

**OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT, ISLAMABAD
FOREIGN SECTION B**

(To be completed, filled in, signed and stamped by the principal)

ANNEXURE 'A'

Material DRILL PIPE SPINNERS
Tender Enquiry No PROC-FB/CB/RM-5072/2021
Due Date
Evaluation Criteria FULL

SCHEDULE OF REQUIREMENT

Sr No	Description	Unit	Quantity	Unit Price (FOB)	Total Price (FOB)	Unit Price C & F BY SEA	Total Price C & F BY SEA	Deviated From Tender Spec. If Any
1	SPINNERS, DRILL PIPE ,AIR OPERATED RANGE 2-7/8" - 5-1/2" COMPLETED WITH HANGER ASSY, POWER PACK, SUPPLY HOSES AND MUFFLER (FOR DETAILED SPECIFICATION AND TERMS & CONDITIONS SEE ATTACHEMENT)	Number	8					
2	COMPREHENSIVE LOT OF ONE YEAR OEM RECOMMENDED MAINTENANCE PARTS. (FOR DETAILED SPECIFICATION AND TERMS & CONDITIONS SEE ATTACHEMENT)	Lot	1					

- Note:**
- (1) BID BOND AMOUNT = USD 8,000/- OR EQUIVALENT PKR TO BE SUBMITTED WITH TECHNICAL BID AND VALID FOR 210 DAYS.
 - (2) DELIVERY PERIOD: 120 DAYS FROM L/C ESTABLISHMENT DATE.
 - (3) EVALUATION CRITERIA: "FULL CONSIGNMENT WISE" ON CFR BY SEA KARACHI-PAKISTAN BASIS.
 - (4) TENDER DOCUMENTS AVAILABLE ON OGDCL'S WEBSITE UNDER TAB "Master Set of Tender Document-Single Stage Two Envelope-Foreign
 - (5) BID VALIDITY: BID MUST BE VALID FOR 180 DAYS FROM BID OPENING DATE

Procurement of Pipe Spinners for OGDCL Rigs

Technical Specifications, Terms & Conditions for Bidders and Scope of Work for Pre- Shipment Third Party Inspection

Technical Specifications:

1. The required equipment (Pipe Spinners) will replace the existing age old machines (Hawk Spinmaster 550A) installed at OGDCL rigs.
2. The offered pipe spinners shall be complete in all respect, ready to install without any additional requirement for parts & accessories. The required air operated pipe spinner shall have the following specifications.

- Pipe Size Range (Inches) : 2-7/8" to 5-1/2"
- Max. Torque with No Chain : 600 to 1250 ft.lb, 810 to 1687 N.m
Slips (ft.lb, N.m)
- Max. Speed (RPM) : 130 to 70
- Air Power Requirements : 240 Cfm @ 100 Psi , 6.8 m³/min @ 7 bar

3. Bidder to quote one-year maintenance parts for the offered machines (08 No. pipe spinners). Bidder provided part list for the offered machines shall be the same as mentioned in the "OEM operation manual and parts catalogue" and in below format:

Sr. No.	Part No.	Item Description	Quantity per Machine	Total Quantity for all Machines	Cost per Unit (FOB)	Cost per Unit (C&F) by Sea Karachi	Total Cost for all Machines (FOB)	Total Cost for all Machines (C&F) by Sea
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Terms & Conditions for Bidders:

1. Bids from manufacturers of pipe spinners or their authorized distributors will be accepted only.
2. In case bidder is authorized distributor, a hard copy of authority letter from manufacturer (OEM) must be provided with the bid. OGDCL reserves the right to confirm authenticity of the document from the issuer.
3. For manufacturer other than Hawk Industries, following are required.
 - 3.1 The manufacturer shall have manufacturing experience of pipe spinners for last twenty (20) years. In this regard, bidder to provide Business License issued in the name of manufacturer by the chamber of commerce or any other regulatory authority of the manufacturer's country. The Business license (or any other legal certificate) shall reflect date of business establishment, company name and company business brief in English language.
 - 3.2 Bidder to provide company profile of the manufacturer.
 - 3.3 Bidder to provide copies of minimum five (05) un-priced materialized sale contracts/ purchase orders for supplying of offered model machines to different



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international drilling contractors or drilling companies other than and outside the manufacturer's own country during last seven years.

