



MELA OIL FIELD

OIL & GAS DEVELOPMENT COMPANY LIMITED

SHAKARDARA, KOHAT, KHYBER PUKTOONKHAWA

PHONE # 0922-553307 FAX # 0922-553308

WEB TENDER NOTICE

TE/MOF/ELECT. /10/2023

1. Oil & Gas Development Company Limited (OGDCL), the largest Exploration and Production listed Company of Pakistan having operations in all the four provinces, intends to hire a **250kW** Gas Generator along with **standby** gas generator of same capacity for Mela Oil Field for a period from 17th December 2023 to 16 June 2024 (06Months), as per attached SOR/TOR attached herewith. The details about the company can be obtained from website <http://www.ogdcl.com>.
 - a- Sealed bids are invited under Competitive Bidding Procedure on **Single Stage Single Envelope Bidding Procedure along with Bid Bond of amount 100,000/- from a Scheduled Bank or branch of foreign bank operating in Pakistan of the quoted FOR value** The bid shall contain financial proposal and technical proposal in separate envelopes with clearly mentioned the caption on each envelope.
 - b- Proposals will be evaluated as per TOR/SOR. The proposals which does not conform to the standards and criteria in TOR/SOR will be rejected or declared non responsive during technical evaluation. Financial proposals of only technically qualified suppliers will be considered and evaluated for the lowest quote. Detailed terms & conditions/schedule of requirement are mentioned in the tender documents **(Annexure-A)**.
2. In case the Bidder fails to abide by the terms of Bid document/Bid or violates the same, it may entail temporary **debarment/ black listing for three (03) years**.
3. Any Bidder remained failed to full fill their commitment with OGDCL in past due to any reason or by using unfair means shall not be considered for competition.

| Sr.# | Tender Enquiry No. | Description | Bids Submission Date & Time | Bids Opening Date & Time |
|------|-------------------------------------|---|-----------------------------|--------------------------|
| 1 | <u>TE/MOF/ELECT./10/2023</u> | Hiring of 250-300 kW , 415 volts, 50Hz Gas Generator with Sound proof Canopy 01 Prime and 01 Standby of same capacity & fuel along with synchronization/changeover panel for Mela Oil Field on rental basis from period from 17th December 2023 to 16 June 2024 (06Months) | 27/11/23 10:30 AM | 27/11/23 11 AM |

- 4- The Bids should receive at the office of Field Manager, Mela Oil & Gas Field. Postal address:
“OGDCL-Chanda/Mela Oil & Gas Field c/o Manager TCS Office Kohat KPK” on time and date mentioned against tender enquiry (half an hour earlier to bid opening). Bidder(s) or their authorize representative(s) are encouraged to attend the Tender Opening meetings.
- 5- Bidders are advised to register/log-in to obtain **TE/MOF/ELECT. /10/2023** www.ogdcl.com under the title “Tender”. Bidder must provide their business details, Address, Phone & Fax Numbers, E-mail (if any) for effective communication. OGDCL will not be responsible for intimation of queries / information in case subject detail is not provided.
- 6- OGDCL reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Purchase Order.

Mailing Address:

FIELD MANAGER

CHANDA/MELA OIL FIELD

Oil & Gas Development Company Limited

Shakardara, Distt. Kohat.

Phone No: +92-922-553451 **Fax No:** +92-922-553308

E-mail: chanda_electrical@ogdcl.com

ANNEXURE “A”

Schedule of Requirement.

Web Tender No. TE/MOF/ELECT./10/2023

| OGDCL Field: <u>Mela Oil Field</u> Fuel Source: <u>Gas</u> Power Requirement: <u>250-300 kW</u> Genset Specifications: (Complete specifications to be provided separately, including Engine Model nos., Date of manufacturing, Last overhauling date etc.) | | | | |
|--|---|-------|------------------------|--|
| Sr. # | Description | UOM | Monthly rent of Genset | Total Rent of Generator set for 06 months (PKR) 17th December 2023 to 16 June 2024 (06Months), |
| 01 | 250-300kW ,415 volts,50 HZ Gas Generator Set (Main/prime duty) Equipment) | Month | | |
| 02 | 250-300kW ,415 volts,50 HZ Gas Generator Set (Standby duty) | Month | | |
| Note: The prices should be inclusive of all applicable taxes, duties, levies, charges, mobilization & demobilization charges etc. Bidders are requested to quote the above mentioned rates separately. | | | | |

TERMS OF REFERENCE (TOR)

Sealed bids are invited under Competitive Bidding Procedure on Single Stage Two Envelope Bidding Procedure. The bid shall contain financial proposal and technical proposal in separate envelopes.

