

OIL & GAS DEVELOPMENT COMPANY LIMITED



TENDER ENQUIRY NO. PROC-SERVICES/CB/EXPL-5136/2021

HIRING OF SERVICE UNIT FOR VEHARI/ SUTLIJ 2D PROJECT

Note:

Bid bond of **PKR 6,412,400/- (Pak Rupees Six Million Four Hundred Twelve Thousand Four Hundred Only)** to be submitted with the bid. Please see tender documents for further detail.

The master set of tender documents (services) uploaded on OGDCL website (www.ogdcl.com) is the integral part of this TOR.

TERMS OF REFERENCE/SCOPE OF WORK

OGDCL is operating with its 05 Nos. owned Seismic Crews. Upcoming assignment for **SP-4** is **Vehari/Sutlej-2D (902 L.Km.)** in **District Bahawalpur** for a duration of **12 months** (extendable with mutual consent on same rates & terms & conditions). **Seismic Party No. 4** is in phase of shifting and camp establishment, Purpose of this tender is to invite bids of labor/service provider for healthy competition for **Vehari/Sutlej-2D project (902 L.Km.)**. Bidders that can provide skilled-unskilled labor/workers (manpower) to meet the requirements of OGDCL seismic crew on as and when required basis may participate.

Based on the Oil Industry seismic operations crew assignments', the bidder shall provide the proposed **Skilled/unskilled workers/Service units (Manpower)** and willingness for providing the manpower on **as and when required basis**.

SR#	SERVICE UNITS	REQUIRE- MENT	RATE /PER DAY (RS.)	Total Days	AMOUNT (RS.)
1	Surveyor	3	2125	365	2,326,875
2	Patwari	1	1191	365	434,715
3	Permit Man	8	1191	365	3,477,720
4	Dozer Pusher	2	1191	365	869,430
5	Field Recording Man	8	1191	365	3,477,720
6	Shooter/Loader	17	2125	365	13,185,625
7	Seismic Driller	15	2125	365	11,634,375
8	S/Driller Mechanic	5	1191	365	2,173,575
9	Vibrator Operator	6	2125	365	4,653,750
10	Vibrator Mechanic	2	1191	365	869,430
11	Mechanic Auto	3	1191	365	1,304,145
12	Welder	1	1191	365	434,715
13	Plant Attendant	2	1191	365	869,430
14	AC Mechanic	1	1191	365	434,715
15	Plumber	1	1191	365	434,715
16	Tyre Volcanizer	1	1191	365	434,715
17	Dispenser	2	1326	365	967,980
18	Drivers	26	1191	365	11,302,590
19	Pesh Imam	1	1326	365	483,990
20	Security Supervisor	1	2387	365	871,255
21	S/Guard	3	956	365	1,046,820
22	Cook	10	1058	365	3,861,700
23	Bearer/Dish Washer	13	956	365	4,536,220
24	Washer Man	2	1058	365	772,340
25	Barber	1	1058	365	386,170
26	Sanitary Worker	4	956	365	1,395,760
27	General Duty Helper (Survey)	26	956	365	9,072,440
28	General Duty Helper Recording)	120	956	365	41,872,800

29	General Duty Helper Flushing Units / 350 Rigs)	47	956	365	16,400,180
30	General Duty Helper (Shooting Team)	16	956	365	5,583,040
31	General Duty Helper (MP Rigs)	300	956	365	104,682,000
32	General Duty Helper (Drilling Workshop)	5	956	365	1,744,700
33	General Duty Helper (Water Supply)	4	956	365	1,395,760
34	General Duty Helper (WT-350 Rigs)	4	956	365	1,395,760
35	General Duty Helper (Mud) Team	6	956	365	2,093,640
36	Security Guards (for Drilling)	30	956	365	10,468,200
37	Vibrator Helpers	3	956	365	1,046,820
38	Vibrator Chokidar	2	956	356	697880
39	General Duty Helper (Auto Workshop)	8	956	365	2,791,520
40	General Duty Helper (Miscellaneous)	13	956	365	4,536,220
	Total	723	Amount		276,421,435
			PRA 16%		44,227,429
			Total Amount		320,648,864

