

**TERMS OF REFERENCE (TOR)**

**FOR**

**PROCUREMENT OF**

**GLOBAL E&P MARKET INTELLIGENCE**

**LICENSE**



**TENDER ENQUIRY # PROC-**

**SERVICES/CB/FIN-4952/2021**

# PROCUREMENT OF GLOBAL E&P MARKET INTELLIGENCE LICENSE

## TERMS OF REFERENCE (TORS)

### 1. General Introduction:

Oil & Gas Development Company Limited (OGDCL) is the largest Exploration and Production Company of Pakistan and its E&P operations are spread across all four provinces of the Country. The Company intends to procure Global E&P Market Intelligence License from an experienced and well reputed Market Intelligence Platform Provider to access historical and forecasted E&P information, business developments and practices in the oil and gas industry, benchmarking/comparison with international and domestic oil and gas companies and relevant economic information/data.

### 2. Contract Period:

Total contract period with the Market Intelligence Platform Provider will be initially one (1) year, which may be extended subject to satisfactory provision of requisite information on the Global E&P Market Intelligence platform/software.

### 3. Contractor's Responsibility:

Market Intelligence Platform Provider will be responsible to provide the following information on its Global E&P Market Intelligence platform/software:

Sr. #	Contractor Responsibility	Min. Requirement (Yrs)	Marks
1	Exchange rate forecasts	2	10
2	Crude oil price forecasts	2	10
3	Financial forecasts	2	10
4	Historical published data E&P companies	5	5
5	Financial and operational KPIs	5	5
6	Peer Group Comparison		5
7	Graphical customization of financial data		5
8	Country profile		5
9	Macroeconomic indicators		5
10	Analyst coverage, research, insights and briefings		5
11	Global coverage of various sectors		5
12	Share Price, market capitalization and news on M&A transactions		5
13	Excel Plug-in		5
14	One (1) week training to the platform/ software users	Compulsory	15
15	User Manual	Compulsory	5
<b>Total Marks</b>			<b>100</b>

**Note:** Technical evaluation will be done on the basis of the above Technical Evaluation Criteria. Minimum technical qualifying marks are 80% or above

#### 4. License Fee:

Market Intelligence Platform Provider shall quote a lump sum fee inclusive of all taxes, duties, fees, levies and related charges. OGDCL will make the upfront payment to the successful bidder but will not be obligated to pay any amount other than the quoted lump sum fee. Minimum users of the requisite license are five (5) in numbers.

#### 5. Technical Evaluation:

The contractor will submit two (2) bids namely technical and financial bids. Technical bid will cover the above mentioned technical information - point wise (mentioned under “Contractor’s Responsibility”) while Financial bid will mention the financial cost of procuring the Global E&P Market Intelligence License initially for a period of one (1) year.

#### 6. Financial Evaluation:

Step-1	Technical evaluation will be done on the basis of the Technical Evaluation Criteria. Minimum technical qualifying marks are 80% or above.
Step-2	Financial bid of only technically qualified bidder will considered and contract will be awarded to the technically qualified lowest financial bidder.

#### 7. Presentation by the Contractor:

If asked by OGDCL’s Management, the contractor will deliver a presentation covering the above mentioned technical points on the time and date as agreed between OGDCL and the bidder.

#### 8. BID BOND:

Bid bond/Bid security amounting to **USD 600/-** (US Dollars Six Hundred Only) is to be attached/provided with technical bid. Please see Master Set of Tender Document for further details.

#### 9. MODE OF PROCUREMENT:

Bids against this tender are invited on “**Single Stage Two Envelope Bidding Procedure**” through press tendering therefore, the bidders shall submit one original technical and one original financial bid along with soft copy of technical bids. Unpriced financial bid is to be the part of technical bid.

**Note:** The master set of tender documents for services uploaded on OGDCL’s website ([www.ogdcl.com](http://www.ogdcl.com)) is the integral part of this TOR.