

		MINUTES OF MEETING		
ENAR Job No. 14-0221		UCH COMPRESSION PROJECT		
Location of Meeting	Date of Meeting	Date of Issue	MOM No.	Prepared by
OGDCL Head-office, Islamabad	01-Dec-2021	03-Dec-2021	-	MA
Subject of Meeting: Pre-Bid Meeting of UCH Compression Project at OGDCL House (Islamabad) on December 1 st , 2021 and at UCH –I & UCH-II plants site on November 23 rd , 2021.				
<u>Oil & Gas Development Company Limited (OGDCL)</u>				
<u>Name</u>		<u>Designation</u>		
Mr. Muhammad Iqbal Memon		Manager I/C		
Mr. Kausar Ali		Project Manager (UCH Compression)		
Mr. Asif Mehmood Makhdoom		CE/Project Coordinator (UCH Compression)		
Mr. Muhammad Asad Iqbal		DCE Mech-Projects		
Mr. Talib Hussain		DCE		
Mr. Syed Ejaz Abbas Rizvi		SCM		
Mr. Aziz-ur-Rehman		SCM		
Mr. Wajahat Hussain Mirza		RMD		
Mr. Saeed Ahmed		Sr. Accountant (Imports)		
Mr. Umair Siddiqui		Sr. Accountant		
Mr. Farhan Wahid		(RMD)		
<u>ENAR Petrotech Services (Pvt.) Limited</u>				
Mr. Tanveer Ul Haque		GM/Project Manager (UCH Compression Project) – <i>(Online Participation)</i>		
Mr. Muhammad Anas Naqi		Sr. Mechanical Engineer <i>(Online Participation)</i>		
Mr. Umair Hussain		Sr. Process Engineer <i>(Online Participation)</i>		
Mr. Altaf Ahmed		Sr. Electrical Engineer <i>(Online Participation)</i>		
Mr. Saud Abbasi		Sr. Instrumentation Engineer <i>(Online Participation)</i>		

<u>Bidders / Bidders' Representatives</u>	
Mr. Muhammad Saeed	M/s. AJC / HBP
Mr. Tausif Rasheed	M/s. AJC / HBP
Mr. Usman Ali	M/s. HBP / MHAA Corp.
Mr. Zhang Zhengxi	M/s. Kerui
Mr. Adnan Tosiq	M/s. Tabani Group
Mr. Shahzad Hussain	M/s. Shahzad International
Mr. Afzaal Ahmed	M/s. CPECC
Mr. Zhang Lei	M/s. HBP
Mr. Linshaou Zei	M/s. HBP
Mr. Syed Kamran Ali	M/s. CPECC (<i>Online Participation</i>)
Mr. Kim Wang	M/s. Shandong Kerui (<i>Online Participation</i>)
Mr. Wang Hui	M/s. Jereh (<i>Online Participation</i>)
Mr. Majid Naseer	M/s. Tabani Group (<i>Online Participation</i>)

In compliance of tender requirements, a pre-bid meeting at OGDCL House (Islamabad) was arranged by OGDCL on December 1st, 2021. Prior to this meeting, a pre-bid site visit was also arranged by OGDCL for the prospective bidders (participated by M/s. AJC/HBP, M/s. Jereh/Petrocon and M/s. Elite Engineering along with OGDCL/ENAR personnels) on November 23rd, 2021. Following are the minutes of the referred meetings;

S. No	Description
Pre-Bid Meeting (01st December,2021)	
1	A bidder asked regarding the basis of tender format. OGDCL/ENAR clarified that tender document was prepared in accordance with the PPRA, PEC by laws and OGDCL standard format. However, specific requirements w.r.t. project have been mentioned in tender documents, wherever required. Also, it was advised that bidder may raise any specific query in writing w.r.t. the subject.
2	In response of a bidder query w.r.t. security arrangements, OGDCL stated that security arrangements shall be considered by the bidder as per requirements mentioned in tender document (specifically in Sec-11.11 of CoC).

3	<p>It was re-iterated by OGDCL/ENAR (as already stipulated in tender document) that any exceptions/deviations from the Tender by bidder shall be submitted as 'separate' section i.e. Deviation (Minor) Form (Annexure-VII) in the bid proposal. Any discrepant / conflicting statement (if any) of the bidder's bid proposal mentioned elsewhere in any document will stand 'null and void' and accordingly will not be considered at any stage of technical evaluation of project.</p> <p>Also, bidder shall be responsible to submit correspondence evidence with the selected Packager/OEM of the turbo-compressor package in the bid proposal w.r.t. exceptions/deviations to the tender document and compliance obtained by the bidder against each exception/deviation.</p>
4	<p>Furthermore, it was informed by OGDCL/ENAR that bidder shall submit duly signed and stamped true translation copies of relevant documentary evidences of 'Eligibility Requirements' as per SEC-II_ITB Clause-1.5 (if other than in English language) verified from notary public of country of origin along with original copy, as per tender requirements.</p>
5	<p>It was informed by OGDCL/ENAR that bidder shall submit Project Completion Certificates in bid proposal, duly signed and stamped by respective Clients, as per tender requirements.</p>
Pre-Bid Site Visit (23rd November,2021)	
6	<p>During Pre-bid Site Visit, it was informed (already mentioned in SEC-III Scope of Work) that double block & bleed and positive isolation for early tie-ins shall be provided during plant shut down. Also, plant shutdown will be advised by OGDCL.</p>
7	<p>Upon requirement of drawings for dismantling & relocation of diesel storage tank with pumps, it was informed by OGDCL/ENAR that relevant drawings (Rev. IFC) shall be shared with bidders for 'works estimation purpose only'. However, bidder shall conduct site visit to gather any 'as-built' information for carrying out complete detailed engineering works for the subject matter.</p>
8	<p>Also, it was clearly conveyed to the bidders that piping plans in tender document are of 'conceptual' level and for estimation purposes only. Moreover, It is the responsibility of successful bidder for carrying out complete engineering of the piping route and tie-in locations during detailed engineering stage.</p>
9	<p>In response of a bidder query w.r.t. utilities arrangement for Construction Contractor, it was informed that bidder shall be responsible for the arrangement of necessary utilities (as per SEC-III; Sec-13.0)</p>

Notes:

1. Distribution to all attendees as per attached attendance sheet and all prospective bidders through OGDCL's website.