01. Technical proposals will be evaluated as per TOR/SOR and proposals which does not conform to the standards and criteria in TOR/SOR will be rejected. Financial proposals of only technically qualified suppliers will be considered.
02. Bidders are required to download the master set of tender documents from www.ogdcl.com under the title "Tender". Bidder shall follow the instruction mentioned in the master tender documents.
03. 100% payment will be made through cross cheque only payable to Suppliers Company after completion of assignment and submission of invoices with required documents and completion of store and accounts procedures and duly verified by I/C Electrical & Field Manager of Mela Oil Field.
04. All admissible taxes will be deducted as per rules.
05. Transportation/Mobilization & de-mobilization of gas generator will be on the part of the supplier and delivery period for supply of gensets is 07 calendar days from the issuance of service order.
06. OGDCL team will visit the contractor site for inspection of gas generators and allied accessories and the performance test/load test on rated capacity will be the responsibility of contractor at his premises before transportation to site. Contractor will also arrange load bank & load test of 72 Hours at OGDCL Mela Oil Field and bear the expenses in this regard also.
07. The OEM name plate of the engine and alternator should be mounted on each equipment and must be clearly visible and readable. Gensets without name plates shall not be accepted.
08. Unloading & loading of gas generator at OGDCL premises will be provided by OGDCL at site under supplier's supervision. OGDCL will not be responsible for any damage occurred during unloading / loading of gas generator.
09. Operation/servicing staff (24 hrs.) will be provided by the supplier.
10. OGDCL will provide only accommodation for only 02 Nos of operation/servicing staff (no meal will be provided).
11. OGDCL will provide supply of fuel gas and raw water only at site for gas generator.
12. OGDCL will not be responsible for any damage/loss to generator at site during operation.
13. The supplied Generator shall be equipped with control, synchronization, and changeover panel having necessary protections.
14. Installation & Commissioning of supplied generator will be done by the supplier.
15. The approximate length of Electrical Cables to connect Rental Gensets to MCC/Switch Gear room is 50 Meters. It is the responsibility of supplier/contractor to provide Electrical cables with Rental Gensets to connect Rental Gensets with MCC/Switch Gear room.
16. Servicing of the generator, routine maintenance, Top End, Mini & Major Overhauling trouble shooting will be done by the supplier.
17. Lubrication and supply of necessary consumables like lube Oil, lube Oil Filters, Air Filters, coolants, batteries, battery electrolyte and gas generator parts shall be supplied by the supplier.
18. Stationary to maintain the Gen Set record/log shall be supplied by the supplier and complete daily logging shall be supplier responsibility.
19. Last maintenance record, Total Running Hours and Year of manufacturing of supplied generator shall be provided by the supplier in technical evaluation.

20. The supplied generators shall be capable (as a prime source) to cater continuous plant load round the clock (24 hours) as per generator rating/capacity.
21. In case of malfunction / stoppage of gas generator at site, the deduction will be made in the following manner:

| | | |
|---|--|--|
| a | Continuous stoppage for more than 06-12 hrs. | Deduction of full day payment. |
| b | Continuous stoppage for more than 24-48 hrs. | Deduction of full day payment plus 25% of the monthly rental invoice. |
| c | Failure to replace/repair the gen set within 48 hrs. | Deduction equal to the full month invoice OR The contract shall be cancelled without any claim. |

22. No down time is allowed and contractor is liable to provide continuous and un-interrupted power supply. In case of failure of main/prime genset, stand by genset should start and taken on full load within 5 minutes of shutdown.
23. In case of complete failure of genset, the supplier has to provide replacement within 24 hrs. of gas generator having same capacity.
24. Charges of any damage caused to any OGDCL equipment/appliances due to malfunctioning of gensets will be charged as per actual from contractors monthly invoice.
25. Bidders are required to quote in Annex "C" format. Price quoted shall include all applicable taxes.
26. The supplier will have minimum of 05 years of past experience in the supply of rental gas generators.
27. The OGDCL reserves the right to increase or decrease the number of days on same rates or may cancel the tender without assigning any reason thereof. The payment will be made according to days, the generator utilized.
28. OGDCL will provide fuel gas for Gensets at a pressure of 30 to 50 Psi (max. up to 100 Psi) at MELA Oil Field, other arrangements for reducing the gas pressure according to the requirements of Gensets will be the responsibility of contractor. Fuel gas specification is as under:

Fuel Gas Analysis

| <u>Components</u> | | <u>Mole %</u> |
|--------------------------|------|----------------------|
| METHANE | C1 | 82,1009 |
| ETHANE | C2 | 8.3632 |
| PROPANE | C3 | 3.5305 |
| ISO-BUTANE | i-C4 | 0.6385 |
| N-BUTANE | n-C4 | 1.2669 |
| ISO-PENTANE | i-C5 | 0.3336 |
| N-PENTANE | n-C5 | 0.3471 |
| HEXANE+ | C6+ | 0.060 |
| NITROGEN | N2 | .8864 |

| | | |
|--|--------------|--------|
| CARBON DIOXIDE | CO2 | 2.1114 |
| REAL DENSITY | | .707 |
| CALORIFIC VALUE(WET) | BTU/CUBIC.FT | 1158 |
| CALORIFIC VALUE(DRY) | BTU/CUBIC.FT | 1158 |
| Note: The values may vary $\pm 10\%$ and Bidder is requested to consider while quoting. | | |