- 3.4 Bidder to provide satisfactory performance certificates/statements from at least three (03) clients (drilling contractors/drilling companies) of the above contracts, stating that the machines (same capacity offered to OGDCL) manufactured by manufacturer (name to be mentioned) and supplied against contract/ purchase order (contract reference to be mentioned) have been found with satisfactory performance.
- 3.5 The sale contracts & certificates (mentioned above) shall bear valid addresses (postal/ e-mail) and phone/ fax numbers of the end users (customers). OGDCL reserves the right to re-confirm the authenticity of provided contracts/ purchase orders and certificates from manufacturer and end users.
4. "Certificate of Origin and Compliance" to be provided before shipment of the consignment.
5. Bidder to provide along with the technical proposal, manufacturer's operation and parts manual in original hard format for offered machines for evaluation purpose.
6. Bidder to confirm that the offered machines and maintenance parts (to be arranged from fresh and newly manufactured stock within past 18 months of the date of purchase order), unused and free from all manufacturing defects.
7. The offered machines & parts to be covered by the manufacturer's warranty/guarantee for a period of one year from the date of installation or 18 month from the date of shipment. Compliance/confirmation to this effect to be provided with the technical proposal.
8. Four sets of original operation, maintenance and parts catalogues in hard format and one set in soft format to be shipped with the consignment at the time of delivery.
9. Bidder to mention in financial bid complete description, quantity, unit price (FOB), unit price (CPT Karachi) & extended price against each machine and maintenance part. Quoting price simply for lot is not acceptable. OGDCL may increase or decrease quantity as per its own requirement at the time of placing order.
10. OGDCL may carry out pre-shipment third party inspection (TPI) of the consignment at the manufacturer's premises/ warehouse through OGDCL designated inspection agency at OGDCL's own cost.
11. Scope of work for pre-shipment TPI inspection of the consignment is attached as "Annexure-1".
12. Post-delivery inspection of the consignment at OGDCL premises in Pakistan will be carried out jointly by OGDCL representative and manufacturer's (bidder's) representative.
13. It will be the Bidder's/ supplier's responsibility to intimate at least two weeks in advance the dates and venue of pre-shipment inspection when the material is ready for such inspection. The Bidder will extend full cooperation to the inspector(s) in this regard. Like-wise OGDCL




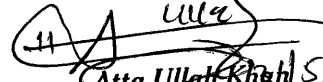
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- will intimate the date and venue of post-delivery joint inspection to the Bidder in due course of time.
14. Supplier shall provide to inspector the original "certificate of origin and compliance" and "OEM warranty" for examination and onward submission to OGDCL. OGDCL reserves the right to re-confirm the authenticity of provided certificates from issuer/manufacturer.
 15. Third party inspector(s) will submit the final flash report within one day of completion of the inspection and OGDCL will intimate acceptance or rejection of the consignment/ item(s) to the supplier accordingly.
 16. Shipment to be made by the supplier only after material acceptance by OGDCL in light of the third party inspector's report.
 17. After completion of the third party pre-shipment inspection and subsequent acceptance by OGDCL, the material should be boxed and packed in a compact manner to ensure safe handling and transportation during shipment.
 18. Third party inspector will also witness the packing and make it part of the inspection release note.
 19. Bidder to submit all documents in English language. All the claims made by the Bidder shall reflect from manufacturer' official website in English. Similarly, all correspondence related to this tender shall be in English language.
 20. Delivery period: 120 days on CFR by sea basis from the date of establishment of Letter of Credit.


02/06/2021
MUHAMMAD YUNUS
Manager (D&MP)
Ext: 3821


21/05/21
Anwar Saleem Khan
I/C (R/M)- Planning
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11/5/21
Atta Ullah Khan
Dy. Chief Engineer (R/M)
Oil & Gas Development Co. Ltd.
Islamabad

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Technical Specifications, Terms & Conditions for Bidders and Scope of Work for Pre- Shipment Third Party Inspection

"Annexure-1"

SCOPE OF WORK (S.O.W) FOR THIRD PARTY PRE-SHIPMENT INSPECTION OF PIPE SPINNERS.

