

## **I - INVITATION TO BID**

(To be typed on OGDCL Letter Head)

Date: (of Issuance of Invitation)

Subject: **INVITATION FOR BIDS (IFB), SECTION - I**

Dear Sirs,

Jhal Magsi gas field is located in District Jhal Magsi Baluchistan, and is a joint venture among OGDCL (56%), POL (24%), GHPL (20%), OGDCL serving as the operator. The services of M/s. ENAR were hired as Engineering Consultant in 2009 for Jhal Magsi development project for provision of engineering design and supervision consultancy services. After completion of detailed engineering design and procurement of material, the project was put on hold by OGDCL.

OGDCL intends to carry out works on fast track for setting up of Gas Process Facility comprising of Amine sweetening Unit, Gas Dehydration Unit, Gas Metering and other equipment / skids related to utilities and offsite facilities at Jhal Magsi Field by engaging a Contractor who shall perform works including but not limited to procurement of remaining bulk material, civil, mechanical, electrical, instrument, installation, hook ups, tie ins and pre-commissioning and commissioning of the plant. Therefore, only those contractors who are reputable, competent, financially stable and are willing to pursue the projects in the proposed manner should apply for bidding process.

OGDCL through this Invitation to Bid invites those Companies/Contractors who are eligible and possess required capability for carrying out the required work to participate in the Tender for Hiring PC Contractor for Procurement (Supply) of Equipment/materials, Construction, Installation/Erection, Pre-Commissioning, Commissioning, Performance testing and Start-up of Jhal Magsi Development Project by submitting their bid proposals as per instructions given in this Tender Document.

In this connection, sealed bids are hereby invited for Hiring PC Contractor for Procurement (Supply) of Equipment/Materials, Construction, Installation/Erection, Pre-Commissioning, Commissioning, Performance testing and Start-up of Jhal Magsi Development Project by OGDCL.

These instructions to bidders (ITB) define the basis of Bid for Procurement (Supply), Construction, Installation/Erection, Testing and completion of all Civil, Mechanical, Electrical and Instrumentation works and provide assistance in Pre-Commissioning, Commissioning & Start-up Activities of Jhal Magsi Development Project. The Bidders will prepare and submit their Bids, as per instructions given in this document.

2. The bidding requirements are detailed in the enclosed Tender Documents, which consist of following volumes:

The Tender Document defines the basis for the bid proposals and consists of following Volumes together with any Addenda that may be issued from time to time:

- **Volume - I**
  - Section - I : Invitation to Bid
  - Section - II : Instructions to Bidders (ITB)
  - Section - III : Scope & Specifications
  - Section - IV : Form of Contract
  - Section - V : Conditions of Contract
- **Volume - 2**
  - Volume - 2 A : Civil Works
  - Volume - 2 B : Electrical Works
  - Volume - 2 C : Instrumentation Works
  - Volume - 2 D : Mechanical Works

3. You are required, within one (1) week of receipt of Tender Notice to execute/send the following, the formats of which are enclosed with this invitation:

- Letter of Intention to Bid or Declining to Bid
  - Secrecy declaration
  - Proforma for site visit
4. Your offer must be valid for 180 days from the date of technical bid opening.
5. All bids must be accompanied with a Bid Bond (Bank Guarantee) of an Amount of **PKR 50 Million** as detailed below and must be delivered to the OGDCL's office on or before time and date as per press advertisement.
6. Clarification, or any other information, if required can be obtained by addressing ENAR/Engineering Consultant with c.c. to OGDCL whose addresses are given below:

