

**OIL & GAS DEVELOPMENT COMPANY LIMITED**  
**PROCUREMENT DEPARTMENT, ISLAMABAD**  
**FOREIGN SECTION A**

(To be completed, filled in, signed  
and stamped by the principal)

**ANNEXURE 'A'**

Material AIR CLUTCHES & SPARES  
Tender Enquiry No PROC-FA/CB/RM-3323/2018  
Due Date  
Evaluation Criteria FULL

**SCHEDULE OF REQUIREMENT**

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	VALVE, QUICK RELEASE, 3/4" W/RUBBER SLEEVE. IP# 104540IASSY DRAWWORK "EMSCO" MODEL 'C-3' TYPE 'II'.	Number	6					
2	CLUTCH, 18-CB-500 (DOUBLE) IP# 7804657, IASY CLUTCHES "CROFTS / FAWICK AIR FLEX" .	Number	2					
3	CLUTCH 20-CB-500 SINGLE (ELEMENT W/I QUICK RELEASE VALVE).IP# 20FK500IASSY CLUTCHES "CROFTS / FAWICK AIR FLEX" .	Number	1					
4	CLUTCH,24-CB-500 SINGLE, PART # 142436, ASSY DRAW WORKS.	Number	2					
5	CLUTCH, 18-CB-500, SINGLE IP# 18A-500-21A-11ASY SLUSH PUMP,"GARDNER-DENVER" MODEL "PZ-8(PZH)"	Number	2					
6	DIAPHRAGM. IP# 6918-0137-00, IASY DRAWWORK "EMSCO" MODEL 'C-2' TYPE 'II' (AIR CLUTCH ASSY C-236)	Number	4					

Note:

- 1) PURSUANT TO TENDER CLAUSE # 2.2, 11.4, 13 & 35.3.2, BID BOND AMOUNTING TO USD 600/- OR EQUIVALENT TO PAK RUPEES MUST BE SUBMITTED WITH THE TECHNICAL BID AND VALID FOR 150 DAYS FROM THE DATE OF OPENING OF THE BID.
- 2) EVALUATION CRITERIA: FULL CONSIGNMENT WISE ON CFR KARACHI BASIS.
- 3) TERMS AND CONDITIONS: BIDDERS ARE ADVISED TO CAREFULLY READ ALL THE TERMS AND CONDITIONS OF THE TENDER DOCUMENT AVAILABLE AT OGDCL WEBSITE IN THE MASTER SET OF TENDER DOCUMENT.
- 4) SHIPMENT FROM ACU MEMBER COUNTRIES: IN CASE OF SHIPMENT FROM ACU MEMBER COUNTRIES, THE LC BENEFICIARY SHOULD BE OF THAT PARTICULAR COUNTRY FROM WHERE THE CONSIGNMENT IS BEING SHIPPED.
- 5) SUMMARY REJECTION CRITERIA: THE SUMMARY REJECTION CRITERIA CLAUSE # 35 OF OGDCL MASTER SET OF TENDER DOCUMENT MAY ALSO BE EXAMINED CAREFULLY. ANY BID NOT MEETING THE CRITERIA SPELLED IN THE CLAUSE # 35 SHALL BE SUMMARILY REJECTED WITHOUT ANY RIGHT OF APPEAL.
- 6) DELIVERY PERIOD: THE LEAD TIME OF THE QUOTED PRODUCT SHOULD NOT BE MORE THAN 90-120 DAYS AFTER OPENING OF LETTER OF CREDIT (LC).

**7) PAYEMNT:**

**a) FOR TENDER VALUE LESS THAN OR EQUAL TO US\$ 200,000:**

PAYMENT TO THE CONTRACTOR/ BIDDER IN FOREIGN CURRENCY SHALL BE MADE BY ESTABLISHING IN FAVOR OF THE CONTRACTOR AN IRREVOCABLE LETTER OF CREDIT (HEREINAFTER CALLED THE L/C). 70 % PAYMENT (S) UNDER THE L/C WILL BE MADE FOR THE FOB/ CFR / CPT (AS THE CASE MAY BE) PRICE OF MATERIAL OF EACH SHIPMENT UPON SUBMISSION OF THE SHIPPING DOCUMENTS. BALANCE 30% PAYMENT WILL BE RELEASED AFTER RECEIPT, INSPECTION AND ACCEPTANCE OF MATERIAL.

**b) FOR TENDER VALUE MORE THAN US\$ 200,000:**

PAYMENT TO THE CONTRACTOR/ BIDDER IN FOREIGN CURRENCY SHALL BE MADE BY ESTABLISHING IN FAVOR OF THE CONTRACTOR AN IRREVOCABLE LETTER OF CREDIT (HEREINAFTER CALLED THE L/C). 80 % PAYMENT (S) UNDER THE L/C WILL BE MADE FOR THE FOB/ CFR / CPT (AS THE CASE MAY BE) PRICE OF MATERIAL OF EACH SHIPMENT UPON SUBMISSION OF THE SHIPPING DOCUMENTS. BALANCE 20% PAYMENT WILL BE RELEASED AFTER RECEIPT, INSPECTION (IN ADDITION OF PRE-SHIPMENT INSPECTION) AND ACCEPTANCE OF MATERIAL.

2/2 ✓

## TERMS & CONDITIONS FOR BIDDERS

1. Bidder(s) should provide supply record of last ten (10) years to OGDCL or other companies with address, Fax No, Telephone No along with the technical bid. The supply record must be on the company letter head pad and should indicate the Name & Designation of the signing authority.
2. The bidders must provide authority letter of O.E.M (manufacturer of indenting items) or their authorized dealer / distributor against tender enquiry of OGDCL.
3. The bidders will provide original documents along with technical bid with sign & stamp, Scanned, Copy or Photo Copy will not be accepted.
4. Delivery period will be 90-120 days after establishment of L.C.
5. Bidder will confirm on letter head of OEM that offered air clutches are 100% exact replaceable / compatible & function performance with the indenting items.
6. Manufacturer (OEM) should provide evidence of at least **15 years** of manufacturing experience with indenting air clutches.
7. In case of bidder offered air clutches with superseded/replaced part numbers, these should be clearly mentioned in the technical bid & a certificate to be provided by the OEM.
8. Bidder will confirm that offered air clutches will be new & unused.
9. The indented air clutches should be boxed & packed in compact manners to ensure safe transportation during shipment.
10. Supplier should clearly mention Part number & quantity with each part(s) as per P.O./SOR.

**Note:** - Above given terms & conditions are integral parts of indent.