1. TERMS & CONDITIONS

- i- Bidder will confirm to provide skilled /unskilled manpower for Seismic operations for **Vehari/Sutlej -2D project.**
- ii- Number of manpower to be hired may be increased or decreased as per discretion of OGDCL in view of operational requirement on as and when required basis. Bidders should provide Pakistani origin skilled / unskilled local manpower.
- iii- The contract will be applicable from the date of signing of both parties for a period of twelve months (further extendable with mutual consent on same rates and terms & conditions) and bidder is bound to provide the labor as per requirement.
- iv- OGDCL have rights to cancel the contract at any stage, due to any reasons.
- v- Services will be hired on rate running contract basis (as per OGDCL 3rd party worker rates copy attach) for a period of 12 months that shall be extendable with the mutual consent. The rates for hired manpower will be on lump sum daily basis to be provided /fixed by OGDCL for the specific project and the contract will be awarded on the basis of bidder's commission percentage.
- vi- It is sole responsibility of contractor for provision of PPE/Health Facilities to the 3rd party hired contractor/project worker as per SOP/HSE of the company during the said project.

2. Financial Rate Format

Bidder will have quoted commission strictly as per following format: -

Rate Per Day	Maximum Commission	Quoted Commission	Duration of project
Mentioned in table	4.66%	%	12 months (extendable)

Commission quoted by bidder above 4.66% will not be considered.

3. Evaluation Criteria

Contract will be awarded to technically responsive and quoted lowest commission (if two bidder or more quoted same commission percentage then the bidder with highest qualifying marks in technical evaluation will be considered for award of contract).

4. Payment and Provision of Service Unit

Payment shall be made at actual in the name of the contractor through cross cheque only at the end of each month against verified invoices. No cash payment is allowed. Contractor is bound to provide the manpower within one week after signing the date of contract, otherwise, LD will be charged as per clause # 12 of draft contract.

5. Boarding and lodging:

- I. No boarding/lodging will be provided to the hired labor/manpower hired through the contractor and will be the sole responsibility of the bidder.
- II. OGDCL can modify the tender documents in any respect by way of clarification, addition, deletion, or otherwise, prior to the Closing Date.
- III. Prospective Bidder shall ensure that its Bid Proposal is complete in all respects of such that Company may perform a complete and meaningful evaluation.
- IV. The Bidder will provide a list of Projects completed during at least 1 years along with Certificates and name, Email, Phone & Fax of client's who may be contacted for confirmation.
- V. Bidder is to provide Profile of the Bidder and its financial statements for last 06 months.
- VI. Only the bidder, who can provide the services of all types/ category of manpower as required in OGDCL TOR, will be considered for Technical Evaluation.
- VII. OGDCL is not bound to accept the Bid Proposal received in response to this Enquiry. Company shall not be held liable for any expenses incurred in the preparation or submittal of any Bid Proposal or any subsequent discussion and/or negotiations.

6. Technical evaluation Criteria

Sr. No	Description	Min Requirement	Marks
1.	Minimum Experience	03- less than 05 Year 01-less than 03 Years Less than 01 Year Less than 06 month	35 25 15 05
2.	Minimum of Turnover in last financial year about the company's annual turnover.	04 Million or More 02 Million and less than 04 Million 01 Million and less than 02 Million Less than 01 Million	35 25 15 05
3.	Contracts from renowned company/ department regarding Manpower provision.	05 or more 03 or more 01 or more 00 Contract	30 20 10 00

	<p><u>Mandatory</u></p> <p>Bidder shall full fill all the requirement mentioned in TOR.</p> <p>Bidder shall provide compliance of all clauses of TOR signed and stamped with the Bid.</p> <p>All documents be clear and visible submission of Fake document will lead to rejection and black listing of company.</p> <p>Bidder shall provide all relevant document required for technical evaluation.</p> <p>List of Manpower owned by company and its joint venture.</p> <p>Bidder will provide an indemnity bond that the company is not black listed by any other company.</p> <p>Bidder will provide NTN certificate.</p> <p>Bidder will provide Tax Return of Last Year.</p>
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Minimum Qualifying Criterion: -

Minimum 60% marks are required for successful Firm/Bidders.

7. BIDDING METHOD

Bids against this tender are invited on Single Stage Single Envelope Bidding Procedure. Technical and financial bids will be opened on the same day.

(This clause will prevail instead of tender documents clause# 9 of invitation to bid)

Note:-

Following documents must be attached with the bid:-

- Bid bond of **PKR 6,412,400/- (Pak Rupees Six Million Four Hundred Twelve Thousand Four Hundred Only)**. Please see tender documents for further detail.
- The master set of tender documents (services) uploaded on OGDCL website (www.ogdcl.com) is the integral part of this TOR.
- Bidding form, Integrity & ethics undertaking, Affidavit duly signed & stamped by Public Notary, Data Summary Sheet, Duly signed & stamped Draft Contract and tender documents.