<b>Project Manager</b> Oil & Gas Development Company Limited OGDCL House, 9 <sup>th</sup> Floor, Tower A, Jinnah Avenue, Blue Area <b>Islamabad, Pakistan</b> Telephone: (92-51) 920023644 Fax No: (92-51) 2623070 Email: <a href="mailto:iftekharaahmed@ogdcl.com">iftekharaahmed@ogdcl.com</a>	<b>Project Coordinator</b> Oil & Gas Development Company Limited OGDCL House, 9 <sup>th</sup> Floor, Tower C, Jinnah Avenue, Blue Area <b>Islamabad, Pakistan</b> Telephone: (92-51) 920022910 Fax No: (92-51) 2623070 Email: <a href="mailto:haroonrashid@ogdcl.com">haroonrashid@ogdcl.com</a>	<b>Manager Procurement (Foreign)</b> Oil & Gas Development Company Limited OGDCL House, Jinnah Avenue, <b>Islamabad (Pakistan)</b> Telephone: ((92-51) 920023780, 2139 Fax No: (92-51) 2623070 Email: <a href="mailto:ejazrizvi@ogdcl.com">ejazrizvi@ogdcl.com</a> <a href="mailto:obaidsikander@ogdcl.com">obaidsikander@ogdcl.com</a>
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**Note:** Information or clarification of the Bidding Documents can be obtained at least two weeks before bid submission date. Thereafter, no clarifications shall be entertained after the deadline.

7. OGDCL reserves the right to accept or reject any bid or part of a bid or all bids and may annul the entire bidding process at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders.
8. OGDCL reserves the right at the time of award of Contract to increase or decrease the quantities of material specified in the Tender document or give partial order without any change in unit price or other terms and conditions.
9. Bidders are advised to carefully review and examine the enclosed Tender Documents and site conditions for assessment of work involved. The Tender Documents contains required information necessary for preparation of the Bid. However, it is the sole responsibility of the Bidder to become fully informed about existing and expected conditions that may affect performance of its obligations under the Contract.
10. The Bidder who is formally selected by OGDCL shall be required to enter into Contract with OGDCL, incorporating the provisions stated in this document.
11. The Bids are invited under Two Stage - Two Envelope Bidding Procedure i.e. Technical Bid and Commercial Bid. The Bids are required to be submitted in two separate envelopes sealed and clearly marked as per details given in enclosed Instructions to Bidders.

Kindly acknowledge receipt of the documents by return telefax to the undersigned.

Thanking you,

Truly yours,  
for OIL & GAS DEVELOPMENT COMPANY LTD.  
( )

Encl.: As above.

**LETTER OF INTENTION TO BID**

Oil & Gas Development Company Limited  
Islamabad  
(Pakistan)

Dear Sir(s)

**TENDER DOCUMENT FOR PROCUREMENT (SUPPLY) OF EQUIPMENT/MATERIALS, CONSTRUCTION,  
INSTALLATION/ERECTION, PRE-COMMISSIONING, COMMISSIONING, PERFORMANCE TESTING AND START-UP  
OF JHAL MAGSI DEVELOPMENT PROJECT**

**TENDER ENQUIRY NO. OGDCL-SCM-CB-PROJ-JM-40000564-2023**

We acknowledge receipt of the above mentioned Tender Documents.

We confirm that we shall be submitting our Bid complying with the Tender Documents on intimated Bid submission date.

We are enclosing the duly signed secrecy declaration & Performa for Site Visit.

Yours faithfully

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

\_\_\_\_\_

**LETTER OF DECLINING TO BID**

Oil & Gas Development Company Limited  
Islamabad  
(Pakistan)

Dear Sir(s)

**TENDER DOCUMENT FOR PROCUREMENT (SUPPLY) OF EQUIPMENT/MATERIALS, CONSTRUCTION,  
INSTALLATION/ERECTION, PRE-COMMISSIONING, COMMISSIONING, PERFORMANCE TESTING AND START-UP  
OF JHAL MAGSI DEVELOPMENT PROJECT**

**TENDER ENQUIRY NO. OGDCL-SCM-CB-PROJ-JM-40000564-2023**

We regret in this instance, that we shall not be submitting the Bid. We are therefore, returning herewith the Tender Documents in full together with duly signed Secrecy Declaration for your record.

