14- Vehicles should in compliance with HSEQ standards be fitted with the following:
  - a. Fire extinguisher
  - b. First aid kit

- c. Communications; radio and contingency plan where appropriate will be provided by OGDCL
  - d. Serviceable spare wheel
  - e. Seat belt on all seats for all occupants in front & back
  - f. Tool kit including jack and wheel nut spanner (Lug wrench)
  - g. Reverse warning / backup alarm device if appropriate.
- 15- OGDCL reserves the right to accept or reject any or all applications of the contractors for pre-qualification. No claim shall be made by contractors participating for pre-qualification.

**Payment and Provision of vehicles:**

- 16- Payment shall be made at actual in the name of the bidder through cross cheque only at the end of each month against verified invoices. No cash payment is allowed. Bidder is bound to provide the vehicles within one week after signing the date of contract, otherwise, LD will be charged as per clause # 12 of draft contract.

**TECHNICAL EVALUATION CRITERIA**

SR#	DESCRIPTION	MARKS	MAX. MARKS	
1	<b>Profile Since establishment</b>		20	
	i.	More than 03 Years		20
	ii.	More than 01 Years and less than 03 Years		15
	iii.	Minimum 01 Years		10
2	<b>Relevant experience related to Seismic Crews</b>		40	
	i.	More than 03 Years		40
	ii.	More than 01 Years and less than 03 Years		30
	iii.	Minimum 01 Years		20
3	<b>Minimum 01 Projects completed/ ongoing with 2D/3D Seismic crews</b>	40	40	
<b>TOTAL MARKS</b>			<b>100</b>	

**Minimum Qualifying Criterion:-**

Minimum 70% marks are required for successful Firm/Bidders.

**BIDDING METHOD**

Bids against this tender are invited on Single Stage Single Envelope Bidding Procedure. Technical and financial bids will be opened on the same day.

(This clause will prevail instead of tender documents clause# 9 of invitation to bid)

**Note:-**

Following documents must be attached with the bid:-

- Bid bond of **PKR 1,082,000/- (Pak Rupees One Million Eighty Two Thousand Only)**.  
Please see tender documents for further detail.
- The master set of tender documents (services) uploaded on OGDCL website ([www.ogdcl.com](http://www.ogdcl.com)) is the integral part of this TOR.
- Bidding form, Integrity & ethics undertaking, Affidavit duly signed & stamped by Public Notary, Data Summary Sheet, Duly signed & stamped Draft Contract and tender documents.