



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD

14

SCHEDULE OF REQUIREMENT

Material: CATERPILLAR SUPPLEMENTAL COOLANT

Due Date:

Tender Enquiry No: **P&P-18807**

Bid Bond Value : RS 60,000/=

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	CATERPILLAR SUPPLEMENTAL COOLANT ADDITIVE PART # 3P2044 OR EQUIVALENT BRAND, with terms and conditions as attached	832		Litre					
2	CATERPILLAR SUPPLEMENTAL COOLANT ADDITIVE PART # 3P2044 OR EQUIVALENT BRAND, with terms and conditions as attached	208		Litre					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- NOTE: 1) DELIVERY PERIOD 90 DAYS AFTER ISSUANCE OF LPO 2) PAYMENT 100% AFTER DELIVERY AND INSPECTION 3) BID VALIDITY 180 DAYS INSPECTION 4) SINGLE STAGE TWO ENVELOP BIDDING SYSTEM 5) T&C AVAILABLE ON OGDCL SITE 6) ITEM# WILL BE DELIVERED AT CHANDA AND ITEM #2 at Mda.

Vetted!
Amul
Asad (M)
Sr. SdS Mueh



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

24

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

24

For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No. of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____

TERMS AND CONDITIONS

1. Delivery period is 90 days after issuance of purchase order.
2. The required mixture of coolant additive must contain the following chemicals as minimum:
 - sodium nitrite
 - disodium tetraborate, anhydrous
 - disodium trioxosilicate / disodium metasilicate
 - sodium nitrate
 - sodium mercaptobenzothiazole
3. Any equivalent brand to be offered must be similar in composition and should have recommendation from any of the major OEM of engines (Volvo, Caterpillar, Waukesha, Detroit, Jenbacher, Cummins, Nissan, Man Turbo Diesel, Wartsila) for suitability for use in static gas engines.
4. The product is required to be supplied in OEM packaging. The size of the packing / drum in litres to be mentioned and per litre rate of the offered product must be provided.
5. If the exact required quantity of the coolant additive cannot be supplied due to size of the packaging of the offered brand, then near equivalent quantity (depending upon size of packaging) shall be considered and the payment shall be made as per unit rate of the product.
6. The bidders are required to provide MSDS and technical literature of the offered product with the bids.
7. The exact composition of the offered product should be disclosed in the bid.
8. The offered brand must be in use in static engine(s) at any oilfield within or outside Pakistan. Bidders to provide references / unpriced copies of POs / related documentation with the bids confirming the same.
9. The offered brand must be in existence for more than 02 years. Any newly formulated mixture or existing brand with changed composition will not be acceptable.
10. The coolant additive must have a minimum of 3 yrs. of shelf life.
11. Any equivalent brand of coolant additive must be also suitable for use with demineralised water alone (8 to 14% mixture by volume) for prevention of rust, scaling (salt deposits) and bacterial growth.