



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Material : **Double Display Indicators for Lifts**

Due Date:

Tender Enquiry No: **PROC-LD/ADMIN/17532** *A*

Bid Bond Value : 20000

EVALUATION WILL BE CARRIED OUT ON FULL

Attachment(if any) : YES

Sr No	Description	Quantity	Make/Brand offered	Unit	Unit Price (PKR) Inclusive Of All Taxes Except GST	Unit Price (PKR) Inclusive of GST	Total Price (PKR) Inclusive of GST	Delivery Period Offered	deviation from Tender Spec. If Any
1	SUPPLY & INSTALLATION OF DOUBLE DISPLAY INDICATOR HAVING DUPLEX SYSTEM, DOUBLE MICRO SW BUTTONS etc FOR OTIS LIFTS INSTALLED AT OGDCL HOUSE. DETAIL SPECS ATTACHED	15		Number					

Special Note: The prospective bidders also download the master set of Tender Document

- The prospective bidders may keep in touch with OGDCL web site for downloading the clarifications/amendments (if any) issued by OGDCL.
- BID VALIDITY: 120 DAYS AFTER TECHNICAL BID OPENING. DELIVERY LOCATION: BASE STORE I-9, DELIVERY PERIOD: 75 DAYS AFTER ISSUANCE OF LPO, PAYMENT TERM: 100% AFTER DELIVERY & INSTALLATION.

Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.

Supply & installation of 15 segment Double display indicator for
OTIS lifts # 7/8 installed at OGDCL H.O
Indent# Maint/2018/16

Terms & conditions for the bidders

1. The LIFT items to be provided by the bidders must be compatible with our system. The bidder after providing the items must install them with the lift and ensure their proper functioning. The bidders therefore before submitting their bids, must visit OGDCL House to physically check our required items so as to avoid any difficulty.
2. Warranty of 02 years after installation for the items to be provided by the bidder.
3. The detailed job for the installation of required lift items are mentioned below:-
 - Removal of existing call buttons, display indicators of lift # 7 & 8.
 - Supply & installation of 15 segment Double display indicator having
 - Full Stainless Steel body
 - Duplex system
 - double micro push call buttons ,
 - Double display of up down arrows for both lifts,
 - Double display floor number indication for both lifts etc,
 - Full collection & selection system (call from both lift inside and outside)
 - Qty: 15 Nos
5. The price must be inclusive of all kind of taxes.
6. The total period for the delivery & installation of the lift items is : 75 days



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

Mandatory Checklist

Please confirm the compliance of the following mandatory information along with the bid(s) (failing which bids(s) will not be accepted)

Documents	To be Attached with the Technical/Financial Bids	Compliance	
Original Bid Bond	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of NTN Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Copy of GST Certificate	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Confirmation that the Firm is appearing on FBR's Active Taxpayer List	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-A (Un-priced)	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-B	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-D	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-L on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-M on Company's Letterhead	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly signed and stamped Annexure-N on Non-Judicial Stamp Paper duly attested by Notary Public	Technical Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-A (Priced)	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-C	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Duly filled, signed and stamped Annexure-E	Financial Bid	Yes <input type="checkbox"/>	No <input type="checkbox"/>



OIL & GAS DEVELOPMENT COMPANY LIMITED
PROCUREMENT DEPARTMENT (LOCAL), ISLAMABAD
SCHEDULE OF REQUIREMENT

For the Vendors/Contractors who opt to submit Bank Draft/Call Deposit/Pay order against Bid Bond/Performance Bond, our Accounts Department has finalized an arrangement for online payment to such Vendors/Contractors, which will be processed through (IBFT & LFT) for which following information is required:

i.	IBAN No. (International Bank Account Number 24 Digits)	
ii.	Vendor Name as per Title of their Bank Account	
iii.	Contact No.of Company's CEO/ Owner (Mobile & Landline)	
iv.	Bank Name.	
v.	Bank Branch Name and Code	

Name, Sign and Stamp of the authorized official of the Bidder(s) _____