

**GENERAL TERMS AND CONDITIONS:**

- A. BIDS MUST BE SUBMITTED UNDER TWO ENVELOPES BIDDING SYSTEM i.e. TECHNICAL & FINANCIAL BID SEPARATELY ON DUE DATE.
- B. FINANCIAL BIDS OF ONLY TECHNICALLY RESPONSIVE BIDDERS WILL BE OPENED PUBLICLY.
- C. AFTER TENDER OPENING "TECHNICAL BIDS" WILL BE REVIEWED. THE BIDS WILL BE BROUGHT TECHNICALLY AT PAR BY SEEKING CLARIFICATIONS. THE BIDDERS WILL **NOT** BE ASKED FOR ANY PRICE CHANGE IN THEIR FINANCIAL BIDS DUE TO CERTAIN CLARIFICATIONS AND SUBSEQUENT CHANGE IN THEIR TECHNICAL PROPOSALS. THE BIDDERS WILL **NOT** BE ALLOWED TO SUBMIT SUPPLEMENTARY PRICE PROPOSALS IN A SEPARATE SEALED ENVELOPE TO MAKE IT A PART OF THE ALREADY SUBMITTED UNOPENED FINANCIAL BIDS AND TO ADJUST THEIR QUOTED PRICE SUBSEQUENTLY AFFECTED DUE TO CHANGE IN TECHNICAL PROPOSALS.
- D. SEALED FINANCIAL BIDS OF TECHNICALLY NON-RESPONSIVE BIDDERS WILL BE RETURNED UN-OPENED.
- E. OGDCL RESERVES THE RIGHT TO REJECT ANY OR ALL THE BIDS WITHOUT ASSIGNING ANY REASON.
- F. QUOTED PRICES MUST BE FIRM (INCLUSIVE OF GST, OTHER TAXES, AND DUTIES).
- G. OGDCL EVALUATE THE BID(S) FULL PACKAGE WISE.
- H. THE MAXIMUM DELIVERY TIME FOR SUPPLY ITEMS IS FOUR (04) to SIX (06) WEEKS FROM THE DATE OF RECEIPT OF FIRM PURCHASE
- I. BIDDERS TO SUBMIT THEIR COMPANY PROFILES, EXPERIENCE OF SIMILAR SUPPLIES IN PAKISTAN ALONG WITH TECHNICAL BIDS
- J. ANY BID SUBMITTED TO HEAD OFFICE OGDCL SHALL BE TREATED AS CANCELLED.
- K. OGDCL HAS RIGHT TO INCREASE OR DECREASE THE QUANTITY OF ITEMS

5	LD charges in case of Late delivery will be imposed as penalty up to maximum of 15% of the amount of PO excluding GST as per tender document.
6	Detailed Inspection of Supplied material will be carried out by OGDCL at site.
7	Supplier will provide material as per specification along with MTCs, Quality Inspection Report of Manufacturer, Foreign Documents as a proof of genuine buying etc.
8	In case of wrong delivery, the cargo charges to & from the site (Kunnar Oil Field) will be supplier's responsibility.
9	Payment will be made through cross cheque from H.O OGDCL, after delivery and inspection of supplied material at site.
10	Partial Payments will not be made, in any case.
11	All the participating companies should have at least 3-5 years' experience in supply of relevant industrial material, bidder will provide proof of its previous supplies in this regard.
12	OGDCL encourages the bidders to Participate in Bidding ceremonies, in person.
13	OGDCL has right to increase or decrease the quantity of items