29. Fuel gas supply lines would be provided up to foundation by OGDCL. The contractor has to make arrangements for making connections with the fuel supply line.
30. The contractor will be responsible to provide earthing to the Gensets from two different points. (earthing pits are available .contractor to connect pit to genset using his own earthing cable)
31. OGDCL, however reserves the right to terminate the contract on one-month advance notice at any time, without assigning any reason even prior to the agreed contract period.
32. Contractor has to submit monthly rental invoice of the preceding month to OGDCL on the last date of every month to the location In-charge.
33. In the event of any shutdown / breakdown, the standby generator will be started and the contractor has to arrange / make alternate arrangements for the provision of required electric power, in case of shut down of available stand by Generator, alternate Generator will be provided by the contractor immediately within 48 hours.
34. OGDCL will not be responsible for any damage caused to generators and/or contractor employees under any circumstances.
35. Charges of any damage caused to any OGDCL equipment / appliances resulting from malfunctioning of generators will be charged from contractors as per actual.
36. The Gas generators shall be brand new or recently overhauled but not older than 05 years and shall be of Caterpillar or Waukesha make only.
37. Over capacity generators exceeding 20 % than the requirement mentioned in SOR will not be acceptable.
38. The contractor will be responsible to train his crew regarding HSEQ policies in practice at each location and to provide all required PPE's to his operational staff.

ANNEXURE “B”

TECHNICAL PROPOSAL**Bidder's Data**

Bidders are required to complete the following Form and Provide with Quoted item for technical Evaluation.

| | |
|--|--|
| Company Name: | |
| Company-Address: | |
| Contact Person, Name, Designation, ID Card No. | |
| Contact No. Phone/Mobile/ Fax/CNIC. | |
| Email Address: | |
| NTN and GST Reg. No. (Please provide Copies of Reg.) | |
| Please mention product name/ code/ Manufacturer data/Date of manufacturing | |

| | |
|------------------------------------|--|
| <u>Warranty/Guaranty Period</u> | |
| <u>Safety MSDS (if applicable)</u> | |

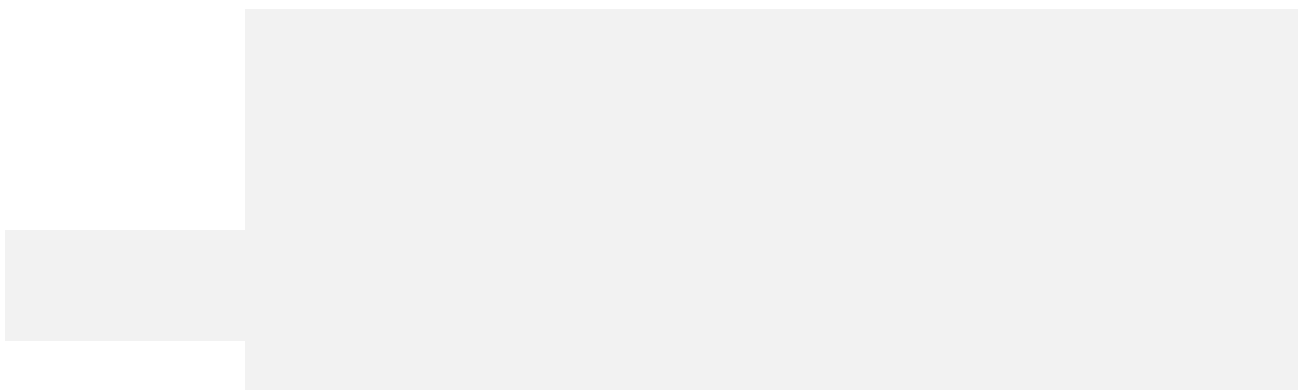
Signature of Bidder: _____

Name: _____

NIC No. _____

Address: _____

(Please attach copy of NIC of bidder and contact Person)



ANNEXURE "C"

FINANCIAL PROPOSALOGDCL Field: Mela Oil Field Fuel Source: GasPower Requirement: 250-300 kW

Genset Specifications: (Complete specifications to be provided separately, including Engine Model nos., Date of manufacturing, Last overhauling date etc.)

| Sr. # | Description | UOM | Monthly rent of Genset | Total Rent of Generator set for 06 months (PKR) 17th December 2023 to 16 June 2024 (06Months), |
|----------|--|-------|------------------------|---|
| 01 | 250-300kW ,415 volts,50 HZ Gas Generator Set (Main/prime duty) Equipment) | Month | | |
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Note: The prices should be inclusive of all applicable taxes, duties, levies, charges, mobilization & demobilization charges etc. Bidders are requested to quote the above mentioned rates separately.

Name: _____

Signature: _____

Company Seal: _____

Date: _____

Contact No. _____