Yours faithfully

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

\_\_\_\_\_

**SECRECY DECLARATION**

Oil & Gas Development Company Limited  
Islamabad  
(Pakistan)

**TENDER DOCUMENT FOR PROCUREMENT (SUPPLY) OF EQUIPMENT/MATERIALS, CONSTRUCTION, INSTALLATION/ERECTION, PRE-COMMISSIONING, COMMISSIONING, PERFORMANCE TESTING AND START-UP OF JHAL MAGSI DEVELOPMENT PROJECT**

**TENDER ENQUIRY NO. OGDCL-SCM-CB-PROJ-JM-40000564-2023**

We the undersigned \_\_\_\_\_ having our principal office at \_\_\_\_\_ (hereinafter referred to as the Bidder) hereby declare to Oil & Gas Development Company Limited, Islamabad - Pakistan (hereinafter referred to as OGDCL) to accept the following terms and conditions on which OGDCL is prepared to communicate to the Bidder certain Confidential Information as hereinafter defined:

**1. DEFINITIONS**

- 1.1 "Project" Procurement (Supply), Construction, Installation/Erection, Testing, Commissioning and Start-up of Jhal Magsi Development Project.
- 1.2 "Confidential Information" shall mean any knowledge and information in connection with the Project at any time disclosed to the Bidder by or on behalf of the OGDCL in writing, in drawing or in any other form or acquired by the Bidder from the OGDCL, as well as all data derived from such knowledge and information at the time of such disclosure or acquisition is not:
- in the free and lawful possession of the Bidder or
  - part of public knowledge or literature.
- 1.3 "Confidential Record" shall mean all manuals, specifications, drawings, letters, telexes and any other material containing Confidential Information. For the purpose of Clauses 2 and 5 Confidential Information shall include Confidential Record.
- 1.4 The Confidential Record shall be such information as may be given by OGDCL.

**2. CONFIDENTIALITY**

**2.1 The Bidder**

- shall preserve and cause its employees to preserve the secrecy of all Confidential Information.
- Shall not except with the prior written consent of OGDCL and subject to the conditions contained in Clause 5, for any purpose other than the performance of the contracts for the Project or the preparation and submission of a bid for the Project.
  - i) disclose to any third party or enable any third party to note that fact that the Bidder has been invited to submit a bid for the Project and/or, if applicable, the fact that the Project has been entrusted to the Bidder.
  - ii) reproduce, copy or use, or disclose to, place at the disposal of or use on behalf of any third party or enable any third party to peruse, copy or use, any Confidential Information

- 2.2 The undertakings under clause 2.1 above shall continue in so far as the Confidential Information in question has not:
- become part of public knowledge or literature, or
  - been disclosed to the Bidder by a third party (other than one disclosing on behalf of OGDCL) whose possession of such information is lawful and who is under no secrecy obligation with respect to the same.
3. **COPYRIGHT**  
The copyright in the Confidential Record shall, in the absence of any express provision to the contrary be vested in OGDCL.
4. **RETURN OF CONFIDENTIAL RECORD**  
Upon completion of the Project, or if it is decided that the Project will not be entrusted to the Bidder, upon notification to the Bidder of such decision, the Bidder shall return to OGDCL all Confidential Record.
5. **THIRD PARTY**  
The Bidder shall ensure that under the terms of this Secrecy Declaration any of the Confidential Information comes to the knowledge and/or in the possession of any third party, the Bidder shall require from such third party that it shall abide by stipulations equivalent to those contained in this Secrecy Declaration.

Agreed and accepted this \_\_\_\_\_ day of \_\_\_\_\_.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

**PROFORMA FOR SITE VISIT**

Oil & Gas Development Company Limited  
Islamabad  
(Pakistan)

Dear Sir(s)

**TENDER DOCUMENT FOR PROCUREMENT (SUPPLY) OF EQUIPMENTS/MATERIALS, CONSTRUCTION,  
INSTALLATION/ERECTION, PRE-COMMISSIONING, COMMISSIONING, PERFORMANCE TESTING AND START-UP  
OF JHAL MAGSI DEVELOPMENT PROJECT**

**TENDER ENQUIRY NO. OGDCL-SCM-CB-PROJ-JM-40000564-2023**

Our following representative(s) will visit Jhal Masgi Gas Field on the date to be intimated by OGDCL.

The representative(s) nominated for the visit are:

	<b><u>FULL NAME</u></b>	<b><u>NATIONALITY</u></b>	<b><u>CNIC/Passport No./Contact No.</u></b>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

We accept that the visit will be coordinated by OGDCL but the arrangements and costs for the visit including Visas, Travel and Accommodation costs will be to our account.

Yours faithfully

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

**Enclosures:**

- 1) Copy of National Identity Card/Valid Passport
- 2) Three (3) photographs