

Schedule of requirement Annexure-A

Description and Quantity of Requirements:

Field	Description	Qty	Distance
Oil & Gas Development Company Ltd Logistic Field Kot Sarang	Shifting of Extra Loads of Mud Chemicals/ Miscellaneous Material of OGDCL Rig N-1, from Well Dakhni-11, District Attock to Well Rajian-2 District Chakwal, on Single Axle Trailers	± 50 Loads	± 205 Km (One side)

TOR, S:

1. The quote should be sent to **Oil & Gas Development Company Ltd., Logistic Field Kotsarang, C/O TCS Office Talagang District Chakwal, Punjab** in closed envelope, addressed to Operation Manager.
2. Only registered Suppliers can submit their bids having NTN and STRN.
3. The variation in Quantity will not change the unit cost of material.
4. The quote will be opened on the date as mentioned in the tender notice, the supplier can mobilize his representative to site in bid participation.
5. The Pay Order / Demand Draft of Rs. 100,000/- in favor of Oil & Gas Development Company Limited, as security deposit / performance bond & it must also be enclosed with the quotation. Deposit of successful bidder will be retained and returned / refunded after the completion of job. Rest of the bid bonds of unsuccessful bidders will be released after, award of contract.
6. The successful bidder will be responsible to provide Transport for subjected material shifting on **as and when required basis**, after approval from The Competent Authority. However, 24 Hour notice for mobilization will be served by Operation Manager Logistic Field, Kot Sarang.
7. No advance payment will be made.
8. The scope of work provided in the inquiry can be increase/decreased and payment will be made to the contractor as per actual work done.
9. The transporter will be responsible to provide HSD to the Trailers. Trailers should be in good condition. Further, pull & push & boarding/lodging will also be the responsibility of the transporter.
10. The Contractor shall be liable to pay all Government levies, taxes and incidentals etc. en-route.
11. The quotations must be inclusive of all applicable taxes like income tax/withholding tax and Provincial/ICT sales tax on services etc. Sales Tax registration certificate is to be provided with quotation as well. Annex-C from FBR will be required for Sales tax.
12. No mob/de-mob or stand-by charges will be given.
13. The payment will be made through cross cheque, after receiving the mentioned stuff at the destination.
14. **Note: Company reserves the right to impose 40% Penalty in case of violation of TOR.**

Waqas Ahmad
I/C (W.Shop)

Saif ur Rehman
Operation Manger