



OIL & GAS DEVELOPMENT COMPANY LIMITED

Request For Quotation (LOCAL)

OGDCL House ,
Jinnah Avenue,
Islamabad
Pakistan

Header Note: LUBRICANTS
Tendor Enquiry No: 6300000131
Evaluation Criteria: Full Consignment Basis
Bidding Procedure: Single Stage Two Envelope
Vendor:

Due Date:
Bid Bond Value: Rs. 1,000,000.00
Purchase Req: 30000344
Attachment (If Any):

SR#	Material Description	Unit	Quantity	Make Brand	Unit Price (PKR) Inclusive Of All Taxes Except GST/PST	Unit Price (PKR) Inclusive Of GST/PST	Total Price (PKR) Inclusive of GST/PST	Deviation from Tender Spec. if Any	Plant	
									Plant Code	Plant Name
1.	OIL GEAR SAE 85W140 API GL-5	LTR	8,820						0114	Kot Adu Base Store
2.	OIL HYDRAULIC ISO VG-32	LTR	7,140						0114	Kot Adu Base Store
3.	OIL HYDRAULIC ISO VG-68	LTR	6,930						0114	Kot Adu Base Store
4.	OIL DIESEL ENGINE SAE 15W40 APICI-4/DH-1	LTR	28,770						0114	Kot Adu Base Store
5.	OIL HYDRAULIC ISO VG-46	LTR	3,990						0114	Kot Adu Base Store
6.	GREASE MULTI PURPOSE NLGI-2	KG	726						0114	Kot Adu Base Store

Bid Validity Period: 120 DAYS
Delivery Period: 30 DAYS AFTER ISSUANCE OF PO
Payment Terms: AFTER DELIVERY & INSPECTION



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____