



OIL & GAS DEVELOPMENT COMPANY LIMITED  
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD  
SCHEDULE OF REQUIREMENT

ANNEXURE - A  
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Material : Procurement of 1500 M .Ton of Lime Stone Powder

Due Date:

Tender Enquiry No: PROC-LE/17584/19

Bid Bond Value : RS. 220,000/-

EVALUATION WILL BE CARRIED OUT ON ITEM WISE

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	LIMESTONE POWDER (CALCIUM CARBONATE)	1000		Metric Ton					
2	LIMESTONE POWDER (CALCIUM CARBONATE)	500		Metric Ton					

**Special Note:** The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- I. ITEM # 1 TO BE DELIVERED AT KHADEJI & ITEM # 2 AT CHAK NAURANG FIELD. II. PAYMENT TERM IS PART DELIVERY PART PAYMENT. III. BID VALIDITY IS 120 DAYS

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

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**B) PACKAGING:**

The Lime stone powder should be packed as 01 M.Ton export quality brand new jumbo bags having inner polythene liner (Transparent and having minimum weight of 800 grams / liner) for rendering the material completely moisture proof. The packaging of the required mud chemical should be of international standards and capable of safe transportation during road journey from manufacturing facility to OGDCL stores & well sites and to withstand prolonged weather conditions at the storage points and at the well sites / locations.

**C) INSTRUCTIONS TO THE BIDDERS/ TERMS & CONDITIONS:**

- The quantities of indented material are tentative & can be increased/ decreased according to the requirement.
- Delivery period** of the consignment will be 180 Days for KDS Store & 120 Days for CNG Store, however, the supplier will have to provide four equal consignments for KDS Store & two equal consignment for CNG Store as per following schedule of delivery.

Location	1 <sup>st</sup> Consignment	2 <sup>nd</sup> Consignment	3 <sup>rd</sup> Consignment	4 <sup>th</sup> Consignment
<b>KDS Store</b>	250 M.Ton within 45 days after issuance of LPO.	250 M.Ton in next 45 days after 1 <sup>st</sup> consignment.	250 M.Ton in next 45 days after 2 <sup>nd</sup> consignment.	250 M.Ton in next 45 days after 3 <sup>rd</sup> consignment.
<b>CNG Store</b>	250 M.Ton within 60 days after issuance of LPO.	250 M.Ton in next 60 days after 1 <sup>st</sup> consignment.		

- Minimum Shelf life** of the quoted product should not be less than **03 years**.
- Technical specifications sheet of the quoted product duly filled in must be enclosed with the technical bid.
- The bidder must have to provide the **1.0 Kg** sample of the quoted product and sample of the packing bag along with the technical bid. Without the submission of the product & packaging sample bid will not be entertained.
- All submitted bids will be evaluated strictly on the basis of TOR of this particular Tender Enquiry as well as previous performance (supply record) of bidder, failing which will lead to disqualification of Bid thereof.

7. Prior to the supply of the material, the supplier will be responsible for carrying out the inspection of the material if desired by the indenting department.
8. Material will be accepted after the physical inspection & lab evaluation report of the representative sample drawn by the inspection committee from the material delivered at required locations.
9. On receipt of the material & after subsequent testing/use, if it is found substandard the supplier shall have to lift the entire rejected consignment and replace the substandard material with the material conforming to the tender specifications at his own cost within one month.





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Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes	No
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-A (Un-priced)</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-B</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-D</b>	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-L</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-M</b> on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped <b>Annexure-N</b> on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-A (Priced)</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-C</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped <b>Annexure-E</b>	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



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For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) \_\_\_\_\_