SUPPLIER	Complete Name & Business/ Warehouse address of the supplier to be inserted
Local Representative	Complete Name & Business address of the supplier's local representative to be inserted
PURCHASER	Oil & Gas Development Company Ltd., OGDCL Head Office, Blue Area, Islamabad, 44000, Pakistan. Ph: +92 51 920022144 , Fax: +92 51 9215090 E-mail: ejaz_rizvi@ogdcl.com

1. BACKGROUND:

Oil & Gas Development Company Limited (OGDCL), Pakistan is engaged in procurement of eight (8No.) pipe spinners along with manufacturer recommended maintenance parts for one year operation. OGDCL intends to carry out pre-shipment third party inspection (TPI) of these pipe spinners and parts at the supplier's premises/ warehouse. OGDCL will accept these machines and parts only after the third party inspection agency (TPIA) confirms that the pipe spinners and parts, standards of manufacturing and documentation are as per tender/ contract specifications. Scope of work (S.o.W) for this inspection job is given below.

2. MANUFACTURER/ SUPPLIER SCOPE:

Supplier of the pipe spinners and parts will intimate two weeks in advance (before packing for shipment) for the said inspection and will extend full cooperation to third party inspectors. All arrangements for TPI will be supplier's responsibility. Skilled and un-skilled manpower required for inspection will be provided by the supplier. All relevant QA/QC certificates, test reports, certificate of origin & compliance and warranty in original will made available by the supplier to inspector for examination and a copy of the same to be provided to inspector for record. All the material to be un-packed for the inspection and re-packed by the supplier and witnessed by third party inspector after completion of pre-shipment inspection.

3. SCOPE OF WORK:

TPIA will carry out the required inspection according to the scope of work including but not limited to the following terms of reference. The inspection may be required at more than one places/ warehouses and OGDCL (after confirmation from the supplier) will provide this information to TPIA before submission of proposals.

- 3.1 TPIA will certify that the pipe spinners, maintenance parts and OEM manuals (printed documents) to be supplied by the supplier are


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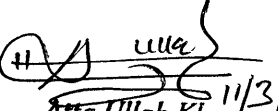
Technical Specifications, Terms & Conditions for Bidders and Scope of Work for Pre- Shipment Third Party Inspection

- 3.1.1 As per technical specifications, quantity and capacity given in the purchase order and clear matching of part numbers provided in manufacturer operational/ parts manual.
- 3.1.2 New (manufactured within past 18 months from the date of issuance of P.O), unused and free from all manufacturing defects.
- 3.1.3 Boxed and packed in a compact manner to ensure safe handling and transportation during shipment
- 3.2 TPIA has to examine the original "certificate of origin & compliance" and "OEM/ manufacturer warranty" for authenticity. TPIA will make the original documents as part of the final inspection report.
- 3.3 TPIA has to clearly mention Name of manufacturer, Make (country of manufacturer), Type/ Model No., Serial Number, Capacity/ Rating, Year of Manufacture as inspected.
- 3.4 TPIA will notify clear acceptance/ rejection of the consignment (pipe spinners and parts) and clear remarks for rejection (if any) must be notified against each item.
- 3.5 TPIA will identify and record non-conformances against tender/ contract specifications and will assist in managing the corrective action to close out the subject.
- 3.6 TPIA has to scrutinize the inspection certificates, QA/QC certificates, test reports and other documents already available with and provided by the supplier for respective equipment to verify their authenticity/ correctness and effectiveness.
- 3.7 Third Party Inspector(s) will at all times during the inspection, maintain a close coordination with OGDCL.
- 3.8 Format of TPIA inspection certificates/ reports may be tailored to accommodate the required information.
- 3.9 OGDCL will accept the equipment only after the TPIA submits to OGDCL a clear acceptance of the pipe spinners and parts, standards of manufacturer and documentation as per scope of work for this inspection.
- 3.10 Flash report of the inspection to be provided within one day of completion of inspection and OGDCL will intimate acceptance or rejection of the consignment accordingly.
- 3.11 Original inspection report and a copy in hard format (01 set each) with all associated certificates/ test reports/ pictures/ lists/statements etc. and original "certificate of origin & compliance" placed in suitable document folder(s) are to be submitted by the Third Party Inspection Agency to Manager (SCM)-Foreign Procurement, OGDCL.

Note:

Detailed technical specifications, terms and conditions for bidders and scope of work for third party pre-shipment inspection (total five pages) are integral part of OGDCL Tender Enquiry and a copy of this document duly signed and stamped by the bidder's authorized person must be provided along with the bid in token of acceptance.


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11/03/21